

**Park County Board of County Commissioners
Regular Meeting
April 16, 2013**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, April 16, 2013. Present were Chairman Loren Grosskopf, Commissioners Bucky Hall, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Grosskopf called the meeting to order and spoke briefly about the senseless, cowardly act of the bombings at the Boston Marathon. Commissioner Lee Livingston led the audience in the Pledge of Allegiance.

Appointment - Yellowstone Country Assistance Network (YCAN).

Julie Dunlap, Executive Director, and John Wetzel, Vice-Chairman, of the Yellowstone Country Assistant Network (YCAN), came before the Board and requested that the Commissioners appoint a member to the Board. YCAN is operated as a non-profit organization, funded by a Community Service Block Grant and provides services and outreach on poverty issues in Park County. YCAN also prepares a needs assessment that is utilized in various grant requests by several agencies in the County. It was the consensus of the Board to check to see who would be willing to serve. The appointment to the YCAN Board of Directors will be made at the meeting on May 7th.

Cowboy & Cowgirl Ambassador Update.

Ray and Jackie Maple, a.k.a. Tom O'Day and Bronco Nell, came before the Board and presented an update regarding their Cowboy & Cowgirl Ambassador activities. It was reported that they have been to the Trails Museum in Casper, numerous schools and several libraries with their story of Tom O'Day and Bronco Nell. They have represented Park County in Sundance and Lysite, and will be going to Pierre, South Dakota. The Commissioners thanked both Ray and Jackie for their continued efforts and activities in supporting Park County as the Cowboy and Cowgirl Ambassadors.

Public Health Monthly Update.

Bill Crampton, Public Health Nurse Manager, came before the Board and presented the Public Health Monthly Report. It was reported that 25 immunization clinics have been scheduled and thirty-seven Medical Assessments were conducted. Ten child special health visits and ninety-six client visits were completed for the month. In March, the Public Health Department participated in the Powell Health Fair and Safe Kids Programs. There will be a \$5.00 increase for shots in the future. There will be a Safe Kids Program in Cody on April 20th. The funding for the County Health Officer has been reduced for the next fiscal year.

Approval - Consensus Funds Resolution for City of Cody Infrastructure Projects.

Jenni Rosencranse, City Administrator with the City of Cody, came before the Board and presented two Consensus Fund Resolutions for the City of Cody infrastructure projects for the Shoshone River Way Project, the 16th Street Storm Sewer Project, and the Cable Replacement Project. It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2013-16**, Joint Resolution - County Wide Consensus Block Grant Application Form for City of Cody, BFY 11/12 Funding. It was then moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2013-17**, Joint Resolution - County Wide Consensus Block Grant Application Form for City of Cody, BFY 12/13 Funding.

Approval of Vouchers.

