

**Park County Board of County Commissioners
Regular Meeting
October 21, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, October 21, 2014. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Lee Livingston, Joe Tilden, and Tim French, and County Clerk Jerri Torczon.

Chairman Hall called the meeting to order and led the audience in the Pledge of Allegiance.

Final Project Closeout Issues for 6BU Bridge Construction Project.

Brian Edwards, County Engineer, and Travis Conklin of Engineering Associates came before the Board and presented a slide presentation on the 6BU Bridge Construction Project over the Shoshone River. A change order for an increased amount of \$16,633.99 was presented, which included added excavation, retaining wall, road base and rip rap. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve the change order as presented and authorized the Chairman to sign. The final contract amount for the bridge construction is \$893,888.24 for the single lane bridge.

Liaison Reports.

The Board presented updates on their various Liaison Boards, with Whitney Maslak reporting on the Yellowstone Country Assistance Network. Other updates included a discussion on the Forest Service objection letter and the proposed Health and Wellness Committee incentives.

Approval - Letter of Engagement for 2014 Audit.

Commissioner Grosskopf and Chairman Hall reported on their conference call with CliftonLarsonAllen, the auditing firm, and presented the letter of engagement for this year's audit for consideration. The fee for the audit will be \$36,060.00, with an additional fee for financial statement preparation of approximately \$7,500.00 if the supporting schedules are not completed by the County. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the letter of engagement and authorized the Chairman to sign. .

Final Plat Review Christman Simple Subdivision.

Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, came before the Board and presented the staff report on the application of Greg Christman for a one-lot simple subdivision of 16 acres with an existing residence, from a 116.24 acre parcel. It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2014-49, APPROVAL OF CHRISTMAN SIMPLE SUBDIVISION-230 FINAL PLAT.**

Approval of Vouchers.

Vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
2 M COMPANY, INC.	\$1,020.00
360 OFFICE SOLUTIONS	\$866.60
ALCOPRO, INC.	\$237.00
AMERICAN WELDING & GAS, INC.	\$33.00
BAILEY ENTERPRISES, INC.	\$5,175.70
BAILEY ENTERPRISES, INC.	\$63.01
BAILEY ENTERPRISES, INC.	\$4,843.30
BEAR CO., INC.	\$94.00

BEARTOOTH ELECTRIC COOP	\$105.16
BIG HORN GLASS	\$2,476.90
BIG HORN RADIO NETWORK	\$214.20
BIG HORN RURAL ELECTRIC COMPANY	\$218.32
BIG HORN WHOLESALE, INC.	\$2,258.03
BLATT, TIMOTHY J.	\$82.32
BLOEDORN LUMBER - CODY	\$44.28
BLOEDORN LUMBER - POWELL	\$75.78
BOB BARKER COMPANY	\$893.97
BOONE'S MACHINE SHOP	\$988.45
BRADFORD SUPPLY CO.	\$124.22
BRAZELTON, LILLIAN	\$96.88
CARING FOR POWELL ANIMALS	\$960.00
CAROLINA SOFTWARE	\$500.00
CARQUEST AUTO PARTS - #064250..	\$6.07
CENTURYLINK	\$3,414.48
CENTURYLINK BUSINES SERVICES	\$5.10
CHARTER COMMUNICATIONS-	\$162.91
CHOICE AVIATION, LLC	\$297.69
CLERK OF DISTRICT COURT - JURY FEES	\$4,629.14
CODY ACE HARDWARE	\$805.76
CODY ENTERPRISE	\$3,488.75
CODY OVERHEAD DOOR CO.,LLC	\$60.00
CODY PAINT & BODY, INC.	\$1,051.00
CODY WINNELSON CO.	\$1,782.78
CODY, CITY OF	\$157.54
COOPER, KRISTOFER	\$100.00
CORRECTIONAL HEALTHCARE CO., INC.	\$17,443.82
COULTER CAR CARE CENTER	\$168.00
COUNTY OF PARK-	\$4,489.07
CRUM ELECTRIC SUPPLY CO.	\$623.38
DAVIS, JAMES F.	\$182.56
DE HAAN ELECTRONICS	\$8,111.97
DENNY MENHOLT CHEV BUICK GMC	\$966.40
EARL CLAUDSON MASONRY	\$13,450.00
ECOSYSTEM RESEARCH GROUP, LLC	\$4,521.96
ELECTRICAL ALLY, INC.	\$1,606.96
ENERGY WEST - WYOMING	\$3,080.22
FITZWATER, VICKIE	\$29.12
FORWARD CODY WYOMING, INC.	\$4,800.00
GALLS, LLC	\$54.59
GAMBLES-STORE 4234, INC.	\$49.18
GLOBALSTAR USA, INC.	\$42.36
GOOD 2 GO STORES	\$880.03
GOODYEAR PRINTING	\$102.00
GOPPERT, SMITH, & BEDUHN	\$1,970.00
GRADIENT MOUNTAIN SPORTS	\$322.24
GRAINGER	\$3,647.64
GROSSKOPF, LOREN M	\$323.39
GUNN'S MOBILE AUTO REPAIR	\$690.85
HAMAN, DREW	\$193.62
HANSON CHEMICAL INC.	\$2,777.00
HOLM, BLOUGH AND COMPANY	\$3,506.50
INTER. FORENSIC SCIENCE LAB. &	\$4,000.00
JOHN DEERE FINANCIAL	\$242.77
K-B COMMERCIAL PRODUCTS	\$834.68

KEELE SANITATION	\$1,003.00
KEIL ENTERPRISES	\$375.00
KOBBE CONSTRUCTION PARTNERSHIP	\$84.50
KRISJANSONS & MILES, P.C.	\$800.00
LEON UNIFORM COMPANY, INC.	\$137.00
MAJESTIC LUBE, INC.	\$128.85
MANNAHOUSE	\$2,328.00
MATTHEW BENDER & CO., INC.	\$144.31
MCCARTY, REED, & EARHART, ATTYS L.C.	\$1,370.00
McINTOSH OIL, INC.	\$7,950.60
MEETEETSE, TOWN OF	\$119.20
MERCK SHARP & DOHME CORP.	\$1,703.26
MEYER, PAT	\$532.00
MONTANA-DAKOTA UTILITIES CO.	\$96.28
MOTOR PARTS, INC.	\$80.89
MOTOROLA SOLUTIONS, INC	\$145.95
MURDOCH OIL, INC.	\$619.46
NADA USED CAR GUIDE	\$1,375.00
NAPA AUTO PARTS	\$17.49
NATIONAL BUSINESS SYSTEMS	\$9,664.30
NICHOLSON DIRT CONTRACTING	\$40,401.63
OFFICE SHOP, THE	\$2,409.57
PARK COUNTY PUBLIC HEALTH	\$60.00
PAVEMENT MAINTENANCE, INC.	\$34,955.70
PITNEY BOWES - RESERVE ACCOUNT	\$5,000.00
PITNEY BOWES, INC. - A/R	\$96.00
POWELL ACE HARDWARE, LLC	\$175.52
POWELL LOCK	\$470.00
POWELL TRIBUNE, INC.	\$1,928.18
PRAT, Ph.D., NICHOLAS	\$110.00
PRECISION PLAN AND DESIGN, INC.	\$4,590.00
PRO-BUILD - CODY	\$1,648.74
PRODUCTION MACHINE CORP.	\$44.75
PSS WORLD MEDICAL, INC.	\$135.83
RAMADA PLAZA CASPER	\$415.00
RED IRON REPAIR, INC	\$529.44
RIMROCK TIRE CO - CODY	\$923.80
RIMROCK TIRE CO - POWELL	\$1,035.65
ROCKY MOUNTAIN CUSTOM PHOTO	\$25.00
ROCKY MOUNTAIN POWER	\$1,175.40
ROCKY MOUNTAIN WINDSHEILD CO	\$295.00
ROSS, BECKY	\$507.36
SANOFI PASTEUR, INC	\$2,018.48
SATCOM GLOBAL, INC.	\$49.63
SCHRADER METAL & DESIGN, INC.	\$1,922.57
SHOSHONE OFFICE SUPPLY, INC.	\$96.80
SKORIC, BRYAN	\$29.12
SMITH, GENE	\$11.00
SOLID WASTE ASSOC. OF N AMERICA	\$200.00
STATE OF WYOMING_	\$1,400.09
STROUPE PEST CONTROL, CO.	\$455.00
SUPERCIRCUITS, INC	\$1,543.67
SYSCO FOOD SERVICES OF MONTANA	\$1,505.56
TCT WEST, INC	\$8,940.94
THOMSON REUTERS - WEST	\$579.98
TUCKER, LELON	\$20.00

TUCKER, NICHELLE	\$20.00
UPS STORE, THE	\$28.18
VALI TWIN CINEMA, INC.	\$52.00
VERIZON WIRELESS	\$32.03
VISA - #0068	\$47.36
VISA - #0076	\$2,274.16
VISA - #0100	\$1,082.65
VISA - #0118	\$1,699.48
VISA - #0126	\$995.99
VISA - #0142	\$1,712.97
VISA - #0191	\$647.53
VISA - #0225	\$580.60
VISA - #9234	\$1,950.00
VISA - #9416	\$715.28
WAYNE'S BOOT SHOP	\$100.00
WPCI CONSULTANTS, INC.	\$135.00
WYDOT - FINANCIAL SERVICES	\$676.86
WYO CLERK OF DISTRICT COURT ASSN	\$125.00
WYOMING DEPARTMENT OF HEALTH	\$33,017.91
WYO DEPT OF HEALTH/PBL HLTH LB	\$49.00
WYO DEPT OF WORKFORCE SERVICES	\$161.62
WYO DIESEL POWER & RAM ENTER	\$1,905.00
WYOMING FIRE SAFETY, LC	\$207.00
WYOMING GAME & FISH DEPARTMENT	\$1,200.00
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
YANKEE CAR WASH	\$96.59
YELLOWSTONE BEHAVIORAL HEALTH	\$10,800.00
TOTAL	\$322,335.36

Approval of Minutes.

The minutes of the regular meeting of October 14, 2014 were presented to the Board for consideration. It was moved by Commissioner French, seconded by Commissioner Tilden, and unanimously carried to approve the minutes..

Approval of Payroll.

Payrolls for October 9, 2014, in the amount of \$382,419.81 and for \$2,597.35, were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve payrolls as presented.

Bid Award – Dump Truck.

Brian Edwards, County Engineer, came before the Board and recommended the bid be awarded to Tri-State Truck of Billings, Montana for a Volvo VHD 64F200, in the amount of \$119,123.00 with trade. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to award the bid as recommended.

Approval - Fairgrounds Exhibit Hall Material Testing and Structural Special Inspection Agreement with Engineering Associates.

Brian Edwards, County Engineer, came before the Board and presented an agreement between Park County and Engineering Associates for Material Testing and Structural Special Inspection for Park County Fairgrounds Exhibit Hall, in an amount not to exceed \$16,800.00. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the agreement and authorized the Chairman to sign.

Approval - Grant Award Agreements with Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) Recipients.

