

**Park County Board of County Commissioners
Regular Meeting
February 17, 2015**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, February 17, 2015. Present were Chairman Joe Tilden, Commissioners Loren Grosskopf, Lee Livingston, Bucky Hall, Tim French, and Teecee Barrett Deputy Clerk.

Chairman Tilden called the meeting to order, Commissioner Hall led the audience in the Pledge of Allegiance.

Discussion-Recommendations & Draft Job Description for Park County Events Coordinator.

Commissioner French, and 1st Deputy Hans Odde, prepared a draft job description and presented it to the Board for recommendations. Commissioner French also provided a copy of the Fair Manager job description. After general discussion from the Board, Chairman Tilden opened the floor for public comment. Linda Nielsen, Vice Chairman of the Fair Board stated the Fair Board would like to be involved in the planning process because the new person will directly work with the Fair Board. Chairman Tilden made it clear that the Fair Board was welcome to email comments and input to Commissioner French to be reviewed. Commissioner French, Commissioner Livingston, and Hans Odde 1st Deputy, will continue to make adjustments to the job description. The Board will begin advertising for the position, with a full job description and pay scale being available on line starting March 4, 2015.

Presentation of Draft Audit for FY 2013-14.

Shawn Sonnkalb, CPA, CliftonLarsonAllen, LLP, presented the draft Audit for Fiscal Year 2013-14. The conclusion of the Audit shows that Park County has a "clean" audit. Elected Officials, Department Heads and members of the Park County Weed and Pest Board, Museum Board, Parks and Recreation Board and the Park County Library Board were present. The final audit will be prepared for submission to the State. It was moved by Commissioner Grosskopf to approve the financial statements as presented and corrective actions as pending and allow the Chairman to sign, seconded by Commissioner Hall and unanimously carried.

Approval of Vouchers.

Vouchers were presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Hall and unanimously carried to approve the following vouchers for payment:

Payee	Amount
ALBERTSONS PURCHASE ADV. CARD	\$92.88
ALDRICH'S - POWELL	\$95.29
AMERICAN WELDING & GAS, INC.	\$267.53
AT CONFERENCE	\$12.57
BAILEY ENTERPRISES, INC.	\$252.24
BAILEY ENTERPRISES, INC.	\$3,480.11
BASIN MECHANICAL, INC.	\$41.81
BEARTOOTH ELECTRIC COOP	\$108.87
BIG HORN PAINT, INC.	\$28.79
BIG HORN RADIO NETWORK	\$497.00
BIG HORN RURAL ELECTRIC COMPANY	\$282.90
BIG HORN WHOLESALE, INC.	\$2,027.79
BILLINGS GAZETTE, INC. - SUBSCRIPTIONS	\$354.90
BLAIR'S MARKET	\$29.94
BLAKEMAN PROPANE, INC.	\$2,520.70
BLOEDORN LUMBER - POWELL	\$36.87
BRAGG PLUMBING & HEATING, INC.	\$5,205.40

BRUCO, INC.	\$569.53
CARQUEST AUTO PARTS - #064250..	\$169.73
CDW GOVERNMENT, INC.	\$3,766.76
CENTURYLINK	\$1,879.80
CHARTER COMMUNICATIONS-	\$162.91
CHRISTIE, LOGAN	\$179.40
CLIFTONLARSONALLEN LLP	\$12,000.00
CODY ACE HARDWARE	\$206.06
CODY ENTERPRISE	\$2,368.50
CODY VETERINARY HOSPITAL, INC.	\$734.02
CODY YELLOWSTONE AIR	\$7,200.00
CODY, CITY OF	\$2,434.65
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$34,887.64
COULTER CAR CARE CENTER	\$158.00
CRUM ELECTRIC SUPPLY CO.	\$465.87
DATA IMAGING SYSTEMS, INC.	\$1,227.39
DE HAAN ELECTRONICS	\$1,203.09
DELL MARKETING L.P., C/O DELL USA L.P.	\$4,109.96
DELUXE FOR BUSINESS	\$496.74
DENNY MENHOLT CHEVROLET BUICK GMC	\$28.61
DERRIK WALTON DDS & DARREN J RUESCH DDS	\$143.00
DIGITAL LOGGERS, INC.	\$1,241.50
EMERGENCY COMMUNICATIONS NETWORK	\$15,000.00
ENERGY WEST - WYOMING	\$16,365.31
FITZWATER, VICKIE	\$57.04
GALLS, LLC	\$1,019.53
GAMBLES-STORE 4234, INC.	\$11.12
GARLAND LIGHT & POWER CO.	\$1,498.61
GARY'S VACUUM & STAMPS	\$63.50
GILLETT, LINDA	\$79.04
GOOD 2 GO STORES	\$405.35
GOODYEAR PRINTING	\$249.50
GRAINGER	\$225.30
GROSSKOPF, LOREN M	\$2,910.95
HILL FAMILY DENTISTRY PC	\$200.00
HONNEN EQUIPMENT CO.	\$8,718.07
HOTSY INTERMOUNTAIN	\$345.00
JOHN DEERE FINANCIAL	\$96.48
K-B COMMERCIAL PRODUCTS	\$248.12
KEEGAN & WINSLOW P.C.	\$1,451.00
KOBBE CONSTRUCTION PARTNERSHIP	\$169.00
KRISJANSONS & MILES, P.C.	\$800.00
KRISJANSONS & MILES, P.C.	\$3,029.73
LEON UNIFORM COMPANY, INC.	\$633.00
LINTONS BIG R, INC.	\$864.74
LITTLE AMERICA	\$1,402.74
LIVINGSTON, LEE	\$488.75
LOEPER, JESSICA	\$8,890.00
LONG BUILDING TECHNOLOGIES, INC.	\$950.56
LOUIS' TRUCK REPAIR, INC.	\$256.90
MAJESTIC LUBE, INC.	\$131.93

