

**Park County Board of County Commissioners
Regular Meeting
April 15, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, April 15, 2014. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Hall called the meeting to order and led the audience in the Pledge of Allegiance.

Approval - Letter to Northwest Rural Water District.

Greg Meinecke, County Engineer, came before the Board and presented a letter to Northwest Rural Water District regarding issues with the contractor on the North End Waterline Project and the Right-of-Way Permit. Five items of violation were outlined in the letter. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve the letter. Commissioner Livingston was not present for the remainder of the morning meeting.

Recess.

The meeting recessed for a staff meeting and a Worksession in the Old Law Library with the County Clerk and Treasurer regarding the audit.

Cowboy & Cowgirl Ambassador Update.

Ray and Jackie Maple, a.k.a. Tom O'Day and Bronco Nell, came before the Board and presented an update regarding their Cowboy & Cowgirl Ambassador activities. They also introduced Marlin Yorty, a.k.a. Kid Currey. It was reported that they have targeted most of their presentations at senior centers and retirement homes. They will be doing a presentation at the Hyart Theater in Lovell as part of a fund raiser for the Kane Museum and they are planning a trip to Pennsylvania next year. They have represented Cody and Park County a great deal throughout the year. The Commissioners thanked Ray, Jackie and Marlin for their continued efforts and activities in supporting Park County as the Cowboy and Cowgirl Ambassadors.

Public Health Monthly Update.

Bill Crampton, Public Health Nurse Manager, came before the Board and presented the Public Health Monthly Update. It was reported that the number of contacts with new parents has gone down due to an increase for nurse midwives. Attempts to contact nurse midwives will be made to inform them of services provided by Public Health.

Approval - Funding Request for World War I State Memorial.

Buck Wilkerson, representing the Wyoming Veterans Memorial Park, came before the Board and requested a contribution to the World War I State Memorial that will be completed in May. The Commissioners approved \$5,000.00 in funding for construction on the Wyoming Korean War Veterans Memorial, \$10,000.00 for the Wyoming State Vietnam War Memorial and \$10,000.00 for the World War II Memorial. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approving funding for the World War I State Memorial, in the amount of \$10,000.00.

Discussion - Wyoming Department of Health Request for Park County Commissioner to serve on Select Committee.

A discussion was held on whether to appoint a Commissioner to serve on the Select Committee of the Wyoming Department of Health, Behavioral Health Division, regarding substance abuse treatment services in Hot Springs County. It appears that Park County is not an affected County as part of that process, and the consensus of the Board was not to appoint a Commissioner to this Committee.

Approval of Vouchers.

Vouchers were presented to the Board for consideration. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
360 OFFICE SOLUTIONS	\$67.80
ALBERTSONS PURCHASE ADV. CARD	\$78.47
ALDRICH'S - POWELL	\$388.34
AMERICAN WELDING & GAS, INC.	\$26.66
AT CONFERENCE	\$73.92
BAILEY ENTERPRISES, INC.	\$423.73
BEAR CO., INC.	\$114.93
BIG HORN CO-OP MARKETING ASSN.	\$292.00
BIG HORN ENERGY, INC.	\$251.05
BIG HORN ENERGY, INC.	\$21,072.00
BIG HORN GLASS	\$625.92
BIG HORN PAINT, INC.	\$194.36
BIG HORN RURAL ELECTRIC COMPANY	\$279.20
BIG HORN WHOLESALE, INC.	\$2,743.93
BILLINGS GAZETTE, INC. - SUBSCRIPTIONS	\$190.45
BLAKEMAN PROPANE, INC.	\$1,102.05
BLANKENSHIP QUALITY CONCRETE LLC	\$19,884.00
BLOEDORN LUMBER - POWELL	\$14.21
BOB BARKER COMPANY	\$816.78
BOONE'S MACHINE SHOP	\$650.00
BRAZELTON, LILLIAN	\$30.00
CARING FOR POWELL ANIMALS	\$960.00
CAROLINA SOFTWARE	\$500.00
CARQUEST AUTO PARTS - #274890	\$15.07
CDW GOVERNMENT, INC.	\$334.93
CENTURYLINK	\$3,476.00
CHANNING BETE COMPANY, INC.	\$432.33
CHARTER COMMUNICATIONS-	\$19.53
CHOICE AVIATION, LLC	\$32.30
CHRISTIE, LOGAN	\$145.60
CLIFTONLARSONALLEN LLP	\$3,500.00
CODY ACE HARDWARE	\$567.07
CODY ENTERPRISE	\$3,185.00
CODY FAMILY & CSMTIC DENTISTRY	\$140.40
CODY PAINT & BODY, INC.	\$272.50
CODY YELLOWSTONE AIR	\$7,200.00
CODY, CITY OF	\$2,172.27
CONNERS, MICHAEL	\$59.36
COPENHAVER KATH KITCHEN KOLPITCKE	\$400.00
CORRECTIONAL HEALTHCARE MGMT, INC.	\$17,011.72
COULTER CAR CARE CENTER	\$233.48
CRC AUTO SERVICES, INC.	\$32.99
CRUM ELECTRIC SUPPLY CO.	\$864.85
CURBSIDE RECYCLING, INC.	\$260.00
CUSTOM AIR, INC.	\$3,634.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$690.20
DEN. MENHOLT CHEVROLET BUICK GMC	\$609.19
DERRIK WALTON/DARREN J RUESCH DDS	\$400.00
ELECTION SYS & SOFTWARE, INC	\$4,725.00

ELECTION SYS & SOFTWARE, INC	\$104.60
ENERGY WEST - WYOMING	\$10,668.07
FASTENAL	\$13.74
FAY, JUDI	\$60.00
FITZWATER, VICKIE	\$174.72
FORENSICS LIMITED, LLC	\$480.00
GAMBLES-STORE 4234, INC.	\$70.28
GARLAND LIGHT & POWER CO.	\$1,326.08
GARY'S VACUUM & STAMPS	\$19.50
GLOBALSTAR USA, INC.	\$42.46
GOODYEAR PRINTING	\$185.75
GRAINGER	\$2,801.64
GROSSKOPF, LOREN M	\$536.79
HAMAN, DREW	\$54.95
HANSON CHEMICAL INC.	\$2,625.50
HEART MTN CONSTRUCTION	\$26,711.01
HOLM, BLOUGH AND COMPANY	\$19,389.88
HUGHES, RUSTY	\$7.59
ID WHOLESALER SOUTH	\$5,058.44
INTERMOUNTAIN WOOD PRODUCTS	\$1,437.74
IVERSON SANITATION	\$50.00
JOHN DEERE FINANCIAL	\$8.58
KEELE SANITATION	\$1,892.00
KENCO SECURITY AND TECHNOLOGY	\$2,853.32
KRISJANSONS & MILES, P.C.	\$2,994.05
LEON UNIFORM COMPANY, INC.	\$334.23
LIGHTS 'N SUCH	\$45.00
LINTONS BIG R, INC.	\$454.14
LOEPER, JESSICA	\$660.00
LYLE SIGNS, INC.	\$1,926.64
MAJESTIC LUBE, INC.	\$69.95
MCBROOM, MATTHEW A.	\$35.84
MCCARTY, REED, & EARHART, ATTYS L.C.	\$2,360.00
MEDICAL CENTER PHARMACY	\$82.59
MEETEETSE VISITOR CENTER	\$4,904.00
MEETEETSE, TOWN OF	\$352.20
MESSENGER & OVERFIELD, P.C.	\$135.36
MICKELSON, JOSEPH D	\$262.08
MID-AMERICAN RESEARCH CHEMICAL	\$1,150.53
MONTANA-DAKOTA UTILITIES CO.	\$1,107.87
MOORE, DDS, LEONARD	\$326.00
MOTOR PARTS, INC.	\$78.29
MOTOROLA SOLUTIONS, INC	\$887.40
MOTOROLA SOLUTIONS, INC	\$8,724.70
MOTOROLA SOLUTIONS, INC	\$57,073.50
MURDOCH OIL, INC.	\$767.56
MURPHY, KATHERINE	\$19.76
NAPA AUTO PARTS	\$44.09
NATIONAL BUSINESS SYSTEMS	\$1,000.00
NEMONT	\$49.76
NORTHERN GARDENS, LLC	\$1,480.00
OFFICE SHOP, THE	\$2,415.37
PARK CO EMPLOYEE BENEFITS TRUST	\$9.00
PARK COUNTY ANIMAL SHELTER	\$960.00
PARK COUNTY TREASURER	\$33,551.60
PENWELL, STEVE	\$54.95

