

**Park County Board of County Commissioners
Regular Meeting
June 3, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, June 3, 2014. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Hall called the meeting to order and led the audience in the Pledge of Allegiance.

Bid Opening – Meeteetse Landfill Closure and Related Site Improvements.

Travis Hill, Assistant Solid Waste Manager, and Brian Edwards, P.E. with Holm Blough & Company, came before the Board and conducted the bid opening for the Meeteetse Landfill Closure and Related Site Improvements. Bids were received from Wayne Coleman Construction of Mills, Wyoming, in the amount of \$720,307.00; from Donnes, Inc. of Shepherd, Montana, in the amount of \$766,490.00; from Sedmak Construction of Casper, Wyoming, in the amount of \$687,868.94; from Wilson Brothers Construction, Inc. of Cowley, Wyoming, in the amount of \$726,855.00; from Pab Good Trucking of Greybull, Wyoming, in the amount of \$607,730.29; from Western Municipal Construction, Inc. of Meeteetse, Wyoming, in the amount of \$688,225.40; and from Nicholson Dirt Contracting of Cody, Wyoming, in the amount of \$562,404.00. Bids will be reviewed, with a recommendation for the bid award to be made at the next Commissioner meeting.

Introduction of Prevention Management Organization of Wyoming.

Rachel Rodriguez-Williams, Community Prevention Professional, came before the Board and presented information of the first sixteen months of the Prevention Management Organization of Wyoming. The program is funded by the Wyoming Department of Health. The program has several coalitions, including suicide prevention education. Park County has historically been in the top five counties with the highest number of suicides. There have been 12 suicide deaths in both 2012 and 2013. Other coalitions include poverty alleviation, substance abuse, alcohol abuse and marijuana and prescription drug abuse. The organization has trained numerous organizations in suicide prevention education and would be willing to conduct training with Park County employees. County Clerk Jerri Torczon volunteered to set up training sessions for County staff.

Update - Western Interstate Region (WIR) Conference.

Commissioner Grosskopf presented an update of the Western Interstate Region (WIR) Conference in Alaska. Wyoming was represented by twelve County Commissioners from the Wyoming County Commissioners Association (WCCA). Alaska has different issues but a lot of the processes are the same in dealing with the federal government. A discussion was held regarding the regulations and the ramifications of the Waters of the United States (WUS) that are impending. The comment period for WUS ends July 21, 2014. The WCCA is working in conjunction with Governor Mead's Office regarding the comments.

Update on Wyoming Business Council Grant Application for Proposed Fairgrounds Structure.

Leah Bruscino, Northwest Regional Director of the Wyoming Business Council, came before the Board and presented an update on the County's grant application through the Wyoming Business Council for the Exhibit Hall at the Park County Fairgrounds. On May 28th, the Business Council approved the staff recommendation to fund the project, in the amount of \$485,390.00. The State Loan and Investment Board (SLIB) will be meeting on June 19, 2014 to determine approval of the grant funding. Commissioner French was at the meeting on May 28th and will attend the meeting on June 19th on behalf of Park County. Once approved, a grant agreement will be prepared and finalized around mid-July. Any costs incurred prior to signing the grant agreement will not be considered for funding. Ms. Bruscino stated that it's been a great project to work on and working Teecee Barrett of the County

Clerk's Office has been fabulous. Commissioners thanked Ms. Barrett for her work in the grant.

Approval of Minutes.

The minutes of the regular meeting of May 20, 2014 and the special meeting of May 22, 2014 were presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to approve the minutes.

Approval of Payroll.

Payroll for May 22, 2014, in the amount of \$529,501.18 was presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve payroll as presented.

Approval of Vouchers.

Vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
360 OFFICE SOLUTIONS	\$985.74
A & M WELDING SUPPLIES	\$240.00
ADAMSON POLICE PRODUCTS	\$9,001.50
ALBERTSONS PURCHASE ADV. CARD	\$217.17
ALDRICH'S - POWELL	\$29.55
AMERICAN WELDING & GAS, INC.	\$141.38
AT&T MOBILITY	\$2,212.47
BEAR CO., INC.	\$9,799.43
BIG HORN CO-OP MARKETING ASSN.	\$7.61
BIG HORN ROOFING, INC.	\$37,580.00
BIG HORN WHOLESALE, INC.	\$2,412.47
BIG VALLEY BEARING & SUPPLY, INC.	\$11.48
BILLINGS GAZETTE, INC.	\$849.00
BLAIR'S MARKET	\$39.92
BLATT, TIMOTHY J.	\$50.40
BLOEDORN LUMBER - POWELL	\$88.27
BOB BARKER COMPANY	\$68.63
BRAZELTON, LILLIAN	\$22.91
BUSY B'S AUTO AND WRECKER	\$27.00
CAREERTRACK	\$796.00
CARQUEST AUTO PARTS - #064250..	\$678.94
CARQUEST AUTO PARTS - #274890..	\$27.83
CARQUEST AUTO PARTS - #274890..	\$650.90
CARROLL, DEBRA	\$282.63
CDW GOVERNMENT, INC.	\$35,691.45
CENTURYLINK	\$2,444.09
CENTURYLINK BUSINES SERVICES	\$1.13
CHARTER COMMUNICATIONS-	\$339.95
CHILDRESS, ANDY	\$79.48
CLERK OF DISTRICT COURT	\$4,795.52
CODY ACE HARDWARE	\$784.04
CODY COUNCIL ON AGING	\$12,500.00
CODY DENTAL EXCELLENCE	\$200.00
CODY ENTERPRISE	\$30.00
CODY PAINT & BODY, INC.	\$100.00
CODY TREE SURGERY, INC	\$75.00
CODY WINNELSON CO.	\$30.43

CODY, CITY OF	\$20,238.12
COULTER CAR CARE CENTER	\$66.00
CRAIG, STARLA J.	\$75.00
CRC AUTO SERVICES, INC.	\$33.27
CRICHTON, CHRISTINA	\$75.00
CRUM ELECTRIC SUPPLY CO.	\$338.48
DELL MARKETING L.P., C/O DELL USA L.P.	\$24,757.93
ELECTRICAL ALLY, INC.	\$4,884.84
ENERGY WEST - WYOMING	\$392.09
ENGINEERING ASSOCIATES	\$9,143.20
FASTENAL	\$132.77
FLACK, TOM	\$81.72
FLOM, HOLLY	\$75.00
FONTAINE, MARIE A	\$75.00
FREMONT MOTOR POWELL, INC.	\$30,558.00
FROST, SANDRA M.	\$83.03
FUSCO, KRISTINE	\$75.00
GALLS INCORPORATED	\$330.99
GAMBLES-STORE 4234, INC.	\$88.58
GARY'S VACUUM & STAMPS	\$26.95
GEDNEY, KELLEY	\$61.04
GLAXOSMITHKLINE PHARM.	\$372.40
GONSALEZ, RANEE L.	\$91.25
GRAINGER	\$170.33
GROSSKOPF, LOREN M	\$435.12
HALL, THOMAS BUCKY	\$57.68
HAMAN, DREW	\$54.95
HANSON CHEMICAL INC.	\$40.00
HARRIS TRKING & CONST., INC.	\$152,500.00
HON COMPANY LLC, THE	\$265.00
HOWARD, FRED L	\$92.92
HUGHES, RUSTY	\$17.94
INTERSTATE TIRE SERV. INC	\$80.00
JACKS TRUCK & EQUIPMENT, INC.	\$1,483.02
K.L. SECURITY ENTERPRISES, INC.	\$5,061.00
KENCO SECURITY AND TECHNOLOGY	\$373.25
KNAPP, MARTIN K.	\$164.88
KOIS BROTHERS EQUIPMENT CO.	\$153.70
KRISJANSONS & MILES, P.C.	\$543.96
KUIPERS, TARA	\$85.68
LINTONS BIG R, INC.	\$3,331.93
LOEPER, JESSICA	\$5,375.00
MATRIX/IMPACT TELECOM	\$3.49
McCUMBER LOCKSMITH SHOP	\$80.39
McINTOSH OIL, INC.	\$47,072.05
McLEAN, RONDA	\$75.00
MEETEETSE VISITOR CENTER	\$20.00
MERCK SHARP & DOHME CORP.	\$2,034.16
MHL SYSTEMS	\$1,237.51
MILLER, DIANNE G.	\$75.00
MILLER, RYAN	\$101.88
MONTANA-DAKOTA UTILITIES CO.	\$645.02
MOTOR PARTS, INC.	\$52.25
MOUNTAIN CONSTRUCTION CO.	\$58,042.08
MOUNTAIN WEST SCREEN PRINTERS	\$3,305.02

MURDOCH OIL, INC.	\$15,907.50
NATIONAL BUSINESS SYSTEMS	\$1,166.77
NATIONAL TACTICAL OFFICERS	\$150.00
NEWMAN TRAFFIC SIGNS, INC	\$3,381.80
NORCO, INC.	\$1,524.51
NORTHWEST RURAL WATER DIST	\$69.00
NORTHWEST SIGN RECYCLING LLC	\$433.31
NORTHWEST WY FAMILY PLANNING	\$791.00
OLSEN, RACHEL	\$5.57
PARK COUNTY	\$100,000.00
PLAINSMAN PRINTING SUPPLY	\$3,119.72
PLAN ONE/ARCHITECTS, INC.	\$29,837.50
POWELL ACE HARDWARE, LLC	\$102.15
POWELL FAMILY DENTAL LLC.	\$107.00
POWELL TRIBUNE, INC.	\$313.95
POWELL, CITY OF	\$5,523.81
PRODUCTION MACHINE CORP.	\$231.13
RED BARN	\$238.90
REIMAN CORP.	\$75,919.50
RELM WIRELESS CORPORATION	\$1,166.36
RIMROCK TIRE CO - POWELL	\$843.80
ROCKY MOUNTAIN POWER	\$214.07
ROCKY MOUNTAIN WINDSHEILD CO	\$315.00
ROOP, KELSEY	\$632.41
ROVENNA SIGNS & DESIGN	\$693.00
S & S AUDIO-VIDEO, INC.	\$186.05
SAFARILAND, LLC	\$284.96
SANDERS PLUMBNG & HEATNG, INC.	\$174.41
SANOFI PASTEUR, INC	\$321.11
SCHRADER METAL & DESIGN, INC.	\$539.50
SELBYS, INC.	\$3,760.19
SHERIDAN MOTOR, INC.	\$260.00
SHOSHONE OFFICE SUPPLY, INC.	\$255.52
SIERRA DETENTION SYSTEMS	\$10,529.50
SKY AVIATION CORPORATION	\$4,120.00
SMITH, GENE	\$10.00
SPECIALTY TOOL & ATTACHMENT	\$5,189.72
STATE OF WYOMING	\$29.93
STROUPE PEST CONTROL, CO.	\$150.00
SYSCO FOOD SERVICES OF MT	\$3,260.63
TALLEN, MARJORIE	\$75.00
TCT WEST, INC	\$3,024.60
TITAN MACHINERY	\$572.47
TRACTOR & EQUIPMENT CO	\$2,979.76
UMPHLETT, PATTI	\$50.00
UPS STORE, THE	\$9.34
UW EXTENSION	\$50.00
VERIZON WIRELESS	\$370.88
VISIONARY COMMUNICATIONS, INC.	\$78.15
WAL MART COMMUNITY/GEMB	\$1,489.32
WAY, ANN F.	\$75.00
WILLIAMS & SONS, LLC	\$2,376.85
WILLIAMS & SONS, LLC	\$205.00
WILLIAMS & SONS, LLC	\$2,543.18
WOODWARD TRACTOR & RENTAL	\$760.59
WOODWORKER'S SUPPLY, INC.	\$1,330.44

WURZEL, PATRICIA A	\$25.00
WY LAW ENFORCEMENT ACADEMY	\$750.00
WYOMING WATER WORKS	\$1,588.26
TOTAL	\$788,491.31

Approval - Appropriation of Title III County Funds.

The appropriation of Title III Funds was brought before the Board for consideration. The Board allocated funds on April 1 and advertised the intent to use the funds for the required 45-day public comment period. No public comments were received. The use of the funds advertised is to enhance fire prevention. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to utilize funds from Title III County Funds under the Secure Rural Schools and Community Self-Determination Act of 2000 for improved access for the Sunlight Basin Road (Road 7GQ), in the amount of \$123,862.40, and authorized the Treasurer to transfer from the Secure Rural Schools Forest Reserve Account to the County Road & Bridge budget, line item number 010.3100.4459.001.

Approval - Cooperative Law Enforcement Annual Operating Plan & Financial Plan with Sheriff's Office and Shoshone National Forest.

Sheriff Scott Steward came before the Board and presented the Cooperative Law Enforcement Annual Operating Plan & Financial Plan with Sheriff's Office and the USDA, Forest Service, Shoshone National Forest for law enforcement activities on U.S. Forest Service roads. It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to approve the agreement as presented, in the amount of \$8,700.00, and authorized the Chairman to sign.

Approval - Dispatch Services, Park County Fire Protection District No. 1.

Sheriff Scott Steward came before the Board and presented the Agreement for Dispatch Services between Park County and Park County Fire Protection District No. 1, Cody Fire Department. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the agreement as presented, in the amount \$17,050.00 on an annual basis, with automatic increases annually by 3.5% each subsequent year, and authorized the Chairman to sign.

Approval - Fifth Amendment to the Agreement for Inmate Health Care Services.

Sheriff Scott Steward came before the Board and presented the Fifth Amendment to the Agreement for Inmate Health Care Services with Correctional Healthcare Companies, Inc. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the agreement as presented, in the amount of \$209,325.84, and authorized the Chairman to sign.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:00 p.m.

Public Hearing – Application of Shawna Chandler for a Zoning Map Amendment to Rezone from Transitional District to General Rural 5-Acre District for an Institutional Use Substance Abuse/Mental Health Recovery Facility at 137 Hwy 120.

Chairman Bucky Hall opened the public hearing to consider the application of Shawna Chandler for a Zoning Map Amendment to Rezone from Transitional District to General 5-Acre District for an Institutional Use Substance Abuse/Mental Health recovery Facility at 137 Hwy 120 within Tract 50 & Tract 47, Sec. 30, T53N, R101W, Park County, Wyoming. Commissioner Tilden recused himself from the Board, as he is an adjoining landowner. Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, presented the staff report and answered questions of the Board. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and the remaining Board members voted unanimously to close the public hearing.

Approval - Application of Shawna Chandler for a Zoning Map Amendment to Rezone from Transitional District to General Rural 5-Acre District for an

Institutional Use Substance Abuse/Mental Health Recovery Facility at 137 Hwy 120.

It was moved by Commissioner French, seconded by Commissioner Livingston, and the remaining Board members voted unanimously to approve **RESOLUTION NO. 2014-20**, APPROVAL OF A ZONING MAP AMENDMENT FROM TRANSITIONAL TO GR-5 DISTRICT FOR SHAWNA CHANDLER.

Public Hearing - Application of Shawna Chandler for a Special Use Permit for an Institutional Use Substance Abuse/Mental Health Recovery Facility at 137 Hwy 120.

Chairman Hall opened the public hearing to consider the application of Shawna Chandler for a Special Use Permit for an Institutional Use Substance Abuse/Mental Health recovery Facility at 137 Hwy 120 within Tract 50 & Tract 47, Sec. 30, T53N, R101W, Park County, Wyoming. Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, presented the staff report and answered questions of the Board. Questions of the Board were answered by the applicant, Shawna Chandler, on the use of the facility. Chairman Grosskopf noted that a comment in support was received by James Klessens of Forward Cody. It was moved by Commissioner Grosskopf, seconded by Commissioner French and the remaining Board members voted unanimously to close the public hearing.

Approval - Application of Shawna Chandler for a Special Use Permit for an Institutional Use Substance Abuse/Mental Health Recovery Facility at 137 Hwy 120.