MARQUIS AWARDS & SPECIALTIES, INC	\$63.45
MASTER'S TOUCH, LLC	\$5,950.00
MCBROOM, MATTHEW A.	\$23.40
MCCARTY, REED, & EARHART, ATTYS L.C.	\$850.00
MEETEETSE SENIOR CENTER	\$2,750.00
MEETEETSE VISITOR CENTER	\$2,400.00
MEETEETSE, TOWN OF	\$119.20
MICKELSON, JOSEPH D	\$269.10
MONTANA-DAKOTA UTILITIES CO.	\$2,279.05
MOORE MEDICAL, LLC	\$1,155.05
MOTOR PARTS, INC.	\$33.92
MURDOCH OIL, INC.	\$499.73
MURPHY, KATHERINE	\$34.32
NATIONAL BUSINESS SYSTEMS	\$2,000.00
NEMONT	\$46.83
NORTHWEST WY FAMILY PLANNING	\$791.67
ODDE, HANS	\$458.85
O'REILLY AUTO PARTS	\$3,056.76
PARK COUNTY ANIMAL SHELTER	\$960.00
PARK COUNTY SHERIFF	\$40.00
PCS MOBILE	\$2,346.56
PENWELL, STEVE	\$123.95
PILCH ENGINEERING INC., PC	\$3,600.00
PITNEY BOWES - RESERVE ACCOUNT	\$5,000.00
POSTMASTER, CODY WY	\$132.00
POWELL ACE HARDWARE, LLC	\$253.50
POWELL DRUG, INC.	\$32.65
POWELL ELECTRIC	\$508.98
POWELL TRIBUNE, INC.	\$3,678.69
POWELL VALLEY RECYCLING	\$1,920.00
PRO-BUILD - CODY	\$1,199.40
PROFORCE LAW ENFORCEMENT	\$724.95
PSS WORLD MEDICAL, INC.	\$73.91
QUALITY PROPANE SERVICE, INC.	\$39.84
RENNER, COLLEEN	\$491.05
RENO COLLISION CENTER, INC	\$456.40
ROCKY MOUNTAIN POWER	\$1,139.93
ROCKY MOUNTAIN WINDSHEILD CO	\$345.00
S & S AUDIO-VIDEO, INC.	\$11.98
SANOFI PASTEUR, INC	\$2,451.68
SECRETARY OF STATE	\$30.00
SHOSHONE OFFICE SUPPLY, INC.	\$346.55
SIMPSON, KEPLER & EDWARDS, LLC	\$310.00
SKORIC, BRYAN	\$451.95
STROUPE PEST CONTROL, CO.	\$135.00
SYSCO FOOD SERVICES OF MONTANA	\$1,997.18
TAYLOR, DAVID D.D.S.	\$168.00
TCT WEST, INC	\$3,723.23
TIME2SHINE WINDOW CLEANING	\$195.00
TRACTOR & EQUIPMENT CO	\$433.18
VERIZON WIRELESS	\$32.09
VISA - #0076	\$1,249.48
VISA - #0100	\$295.26
VISA - #0118	\$472.98
VISA - #0126	\$160.00

