

**Park County Board of County Commissioners
Regular Meeting
January 15, 2013**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, January 15, 2013. Present were Chairman Loren Grosskopf, Commissioners Bucky Hall, Lee Livingston, Joe Tilden and Tim French, and County Clerk, Jerri Torczon.

Chairman Loren Grosskopf called the meeting to order and Commissioner Bucky Hall led the audience in the pledge of allegiance.

Request for Additional Office Space - Basin Authority Child Support Enforcement.

Jodie Thompson, Executive Director/Attorney, and Joyce Boyer, Clerk of District Court and Board Member for Basin Authority Child Support Enforcement, came before the Board and requested additional office space for Basin Authority Child Support Enforcement. Jodie Thompson stated that the agency is a Joint Powers Board established in 1995, consisting of the four counties in the Big Horn Basin. The hub of the Joint Powers Board is the Cody office, which is located in the basement of the Courthouse. There is currently very little room in the office space provided, with as many as three people working at one desk. The request presented was for the use of the Barling Room, located adjacent to the current facilities. Commissioners and members of the audience participated in a tour of the facilities. No action was taken.

Approval of Minutes.

The minutes of January 8, 2013 were presented to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the minutes.

Update on Northwest Rural Water District's Request for County Sponsorship of Community Development Block Grant (CDBG) Application.

Dossie Overfield, Manager of Northwest Rural Water District, came before the Board and reported that the application for the Community Development Block Grant application, in the amount of \$500,000.00 for the North End Water system, has been withdrawn, as they did not meet all the necessary requirements for this grant. It is anticipated that the project will still proceed through other avenues of funding.

Request to Bid Sheriff Vehicle.

Sheriff Scott Steward came before the Board and requested that an additional vehicle be advertised for bid, as he had a vehicle break down. The request was for a four-wheel drive pick-up and there are enough funds in the budget for this expenditure. It was the consensus of the Board to bid the vehicle as requested.

Request for Variance to Use Donated Sick Leave.

Sheriff Scott Steward requested a variance for the use of donated sick leave for an employee who will be off for back surgery for six to eight weeks, as the employee is currently not eligible to receive enough donated sick leave to cover his absence according to County policy. Following a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the variance as requested.

Review Draft Letter to Chief Justice Kite - Proposed Circuit Court Closure in Powell.

Deputy County Attorney James F. Davis came before the Board and presented the draft of a letter that has been prepared to Chief Justice Kite of the Wyoming Supreme Court regarding the proposed closure of the Circuit Court in Powell. Mr. Davis reported that approximately 408 must appear citations of the 2150 court filings in 2012 are filed in the Powell Circuit Court and closure of the court would create a hardship for citizens. It was also indicated that Park County did not have

sufficient space in the Cody Courthouse to house another employee, additional workload or the file storage requirements. Additionally, the County Commissioners reiterated their support by offering to help fund the budget shortfall to keep the Powell Circuit Court open. Following a general discussion and after having made revisions, it was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve the letter.

Discussion - County Fee Schedule & Requests to Modify Fees.

Peggy Ruble, Executive Assistant, came before the Board and stated that the Sheriff's Department and the County Clerk's Office have requested modifications to their fee schedules and requested permission to communicate with all departments in order for all fees to be reviewed so that they can be modified at one time. It was the consensus of the board for Ms. Ruble to communicate with all departments to see if other fees will be requested for modification.

Approval - Quarterly Reports for Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI).

Peggy Ruble, Executive Assistant, came before the Board and presented the quarterly reports for Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI), in the amount of \$13,974.31. Seven recipients receive funding through this grant and these reports will be forwarded to the State of Wyoming for reimbursement to Park County. Tami Keehn, Grants Compliance Officer, reported that the grantees have provided additional back-up information for expenditures, based on comments made by the auditor on grant documentation. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve the quarterly reports and authorized the Chairman to sign. Commissioner Bucky Hall disclosed that he is serving on the Board for the Children's Resource Center, one of the recipients.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:15 p.m.

Approval - Hicks Simple Subdivision SS-172, Partial Vacation and Amended Plat Review.

Becky Ross, Planner II, came before the Board and presented the staff report for Hicks Simple Subdivision SS-172, Partial Vacation and Amended Plat Review for Joseph and Debra Winkler. It was moved by Commissioner Livingston, seconded By Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2013-05, APPROVAL OF THE PARTIAL VACATION AND AMENDED PLAT OF THE HICKS SIMPLE SUBDIVISION-172.**

Discussion - Pending Issues on Lane 16.

Attorney Michael A. LaBazzo, representing Mr. Ken Heinrich, came before the Board and reported on possible safety issues on Lane 16, specifically the narrowing of the road, a narrow cattle guard and willows in the County right-of-way, which causes problems with snow removal historically done by Mr. Heinrich. Another issue, which may be a civil matter, would be cattle of Mr. Warren's that continually jump fences and destroy property of others. Mr. LaBazzo presented pictures to the Board showing the condition of the road. Ken Lange and Dennis Alquist, residents on Lane 16, also presented comments regarding Mr. Warren's cattle. County Engineer Greg Meinecke and Ron Neiters, Road and Bridge Foreman, commented on County policy and right-of-way permits. No action was taken.

Fundraising Clarification.

Jennifer Lohrenz, Park County Fair Director, and Michael Demoney, Chairman of the Park County Fair Board, came before the Commissioners and requested clarification on who was directed to conduct fundraising efforts for the Multi-Purpose Building at the Fairgrounds, specifically the question of whether that responsibility is to be that of the Fair Board or the Grant Writer. Following a general discussion, the Fair Board was directed to do the fundraising efforts and Chairman Grosskopf will call the Grant Writer to specify such.

Public Health Monthly Update.

Bill Crampton, Public Health Nurse Manager, presented the monthly update for the Public Health Department. There have been 33 cases of influenza reported in Park County. The county is currently out of flu vaccine for adults and only has the vaccine available for uninsured/under insured children. Mr. Crampton advised that everyone should use precautions, such as staying home if you're sick and washing your hands frequently. Mr. Crampton reported that Public Health will be getting an Intern from Oregon that will assist with developing promotional programs for flu clinics next year.

Executive Session.

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

Adjournment.

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to adjourn the meeting.

Loren Grosskopf, Chairman

Joseph E. Tilden, Vice Chairman

Bucky Hall, Commissioner

Lee Livingston, Commissioner

Tim A. French, Commissioner

Attest:

Jerri B. Torczon, County Clerk