

**Park County Board of County Commissioners  
Regular Meeting  
May 21, 2013**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, May 21, 2013. Present were Chairman Loren Grosskopf, Commissioners Bucky Hall, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Loren Grosskopf called the meeting to order and County Assessor Pat Meyer led the audience in the Pledge of Allegiance.

**Convene as County Board of Equalization.**

Chairman Grosskopf convened the meeting as the County Board of Equalization. County Assessor Pat Meyer and Bryan Henderson, Chief Appraiser/Analyst, reported that the Assessor's Office has received two tax protests, one from Fred Reynolds and one from WalMart. After a general discussion, it was the consensus of the Board to hear the protested cases on July 17, 2013 at 8:30 a.m. and at 10:15; to appoint Southgate "Sox" Freeman, III as the Hearing Examiner; and to designate Carol Gureski, Owner of CG Virtual Services, as the Court Reporter.

It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to adjourn as the County Board of Equalization. The meeting returned to regular form.

**Wolf Litigation Update.**

Commissioner Joe Tilden presented an update on the Wolf Litigation cases. He reported that the plaintiff in the Wyoming case has filed a petition for voluntary dismissal. The State of Wyoming has filed a motion to set aside the Notice of Dismissal, as the State wishes to keep the case active in Wyoming, while two cases are pending in Washington D.C. Commissioner Tilden reported that the maximum increased cost to the County would be approximately \$3,000.00 for continued participation in the litigation. Following a general discussion, it was the consensus of the Board to stay the course.

**Viewer's Report for the Vacation of a Portion of County Road 49b.**

County Engineer Greg Meinecke presented the Viewer's Report for the Vacation of a Portion of County Road 49b. County Road 49b (Lane 14) was established in 1928-29. In 1983, a different route was adopted, with an alternate easement, with portions to be vacated. The vacation was never finalized and with the new Willwood Bridge being built, he recommended that the vacation proceed. The survey has been completed by the Wyoming Department of Transportation. It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to accept the Viewer's Report and to proceed with the recommendation of vacating a portion of County Road 49b.

**Executive Session.**

It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to go into Executive Session regarding personnel matters, pursuant to Wyoming Statute §16-4-405(a)(ii).

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to go out of Executive Session.

**Property Committee Recommendations.**

County Assessor Pat Meyer presented the Property Committee Recommendations for selling County properties. Some of the properties will need to be surveyed and/or a title search completed. After receiving legal advice, the Kysar Landfill will not be sold. The committee will meet again and come back to the Board with more details.

**Approval - Resolution for Establishment of a Local Court Security Management Committee.**

County Attorney Bryan Skoric came before the Board regarding the establishment of a Local Court Security Management Committee. The committee is to meet twice a year and would make recommendations to the State. It was the consensus of the Board to appoint Judge Bruce Waters, Judge Steven Cranfill, County Attorney Bryan Skoric, Sheriff Scott Steward and all members of the Board to the committee. A tentative date for the committee to meet was established for June 18, 2013 at 3:30 p.m. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2013-21, ESTABLISHING A COURT SECURITY COMMITTEE, PURSUANT TO THE WYOMING COURT SECURITY ACT, WYOMING STATUTE §5-11-101(e)**, to be signed at a later date after review by the County Attorney.

**Approval of Vouchers.**

Vouchers were presented to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the following vouchers for payment:

<b><u>Payee</u></b>	<b><u>Amount</u></b>
ADAMSON POLICE PRODUCTS	\$850.00
BAILEY ENTERPRISES, INC.	\$5,608.24
BANGERT, BRENDA	\$6.77
BARCO PRODUCTS CO.	\$899.00
BARRETT, TEECEE	\$465.56
BEAR CO., INC.	\$15.00
BEARTOOTH ELECTRIC COOP	\$63.57
BEN MEADOWS	\$123.30
BIG HORN ENERGY, INC.	\$2,575.00
BIG HORN PAINT, INC.	\$605.46
BIG HORN RURAL ELECTRIC COMPANY	\$329.84
BIG HORN WHOLESALE, INC.	\$2,240.37
BJORNESTAD, JONATHAN	\$10.65
BLAKEMAN PROPANE, INC.	\$973.28
BLOEDORN LUMBER - CODY	\$30.52
BOONE'S MACHINE SHOP	\$133.32
BRAD HALL AND ASSOCIATES, INC.	\$1,159.33
BRAZELTON, LILLIAN	\$18.69
BRESNAN COMMUNICATIONS	\$159.96
CARQUEST AUTO PARTS - #064250	\$29.20
CDW GOVERNMENT, INC.	\$8,844.80
CENTURYLINK	\$3,423.50
CENTURYLINK BUSINES SERVICES	\$5.07
CHOICE AVIATION, LLC	\$1,730.31
CODY ACE HARDWARE	\$972.99
CODY DENTAL EXCELLENCE	\$150.00
CODY ENTERPRISE	\$1,889.24
CODY WINNELSON CO.	\$446.98
CODY, CITY OF	\$46.68
CODY, CITY OF	\$2,022.49
COMMERCIAL LAUNDRY SALES, INC.	\$55.71
COMMUNICATION TECHNOLOGIES, INC.	\$10,419.91
COPENHAVER KATH KITCHEN & KOLPITCKE	\$400.00
COULTER CAR CARE CENTER	\$160.00
CRAMPTON, WILLIAM E.	\$528.72
CRISIS INTERVENTION SERVICES	\$1,170.83
CUSTOM DELIVERY SERVICE, INC.	\$21.01
DAVE BALLING AGENCY	\$100.00
DAVIS & CANNON, LLP	\$3,052.68
DE HAAN ELECTRONICS	\$3,739.50
DELL MARKETING L.P., C/O DELL USA L.P.	\$19,741.32
DENNY MENHOLT CHEVROLET BUICK GMC	\$213.54
DOBBS, LARAE	\$117.52
EAGLE OF CODY	\$36.00

EMERGENCY MEDICAL PRODUCTS, INC.	\$490.99
ENERGY WEST - WYOMING	\$6,742.71
FITZWATER, VICKIE	\$29.38
FORENSICS LIMITED, LLC	\$160.00
FREMONT MOTOR CODY, INC.	\$781.04
GALLS INCORPORATED	\$127.49
GAMBLES-STORE 4234, INC.	\$109.10
GARLAND LIGHT & POWER CO.	\$1,040.64
GARVIN MOTORS, INC.	\$229.16
GARY'S VACUUM & STAMPS	\$19.95
GDA ENGINEERS	\$1,412.50
GEDNEY, KELLEY	\$232.02
GLOBALSTAR USA, INC.	\$85.30
GRAINGER	\$90.48
HANSON CHEMICAL INC.	\$903.21
HENY, JESSICA	\$5.20
K-B COMMERCIAL PRODUCTS	\$768.70
KEELE SANITATION	\$1,019.00
KINCHELOE PLUMBING & HEATING	\$340.00
KRISJANSONS & MILES, P.C.	\$6,449.05
LEON UNIFORM COMPANY, INC.	\$251.00
MAJESTIC LUBE, INC.	\$193.80
MCCARTY, REED, & EARHART, ATTYS L.C.	\$2,350.00
McCUMBER LOCKSMITH SHOP	\$4.00
McINTOSH OIL, INC.	\$4,539.06
MEDICAL CENTER PHARMACY	\$360.51
MEETEETSE SENIOR CITIZENS	\$2,500.00
MEETEETSE, TOWN OF	\$109.20
MESSINGER & OVERFIELD, P.C.	\$569.83
MONTANA-DAKOTA UTILITIES CO.	\$584.91
MOORE, DDS, LEONARD	\$300.00
MOTOR PARTS, INC.	\$161.40
MOTOROLA SOLUTIONS, INC	\$105,807.36
NAPA AUTO PARTS	\$27.18
NATIONAL BUSINESS SYSTEMS	\$2,850.00
NORTHERN DIRECTORY PUBLISHING	\$171.00
NORTHWEST WY FAMILY PLANNING	\$768.00
OFFICE SHOP, THE	\$2,039.77
OSBORNE, SHARON	\$250.32
P. E. GROSCH CONSTRUCTION. INC.	\$2,530.44
PARK COUNTY PUBLIC HEALTH	\$10.00
PARK COUNTY TREASURER	\$203.44
PAVEMENT MAINTENANCE, INC.	\$4,950.00
PITNEY BOWES, INC. - A/R	\$50.14
PLAINS HOTEL	\$274.00
PLANET HEADSET	\$16.70
POWELL ACE HARDWARE, LLC	\$184.99
POWELL DRUG, INC.	\$246.62
POWELL ECONOMIC PARTNERSHIP, INC.	\$16,000.00
POWELL ELECTRIC	\$659.32
POWELL OFFICE SUPPLY, INC.	\$792.87
POWELL TRIBUNE, INC.	\$1,550.10
PRO-BUILD - CODY	\$312.42
PRODUCTION MACHINE CORP.	\$24,187.50
QUALITY PROPANE SERVICE, INC.	\$40.46
RAPID FIRE PROTECTION, INC	\$170.00
RIMROCK TIRE CO - CODY	\$581.80
RIMROCK TIRE CO - POWELL	\$12.50
ROBINSON, EVERETT	\$17.43
ROCKY MOUNTAIN POWER	\$1,420.84
SANOFI PASTEUR, INC	\$321.09
SATCOM GLOBAL FZE	\$52.48
SHERIDAN MOTOR, INC.	\$16,650.00
SHOSHONE OFFICE SUPPLY, INC.	\$252.81
SKORIC, BRYAN	\$244.08
SKYCASTERS, LLC	\$1,280.00

