

**Park County Board of County Commissioners
Regular Meeting
August 19, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, August 19, 2014. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Hall called the meeting to order and led the audience in the Pledge of Allegiance.

Approval and Release of Partial Funds from Clark Landfill Closure Project Retainer Account.

Tim Waddell, Solid Waste Manager, and Brian Edwards, Project Engineer with Holm Blough & Co., came before the Board regarding the release of partial funds from the Clark Landfill Closure Project Retainer Account. All of the work for the contract has been completed, with the exception of the seeding and erosion control, which will be completed later in the fall. Following a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the release of partial funds held for Nicholson Dirt Contracting from the Clark Landfill Closure Project Retainer Account, contingent upon receiving lien waivers and approval from the bonding company regarding the surety bond, with the exception of the 10% retainage, the 10% mobilization/demobilization funds and \$42,886.50 for the seeding and erosion control, and authorize the Chairman to sign.

Public Health Monthly Update.

Bill Crampton, Public Health Nurse Manager, came before the Board and presented the Public Health Monthly Update and spoke about immunizations, grant revenue received, first responders, community paramedics and receiving one application for the vacant nurse position.

Approval - Partial Vacation and Amended Plat Review for Porter Minor Subdivision-12.

Becky Ross, Planner II, and Linda Gillett, Planning & Zoning Director, came before the Board and presented the staff report and answered questions regarding the Partial Vacation and Amended Plat for the Porter Minor Subbdivision-12. Comments were also received from the applicant, Nancy Porter, and Steve Fuller of Holm, Blough & Co, regarding the drinking water warnings on the plat. Following a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2014-34, APPROVAL OF THE PARTIAL VACATION AND AMENDED PLAT OF PORTER MINOR SUBDIVISION-12 TO REVISE THE PLAT NOTES.**

Approval - Final Plat Review of Jolovich Simple Subdivision-229.

Becky Ross, Planner II, and Linda Gillett, Planning & Zoning Director, came before the Board and presented the staff report and answered questions regarding the Final Plat Review of Jolovich Simple Subdivision-229. The applicant, Heart Mountain Wyoming Foundation, is requesting a simple subdivision consisting of a three acre lot intended for preservation of a historical potato cellar site. Following a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf, and unanimously carried to approve **RESOLUTION NO. 2014-35, APPROVAL OF JOLOVICH SIMPLE SUBDIVISION-229 FINAL PLAT.**

Discussion - Road Issues on Shiloh Road.

Mike Smith and Zack Toellner of Shiloh Estates Homeowners came before the Board and presented a request that Park County take over ownership of Shiloh Road. The road is currently privately owned, but is currently used for public access/egress to and from the land owned by the State Park. The public uses Shiloh Road to access the South Fork Abatement Pond dike and the lakeshore along the reservoir for fishing. Shiloh Road is in need of repair and photographs of the road were shown to the Board. It was recommended by the Board that the Shiloh Road residents go to

the County Parks & Recreation Department to seek grant money to help with staged improvements to the road. It was also recommended that the homeowners meet with Don Schmalz, as he is a board member on the State Parks and Cultural Resources Commission. The Board also recommended that the homeowners investigate if there are funds available from the Wyoming State Trails Program.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:00 p.m.

Public Hearing – Application of Bar MC, LLC, for a 1-Lot Minor Subdivision.

Chairman Hall opened the Public Hearing on the application of Bar MC, LLC for a 1-Lot Minor Subdivision consisting of 12 acres at 465 Road 6NS, within Sec. 13 & 24, Tracts 63, 64, 65 & 66, T51N, R104W, Park County, WY, a GR-20 (General Rural 20-Acre) Zoning District. The application is to create a one-lot minor subdivision for single family residential use consisting of 12.00 acres and an exempt remainder parcel of 176.78 acres. Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, came before the Board and presented the staff report and answered questions. Written comments had been received from Randall True and Paul Keeshin citing concerns that the minor subdivision lot would open the door to further development. Lisa McGovern, principal owner, stated that she is doing this minor subdivision, due to the death of her husband. If she will not be able to keep the entire property, she wanted to keep her house intact. Comments were received from Lisa Beaumont and Martin Nielson regarding future development. It was moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to close the public hearing.

Approval - Final Plat Review of McGovern Minor Subdivision-17.

It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2014-36, APPROVAL OF MCGOVERN MS-17 SKETCH PLAN AND FINAL PLAT.**

Approval of Vouchers.

Vouchers were presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
360 OFFICE SOLUTIONS	\$153.28
ALBERTSONS PURCHASE ADV. CARD	\$260.37
AMERI - TECH EQUIPMENT COMPANY	\$1,106.70
AMERICAN WELDING & GAS, INC.	\$26.66
AT&T MOBILITY	\$486.63
BAILEY ENTERPRISES, INC.	\$6,740.51
BEAR CO., INC.	\$139.95
BEARTOOTH ELECTRIC COOP	\$102.85
BIG HORN GLASS	\$65.00
BIG HORN PAINT, INC.	\$727.76
BIG HORN RURAL ELECTRIC COMPANY	\$280.85
BIG HORN WHOLESALE, INC.	\$3,257.43
BLACK BOX NETWORK SERVICES	\$4,614.40
BLOEDORN LUMBER - POWELL	\$76.95
BRAGG PLUMBING & HEATING, INC.	\$369.23
BRANDT, DOUGLAS	\$6,064.14
CARPET HUT, LLC	\$150.00
CARQUEST AUTO PARTS - #064250	\$385.25
CDW GOVERNMENT, INC.	\$3,141.53
CENTURYLINK	\$3,542.63
CENTURYLINK BUSINES SERVICES	\$5.09

CHARTER COMMUNICATIONS-	\$159.96
CHOICE AVIATION, LLC	\$128.88
CODY ACE HARDWARE	\$988.49
CODY ENTERPRISE	\$4,480.00
CODY WINNELSON CO.	\$2,146.65
CODY, CITY OF	\$2,401.37
COE PHARMACY	\$157.95
COLORADO CUSTOMWARE USER GROUP, INC.	\$295.00
COPENHAVER KATH KITCHEN & KOLPITCKE	\$400.00
CORRECTIONAL HEALTHCARE MANAGEMENT	\$17,011.72
COULTER CAR CARE CENTER	\$297.00
CRISIS INTERVENTION SERVICES	\$1,257.08
CRUM ELECTRIC SUPPLY CO.	\$260.52
DELL MARKETING L.P., C/O DELL USA L.P.	\$4,213.89
DELUXE FOR BUSINESS	\$310.05
DICK JONES TRUCKING	\$14,834.24
ELIAS, RONDA	\$122.08
ENERGY LABORATORIES, INC.	\$155.00
ENERGY WEST - WYOMING	\$1,515.82
FITZWATER, VICKIE	\$58.24
FREMONT MOTOR CODY, INC.	\$48.99
GALLS/QUARTERMASTER	\$291.00
GAMBLES-STORE 4234, INC.	\$19.80
GARLAND LIGHT & POWER CO.	\$731.68
GEDNEY, KELLEY	\$39.95
GOOD 2 GO STORES	\$1,069.53
GRAINGER	\$1,021.11
HAMAN, DREW	\$137.20
HENY, JESSICA	\$59.36
HILL FAMILY DENTISTRY PC	\$125.00
HOLM, BLOUGH AND COMPANY	\$21,191.99
HOTSY INTERMOUNTAIN	\$94.00
HRUSKA, MIKE	\$161.84
INLAND TRUCK PARTS & SERVICE	\$72.94
INTERSTATE TIRE SERV. INC	\$192.00
I-STATE TRUCK CENTER	\$96.12
KEEGAN & WINSLOW P.C.	\$1,333.00
KEELE SANITATION	\$1,971.00
KENCO SECURITY AND TECHNOLOGY	\$1,040.91
KRISJANSONS & MILES, P.C.	\$800.00
LEGAL ASSISTANTS OF WYOMING	\$65.00
LEON UNIFORM COMPANY, INC.	\$545.60
LINN, JOHN	\$238.30
LINTONS BIG R, INC.	\$1,050.02
LONG BUILDING TECHNOLOGIES, INC.	\$1,000.00
LOUIS' TRUCK REPAIR, INC.	\$1,839.54
M.D.M. CONSTRUCTION, INC.	\$3,200.00
MAJESTIC LUBE, INC.	\$8.00
MARSH, JOHN	\$19.25
MASLAK, WHITNEY	\$14.00
MCBROOM, MATTHEW A.	\$23.40
MCCARTY, REED, & EARHART, ATTYS L.C.	\$1,370.00
McINTOSH OIL, INC.	\$1,368.48
MECHANICAL MASTERS	\$1,560.96
MEDICAL CENTER PHARMACY	\$15.20
MEETEETSE, TOWN OF	\$112.20