It was moved by Commissioner Grosskopf, seconded by Commissioner French, and the remaining Board members voted unanimously to approve **RESOLUTION NO. 2014-21**, APPROVAL OF SPECIAL USE PERMIT-139 TO ALLOW A MINOR INSTITUTIONAL USE FOR SHAWNA CHANDLER. Commissioner Tilden returned to the Board.

Public Hearing - Inclusion Petitions for the Enlargement of the Existing Boundaries of the Northwest Rural Water District.

Chairman Hall opened the public hearing on the Inclusion Petitions for the Enlargement of the Existing Boundaries of the Northwest Rural Water District. Dossie Overfield, Manager of Northwest Rural Water District, presented the petitions and answered questions of the Board. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to close the public hearing.

Acceptance - Inclusion Petitions for the Enlargement of the Existing Boundaries of the Northwest Rural Water District.

It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to accept the petitions and to approve the Enlargement of the Existing Boundaries of Northwest Rural Water District.

Approval - Advertise for Job Opening.

Chairman Hall announced that a letter of resignation has been received from Greg Meinecke, County Engineer. Commissioners expressed their appreciation of Greg's service to Park County. It was the consensus of the Board to advertise for for the position with the deadline for applications to be June 30, 2014.

Executive Session.

It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

Continued Public Hearing – [from April 15 and May 6, 2014] Application of Western Leaseco, Inc. for a Zoning Map Amendment to Rezone From a General Rural 35-Acre (GR-35) District to a General Rural 5-Acre (GR-5) District.

Chairman Hall opened the public hearing on the application of Western Leaseco, Inc. for a Zoning Map Amendment to rezone from a General Rural 35-Acre (GR-35) District to General Rural 5-Acre (GR-5) District on 4 respective properties located at 71 Hedrick Spring Road, 24 Hedrick Spring Road, 26 Hedrick Spring Road, and an adjacent vacant parcel, within that pt. of Tract 42, Lots 46, 47, 56, 67, Sec. 19, T52N, R104W, Park County, Wyoming. Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, presented a recommendation for approval, as the applicant had agreed that one-half of the 67-acre parcel be set aside for open space, and answered questions of the Board. Sharon Valkus objected to the zoning map amendment. Colin Simpson presented comments on behalf of the applicant Western Leaseco, Inc. and Maurice P. Solie, Jr. Comments were also presented by Maurice P. Solie, Jr. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

Approval - Application of Western Leaseco, Inc. for a Zoning Map Amendment to Rezone From a General Rural 35-Acre (GR-35) District to a General Rural 5-Acre (GR-5) District.

After a general discussion, it was moved by Commissioner Livingston and seconded by Commissioner Tilden to approve **RESOLUTION NO. 2014-22, APPROVAL OF A CONDITIONAL ZONING MAP AMENDMENT FROM GR-35 TO GR-5 FOR WESTERN LEASECO, INC.** Roll was called with Commissioner Grosskopf casting the only dissenting vote. Motion carried.

Public Hearing – Application of Lance and Ashley Smallwood for a Site Plan Review of a Large Impact Structure 15,000 Square Foot Private Indoor Riding Arena, Directly East of 1026 Road 8.

Chairman Hall opened the public hearing on the application of Lance and Ashley Smallwood for a Site Plan Review of a Large Impact Structure 15,000 square foot Private Indoor Riding Arena, Directly East of 1026 Road 8, within Lot 55E, T55N, R99W, Park County, Wy., a General Rural Powell (GR-P) Zoning District. Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, presented the staff report and answered questions of the Board. Questions of the Board were answered by the applicant, Lance Smallwood. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

Approval - Application of Lance and Ashley Smallwood for a Site Plan Review of a Large Impact Structure 15,000 Square Foot Private Indoor Riding Arena, Directly East of 1026 Road 8. Smallwood

It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2014-23, APPROVAL OF A SITE PLAN TO ALLOW A 15,000 S.F. LARGE IMPACT STRUCTURE PRIVATE RIDING ARENA FOR LANCE & ASHLEY SMALLWOOD.**

Adjournment.

It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

Bucky Hall, Chairman

Joseph E. Tilden, Vice Chairman

Lee Livingston, Commissioner

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Attest:

Jerri B. Torczon, County Clerk