

**Park County Board of County Commissioners
Regular Meeting
June 4, 2013**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, June 4, 2013. Present were Chairman Loren Grosskopf, Commissioners Bucky Hall, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Loren Grosskopf called the meeting to order and Cindy Grosskopf led the audience in the Pledge of Allegiance.

Liaison Reports.

The Board gave brief updates on their individual liaison boards, which included reports on the Yellowstone Regional Airport, CY Air, the Fair Board, the Library Board, Basin Authority Joint Powers Board, the Bureau of Land Management, the U.S. Forest Service, the Wolf Coalition, and the Wyoming County Commissioners Association. An update was given by Whitney Koontz, Commissioners Office Assistant, on the Yellowstone Country Assistance Network.

Powell Senior Citizens' Center.

Cathy Florian, Program Director with the Powell Senior Citizen's Center, came before the Board with an update on the financial status of the Powell Senior Citizens' Center and provided information on their special funding request this year in the amount of \$65,000.00. Ms. Florian reported on the number of meals provided to the home-bound seniors citizens in the area, including Powell, Clark, Garland, Ralston, Willwood and the Rocky Mountain Manor, as well as programs offered by the Center. The increase in funding would be used mainly to offset transportation costs. The Board took no action at this time.

Approval - Order Adopting Proposed Findings of Fact and Conclusions of Law on County Road 31C.

James Davis, Deputy County Attorney, came before the Board and presented the Order Adopting Proposed Findings of Fact and Conclusions of Law on County Road 31C that was presented as the result of the Contested Case Hearing held on May 2, 2013. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve the Order as presented.

Approval of Vouchers.

Vouchers were presented to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
2 M COMPANY, INC.	\$9,401.96
A & I DISTRIBUTORS	\$1,393.35
A-1 ELECTRIC, LC	\$6,072.00
ACE ELECTRIC, INC.	\$112,642.74
ADVANTAGE SOFTWARE, INC.	\$635.00
ALBERTSONS PURCHASE ADV. CARD	\$166.09
ALCOPRO, INC.	\$237.88
ALDRICH'S - POWELL	\$85.36
AMERICAN WELDING & GAS, INC.	\$90.03
AT&T MOBILITY	\$2,457.42
BAILEY, NANCY L	\$84.04
BASIN MECHANICAL, INC.	\$42,600.00
BASSETT, STEVEN	\$30.99
BEAR CO., INC.	\$1,220.00
BENNETT, M.D., THOMAS L.	\$3,160.00
BETTER WAY, INC.	\$200.00
BIG HORN BASIN MENTAL HEALTH GROUP	\$500.00
BIG HORN ENERGY, INC.	\$3,913.98
BIG HORN PAINT, INC.	\$42.39

BIG HORN WHOLESALE, INC.	\$4,923.14
BIG VALLEY BEARING & SUPPLY, INC.	\$289.90
BLATT, TIMOTHY J.	\$101.70
BOB BARKER COMPANY	\$1,602.54
BOONE'S MACHINE SHOP	\$34.80
BOYER, JOYCE	\$669.06
BRADFORD SUPPLY CO.	\$1,484.29
BRAZELTON, LILLIAN	\$113.32
BRESNAN COMMUNICATIONS	\$359.54
BUDGET BLINDS	\$289.00
CARQUEST AUTO PARTS - #064250	\$1,811.16
CARQUEST AUTO PARTS - #274890	\$1,163.02
CDW GOVERNMENT, INC.	\$4,787.89
CENTURYLINK	\$2,500.56
CENTURYLINK BUSINES SERVICES	\$0.28
CHANNING BETE COMPANY, INC.	\$2,794.98
CHEYENNE REGIONAL MEDICAL CENTER	\$300.00
CLERK OF DISTRICT COURT - JURY FEES	\$3,452.74
CODY ACE HARDWARE	\$1,041.68
CODY ENTERPRISE	\$111.81
CODY PAINT & BODY, INC.	\$163.25
CODY WINNELSON CO.	\$214.33
CODY, CITY OF	\$23,127.95
COMMUNICATION TECHNOLOGIES, INC.	\$41,080.00
CONTECH ENGINEERED SOLUTIONS, INC.	\$44,280.27
COPENHAVER KATH KITCHEN & KOLPITCKE	\$130.00
COULTER CAR CARE CENTER	\$78.00
CRUM ELECTRIC SUPPLY CO.	\$187.01
DAVIS, JAMES F.	\$30.51
DELL MARKETING L.P., C/O DELL USA L.P.	\$421.23
DENNY MENHOLT CHEVROLET BUICK GMC	\$144.51
DESERT MOUNTAIN CORPORATION	\$48,478.83
DLT SOLUTIONS, INC.	\$997.54
ELIAS, RONDA	\$484.62
ENERGY WEST - WYOMING	\$827.58
ENGINEERING ASSOCIATES	\$5,835.50
FASTENAL	\$1,055.07
FED EX	\$254.16
FLACK, TOM	\$81.78
FREMONT BEVERAGES, INC.	\$30.00
FREMONT MOTOR CODY, INC.	\$85.26
FREMONT MOTOR POWELL, INC.	\$44.14
FRENCH, TIM A	\$96.05
FROST, SANDRA M.	\$243.85
GALLS INCORPORATED	\$247.02
GAMBLES-STORE 4234, INC.	\$88.99
GINEST, MEL D.D.S.	\$150.00
GOODYEAR PRINTING	\$149.00
GRAINGER	\$159.64
H & H ELECTRIC, LLC	\$2,826.15
HARRIS TRKING & CONST., INC.	\$14,665.98
HENY, JESSICA	\$101.70
HOWARD, FRED L	\$93.08
INTERSTATE TIRE SERV. INC	\$319.62
IVERSON SANITATION	\$50.00
JACKS TRUCK & EQUIPMENT, INC.	\$888.34
JAMIESON, M.D., CHARLES E	\$1,500.00
K MART CORPORATION	\$63.12
K-B COMMERCIAL PRODUCTS	\$575.26
KENCO SECURITY AND TECHNOLOGY	\$254.25
KIGHT, LARRY	\$9.33
KOIS BROTHERS EQUIPMENT COMPANY, INC.	\$2,919.73
KUIPERS, TARA	\$108.48
LABELMASTER	\$217.10
LAW OFFICE OF ALEX H. SITZ III	\$605.86
LEON UNIFORM COMPANY, INC.	\$2,607.75

LINTONS BIG R, INC.	\$999.43
LOEPER, JESSICA	\$6,665.00
LSC ENVIRONMENTAL PRODUCTS, LLC	\$33.00
MAJESTIC LUBE, INC.	\$87.40
MCDANIEL, BRIAN.	\$5.00
McINTOSH OIL, INC.	\$14,555.03
MEINECKE & SITZ, ATTYS AT LAW	\$180.00
MONTANA PETERBILT, LLC	\$211.26
MONTANA-DAKOTA UTILITIES CO.	\$400.38
MOORE, DDS, LEONARD	\$276.00
MOTOR PARTS, INC.	\$61.86
MURDOCH OIL, INC.	\$21,004.00
MURPHY, ERIC	\$96.87
NAPA AUTO PARTS	\$1.50
NETWORK INNOVATIONS	\$602.32
NEWMAN TRAFFIC SIGNS, INC	\$1,337.50
NORCO, INC.	\$103.42
NORTHEAST WISCONSIN TECHNICAL COLLEGE	\$75.00
NORTHERN SAFETY CO., INC	\$179.67
NORTHWEST RURAL WATER DISTRICT	\$67.50
NORTHWEST SIGN RECYCLING LLC	\$2,358.27
OFFICE SHOP, THE	\$406.82
PARK COUNTY	\$100,000.00
PARK COUNTY PUBLIC HEALTH	\$20.00
PARK COUNTY TREASURER	\$2,164.92
PAWNEE IRRIGATION-EVERGREEN LAND.	\$107.10
PELCO	\$95.73
PLANET HEADSET	\$249.50
POLEY, BARBARA	\$454.26
POWELL ACE HARDWARE, LLC	\$38.54
POWELL OFFICE SUPPLY, INC.	\$1,516.28
POWELL, CITY OF	\$5,179.97
PRESENTATION SOLUTIONS, INC.	\$467.67
PRO-BUILD - CODY	\$407.96
PRODUCTION MACHINE CORP.	\$66.72
RED BARN	\$201.27
REED, DARLENE	\$29.38
RIMROCK TIRE CO - CODY	\$961.48
RIMROCK TIRE CO - POWELL	\$471.10
ROCKY MOUNTAIN POWER	\$283.81
ROCKY MOUNTAIN WINDSHEILD CO	\$290.00
ROOP, KELSEY	\$475.47
RYNO'S RENTAL, LLC	\$756.84
S & S AUDIO-VIDEO, INC.	\$7.99
SAFARILAND, LLC	\$133.33
SELBYS, INC.	\$26.98
Shell Fleet Plus, Inc.	\$29.26
SHOSHONE IRRIGATION DISTRICT, INC.	\$1,187.66
SHOSHONE OFFICE SUPPLY, INC.	\$1,241.62
SPOMER CONSTRUCTION	\$824.00
ST VINCENT HEALTHCARE, INC.	\$532.89
STOCKIE, RUSSELL	\$32.12
STROUPE PEST CONTROL, CO.	\$135.00
SYSCO FOOD SERVICES OF MONTANA	\$3,607.17
TILDEN, JOSEPH E.	\$456.52
TITAN MACHINERY	\$87.05
TORCZON, JERRI B.	\$155.38
TRACTOR & EQUIPMENT CO	\$3,059.09
TRIPLE L SALES	\$193.21
TWO TOUGH GUYS SERVICES	\$485.00
U.S. MERCHANT SYSTEMS, LLC	\$700.00
UNIVERSITY OF WY EXTENSION	\$844.00
VERIZON WIRELESS	\$415.94
VISIONARY COMMUNICATIONS INC	\$156.00
WAL MART COMMUNITY/GEMB	\$1,135.34
WARD, NICHOLAS	\$150.00