VISA - #0142	\$213.98
VISA - #0191	\$6.00
VISA - #0225	\$314.53
VISA - #9234	\$3,146.55
VISA - #9259	\$24.34
VISA - #9408	\$320.00
VISA - #9507	\$421.85
WPCI CONSULTANTS, INC.	\$135.00
WYDOT - FINANCIAL SERVICES	\$204.14
WYOMING DEPT. OF WORKFORCE SERVICES	\$1,991.43
WYOMING FINANCIAL INSURANCE	\$340.00
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
YANKEE CAR WASH	\$172.38
YOUR APPLIANCE MAN, INC.	\$60.00
ZELLER, KARIN A	\$109.25
TOTAL	\$224,901.17

Approval of Minutes.

The minutes of the regular meeting of February 10, 2015 were presented to the Board for consideration. It was moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to approve the minutes as presented.

Approval of Payroll.

Payroll for February 5, 2015, in the amount of \$79,124.78, and February 12, 2015 in the amount of \$375,943.15 were presented to the Board. It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to approve payroll as presented.

Approval – Farmers Market Memorandum of Understanding.

J.R. Megee, Director of the Big Horn Basins Farmers Market Association, presented the Memorandum of Understanding to the Board for approval. It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to sign the Memorandum.

Discussion-WCCA Request for Nominations for Round Table Discussion.

The Board of County Commissioners recommended seven individuals/ entities to represent Park County at the discussion: representative from PEP, and Forward Cody, Meeteetse Mayor, Cody Mayor, Powell Mayor, as well as the Chamber Directors from both Powell and Cody.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:00 p.m.

Approve-Madera Ranchos Estates Major Subdivision Final Plat.

Linda Gillett, Planning Director, presented the staff report to the Board. After general discussion the Board was concerned about the land owner completing the gravel work he had verbally committed to on a previous approval. Representatives of the Land Owner Joe Desjardin, Project Engineer, and Chris Roberts, Project Coordinator of GDA Engineers, confirmed that this maintenance agreement was in the covenants for the subdivision. It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to approve **RESOLUTION NO. 2015-10, APPROVAL OF FINAL PLAT OF MANSERA RANCHOS ESTATES MAJOR SUBDIVISION FINAL PLAT.**

Public Hearing-Public hearing to consider the sketch plan application of Jim Cross for the re-subdivision of Lot 2, Groen SS-223.

Chairman Joe Tilden opened the public hearing to consider the sketch plan application of Jim Cross for the re-subdivision of Lot 2, Groen SS-223, creating 4 lots, 3 lots being 3.52 acres each and one lot being 3.21 acres within Lot 57-L of T55N, R99W, 6th pm, Park County, WY, in a General Rural Powell (GR-P) zoning district. Linda Gillett, Planning Director, presented the staff report to the Board. After general discussion Jim Cross, Land Owner, explained to the Board that there are no irrigation issues on the property as the ditches have been repaired to function properly. It was moved by Commissioner Livingston, seconded by Commissioner Hall and unanimously carried to close the public hearing. Commissioner French moved to approve **RESOLUTION NO. 2015-11 CROSS MINOR SUBDIVISION – 20 SKETCH PLAN and RESOLUTION NO. 2015-12 CROSS MINOR SUBDIVISION – 20 FINAL PLAT**, seconded by Commissioner Hall and unanimously carried.

Update- Public Health Nurse Manager.

Bill Crampton, Public Health Manager, updated the Board on this month’s public health activities. Public health still has several doses of the Public Flu Vaccine that they will potentially offer to other Counties that are running low, the Safe Kids contract is under review for this year, and they are also receiving a lot of phone calls with questions about the measles. The Public Health Department is also looking at the option of having an informational only Facebook page to keep the public better informed of programs and services that are available through Public Health.

Liaison Reports.

Commissioners gave a brief update on their respective Board liaisons, including the Airport Board, Forward Cody, NACO, Forrest Service, and CYAIR.

Executive Session.

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to enter into Executive Session pursuant W.S. §16-4-405 (a) (ix) at 2:22 pm. It was moved by Commissioner French, seconded by Commissioner Hall and unanimously carried to close the Executive Session at 2:55 pm. Commissioner Grosskopf moved to adopt the proposal as discussed in the executive session, seconded by Commissioner Hall and unanimously carried.

Adjournment.

It was moved by Commissioner French, seconded by Commissioner Livingston, and unanimously carried to adjourn the meeting.

Joseph E. Tilden, Chairman

Lee Livingston, Vice Chairman

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk