

**Park County Board of County Commissioners  
Regular Meeting  
November 19, 2013**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, November 19, 2013. Present were Chairman Loren Grosskopf, Commissioners Bucky Hall, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Grosskopf called the meeting to order and Mack Frost led the audience in the Pledge of Allegiance.

**Report - Cody Conservation District/Title III Funds.**

Chairman Mack Frost and Secretary Roy Holm of the Cody Conservation District came before the Board and presented a summary of the grant expenditures of Title III/Firewise Community Program funds (Secure Rural Schools and Community Self Determination Act of 2000) and presented a brief recap of the activities accomplished over the last two years. The original grant was in the amount of \$99,785.31, and there is currently \$36,915.87 remaining. A discussion was held on future funding for a Federal Land Planning position, which is currently not budgeted for by the Conservation District.

**Amended Plat Review for El Dorado Subdivision.**

Becky Ross, Planner II, and Linda Gillett, County Planner, came before the Board and presented the staff report, findings of fact, conclusions and recommendations regarding the El Dorado Subdivision Amended Plat Review on behalf of the applicant, August J. and Brenda M. Bodhaine. The request is to amend the existing plat for El Dorado Subdivision, removing Platting Condition #8, requirement to install water, telephone and electricity on Lot 1 prior to conveyance. Following a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve **RESOLUTION NO. 2013-49, APPROVAL OF THE PARTIAL VACATION AND AMENDED PLAT OF EL DORADO SUBDIVISION.**

**Vouchers.**

Vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
2 M COMPANY, INC.	\$428.75
ADAMSON POLICE PRODUCTS	\$1,700.00
ALCOPRO, INC.	\$236.00
BAILEY ENTERPRISES, INC.	\$6,465.53
BEAR CO., INC.	\$23.50
BEARTOOTH ELECTRIC COOP	\$101.19
BIG HORN CO-OP MARKETING ASSN.	\$15.83
BIG HORN ENERGY, INC.	\$967.25
BIG HORN GLASS	\$255.00
BIG HORN RURAL ELECTRIC COMPANY	\$276.97
BIG HORN WATER SYSTEMS, LLC	\$722.02
BIG HORN WHOLESALE, INC.	\$2,439.80
BLAIR'S MARKET	\$83.86
BOB BARKER COMPANY	\$1,744.23
BOBCAT OF THE BIG HORN BASIN, INC.	\$338.07
BOONE'S MACHINE SHOP	\$928.48
BRAZELTON, LILLIAN	\$163.29
BRUCO, INC.	\$645.13
CDW GOVERNMENT, INC.	\$2,002.17
CENTURYLINK	\$3,397.06
CENTURYLINK BUSINES SERVICES	\$5.10
CHARTER COMMUNICATIONS	\$159.96
CLIFTONLARSONALLEN LLP	\$21,000.00

CODY ACE HARDWARE	\$454.04
CODY ENTERPRISE	\$2,062.20
CODY WINNELSON CO.	\$77.93
CODY, CITY OF	\$2,287.61
CONNERS, MICHAEL	\$31.30
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
CORRECTIONAL HEALTHCARE MGMT., INC.	\$17,011.72
COULTER CAR CARE CENTER	\$152.00
COWBOY PALACE	\$100.00
CRUM ELECTRIC SUPPLY CO.	\$748.14
DALE WEAVER, INC.	\$1,173.06
DENNY MENHOLT CHEVROLET BUICK GMC	\$28,846.00
DOBBS, LARAE	\$117.52
ELIAS, RONDA	\$200.01
ENERGY WEST - WYOMING	\$8,024.19
ENGINEERING ASSOCIATES	\$27,615.45
FASTENAL	\$8.64
FITZWATER, VICKIE	\$29.38
FORWARD CODY WYOMING, INC.	\$4,800.00
GALLS INCORPORATED	\$86.00
GARLAND LIGHT & POWER CO.	\$1,061.52
GARY'S VACUUM & STAMPS	\$65.95
GEDNEY, KELLEY	\$54.81
GLOBAL CHEMICALS, INC.	\$90.07
GLOBALSTAR USA, INC.	\$42.34
GRAINGER	\$145.18
HARRIS TRKING & CONST., INC.	\$1,515.10
HOLM, BLOUGH AND COMPANY	\$12,670.75
IAAO..	\$175.00
IVERSON SANITATION	\$50.00
JOSEPH EVE	\$150.00
KEEGAN & WINSLOW P.C.	\$2,047.00
KRISJANSONS & MILES, P.C.	\$2,406.22
LEON UNIFORM COMPANY, INC.	\$392.00
LINTONS BIG R, INC.	\$390.98
LRP PUBLICATIONS, INC.	\$324.50
MAJESTIC LUBE, INC.	\$240.25
MARQUIS AWARDS & SPECIALTIES, INC	\$39.00
MASLAK, WHITNEY	\$30.00
MATTHEW BENDER & CO., INC.	\$355.63
MCCARTY, REED, & EARHART, ATTYS L.C.	\$780.00
MEDICAL CENTER PHARMACY	\$300.12
MERCK SHARP & DOHME CORP.	\$796.29
MESSENGER & OVERFIELD, P.C.	\$1,452.78
METTLER-TOLEDO, LLC	\$411.50
MICKELSON, JOSEPH D	\$264.42
MONTANA-DAKOTA UTILITIES CO.	\$333.66
MOORE, DDS, LEONARD	\$147.00
MOTOR PARTS, INC.	\$2.15
MURDOCH OIL, INC.	\$35,147.48
NACCTFO TREASURER	\$75.00
NAPA AUTO PARTS	\$164.47
NEWMAN TRAFFIC SIGNS, INC	\$1,097.50
OFFICE SHOP, THE	\$2,966.41
PARK COUNTY ANIMAL SHELTER	\$960.00
PARK COUNTY WEED & PEST CONTROL	\$7,914.73
PENWELL, STEVE	\$93.37
PLAINS TIRE POWELL	\$16.19
POCKET PRESS, INC.	\$224.75
POWELL ACE HARDWARE, LLC	\$149.90
POWELL DRUG, INC.	\$14.00
POWELL ELECTRIC	\$481.78
POWELL OFFICE SUPPLY, INC.	\$1,031.38
POWELL TRIBUNE, INC.	\$1,250.52
POWELL TRIBUNE, INC.	\$51.75
PRO-BUILD - CODY	\$652.05