SNOW CREST CHEMICALS	\$472.00
SYSCO FOOD SERVICES OF MONTANA	\$2,150.84
TESSCO INC	\$693.32
THOMPSON REUTERS - WEST	\$552.36
TWOMEDICINE	\$1,522.50
TYLER TECHNOLOGIES, INC.	\$258.72
UPS STORE, THE	\$53.77
VERIZON WIRELESS	\$105.56
VISA - #0076	\$285.90
VISA - #0084	\$858.41
VISA - #0092	\$449.86
VISA - #0100	\$128.29
VISA - #0118	\$366.03
VISA - #0142	\$5,691.79
VISA - #0151	\$409.25
VISA - #0169	\$539.93
VISA - #0225	\$1,588.17
VISA - #9226	\$398.41
WAYNE'S BOOT SHOP	\$200.00
WELLS FARGO INS. SERVICES USA, INC.	\$2,500.00
WOODWORKER'S SUPPLY, INC.	\$872.17
WPCI CONSULTANTS, INC.	\$130.50
WYOMING DEPT OF TRANS - ACCOUNTING	\$578.26
WYOMING DEPT OF WORKFORCE SERVICES	\$166.22
WYOMING DEPT. OF WORKFORCE SERVICES	\$9,731.91
WYOMING INFORMATION TECHNOLOGY DIV	\$14.92
WYOMING TACTICAL SUPPLY	\$2.25
WYOMING TECHNOLOGY TRANSFER CENTER	\$275.00
YELLOWSTONE BEHAVIORAL HEALTH	\$140.51
TOTAL	\$324,608.00

#### **Approval of Minutes.**

The minutes of the regular meeting of May 14, 2013 were presented to the Board for their consideration. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve the minutes as presented.

#### **Approval of Payroll.**

Payroll for May 9, 2013, in the amount of \$355,127.92 and \$267.96 and for May 17, 2013 in the amount of \$27.36 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve payroll as presented.

#### **Approval - Directive Letter to County Treasurer.**

A directive to transfer \$100,000.00 from the County Road Fund to the County General Fund was brought before the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to have staff write the directive letter for the Board's signature.

#### **Approval - Letter of Support for Wyoming Primary Care Support Grant.**

The letter of support for the Wyoming Primary Care Support Grant for Powell Health Care Coalition to open a Community Health Center in Powell was presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Hall and unanimously carried to approve the letter as presented.

#### **Approval - Grant Draft Request #4 to State Loan & Investment Board/Fairgrounds Electrical & Infrastructure Upgrade (MRG-11245 Pa).**

Teecee Barrett, Deputy Clerk, came before the Board and presented the Grant Draft Request #4 to the State Loan & Investment Board for the Fairgrounds Electrical & Infrastructure Upgrade (MRG-11245 Pa), in the amount of \$59,781.50. It was moved by Commissioner Hall, seconded by Commissioner Livingston and

unanimously carried to approve the request as presented, and authorized the Chairman to sign.

**Approval - Schedule for Upcoming County Board Appointments.**

Whitney Koontz, Office Assistant, came before the Board and presented a proposed schedule for upcoming appointments to the Park County Library Board and the Park County Museum Board. Members whose terms expire include Tanya Lowham on the Library Board, and Astrid Northrup and Linda Orrell on the Museum Board. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the schedule as presented with advertisement dates in the Cody Enterprise on May 27th and June 3rd, in the Powell Tribune on May 28th and June 4th, and in the Meeteetse Community Bulletin during the weeks of May 27th and June 3rd. The deadline for applications will be June 6, 2013 at 3:00 p.m. with interviews on June 11th or June 18th.

**Bid Award - Powell Search & Rescue Building.**

Deputy County Attorney James F. Davis came before the Board and recommended that the high bidder of Dale & Nancy Robison be awarded the bid for the sale of the Powell Search & Rescue Building. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to award the bid as recommended, in the amount of \$146,547.93 and to allow the Chair to sign all necessary documents at closing.

**Recess.**

The meeting recessed for lunch and reconvened at 1:15 p.m. Commissioner Grosskopf left the meeting in order to attend a meeting in Flagstaff, Arizona.