Vouchers were presented to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
A-1 ELECTRIC, LC	\$7.36
ALDRICH'S - POWELL	\$25.00
AMCOM SOFTWARE, INC.	\$37,040.00
AMERICAN WELDING & GAS, INC.	\$19.08
ARCMATE MANUFACTURING CORPORATION	\$164.38
AT CONFERENCE	\$15.24
BAILEY ENTERPRISES, INC.	\$6,279.27
BEARTOOTH ELECTRIC COOP	\$104.13
BIG HORN ENERGY, INC.	\$45,439.00
BIG HORN ENERGY, INC.	\$2,240.32
BIG HORN GLASS	\$7.36
BIG HORN PAINT, INC.	\$75.96
BIG HORN RURAL ELECTRIC COMPANY	\$321.97
BIG HORN WHOLESALE, INC.	\$2,876.88
BILLINGS CLINIC.	\$60.00
BLAKEMAN PROPANE, INC.	\$1,499.87
BLATT, TIMOTHY J.	\$91.53
BLOEDORN LUMBER - CODY	\$17.58
BLOEDORN LUMBER - POWELL	\$119.55
BOB BARKER COMPANY	\$709.72
BOONE'S MACHINE SHOP	\$214.63
BOSS SAFETY PRODUCTS	\$931.75
BRADFORD SUPPLY CO.	\$830.03
BRAZELTON, LILLIAN	\$58.76
BRESNAN COMMUNICATIONS	\$162.91
CARING FOR POWELL ANIMALS	\$1,000.00
CAROLINA SOFTWARE	\$814.43
CARQUEST AUTO PARTS - #064250	\$467.65
CDW GOVERNMENT, INC.	\$2,452.44
CENTURYLINK	\$3,501.31
CENTURYLINK BUSINES SERVICES	\$5.07
CHUCK'S SIGNS AND DESIGN, LLC	\$145.00
CODY ACE HARDWARE	\$546.43
CODY ENTERPRISE	\$1,911.01
CODY H.S. GRADUATION CELEBRATION - 2013	\$500.00
CODY SHOOTING COMPLEX	\$5,000.00
CODY, CITY OF	\$2,056.20
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
COULTER CAR CARE CENTER	\$82.00
CRAMPTON, WILLIAM E.	\$518.64
CRISIS INTERVENTION SERVICES	\$1,170.83
CRUM ELECTRIC SUPPLY CO.	\$450.99
CURBSIDE RECYCLING, INC.	\$189.00
CUSTOM DELIVERY SERVICE, INC.	\$21.78
DANE FOUNDATION, THE	\$500.00
DE HAAN ELECTRONICS	\$919.75
DELL MARKETING L.P., C/O DELL USA L.P.	\$1,569.31
DERRIK WALTON DDS & DARREN J RUESCH DDS	\$223.00
ENERGY LABORATORIES, INC	\$1,001.00
ENERGY WEST - WYOMING	\$8,049.99
FASTENAL	\$3.90
FEHR, CHAD D.	\$450.00
FITZWATER, VICKIE	\$114.13
FREMONT MOTOR POWELL, INC.	\$636.24
GALLS INCORPORATED	\$16.18
GAMBLES-STORE 4234, INC.	\$8.28
GARLAND LIGHT & POWER CO.	\$1,120.04
GARZA, MICHAEL	\$100.00
GEDNEY, KELLEY	\$11.11
GILL, PAUL	\$61.05
GILLETT, LINDA	\$548.40
GINEST, MEL D.D.S.	\$150.00
GOODYEAR PRINTING	\$288.00

GRAINGER	\$631.15
HABERLAND, M.D., LYLE F.	\$50.00
HALL, THOMAS BUCKY	\$241.82
HANSON CHEMICAL INC.	\$720.88
HBI INSURANCES SERVICES, INC	\$100.00
HILL, TRAVIS	\$100.00
HOLM, BLOUGH AND COMPANY	\$7,841.25
K-B COMMERCIAL PRODUCTS	\$2,999.00
KEEGAN & WINSLOW P.C.	\$1,797.00
KEELE SANITATION	\$1,065.00
KRISJANSONS & MILES, P.C.	\$800.00
LINTONS BIG R, INC.	\$326.16
MAJESTIC LUBE, INC.	\$41.95
MARQUIS AWARDS & SPECIALTIES, INC	\$2,700.02
MCCARTY, REED, & EARHART, ATTYS L.C.	\$990.00
McINTOSH OIL, INC.	\$10,251.27
MEDICAL CENTER PHARMACY	\$554.71
MEETEETSE SENIOR PARTY	\$250.00
MEETEETSE VISITOR CENTER	\$5,000.00
MEETEETSE, TOWN OF	\$109.20
MICKELSON, JOSEPH D	\$264.42
MONTANA-DAKOTA UTILITIES CO.	\$210.62
MOORE, DDS, LEONARD	\$732.00
MOTOR PARTS, INC.	\$28.35
MOTOROLA SOLUTIONS, INC	\$503.20
MURPHY, ERIC	\$54.95
MURPHY, KATHERINE	\$20.00
NATIONAL BUSINESS SYSTEMS	\$2,544.38
NEMONT	\$45.41
NETWORK INNOVATIONS	\$25,641.00
OFFICE SHOP, THE	\$2,061.03
OSBORNE, SHARON	\$38.16
OTIS ELEVATOR CO.	\$1,950.00
PARK CO COURT SUPERVISED TREAT. PROG	\$9,271.75
PARK CO EMPLOYEE BENEFITS TRUST	\$54.00
PARK COUNTY ANIMAL SHELTER	\$1,000.00
PERRINE, BARBARA	\$8.39
PITNEY BOWES, INC. - A/R	\$96.00
POINT ARCHITECTS, LLC	\$1,500.00
POSTMASTER, CODY WY	\$216.00
POWELL ACE HARDWARE, LLC	\$61.01
POWELL DRUG, INC.	\$253.93
POWELL ELECTRIC	\$79.59
POWELL HIGH SCHOOL SENIOR BASH	\$500.00
POWELL OFFICE SUPPLY, INC.	\$3,163.28
POWELL SENIOR CITIZENS AGO-GO, INC	\$12,500.00
POWELL TRIBUNE, INC.	\$1,818.96
POWELL VALLEY RECYCLING	\$2,000.00
PRO-BUILD - CODY	\$1,383.39
RANDOL, LISA	\$35.00
RIMROCK TIRE CO - POWELL	\$51.00
ROCKY MOUNTAIN CUSTOM PHOTOGRAPHIC	\$23.40
ROCKY MOUNTAIN POWER	\$550.33
ROGERS SPORT CENTER	\$32.49
SANOFI PASTEUR, INC	\$853.17
SCHRADER METAL & DESIGN, INC.	\$14.00
SELBYS, INC.	\$188.84
SHOPKO PHARMACY #772	\$58.33
SHOSHONE OFFICE SUPPLY, INC.	\$118.72
SHRM	\$165.00
STEVE'S ELECTRIC, INC.	\$114.52
STROUPE PEST CONTROL, CO.	\$649.00
STRUEMKE, WILLIAM K.	\$320.59
SYSCO FOOD SERVICES OF MONTANA	\$2,059.75
TCT WEST, INC	\$6,385.25
TESSCO INC	\$317.61