PRODUCTION MACHINE CORP.	\$79.31
PROFORCE LAW ENFORCEMENT	\$534.20
QUALITY PROPANE SERVICE, INC.	\$80.50
R. M. YOUNG COMPANY	\$965.54
ROADGRILL CATERING DESIGN	\$2,000.00
ROCKY MOUNTAIN POWER	\$1,379.41
ROCKY MOUNTAIN VEIN CLINIC, PC	\$200.00
S & S AUDIO-VIDEO, INC.	\$29.99
S & S NIELSEN, LLC	\$5,016.00
SELBYS, INC.	\$298.75
SHOSHONE OFFICE SUPPLY, INC.	\$396.53
SMILEMAKERS	\$115.80
SNOW CREST CHEMICALS	\$300.00
STEVE'S ELECTRIC, INC.	\$44.55
STROUPE PEST CONTROL, CO.	\$135.00
SYSCO FOOD SERVICES OF MONTANA	\$1,539.95
TCT WEST, INC	\$3,393.91
THOMSON REUTERS - WEST	\$552.36
TORCZON, JERRI B.	\$64.71
UPS STORE, THE	\$40.01
VERIZON WIRELESS	\$102.22
VISA - #0068	\$44.72
VISA - #0076	\$4,693.82
VISA - #0092	\$1,615.68
VISA - #0118	\$1,669.38
VISA - #0142	\$2,797.43
VISA - #0151	\$2,004.10
VISA - #0169	\$782.57
VISA - #0225	\$639.60
VISA - #9234	\$319.95
VISA - #9242	\$889.61
W.A.C.O.	\$125.00
WEST PARK HOSPITAL	\$100.20
WILLIAMS & SONS, LLC	\$1,194.43
WOODWARD TRACTOR & RENTAL, INC	\$279.95
WPCI CONSULTANTS, INC.	\$135.00
WURZEL, PATRICIA A	\$181.37
WYOMING - GUARDIAN AD LITEM PROGRAM	\$2,979.90
WYOMING DEPT OF TRANS - ACCOUNTING	\$112.23
WYOMING FINANCIAL INSURANCE	\$50.00
WYOMING FIRE SAFETY, LC	\$158.00
WYOMING WATER WORKS	\$197.00
YELLOWSTONE REGIONAL AIRPORT	\$25,450.10
TOTAL	\$281,038.66

#### **Approval of Minutes.**

The minutes of the regular meeting of November 12, 2013 were presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve the minutes.

#### **Approval of Payroll.**

Payroll for November 7, 2013, in the amount of \$360,140.52, was presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve the payroll as presented.

#### **Local Government Liability Pool Official Ballot.**

The Local Government Liability Pool Official Ballot for board members was presented for consideration. Following a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to select Mayor Jim Wilson of Sheridan to the At-Large Position and James Hudelson from Goshen County for the County Commissioner Position.

**Approval - Homeland Security Hazardous Materials Emergency Planning Grant (HMEP) for FY 2013.**

Mart Knapp, Park County Homeland Security Coordinator, came before the Board and presented the Grant for the Homeland Security Hazardous Materials Emergency Planning Grant (HMEP) for Fiscal Year 2013, in the amount of \$1,687.34, with \$421.83 in local match amount. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the grant as presented and authorized the Chairman to sign the agreement and have the entire Board sign the Grant Approval Form.

**Approval - Letter of Support for Morrison Jeep Trail Restroom and Garbage Project at Clarks Fork Canyon Trailhead.**

Dana Sander, President of the Northwest Wyoming Off-Highway Vehicle Alliance, Inc. came before the Board and requested approval of a letter of support for the Morrison Jeep Trail Restroom and Garbage Project at Clarks Fork Canyon Trailhead. Commissioner Grosskopf disclosed his membership with the Off-Highway Vehicle Alliance. The Off-Highway Vehicle Alliance, in conjunction with the Bureau of Land Management will apply for a grant to pay for the majority of the restroom construction and installation. The Alliance has also received funding for the maintenance of the restroom/garbage removal, in the amount of \$750.00, for the next ten years and a \$2,000.00 donation for the construction grant from the Park County Parks and Recreation Board. Rory Gluckert, Assistant Recreation Director, and Delissa Minnick, Assistant Field Office Manager, presented comments and stated that the Bureau of Land Management would not support the concept of the garbage collection site as part of the project. A discussion was held regarding whether to take the proposed garbage collection out of the letter of support. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the letter of support with the garbage collection included.

**Executive Session.**

It was moved by Commissioner Livingston, seconded by Commissioner Hall, and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to go out of Executive Session.

**Adjournment.**

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to adjourn the meeting.

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Loren Grosskopf, Chairman

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Joseph E. Tilden, Vice Chairman

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Bucky Hall, Commissioner

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Lee Livingston, Commissioner

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Tim A. French, Commissioner

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Attest:

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Jerri B. Torczon, County Clerk