

**Park County Board of County Commissioners  
Regular Meeting  
March 18, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, March 18, 2014. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Hall called the meeting to order and led the audience in the Pledge of Allegiance.

**Bearwise Program Update and Request for Funding for Carcass Management Program.**

Dusty Lasseter, Bearwise Community Coordinator with the Wyoming Game & Fish Department, came before the Board and presented the Bearwise Program Update. Dusty informed the Board that he has presented information to approximately 3,500 people regarding bear conflicts and ways to eliminate or reduce those conflicts. In 2013, the Carcass Management Program secured carcasses away from bear contact that included 82 horses, 134 cows, 261 calves, 64 yearlings, 17 bulls and 27 other carcasses. A budget request for \$1,200.00 or to waive the landfill fee for this program was presented to the Board. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve the \$1,200.00 request in the budget for FY 2014-15.

**Interviews for Architect Professional Services for Proposed Park County Fairgrounds Exhibit Hall.**

Interviews were conducted for Architect Professional Services for the proposed Park County Fairgrounds Exhibit Hall. Presentations were presented from Plan One/Architects of Cody; from Point Architects of Cody; and from Spectrum Group Architects of Billings, Montana. A selection will be made later in the meeting.

**Approval of Vouchers.**

Vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the following vouchers for payment:

<b><u>Payee</u></b>	<b><u>Amount</u></b>
360 OFFICE SOLUTIONS	\$69.29
AMERICAN WELDING & GAS, INC.	\$24.08
AT CONFERENCE	\$27.52
BAILEY ENTERPRISES, INC.	\$5,124.22
BANGERT, BRENDA	\$19.67
BEAR CO., INC.	\$2,356.00
BEARTOOTH ELECTRIC COOP	\$97.35
BIG HORN BASIN MENTAL HEALTH GROUP	\$500.00
BIG HORN CO-OP MARKETING ASSN.	\$76.24
BIG HORN ENERGY, INC.	\$852.65
BIG HORN PAINT, INC.	\$97.58
BIG HORN RURAL ELECTRIC COMPANY	\$337.73
BIG HORN WHOLESALE, INC.	\$3,673.13
BLAKEMAN PROPANE, INC.	\$1,455.09
BLOEDORN LUMBER - CODY	\$359.99
BOONE'S MACHINE SHOP	\$19.95
BRAGG PLUMBING & HEATING, INC.	\$524.32
CARQUEST AUTO PARTS - #274890..	\$19.48
CDW GOVERNMENT, INC.	\$2,465.71
CENTURYLINK	\$3,080.28
CENTURYLINK BUSINES SERVICES	\$5.13

CHARTER COMMUNICATIONS-	\$179.49
CHOICE AVIATION, LLC	\$682.97
CLERK OF DISTRICT COURT - JURY FEES	\$1,654.66
CODY ACE HARDWARE	\$654.89
CODY ENTERPRISE	\$1,999.90
CODY WINNELSON CO.	\$476.48
CODY, CITY OF	\$1,200.00
CODY, CITY OF	\$2,501.44
COMPLIANCE ASSURANCE ASSOCIATES.	\$225.00
COPENHAVER KATH KITCHEN KOLPITCKE	\$400.00
CORRECTIONAL HEALTHCARE MGMT. INC.	\$17,011.72
COULTER CAR CARE CENTER	\$128.00
CRAMPTON, WILLIAM E.	\$146.16
CRUM ELECTRIC SUPPLY CO.	\$359.60
CUSTOM AIR, INC.	\$18,428.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$918.68
DENNY MENHOLT CHEVROLET BUICK	\$24.90
ELECTRICAL ALLY, INC.	\$1,126.97
ENERGY WEST - WYOMING	\$16,297.48
FITZWATER, VICKIE	\$58.24
FORENSICS LIMITED, LLC	\$640.00
GAMBLES-STORE 4234, INC.	\$5.99
GARLAND LIGHT & POWER CO.	\$1,474.05
GARY'S VACUUM & STAMPS	\$51.00
GLOBAL CHEMICALS, INC.	\$91.87
GLOBALSTAR USA, INC.	\$42.46
GRAINGER	\$78.80
HEART MTN FARM SUPPLY	\$2,294.62
HENY, JESSICA	\$218.96
HIGBIE, ANGELA	\$20.08
HIGBIE, ASPEN	\$10.00
HOLM, BLOUGH AND COMPANY	\$11,265.00
HONNEN EQUIPMENT CO.	\$1,039.20
IVERSON SANITATION	\$50.00
KEEGAN & WINSLOW P.C.	\$5,537.10
KEELE SANITATION	\$350.00
KENCO SECURITY AND TECHNOLOGY	\$1,219.00
KRISJANSONS & MILES, P.C.	\$1,345.72
KROEKER, JUSTIN	\$299.04
LINTONS BIG R, INC.	\$672.13
LITTLE AMERICA	\$260.25
LIVINGSTON, LEE	\$125.21
LOEPER, JESSICA	\$1,560.00
MAJESTIC LUBE, INC.	\$195.30
MARQUIS AWARDS & SPECIALTIES, INC	\$89.28
MCCARTY, REED, & EARHART, ATTYS L.C.	\$1,640.00
McINTOSH OIL, INC.	\$2,732.34
MEDICAL CENTER PHARMACY	\$58.27
MEETEETSE, TOWN OF	\$112.20
MEINECKE & SITZ, ATTYS AT LAW	\$90.00
MERCK SHARP & DOHME CORP.	\$649.13
MICKELSON, JOSEPH D	\$232.96
MONTANA-DAKOTA UTILITIES CO.	\$667.92
MONTON, ASHLEY	\$12.39
MOTOR PARTS, INC.	\$78.52
MOTOROLA SOLUTIONS, INC	\$171.70

