

**Park County Board of County Commissioners  
Regular Meeting  
August 6, 2013**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, August 6, 2013. Present were Chairman Loren Grosskopf, Commissioners Bucky Hall, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Loren Grosskopf called the meeting to order and County Assessor Pat Meyer led the audience in the Pledge of Allegiance.

**Set Mill Levies**

County Assessor Pat Meyer presented the proposed Park County mill levies for Fiscal Year 2012-13 as follows:.

<b>Taxing Entity</b>	<b>Mill Set</b>
State School Found. (12 Mills)	12.000
County School (6 Mills)	6.000
General County	10.528
County Library	1.094
County Fair	0.142
County Museum	0.140
County Recreation	0.096
<b>Total County</b>	<b>12.000</b>
Cody Fire (# 2)	3.000
Powell Fire (# 1)	3.000
Meeteetse Fire	2.939
Clark Fire	3.000
Deaver/Frannie Fire (#5)	3.000
Cody City	5.000
Powell City	5.000
Meeteetse City	5.061
Frannie City	8.000
Northwest College	4.000
College Board Option	1.000
West Park Hospital	3.000
Powell Valley Hospital	3.000
Cody Cemetery (Riverside)	3.000
Powell Cemetery (Crown Hill)	1.054
Meeteetse Cemetery	0.593
Clark Cemetery (Bennett Butte)	0.902
Deaver/Frannie Cemetery	1.000
Park County Weed & Pest	1.000
Meeteetse Museum	1.000
Meeteetse Conservation Dist.	1.000
School District #1 (Powell)	25.000
Board Ed. Services (BOCES)	0.500
Recreation	1.000
<b>Total School District #1</b>	<b>26.500</b>
School District #6 (Cody)	25.000
Recreation	1.000
<b>Total School District #6</b>	<b>26.000</b>
School District #16 (Meeteetse)	25.000
Board Ed. Services (BOCES)	0.024
Recreation	1.000
<b>Total School District #16</b>	<b>26.024</b>
School Dist.#31 (B.H.#1 Cowley)	25.000
Recreation	1.000
<b>Total School District #31 (B.H.#1)</b>	<b>26.000</b>
School Dist.#32 (B.H.#2 Lovell)	25.000
Board Ed. Services (BOCES)	0.500
Board Ed. Services (BOCES)	0.500
Recreation	1.000
<b>Total School District #32 (B.H.#2)</b>	<b>27.000</b>
School Dist. #34 (B.H.#4 Basin)	25.000
Board Ed. Services (BOCES)	0.500
Recreation	1.000
<b>Total School District #34 (B.H.#4)</b>	<b>26.500</b>

After a general discussion, it was moved by French, seconded by Commissioner Livingston and unanimously carried to approve the mills as presented.

#### **Irrigation District Assessments.**

County Clerk Jerri Torczon presented the Irrigation District Assessments for the Board's consideration. It was moved by Commissioner French, seconded by Commissioner Hall and unanimously carried to approve the Irrigation District Assessments as follows:

<b>District</b>	<b>Assessment Type</b>	<b>Amount</b>
Clarks Fork	Operation & Maintenance (\$150.00 minimum)	\$5.00/acre
Cody Canal	Operation and Maintenance (\$97.50 minimum)	\$19.50/acre
Deaver	Operation & Maintenance – Land Classified 1 & 4, Inclusive	\$22.50/acre
	Construction Levy – Lands Classified 1 to 4, Inclusive	\$0.45/acre
	Rehabilitation & Betterment – Land Classified 1& 4, Inclusive	\$2.00/acre
Greybull Valley	Upper Sunshine Operation & Maintenance	\$3.46/acre ft
	Lower Sunshine – Operation & Maintenance	\$3.31/acre ft
	Greybull Valley Dam & Reservoir – Operation & Maintenance	\$4.02/acre ft
	Greybull Valley Dam & Reservoir - Construction Assessment	\$11.00/acre ft
Heart Mountain	Construction Assessment – First Class Land	\$2.24/acre
	Construction Assessment – Second Class	\$2.04/acre
	Construction Assessment – Third Class	\$1.69/acre
	Construction Assessment – Fourth Class	\$1.01/acre
	Operations & Maintenance	\$13.50/acre
	Rehabilitation & Betterment	\$3.75/acre
	System Improvements	\$5.00/acre
	Additional Minimum Charge per property	\$150.00 per
Lakeview	Operation & Maintenance Assessment	\$16.00/acre
	(\$80.00 minimum per landowner with five acres or less)	
	(\$160.00 minimum per landowner with five to ten acres)	
	(All parcels over ten acres - \$16.00 per acre)	
Shoshone	Operation and Maintenance	\$17.10/acre
	Rehabilitation & Betterment	\$1.00/acre
Willwood	Operation & Maintenance	\$22.93/acre
	Rehabilitation & Betterment Repayment	\$2.00/acre
	Maintenance of Dam	\$0.57/acre
	System Rehabilitation and Upgrade	3.00/acre
	Equipment Depreciation Account	\$2.00/acre