Peggy Ruble, Executive Assistant, came before the Board and presented grant award agreements with Temporary Assistance for Needy Families Community Partnership Initiative (TANF/CPI) Recipients. It was moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to approve the grants for Big Brothers Big Sisters of Northwest Wyoming, in the amount of \$6,215.00; for Boys and Girls Club of Park County, in the amount of \$25,000.00; for Court Appointed Special Advocates Association of the 5th Judicial District, in the amount of \$3,520.00; for Children's Resource Center, in the amount of \$11,416.00; for Crisis Intervention Services, Inc., in the amount of \$15,085.00; for Northwest Wyoming Family Planning, Inc., in the amount of \$9,500.00; for Powell Valley Health Care, in the amount of \$3,779.00; and for West Park Hospital Long Term Care Center, in the amount of \$5,440.00.

Discussion - Nez Perce National Historic Trail Comprehensive Plan Comments.

Commissioner Grosskopf reported that on September 9, 2014, a meeting was held in Cody regarding the Nez Perce National Historic Trail Comprehensive Plan, with future plans of constructing a passable trail that follows the trail the Nez Perce Indians took when they fled the U.S. Cavalry. It was the consensus of the Board to invite Julie Molzahn, the Comprehensive Plan Revision Coordinator to address issues at an upcoming Board meeting.

Discussion - Nominations for Local Government Liability Pool Board.

A discussion was held regarding nominations to the Local Government Liability Pool (LGLP) Board. It was the consensus of the Board to keep Brad Basse, Hot Springs County Commissioner, and Donna Geho of Glenrock Area Solid Waste Disposal District as the nominees.

Approval - Purchase of .22 Acres of Land at Meeteetse Landfill.

Tim Waddell, Solid Waste Manager, came before the Board and reported that based on the latest land survey at the Meeteetse Landfill, a buffer zone will be required for the monitoring wells and an additional .22 acres of land will be necessary. A negotiated price for the property is \$3,000.00. It was moved by Commissioner French, seconded by Commissioner Tilden to authorize the payment by certified check.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:00 p.m.

Approval - Cycle Greater Yellowstone Request for Use of County Complex Grounds August 19-20, 2015.

Jennifer Drinkwalter, Cycle Greater Yellowstone, and Doyle Stout, Recreation Supervisor with the City of Cody, came before the Board and requested the use of the Park County Complex Grounds for the Cycle Greater Yellowstone on August 19-20, 2015. The event generates approximately \$100,000.00 for a community per night and the event will be in Cody for two nights. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve the request.

Public Health Monthly Update.

Bill Crampton, Public Health Nurse Manager, came before the Board and presented the Public Health Monthly Update. Mr. Crampton reported that 667 people in Powell and 392 people in Cody attended the flu clinics. It was reported that the vaccine will cost more this year, and as a result a budget amendment may be necessary.

Public Hearing - Application of Kobar Properties, LLC for a Variance to the Requirement to Connect to a Public Water Source.

Chairman Hall opened the public hearing on the application of Kobar Properties, LLC for a variance to the requirement to connect to a public water source to allow use of an existing well at 842 McIntosh Road, within Lot 14, Apple Valley Subdivision, Park County, Wyoming, in the General Rural Powell (GR-P) Zoning District.

Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, presented the staff report and answered questions of the Board. Comments were received from members of the public including Cliff Cook, Linda Coburn, Ron DesFosses, and Robert and Katherine Murphy and a petition of protest was presented to the Board. After discussing the issue, the protest was withdrawn. A representative of the applicant from Justin Ness and Tabatha Parker of GDA Engineers, representing the applicant, reported on the intent of the applicant to use an existing well. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to close the public hearing.

Approval - Application of Kobar Properties, LLC for a Variance to the Requirement to Connect to a Public Water Source.

It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to approve **RESOLUTION NO. 2014-50, VARIANCE FROM CH. III, SEC. 3D(1) REQUIREMENT TO CONNECT SUBDIVISION LOTS TO COMMUNITY WATER SOURCE.**

Adjournment.

It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

Bucky Hall, Chairman

Joseph E. Tilden, Vice Chairman

Lee Livingston, Commissioner

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Attest:

Jerri B. Torczon, County Clerk