MERCK SHARP & DOHME CORP.	\$1,534.45
MESSENGER & OVERFIELD, P.C.	\$743.28
MICKELSON, JOSEPH D	\$291.20
MONTANA-DAKOTA UTILITIES CO.	\$455.53
MORRIS, SANDIE	\$33.76
MOTOR PARTS, INC.	\$2.88
MOTOROLA SOLUTIONS, INC	\$14,128.35
MURDOCH OIL, INC.	\$2,074.35
MURPHY, KATHERINE	\$186.88
NATIONAL BUSINESS SYSTEMS	\$6,082.12
NICHOLSON DIRT CONTRACTING	\$119,161.69
NORTHWEST WY FAMILY PLANNING	\$791.00
PARK CO EMPLOYEE BENEFITS TRUST	\$162.00
PENWELL, STEVE	\$109.90
PILCH ENGINEERING INC., PC	\$3,695.00
PITT, WILLIAM	\$100.00
POWELL ACE HARDWARE, LLC	\$99.94
POWELL ELECTRIC	\$410.13
POWELL LOCK	\$37.50
POWELL TRIBUNE, INC.	\$2,967.26
PRECISION PLAN AND DESIGN, INC.	\$360.00
PRO-BUILD - CODY	\$1,602.29
QUILL CORPORATION	\$315.66
RAPID FIRE PROTECTION, INC	\$2,435.00
REDWOOD TOXICOLOGY LABORATORY, INC.	\$153.88
REED, DARLENE	\$29.12
RELM WIRELESS CORPORATION	\$1,485.00
RIMROCK TIRE CO - BILLINGS	\$5,130.50
RIMROCK TIRE CO - CODY	\$47.90
RIMROCK TIRE CO - POWELL	\$17.95
ROCKY MOUNTAIN POWER	\$1,452.74
ROCKY MOUNTAIN REPAIR	\$190.00
ROGER'S SPORT CENTER	\$550.00
S & S AUDIO-VIDEO, INC.	\$54.47
SANDERS PLUMBNG & HEATNG, INC.	\$1,057.32
SANOFI PASTEUR, INC	\$1,064.18
SATCOM GLOBAL, INC.	\$49.46
SCHRADER METAL & DESIGN, INC.	\$1,230.00
SECRETARY OF STATE	\$30.00
SHOSHONE OFFICE SUPPLY, INC.	\$538.21
SPECIALTY TOOL & ATTACHMENT	\$115.50
SPENCER FLUID POWER	\$59.34
ST VINCENT HEALTHCARE, INC.	\$532.89
STROUPE PEST CONTROL, CO.	\$614.00
SYSCO FOOD SERVICES OF MONTANA	\$1,323.95
TAYLOR, DAVID D.D.S.	\$130.00
TCT WEST, INC	\$6,727.16
THOMSON REUTERS - WEST	\$579.98
TRACTOR & EQUIPMENT CO	\$1,004.04
UCPOWER, INC.	\$449.00
ULTRAMAX	\$546.00
UPS STORE, THE	\$985.20
VERIZON WIRELESS	\$32.67
VISA - #0068	\$135.13
VISA - #0076	\$6,210.50
VISA - #0092	\$475.00

VISA - #0100	\$100.82
VISA - #0118	\$444.22
VISA - #0126	\$325.77
VISA - #0142	\$266.43
VISA - #0225	\$596.28
VISA - #9234	\$2,266.75
VISA - #9242	\$467.08
VISA - #9358	\$913.77
WEST PARK HOSPITAL	\$315.00
WESTERN EMULSIONS INC	\$294,239.00
WOODWARD TRACTOR & RENTAL, INC	\$1,191.18
WPCI CONSULTANTS, INC.	\$135.00
WURZEL, PATRICIA A	\$28.00
WYOMING DEPARTMENT OF HEALTH/PBL HLTH	\$49.00
WYOMING DEPT OF WORKFORCE SERVICES	\$192.70
WYOMING DIVISION OF VICTIM SERVICES	\$100.00
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
YANKEE CAR WASH	\$229.01
TOTAL	\$619,659.79

Approval of Minutes

The minutes of the regular meeting of August 12, 2014 were presented to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the minutes.