MURDOCH OIL, INC.	\$856.92
NADA GUIDES	\$36.00
NAPA AUTO PARTS	\$6.02
NEMONT	\$45.98
OFFICE SHOP, THE	\$2,057.57
OTIS ELEVATOR CO.	\$2,501.85
PAFFORD, WILLIAM T.	\$135.35
PARK COUNTY ANIMAL SHELTER	\$960.00
PENWELL, STEVE	\$54.95
PITNEY BOWES, INC. - A/R	\$341.25
PLANET HEADSET	\$191.40
POWELL ACE HARDWARE, LLC	\$111.64
POWELL DRUG, INC.	\$535.57
POWELL ELECTRIC	\$601.33
PRO-BUILD - CODY	\$901.05
PRODUCTION MACHINE CORP.	\$717.82
QUALITY PROPANE SERVICE, INC.	\$60.26
QUILL CORPORATION	\$5.99
R & D WINDOW DESIGNS	\$769.14
REED, DARLENE	\$58.24
RIMROCK TIRE CO - CODY	\$128.94
ROCKY MOUNTAIN POWER	\$726.07
ROGERS, LINDA	\$15.00
ROVENNA SIGNS & DESIGN	\$78.00
S & S AUDIO-VIDEO, INC.	\$19.99
SANOFI PASTEUR, INC	\$642.21
SELBYS, INC.	\$165.76
SHOPKO PHARMACY #772	\$131.87
SHOSHONE OFFICE SUPPLY, INC.	\$131.91
SPAN PUBLISHING, INC.	\$144.00
ST VINCENT HEALTHCARE, INC.	\$355.26
STATE OF WYOMING	\$532.95
STROUPE PEST CONTROL, CO.	\$135.00
SYSCO FOOD SERVICES OF MONTANA	\$1,978.10
TCT WEST, INC	\$6,539.38
THOMSON REUTERS - WEST	\$579.98
TORCZON, JERRI B.	\$11.00
TWO TOUGH GUYS SERVICES	\$820.00
UPS STORE, THE	\$149.86
VERIZON WIRELESS	\$93.26
VISA - #0068	\$220.69
VISA - #0076	\$827.43
VISA - #0118	\$331.66
VISA - #0126	\$105.70
VISA - #0142	\$356.45
VISA - #0159	\$130.00
VISA - #0191	\$24.23
VISA - #9234	\$5,759.02
VISA - #9242	\$495.00
VISA - #9259	\$150.70
WOODWORKER'S SUPPLY, INC.	\$1,013.77
WPCI CONSULTANTS, INC.	\$135.00
WURZEL, PATRICIA A	\$190.40
WYOMING - GUARDIAN AD LITEM PRG.	\$3,150.80
WYOMING DEPT OF ENV QUAL SOLID WST	\$643.46
WYOMING DEPT OF TRANS ACCNT	\$675.64

WYOMING DEPT OF WORKFORCE SERV.	\$145.18
WYOMING DIVISION OF VICTIM SERVICES	\$75.00
WYOMING RETIREMENT SYSTEM	\$319.52
WYOMING RETIREMENT SYSTEM	\$572.70
WYOMING STATE BAR	\$263.00
TOTAL	\$160,952.70

#### **Approval of Minutes.**

The minutes of the regular meeting of March 11, 2014 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the minutes.

#### **Approval of Payroll.**

Payroll for March 4, 2014, in the amount of \$7,269.62; for March 5, 2014, in the amount of \$78,483.60; and for March 13, 2014, in the amount of \$365,239.71, were presented to the Board for consideration. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve payroll as presented.

#### **Presentation of Appreciation Plaque.**

An Appreciation Plaque for Linda Orrell for her volunteer service on the Park County Museum Board was presented by the Board. Linda was not present at the meeting, due to weather conditions. The Board thanked Linda for her dedicated service on the Park County Museum Board.