#### **Introduction of Shoshone National Forest North Zone District Ranger.**

Joe Alexander, Forest Supervisor, with the Shoshone National Forest, introduced Sue Stresser, District Ranger of the North Zone Districts, who assumed Terry Root's position upon his retirement. Ms. Stresser stated that she has twenty-three years of experience, but is new to the Rocky Mountain geo-system and is anxious to be a part of this area. Mr. Alexander gave a slide presentation on the Hard Luck Fire on the Northfork and a discussion was held regarding the fire.

#### **Approval of Minutes.**

The minutes of July 15, 2013, of July 16, 2013, of July 19, 2013 and July 29, 2013 were presented to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the minutes as presented.

#### **Approval of Payroll.**

Payroll for July 18, 2013, in the amount of \$547,353.32; for July 22, 2013, in the amount of \$173,854.16; for July 25, 2013, in the amount of \$4,256.17; for August 1, 2013, in the amount of \$376,314.73; for August 1, 2013, in the amount of \$3,319.37; and for August 5, 2013, in the amount of \$76,141.33 were presented to the board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve payroll as presented.

**Approval of Vouchers.**

Vouchers were presented to the Board for their consideration. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve the following vouchers for payment:

<b><u>Payee</u></b>	<b><u>Amount</u></b>
A & I DISTRIBUTORS	\$945.55
ACE ELECTRIC, INC.	\$55,169.46
ADAMSON POLICE PRODUCTS	\$50.00
ALBERTSONS PURCHASE ADV. CARD	\$167.99
ALDRICH'S - POWELL	\$159.44
AMERICAN WELDING & GAS, INC.	\$25.74
ART SAND & STEELE	\$144.00
AT&T MOBILITY	\$2,641.77
BAILEY, NANCY L	\$168.08
BEAR CO., INC.	\$2,893.02
BEARTOOTH ELECTRIC COOP	\$65.75
BENNETT, M.D., THOMAS L.	\$1,580.00
BIG HORN ENERGY, INC.	\$14,356.00
BIG HORN ENERGY, INC.	\$150.00
BIG HORN ENERGY, INC.	\$3,788.65
BIG HORN PAINT, INC.	\$411.74
BIG HORN WHOLESALE, INC.	\$1,408.88
BIG VALLEY BEARING & SUPPLY, INC.	\$22.99
BLAKEMAN PROPANE, INC.	\$168.69
BLATT, TIMOTHY J.	\$91.53
BLOEDORN LUMBER - CODY	\$218.56
BLOEDORN LUMBER - POWELL	\$33.05
BOB BARKER COMPANY	\$1,048.38
BRAD HALL AND ASSOCIATES, INC.	\$1,197.92
BRADFORD SUPPLY CO.	\$707.51
BRAZELTON, LILLIAN	\$232.91
BRESNAN COMMUNICATIONS	\$359.54
BRIGGS, CASINA	\$5.00
CARQUEST AUTO PARTS - #064250..	\$1,006.15
CARQUEST AUTO PARTS - #274890..	\$45.18
CCI USERS GROUP	\$295.00
CDW GOVERNMENT, INC.	\$1,340.53
CENTURYLINK	\$2,521.72
CENTURYLINK BUSINESS SERVICES	\$0.51
CHILDRESS, ANDY	\$159.04
CHOICE AVIATION, LLC	\$229.20
CHRISTIE, LOGAN	\$29.38
CODY ACE HARDWARE	\$1,386.79
CODY ENTERPRISE	\$108.56
CODY WINNELSON CO.	\$25.98
CODY, CITY OF	\$29,882.54
CONTROL SOLUTIONS, INC.	\$553.00
COPENHAVER KATH KITCHEN & KOLPITCKE	\$270.00
CORRECTIONAL HEALTHCARE MGMT, INC.	\$1,217.12
COULTER CAR CARE CENTER	\$69.50
CRAMPTON, WILLIAM E.	\$346.12
CRUM ELECTRIC SUPPLY CO.	\$160.73
CURBSIDE RECYCLING, INC.	\$240.00
DAVIS & CANNON, LLP	\$2,800.34
DE HAAN ELECTRONICS	\$1,202.00
DENNY MENHOLT CHEVROLET BUICK GMC	\$59.48
DERRIK WALTON & DARREN J RUESCH DDS	\$143.00
DICK JONES TRUCKING	\$10,346.32
DOBBINS, JENNIFER	\$5.00
DODGE COMPANY, THE	\$209.29
DONHAM, STEVEN	\$316.40
ELECTION SYS & SOFTWARE, INC	\$22,230.00
ELIAS, RONDA	\$107.07
ENERGY WEST - WYOMING	\$127.42

ENGINEERING ASSOCIATES	\$2,701.38
FASTENAL	\$371.66
FONTAINE, MARIE A	\$150.00
FREEMAN, III, P.C., SOX B.	\$2,156.25
FREMONT MOTOR CODY, INC.	\$301.09
FREMONT MOTOR POWELL, INC.	\$44.14
FRONTIER FAMILY DENTAL	\$175.00
FROST, SANDRA M.	\$124.30
GAMBLES-STORE 4234, INC.	\$86.94
GEDNEY, KELLEY	\$64.66
GILL, PAUL	\$67.38
GILLETT, LINDA	\$8.00
GLASSMASTERS	\$120.00
GOODYEAR PRINTING	\$373.00
GRAINGER	\$3,642.29
HANSON CHEMICAL INC.	\$832.94
HENY, JESSICA	\$296.63
HOLDER, BOBBIE JO	\$360.00
HOLM, BLOUGH AND COMPANY	\$16,039.19
HONNEN EQUIPMENT CO.	\$156.39
HOWARD, FRED L	\$186.16
INTERSTATE BATTERIES	\$428.80
INTERSTATE TIRE SERV. INC	\$18.00
IVERSON SANITATION	\$50.00
J&S GREENHOUSE	\$9.60
JACKS TRUCK & EQUIPMENT, INC.	\$3,100.16
JAMIESON, M.D., CHARLES E	\$2,600.00
JOHN DEERE FINANCIAL	\$275.10
JUSTICE, DAMIAN	\$10.00
KEELE SANITATION	\$973.00
KENCO SECURITY AND TECHNOLOGY	\$254.25
KUIPERS, TARA	\$135.60
LAW OFFICE OF ALEX H. SITZ III	\$740.62
LEON UNIFORM COMPANY, INC.	\$252.00
LINTONS BIG R, INC.	\$908.45
LOCAL GOVT. LIABILITY POOL	\$95,078.00
LOEPER, JESSICA	\$1,135.00
MAJESTIC LUBE, INC.	\$427.00
MARQUIS AWARDS & SPECIALTIES, INC	\$185.78
McCUMBER LOCKSMITH SHOP	\$2.00
McINTOSH OIL, INC.	\$15,608.04
MEETEETSE, TOWN OF	\$250.00
MEETEETSE, TOWN OF	\$109.20
MEINECKE & SITZ, ATTYS AT LAW	\$990.00
MERCK SHARP & DOHME CORP.	\$1,922.75
MESSENGER & OVERFIELD, P.C.	\$1,638.62
MONTANA PETERBILT, LLC	\$43.59
MONTANA-DAKOTA UTILITIES CO.	\$446.59
MORRIS, SANDIE	\$40.04
MOTOR PARTS, INC.	\$110.68
MOUNTAIN STATES CONSULTING	\$1,100.00
NALA HEADQUARTERS	\$125.00
NAPA AUTO PARTS	\$65.33
NATIONAL BUSINESS SYSTEMS	\$572.50
NEMONT	\$46.85
NORCO, INC.	\$21.70
NORTHWEST RURAL WATER DISTRICT	\$75.00
OFFICE SHOP, THE	\$1,818.91
O'REILLY AUTO PARTS	\$16.22
PARK CO EMPLOYEE BENEFITS TRUST	\$54.00
PETERBILT OF WYOMING	\$51.07
PITNEY BOWES, INC. - A/R	\$96.00
PLANET HEADSET	\$39.95
POWELL ACE HARDWARE, LLC	\$14.64
POWELL LOCK	\$238.64
POWELL OFFICE SUPPLY, INC.	\$1,111.72

POWELL SENIOR CITIZENS AGO-GO, INC	\$12,500.00
POWELL TRIBUNE, INC.	\$538.80
POWELL VALLEY HEALTHCARE, INC.	\$150.00
POWELL, CITY OF	\$7,539.55
PRITCHARD, JOSIE	\$5.00
PRITCHARD, SHERRI	\$5.00
PRO-BUILD - CODY	\$66.94
PRODUCTION MACHINE CORP.	\$144.89
QUILL CORPORATION	\$159.74
RED BARN	\$136.50
RIMROCK TIRE CO - CODY	\$182.35
RIMROCK TIRE CO - POWELL	\$1,357.36
ROCKY MOUNTAIN INFO NETWORK	\$125.00
ROCKY MOUNTAIN POWER	\$1,212.23
ROOP, KELSEY	\$757.74
ROVENNA SIGNS & DESIGN	\$84.00
SANOFI PASTEUR, INC	\$273.02
SATCOM GLOBAL FZE	\$52.30
SCHRADER METAL & DESIGN, INC.	\$61.50
SHELL FLEET PLUS, INC.	\$85.02
SHOSHONE OFFICE SUPPLY, INC.	\$272.42
SITE WORK, INC.	\$618.48
SMITH, GENE	\$10.00
ST VINCENT HEALTHCARE, INC.	\$177.63
STROHS INDUSTRIAL LUBRICATION	\$542.00
STROUPE PEST CONTROL, CO.	\$135.00
SYSCO FOOD SERVICES OF MONTANA	\$3,741.91
TCT WEST, INC	\$3,393.79
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TITAN MACHINERY	\$1,282.76
TRACTOR & EQUIPMENT CO	\$210.20
TYLER TECHNOLOGIES, INC.	\$67,294.39
UNIVERSITY OF WY EXTENSION	\$12,000.00
UPS STORE, THE	\$68.52
VERIZON WIRELESS	\$420.54
VISA - #0151	\$278.76
VISA - #0169	\$490.57
VISIONARY COMMUNICATIONS, INC.	\$78.00
WAL MART COMMUNITY/GEMB	\$924.40
WESTERN EMULSIONS INC	\$202,158.90
WOODWARD TRACTOR & RENTAL, INC	\$21.99
WURZEL, PATRICIA A	\$149.73
WYOMING COUNTY COMMISSIONERS ASSN	\$17,089.00
WYOMING DEPT OF WORKFORCE SERVICES	\$112.44
WYOMING DEPT. OF WORKFORCE SERVICES	\$5,748.37
WYOMING DIVISION OF VICTIM SERVICES	\$190.00
WYOMING INFORMATION TECHNOLOGY DIV	\$34.24
WYOMING LAW ENFORCEMENT ACADEMY	\$435.00
WYOMING SOLID WASTE & RECYCLING ASSN	\$1,150.00
YELLOWSTONE LANDSCAPING, INC.	\$40.00
YELLOWSTONE REGIONAL AIRPORT	\$810.00
YELLOWSTONE SPORTS MEDICINE	\$150.00
Total	\$673,659.30

#### **Approval of Malt Beverage Permit - K Bar Z.**

County Clerk Jerri Torczon presented an application for a Malt Beverage Permit from K Bar Z Guest Ranch & Outfitters for their 19th Annual BBQ and Dance at 3477 Crandall Road, Cody, Wyoming on August 10, 2013. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the malt beverage permit as presented.