WEST PARK HOSPITAL	\$110.00
WESTERN EMULSIONS INC	\$5,235.25
WILD WEST CONSTRUCTION	\$3,750.00
WILLIAMS, DAVE	\$100.00
WOODWORKER'S SUPPLY, INC.	\$1,334.18
WYOMING - GUARDIAN AD LITEM PROGRAM	\$3,417.40
WYOMING CONTRACTORS ASSOCIATION	\$347.50
WYOMING COUNTY CLERKS ASSOCIATION	\$100.00
WYOMING FIRE SAFETY, LC	\$200.00
WYOMING LAW ENFORCEMENT ACADEMY	\$425.00
WYOMING TECHNOLOGY TRANSFER CENTER	\$90.00
YELLOWSTONE REGIONAL AIRPORT	\$55,902.50
TOTAL	\$660,289.09

Approval of Minutes.

The minutes of the regular meeting of May 21, 2013 were presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Hall and unanimously carried to approve the minutes as presented.

Approval of Payroll.

Payroll for May 23, 2013, in the amount of \$527,571.06, and for May 28, 2013, in the amount of \$1,021.75 were presented to the Board for their consideration. It was moved by Commissioner French, seconded by Commissioner Livingston and unanimously carried to approve payroll as presented.

Court Security Management Committee.

The resolution establishing the Court Security Management Committee was presented to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION 2013-21, RESOLUTION ESTABLISHING A COURT SECURITY MANAGEMENT COMMITTEE.**

Request for Out-of-State Travel.

County Clerk Jerri Torczon requested permission for Karen Stimac-Batenhorst to travel to Billings, Montana on August 29, 2013 to attend Family Medical Leave Act training. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve the out-of-state travel as requested.

Establish Date for Public Hearing for FY 2012-13 Budget Amendments and Transfers.

A general discussion took place regarding establishing a date for the Public Hearing for the FY 2012-13 Budget Amendments and Transfers. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to establish the date of June 24, 2013 at 3:00 p.m. for the public hearing on the Budget Amendments and Transfers for the FY 2012-13 Budget.

Approval Site Use Agreement for Cycle Greater Yellowstone Event at County Complex Grounds.

The Cycle Greater Yellowstone Site Use Agreement for the Park County Complex Grounds on August 22-23, 2013 was presented to the Board for their consideration. It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve the agreement as presented, and authorized the Chairman to sign.

Approval - Law Enforcement Center Memorandum of Understanding with the City of Cody.

The Memorandum of Understanding with the City of Cody regarding the Law Enforcement Center was presented to the Board for their consideration. The agreement reflects a contract amount of \$382,190.00. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to

approve the Memorandum of Understanding as presented, and authorized the Chairman to sign.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:15 p.m.

Approval - Musketeer Acres Partial Vacation and Amended Plat.

Becky Ross, Planner II, came before the Board and presented the application of Shane Richardson for the Musketeer Acres Partial Vacation and Amended Plat. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2013-25, APPROVAL OF THE PARTIAL VACATION AND AMENDED PLAT OF THE MUSKETEER ACRES SUBDIVISION, LOTS 4, 5, 7, 8, NORTH HALF OF LOT 6, AND SOUTH HALF OF LOT 9.**

Budget Review.

The Board reviewed the preliminary budget. It was noted that with the current revenue projects, there is a \$1.9 million shortfall in the budget. The Board requested that the County Clerk direct all departments and boards to submit an additional budget with an 8% reduction in spending.

Adjournment.

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to adjourn the meeting.

Loren Grosskopf, Chairman

Joseph E. Tilden, Vice Chairman

Bucky Hall, Commissioner

Lee Livingston, Commissioner

Tim A. French, Commissioner

Attest:

Jerri B. Torczon, County Clerk