#### **Approval - Proclamation in Recognition of April as the Month of the Military Child.**

Trudy Zaffarano, Wyoming National Guard Family Assistance Coordinator; Sgt. Will Vertz of the Wyoming National Guard; and Kelsey Roop, 4-H/Youth Educator, came before the Board regarding the Month of the Military Child. Trudy Zaffarano presented talking points regarding the relationship between the University of Wyoming Extension Office and the Wyoming military, and the effort to bring resources to military families in the communities where they live. Sgt. Vertz presented and read a proclamation recognizing April as the Month of the Military Child. Kelsey Roop, the 4-H/Youth Educator with the University of Wyoming Extension Office, spoke regarding upcoming activities being sponsored, including A Night at the Museum on April 4, 2014. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to proclaim April 2014 as the Month of the Military Child.

#### **Approval - March Health & Wellness Incentive Payout.**

Karen Stimac, Payroll Clerk, came before the Board and presented the March Health & Wellness Incentive Payout for eligible employees, in the amount of \$47,900.00. It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to approve the payout for the March Health & Wellness Incentives.

#### **Approval - Park County Landfill Disposal Service Agreement with Keele Sanitation, LLC.**

Tim Waddell, Solid Waste Manager, came before the Board and presented the Disposal Service Agreement with Keele Sanitation, LLC, in the amount of \$78.00 per ton. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the agreement as presented, and authorized the Chairman to sign.

**Approval - Transportation Investment Generating Economic Recovery (TIGER) Letter of Support for Beartooth Highway Reconstruction Project.**

A letter of support to be mailed to the Transportation Investment Generating Recovery (TIGER) Discretionary Grant Application for the Beartooth Highway Reconstruction Project was presented to the Board for their consideration. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the letter as presented.

**Approval - Board Eligibility Letters Concerning Park County Health Plan.**

Commissioner Grosskopf presented a draft letter to Basin Authority regarding their request to join the Park County Health Plan, as they are losing their current group coverage. At the recommendation of Eric Deeg, the County's consultant for the employee health plan, Basin Authority should not be allowed in the Park County Health Plan. That recommendation is based on the facts that employees of Basin Authority are not actual employees of Park County, Basin Authority is not directly funded by Park County, their board is not appointed by Park County Commissioners, nor does Basin Authority perform services under the direct supervision of Park County. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the letter to Basin Authority declining their participation in the Park County Health Plan. Eric Deeg will be available to offer assistance to Basin Authority in obtaining insurance for their group.

Commissioner Grosskopf presented letters to four employees of the Park County Weed & Pest District and the Park County Fire District #2 regarding their eligibility to be covered under the Park County Health Plan. These employees or their predecessors have been enrolled under Park County's health coverage for several years. Because they fall under the same parameters as Basin Authority, it was recommended that the four employees be sent letters notifying them they will be grandfathered into the health plan until such date as they terminate employment. Their replacement will not be covered under the Park County Health Plan. It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf to approve the letters to be sent to the four employees and to encourage those employees to obtain a different source of insurance, if possible.

**Recess for Lunch.**

The meeting recessed for lunch and reconvened at 1:00 p.m.

**Report from National Association of Counties (NACo) Legislative Conference in Washington, D.C.**

Commissioner Grosskopf reported on the National Association of Counties Legislative Conference in Washington, D.C., which he attended on behalf of the Wyoming Association of County Commissioners. There were eleven people who attended from Wyoming this year, as opposed to six that attended last year. He reported on the committee meetings he attended and the resolutions presented.

**Liaison Reports.**

Commissioners gave a brief update on their respective Board liaisons, including the Airport Board, the Bureau of Land Management, and the Forest Service. Whitney Maslak, Office Assistant, reported on the Yellowstone Country Assistance Network.

**Approval - Sale of County Owned Property and Approve Advertising.**

Pat Meyer, County Assessor, came before the Board and presented a list of County owned property for possible sale. After a general discussion, it was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to advertise the property for sale twice in the Cody Enterprise, the Powell Tribune and the Meeteetse Bulletin, with the deadline for bids to be April 14, 2014, and the bid opening to be April 15, 2014.

**Decision - Architect Professional Services for Proposed Park County Fairgrounds Exhibit Hall.**

The Architect Professional Services for the Proposed Park County Fairgrounds Exhibit Hall was opened for consideration. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to accept Plan One/Architects of Cody for Architect Professional Services for the proposed Park County Fairgrounds Exhibit Hall. It was the consensus of the Board that Greg Meinecke, County Engineer, be the County's point of contact for the project.

**Executive Session.**

It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to go out of Executive Session.

**Approval - Buildings & Grounds Duties/Responsibilities.**

A breakdown of the duties/responsibilities of the Buildings & Grounds as they relate to the Park County Fairgrounds was presented to the Board for consideration. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the listing as presented.

**Adjournment.**

It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to adjourn the meeting.

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Bucky Hall, Chairman

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Joseph E. Tilden, Vice Chairman

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Lee Livingston, Commissioner

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Tim A. French, Commissioner

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Loren Grosskopf, Commissioner

Attest:

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Jerri B. Torczon, County Clerk