Approval of Payroll.

Payrolls for August 1, 2014, in the amount of 77,017.01, and for August 14, 2014, in the amount of \$404,799.42, were presented to the Board for consideration. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the payrolls as presented.

Approval – Business Ready Community Grant Agreement.

The Business Ready Community Grant Agreement between the Wyoming Business Council and Park County for the Fairgrounds Structure was presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve the Business Ready Community Grant and Loan Program Agreement, in the amount of \$485,391.00, and authorized the Chairman to sign.

Approval - Resolution Amending Park County Personnel and Policy Manual.

A Resolution Amending the Park County Personnel and Policy Manual was presented to the Board for their consideration. The Resolution, prepared by James F. Davis, Deputy County and Prosecuting Attorney, allows the County to modify overtime pay for law enforcement. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2014-37, AMENDMENT TO PARK COUNTY PERSONNEL AND POLICY MANUAL.**

Discussion - Search & Rescue Building.

Commissioner Livingston reported on his meeting with Sheriff Scott Steward; Scott King of the City of Cody; Rick Lambert of Precision Plan Design; Martin Knapp of Homeland Security; Mike Garza, Superintendent of Buildings and Grounds; and Sam Wilde of the Fire Department; to go over the plan design for the addition to the Search & Rescue Building and remodeling of the existing structure. They believe they can reduce the costs significantly by changing the plan design regarding the set back of the building from the property line, eliminating unnecessary fire walls, changing the roof slope and using a steel building structure. Rick Lambert will need approval to go ahead with the building plans. After a general discussion, it was

moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to contract with Rick Lambert for altering the plans for the Search & Rescue building, in the amount of \$45.00 per hour for drafting and \$100.00 per hour for architectural services, in an amount not to exceed \$1,500.00, with Commissioner Livingston serving as the oversight person on the project.

Red Lakes Roundtable Discussion.

A Roundtable Discussion hosted by the Park County Commissioners was held at Grizzly Hall at the Park County Public Library. Chairman Hall welcomed everyone in attendance and stated the reason for the discussion, in that the Northwest Wyoming Off-Highway Vehicle (OHV) Alliance, Inc. has applied for a Special Use Lease Application for the Red Lakes Area Off-Road Recreation Use. The County would be the pass-through agency for the lease. Dana Sander, President of the Northwest Wyoming OHV Alliance, Inc., presented a PowerPoint presentation with photos of the area and reasons for the lease application. There are 16 miles of trails on the state data base that are posted and are legal to drive on in this area, with an additional 8 miles being proposed for trail use. It is the opinion of the OHV Alliance that the trails will be utilized in increasing amounts in the future and definitions of trails with signage would be beneficial, along with trash clean-up and monitoring by law enforcement. Comments were received from John Gallagher with the Park County Pedalers, who was not in favor of the proposal and from Jeff Troxel, Park County Resident, who is also not in favor of the proposal. Bert Miller of the Wyoming State Snowmobile Association stated that planning needs to be done to use the area properly, rather than having it shut off for everybody. Comments were also received from Ted Steffen, who is a member of the OHV, and uses the trails as a way to see the country. Comments and photos were presented from Bill and Jody Oliver, who are not against multi-use of the land, but are concerned with the destruction that can be attributed to OHV's, as they lease part of the area for grazing. They are also concerned with future limitations placed on BLM lands because of the Sage Grouse preservation and wondered about their decreasing AUM's whether they could remain fiscally viable. Comments were received from J.D. Radakovich, Manager of the Hoodoo Ranch, from Senator Hank Coe, Jeremiah Rieman of the Wyoming Trust Land Management Division; Kathleen Jachowski of Guardians of the Range, Glen Nielson who owns and leases property; John McGee, Spencer Woods, and Wes Allen of Sunlight Sports. No action was taken and another discussion will be held at a later date.

Adjournment.

It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

Bucky Hall, Chairman

Joseph E. Tilden, Vice Chairman

Lee Livingston, Commissioner

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Attest:

Jerri B. Torczon, County Clerk