PITNEY BOWES, INC. - A/R	\$387.00
POSTMASTER, CODY WY	\$224.00
POWELL ACE HARDWARE, LLC	\$76.23
POWELL DRUG, INC.	\$41.49
POWELL ELECTRIC	\$66.98
POWELL LOCK	\$41.00
POWELL SENIOR CITIZENS AGO-GO, INC	\$12,500.00
POWELL TRIBUNE, INC.	\$4,577.32
PRO-BUILD - CODY	\$1,964.55
ROCKY MOUNTAIN POWER	\$114.23
ROGERS, LINDA	\$15.00
SHELL FLEET PLUS, INC.	\$83.82
SHOSHONE OFFICE SUPPLY, INC.	\$742.40
SIMPSON, KEPLER & EDWARDS, LLC	\$90.00
SKORIC, BRYAN	\$29.12
SKYCASTERS, LLC	\$2,988.00
STROUPE PEST CONTROL, CO.	\$429.00
SYSCO FOOD SERVICES OF MONTANA	\$2,185.75
TCT WEST, INC	\$6,519.10
THOMSON REUTERS - WEST	\$579.98
TRACKER SOFTWARE CORP.	\$3,734.00
TRI STATE TRUCK & EQUIP, INC	\$134,407.00
UPS STORE, THE	\$15.39
VERIZON WIRELESS	\$32.25
VISA - #0068	\$190.00
VISA - #0076	\$993.23
VISA - #0092	\$490.48
VISA - #0126	\$1,862.98
VISA - #0142	\$4,874.93
VISA - #0191	\$268.54
VISA - #0225	\$957.69
VISA - #9234	\$599.67
VISA - #9242	\$901.38
WAGNER, TARA	\$59.98
WCTA	\$350.00
WPCI CONSULTANTS, INC.	\$135.00
WYOMING DEPARTMENT OF HEALTH	\$54.00
WYOMING DEPT OF WORKFORCE SERV.	\$125.16
YELLOWSTONE BEHAVIORAL HEALTH	\$10,800.00
YOUR APPLIANCE MAN, INC.	\$320.00
TOTAL	\$496,909.34

Approval of Minutes.

The minutes of the regular meeting of April 8, 2014 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the minutes.

Approval of Payroll.

Payroll for April 4, 2014, in the amount of \$76,729.34 and for April 10, 2014, in the amount of \$361,492.66, were presented to the Board for consideration. It was moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to approve payroll as presented.

Approval - FFY 2014 Temporary Assistance for Needy Families Community Partnership Initiative (TANF/CPI) Quarterly Reports.

Peggy Ruble, Executive Assistant, came before the Board and presented the Quarterly Reports for the Temporary Assistance for Needy Families Community Partnership Initiative (TANF/CPI) for the 2nd Quarter of Federal Fiscal Year 2014, in the amount of \$13,453.96. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve the Quarterly Reports as presented and authorized the Chairman to sign.

Approval - FFY 2015 Temporary Assistance for Needy Families Community Partnership Initiative (TANF/CPI) Grant Application.

Peggy Ruble, Executive Assistant, and Whitney Maslak, Office Assistant came before the Board and presented the Federal Fiscal Year 2015 TANF/CPI Grant Application. This application is for non-profit agencies to provide services for Needy Families, consisting of Big Brothers Big Sisters of Northwest Wyoming, the Boys & Girls Club, Children's Resource Center, Court-Appointed Special Advocates (CASA) of the 5th Judicial District, Crisis Intervention Services, Northwest College, Northwest Wyoming Family Planning, Powell Valley Health Care and West Park Hospital. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the grant application, in the amount of \$110,445.00, and authorized the Chairman to sign.

Approval - Lease Renewal with Webseed, Inc.

Dennis Spargur, Maintenance Manager, came before the Board and presented the annual Lease Renewal with Webseed, Inc., in the amount of \$1,949.31. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the Lease Renewal with Webseed, Inc. as presented.

Approval - Request to Advertise for New Roof for Search & Rescue Building.

Dennis Spargur, Maintenance Manager, came before the Board and requested permission to advertise for a new roof on the Search & Rescue Building. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to authorize the advertisement for a new roof on the Search & Rescue Building.

Approval - Request for Use of County Complex Grounds for the Vintage Gypsy Moon Studio Gypsy Market.

A request was presented for use of the County Complex Grounds for the Vintage Gypsy Moon Studio Gypsy Market on June 21, 2014. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the request, subject to the terms of the Buildings and Grounds Department.

Approval - State Loan & Investment Board Grant Draft Request for Fairgrounds Electrical and Infrastructure Upgrades.

Teecee Barrett, Deputy Clerk, came before the board and presented a grant draft request from the State Loan & Investment Board for the Fairgrounds Electrical and Infrastructure Upgrades, in the amount of \$66,909.51. It was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to approve the request and authorized the Chairman to sign.

Approval - Letter Requesting Extension to Wyoming Business Council for George Farms Dairy Processing Feasibility Study.

County Clerk Jerri Torczon presented a letter drafted to the Wyoming Business Council requesting an extension for the George Farms Dairy Processing Feasibility Study. The deadline is May 1, 2014 and a request of six months is being requested. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the letter requesting an extension.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:00 p.m. Commissioner Livingston was present during the afternoon meeting.

Public Hearing – Application of Western Leaseco, Inc. for a Zoning Map Amendment to Rezone From a General Rural 35-Acre (GR-35) District to a General Rural 5-Acre (GR-5) District.