TRACKER SOFTWARE CORP.	\$3,625.00
TRACTOR & EQUIPMENT CO	\$174.85
TWOMEDICINE	\$1,522.50
UPS STORE, THE	\$26.26
VERIZON WIRELESS	\$131.35
VISA - #0050	\$4,052.18
VISA - #0076	\$1,752.25
VISA - #0084	\$169.20
VISA - #0092	\$104.28
VISA - #0100	\$592.10
VISA - #0126	\$8.00
VISA - #0142	\$559.52
VISA - #0151	\$402.05
VISA - #0169	\$643.44
VISA - #0191	\$83.16
VISA - #0225	\$1,515.20
WELLS FARGO INSURANCE SERVICES USA, INC.	\$10,000.00
WEST PARK LONG TERM CARE CENTER	\$1,055.00
WILLIAMS, DDS, SCOTT M.	\$150.00
WOODWORKER'S SUPPLY, INC.	\$183.80
WPCI CONSULTANTS, INC.	\$130.50
WURZEL, PATRICIA A	\$410.90
WYOMING BOARD OF CONTROL	\$60.00
WYOMING DEPT OF ENV QUALITY - AIR	\$812.00
WYOMING DEPT OF TRANS - ACCOUNTING	\$330.41
WYOMING DEPT OF WORKFORCE SERVICES	\$136.89
WYOMING RURAL DEVELOPMENT COUNCIL	\$900.00
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
YELLOWSTONE BEHAVIORAL HEALTH	\$120.00
TOTAL	\$283,672.51

Approval of Minutes.

The minutes of the regular meeting of April 9, 2013 were presented to the Board for their consideration. It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to approve the minutes as presented.

Approval of Payroll.

Payroll for April 5, 2013, in the amount of \$74,315.61, and for April 11, 2013, in the amount of \$356,658.52, were presented to the Board for their consideration. It was moved by Commissioner French, seconded by Commissioner Livingston and unanimously carried to approve payroll as presented.

Approval - Grant Draft Request.

Teecee Barrett, Deputy Clerk, came before the Board and presented a grant draft request from the State Lands & Investments Board for the Fairgrounds Electrical and Infrastructure Upgrades in the amount of \$18,498.00. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the grant draft request as presented and to allow the Chairman to sign.

Approval - Rocky Mountain Power Community Performance Plan - 2013.