**Approval of Catering Permit - CIH, Inc.**

County Clerk Jerri Torczon presented an application for a Catering Permit from CIH, Inc. (the Irma Hotel) for the Lions Club Steak Fry at Shreve Lodge, Road 6NX, Cody, Wyoming on August 24, 2013. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the malt beverage permit as presented.

**Approval - Letter of Support for Powell-Clark's Fork Conservation District Grant Application.**

Ann Trosper, Watershed Coordinator and District Manager of the Powell-Clarks Fork Conservation District, came before the Board and requested support of their grant application for a 319 Grant for Replacing Unpermitted Small Wastewater Systems in Park County. The total project costs are estimated to be \$499,590.00, Grant funds from the Department of Environmental Quality, in the amount of \$250,000.00, with 82% of the project cost going to septic remediation by replacing septic systems installed prior to October 18, 1972. After a general discussion, it was moved by Commissioner French, seconded by Commissioner Hall and unanimously carried to approve a letter of support of the grant request.

**Approval - Lease Renewal with Basin Authority Child Support Enforcement.**

Peggy Ruble, Executive Assistant, presented the Lease Renewal with Basin Authority Child Support Enforcement, and reported that the square footage leased was increased, as well as the price per square foot, for a total amount of \$22,407.25 per year. It was moved by Commissioner Livingston, seconded by Commissioner Hall and unanimously carried to approve the lease renewal as presented.

**Approval - Lease Renewal with Park County Court Supervised Treatment Program.**

Peggy Ruble, Executive Assistant, presented the Lease Renewal with Basin Authority Child Support Enforcement, in the amount of \$22,613.69 per year. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the lease renewal as presented.

**Approval - Federal Natural Resource Policy Account (FNRPA) Grant Application.**

Peggy Ruble, Executive Assistant, presented the Grant Application for Federal National Resource Policy Account (FNRPA) funds, in the amount of \$46,268.00 to be used for the purpose of developing comments on the Draft Supplemental Environmental Impact Statement on sage grouse alternatives. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve the FNRPA Grant application as presented and authorized the Chairman to sign. The matching portion of the grant will be paid by the cooperating agencies.

**Approval - Resolution Designating Change in Commissioner Meeting Date in September.**

A resolution changing the first regular meeting date in September to September 10, 2013 rather than September 3, 2013 was presented to the Board for their consideration. It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2013-35, A RESOLUTION ESTABLISHING MEETING SCHEDULE IN SEPTEMBER 2013 FOR THE BOARD OF COUNTY COMMISSIONERS OF PARK COUNTY, WYOMING.**

**Approval - Grant Agreement with Wyoming Business Council for George Farms Value Added Dairy Feasibility Study Project.**

A grant agreement between the Wyoming Business Council and Park County for a grant through the Business Ready Community Grant and Loan Program for George Farms, in the amount of \$26,000.00 was presented to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the agreement as presented and authorized the Chairman to sign.

**Approval - Personnel Action Form.**

A Personnel Action Form hiring John C. Marsh as an Engineering Technician was presented to the Board for their consideration. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the Personnel Action Form as presented, and authorized the Chairman to sing.

**Recess for Lunch.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Discussion - National Association of Counties (NACo) Conference.**

Chairman Grosskopf reported on his attendance of the National Association of Counties Conference in Dallas, Texas. Chairman Grosskopf reported on the numerous resolutions passed at the NACo Conference regarding public lands, energy and environmental issues.

**Executive Session.**

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go into Executive Session regarding potential litigation, pursuant to Wyoming Statute §16-4-405(a)(iii).

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to go out of Executive Session.

**Adjournment.**

It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to adjourn the meeting.

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Loren Grosskopf, Chairman

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Joseph E. Tilden, Vice Chairman

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Bucky Hall, Commissioner

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Lee Livingston, Commissioner

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Tim A. French, Commissioner

Attest:

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Jerri B. Torczon, County Clerk