Chairman Hall opened the public hearing on the application of Western Leaseco, Inc. for a Zoning Map Amendment to rezone from a General Rural 35-Acre (GR-35) District to General Rural 5-Acre (GR-5) District on 4 respective properties located at 71 Hedrick Spring Road, 24 Hedrick Spring Road, 26 Hedrick Spring Road, and an adjacent vacant parcel, within that pt. of Tract 42, Lots 46, 47, 56, 67, Sec. 19, T52N, R104W, Park County, Wyoming. Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, presented the staff report and answered questions of the Board. Colin Simpson presented comments on behalf of the applicant Western Leaseco, Inc. and Maurice P. Solie, Jr. Comments were also presented by Maurice P. Solie, Jr. Due to time constraints, it was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to continue the public hearing until May 6, 2014 at 3:00 p.m.

Open Property Bids.

Park County advertised the sale of nine pieces of property. Bids were received for the Delta Placid Property from Don and Carol Gureski, in the amount of \$30,501.00; from Dennis Friedly, in the amount of \$8,500.00; from Ted Vlajos, in the amount of \$2,022.00; from William and Heather Rhodes, in the amount of \$5,500.00; and from Raymond Devries, in the amount of \$3,000.00. A bid was received from J.R. Megee for the property in the Williams Subdivision, in the amount of \$652.00. A bid was received from Larry Ostermiller, in the amount of \$250.00, for the property located in Garland. A bid for \$10.00 was received from J.R. Megee for the property south of Frannie. A bid was received from the Higbie Family Trust, in the amount of \$5,776.00 for the property on Stagecoach Trail. A bid was received from Hogg's Black Diamond Cattle LP, in the amount of \$150.00, for the rural Meeteetse property. A bid from the Bank of Powell, was received in the amount of \$2,000.00 for Road 8 right-of-way. No bids were received for properties located in Frannie or north of Frannie. After a general discussion, it was moved by Commissioner Livingston and seconded by Commissioner Tilden to sell the property to the high bid of Don and Carol Gureski, in the amount of \$30,501.00, for the Delta Placid Property, and to sell the remaining parcels of land to the sole bidder for each parcel. Roll was called with Commissioner Grosskopf casting the only dissenting vote. Motion carried.

Public Hearing - Retail Liquor License Application for CS Guest Ranch, LLC, dba Crossed Sabres Ranch.

Chairman Bucky Hall opened the public hearing for a Retail Liquor License Application for CS Guest Ranch, LLC, dba Crossed Sabres Ranch, for a 18' x 24' room on the SW side the Main Lodge, located at 829 Northfork highway, Cody, Wyoming. County Clerk Jerri Torczon reported the proper fee was on file in her office, the property advertising had been completed and no protests on the issuance of the license had been received. There were no comments from the audience. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to close the public hearing.

Approval - Retail Liquor License for CS Guest Ranch, LLC, dba Crossed Sabres Ranch.

It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve the Retail Liquor License for CS Guest Ranch, LLC, dba Crossed Sabres Ranch.

Public Hearing - Retail Liquor License Application for Double Diamond X Ranch, LLC, dba Double Diamond X Ranch.

Chairman Bucky Hall opened the public hearing for a Retail Liquor License Application for Double Diamond X Ranch, LLC dba Double Diamond X Ranch for a 16' x 20' room in the NW portion of the Main Lodge, located at 3453 Southfork Road, Cody, Wyoming. County Clerk Jerri Torczon reported the proper fee was on file in her office, the property advertising had been completed and no protests on the issuance of the license had been received. Matthew Dzialak answered questions of the Board. No other comments were presented from the audience. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to close the public hearing.

Approval - Retail Liquor License for Double Diamond X Ranch, LLC, dba Double Diamond X Ranch.

It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to approve the Retail Liquor License for Double Diamond X Ranch, LLC, dba Double Diamond X Ranch.

Liaison Reports.

Commissioners gave a brief update on their respective Board liaisons, including Basin Authority, the Historic Preservation Board, the Airport Board, the Bureau of Land Management, the Health & Wellness Committee, the Forest Service, the Fair Board and the Library Board.

Worksession in Old Law Library with Plan One Architects, County Engineer, Superintendent of Buildings & Grounds and Park County Fair Board.

A worksession was held in the Old Law Library with Plan One Architects, the County Engineer, Superintendent of Buildings & Grounds and the Park County Fair Board regarding the plans and design for the new Exhibit Hall at the Park County Fairgrounds. A preliminary design was presented to the Board and staff, with initial cost estimates. The design of the building was discussed and changes were suggested. Another worksession will be held on April 22, 2014 at 3:00 p.m.

Adjournment.

It was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to adjourn the meeting.

Bucky Hall, Chairman

Joseph E. Tilden, Vice Chairman

Lee Livingston, Commissioner

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Attest:

Jerri B. Torczon, County Clerk