Craig Nelson, with Rocky Mountain Power, came before the Board and requested approval of the Community Performance Plan for 2013. This plan will keep the County informed of any upcoming projects, line relocations or potential rate increases planned by Rocky Mountain Power. The plan will ensure that metering and billing issues are resolved in an accurate and timely manner. Rocky Mountain Power will work closely with the County on Demand Side Management projects. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the Community Performance Plan - 2013, and to allow the Chairman to sign.

Finalize Schedule & Details for Sale of Search & Rescue Building in Powell.

Sheriff Scott Steward came before the Board and presented a draft advertisement for sale of the Search & Rescue Building in Powell. Advertisements will start the week of April 22nd and interested bidders will be able to view the building on May 1st and 2nd from 2:00 to 6:00 p.m. The Sheriff's Office will accommodate special requests for viewing, as well. The minimum bid is established at \$125,000.00. After a general discussion regarding the wording of the ad, it was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to approve the schedule and the advertisement as revised.

Approval - Resolution for Sheriff's Department Public Records and Services Fee Structure.

Sheriff Scott Steward came before the Board and presented a revised fee structure for Sheriff's Department Public Records and Services. The changes include an increase in providing Accident Reports from \$2.00 to \$4.00 for the first 5 pages, and 50 cents per page thereafter and for additional research time from \$15.00 per hour to \$21.00 per hour. Following a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner French, and unanimously carried to approve **RESOLUTION NO. 2013-18, PUBLIC RECORDS AND SERVICES FEE STRUCTURE PARK COUNTY SHERIFF'S DEPARTMENT.**

Approval - US Forest Service/Shoshone National Forest Contract.

Sheriff Scott Steward came before the Board and presented the Cooperative Law Enforcement Agreement with the US Forest Service/Shoshone National Forest for law enforcement activities, in the amount of \$9,900.00. It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to approve the contract as presented and authorized the Chairman to sign.

Approval - Lease Renewal for Webseed, Inc.

Mike Garza, Buildings & Grounds Superintendent, came before the Board and presented the lease renewal for Webseed, Inc., in the amount of \$1,903.62. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the renewal lease as presented.

Approval - Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) Quarterly Reports.

Peggy Ruble, Executive Assistant, and Teecee Barrett, Deputy Clerk, presented the Quarterly reports for the Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI), in the amount of \$14,086.00. It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve the Quarterly Reports and authorized the Chairman to sign. Commissioner Hall disclosed that he is a Board Member on the Children's Resource Center.

Recess .

The meeting recessed for lunch and reconvened at 1:15 p.m.

Decision – Copperleaf Subdivision Well Water Consumption.

Chairman Grosskopf opened the discussion on the decision for the Copperleaf Subdivision Well Water Consumption. Commissioner Livingston recused himself, as he is an adjacent landowner to the Copperleaf Subdivision. Copperleaf Subdivision has requested the Board's approval to modify Resolution No. 2007-21, to allow for the use of wells as a secondary source of water for the subdivision, which will increase the amount of water that can be used. Chairman Grosskopf gave a summary and history of the information. The modification would result in an increase in water usage from three on-site wells from 300,000 gallons of water per year to up to 11,037,600 gallons of water per year. The Wyoming State Engineer's Office assessment is that the groundwater is a single source of water and interconnected with the North Fork of the Shoshone River. After a general discussion regarding conditions of approval, it was moved by Commissioner Hall, seconded by

Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2013-19, APPROVAL OF MODIFICATION OF RESOLUTION 2007-21 ALLOWING THE USE OF WELLS AS A SECONDARY SOURCE OF WATER FOR COPPERLEAF SUBDIVISION, LOCATED IN PORTIONS OF SEC. 15, 22 & 23 OF T52N, R105W, 6TH PM, PARK COUNTY, WY.**

Executive Session.

It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

Approval of Proposal.

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve the proposed addendum presented in Executive Session.

Executive Session.

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to go into Executive Session regarding personnel matters, confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ii).

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to go out of Executive Session.

Adjournment.

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

Loren Grosskopf, Chairman

Joseph E. Tilden, Vice Chairman

Bucky Hall, Commissioner

Lee Livingston, Commissioner

Tim A. French, Commissioner

Attest:

Jerri B. Torczon, County Clerk