**Public Hearing – Floodplain Permit Application of William & Barbara Kneer to Place Fill for Bank Stabilization in the Southfork of the Shoshone River.**

Vice-Chairman Tilden opened the public hearing on the Floodplain Permit Application of William & Barbara Kneer to place fill for bank stabilization in the Southfork of the Shoshone River. The proposed project is located at 9 Josie Lane in Tract 55, T 50N R104 W, Park County, Wyoming. County Planner Linda Gillett presented the staff report and answered questions of the Board. Comments were received from William Kneer regarding material to be used in the future to stabilize the bank. It was moved by Commissioner Livingston, seconded by Commissioner Hall and unanimously carried to close the public hearing.

**Approval - Floodplain Permit Application of William & Barbara Kneer to Place Fill for Bank Stabilization in the South Fork of the Shoshone River.**

It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to approve **RESOLUTION NO. 2013-22, APPROVAL OF FLOODPLAIN PERMIT #1-13 FOR KNEER REVETMENT IN THE SOUTHFORK RIVER.**

**Public Hearing – Sketch Plan Application of Nancy Porter for a 3-Lot Minor Subdivision at 352 Lane 7H, within Lot 2 of Woehl SS-161, T 55N, R98W, Park County, WY, a General Rural Powell (GR-P) Zone.**

Vice-Chairman Tilden opened the public hearing on the Sketch Plan Application of Nancy Porter for a 3-Lot Minor Subdivision at 352 Lane 7H, within Lot 2 of Woehl SS-161. Becky Ross, Planner II, presented the staff report and answered questions of the Board. Comments were received from the applicant and Steve Follweiler of Holm, Blough & Co. regarding the existing water well. It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to close the public hearing.

**Approval - Sketch Plan Application of Nancy Porter for a 3-Lot Minor Subdivision at 352 Lane 7H, within Lot 2 of Woehl SS-161.**

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2013-23, APPROVAL OF**

**SKETCH PLAN AND FINAL PLAT OF PORTER MS-12**, with the statement that "well water may not be suitable for consumption year-round" being added to the final plat.

**Public Health Monthly Update.**

Bill Crampton, Public Health Nurse Manager, came before the Board and presented the Public Health monthly update. Mr. Crampton stated that they had several clinics for 6th grade shots and had an increase in students getting their immunizations for school. He stated that Public Health will be expanding their services in minor ways to address potential gaps in communicable disease coverage.

**Public Hearing – Application of John D. Jr. & Sue Bonner for a 3-Lot Minor Subdivision at 844 Road 9H, within Lot 1, Bonner 2 SS-175, Park County, WY, a Residential 1/2-Acre (R-H) Zoning District.**

Vice-Chairman Tilden opened the public hearing on the Application of John D. Jr. and Sue Bonner for a 3-Lot Minor Subdivision at 844 Road 9H, within Lot 1, Bonner 2 SS-175. Becky Ross, Planner II, presented the staff report and answered questions of the Board. Comments were received from Brent Foulger and Sue Bonner regarding city water. Comments were received from County Engineer Greg Meinecke regarding right-of-way permits. It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to close the public hearing.

**Approval - Application of John D. Jr. & Sue Bonner for a 3-Lot Minor Subdivision at 844 Road 9H, within Lot 1, Bonner 2 SS-175, Park County, WY, a Residential 1/2-Acre (R-H) Zoning District.**

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2013-24, APPROVAL OF THE SKETCH PLAN OF SAGE MS-13.**

**Executive Session.**

It was moved by Commissioner French, seconded by Commissioner Livingston and unanimously carried to go into Executive Session regarding personnel matters, pursuant to Wyoming Statute §16-4-405(a)(ii).

It was moved by Commissioner Livingston, seconded by Commissioner Hall and unanimously carried to go out of Executive Session.

**Approval - Stop-Loss Health Insurance Renewal.**

Eric Deeg, Health Insurance Consultant, appeared telephonically regarding the Park County Employee Stop-Loss Insurance Renewal with Companion Life Insurance Company. He reported that the County's self-funded employee health plan has done very well this past year. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve the renewal for Stop-Loss Health Insurance at the \$60,000.00 level

**Adjournment.**

It was moved by Commissioner French, seconded by Commissioner Livingston and unanimously carried to adjourn the meeting.

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Loren Grosskopf, Chairman

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Joseph E. Tilden, Vice Chairman

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Bucky Hall, Commissioner

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Lee Livingston, Commissioner

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Tim A. French, Commissioner

Attest:

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Jerri B. Torczon, County Clerk