

**Park County Board of County Commissioners
Regular Meeting
May 5, 2015**

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, May 5, 2015 at 10:15 A.M. Present were Chairman Joe Tilden, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Tim French, and Hans Odde First Deputy County Clerk.

Commissioner Hall led the audience in the Pledge of Allegiance.

Christine Bekes, Executive Director – Powell Economic Partnership, Inc. – Recommendation of Consultant for Park County Public Transportation Feasibility Study and Request for County Commissioner Liaison to Steering Committee

Ms. Bekes reported that a steering committee of local business people and government officials has been appointed to be a part of the Park County Public Transportation Feasibility Study. All of the match money for the study has been provided by private sources and Park County will be the pass through agency for the Wyoming Business Council grant. Ms. Bekes stated three proposals had been received and when reviewed by the steering committee one proposal stood out well above the rest and recommended the Commissioners consider hiring Western Transportation Institute from Bozeman Montana. Commissioner Livingston made a motion to hire Western Transportation Institute to complete the Park County Public Transportation Feasibility Study. Commissioner Hall seconded and the motion carried three votes in favor with Commissioner French voting nay.

Echo Renner – Park County Events Coordinator Discussion of Hiring Seasonal Events Staff for Park County Fair and Discussion of Fairgrounds Campground Management

Ms. Renner requested that seasonal employees that are being hired to work at the fairgrounds start out as County employees rather than employees of the fairboard and then on July 1st be required to be rehired and complete a second set of new hire paperwork. In order to streamline the process the Commissioners agreed to allow Ms. Renner to bring on the seasonal employees as County employees from the beginning of their service. She also reported that she is working on the payroll budget for all of the fair staff.

The fairgrounds campground is being used from time to time by folks who come in late and leave early without paying for the service. Ms. Renner is proposing that a camp host be considered to manage and collect fees at the campground. The Commissioners would like Ms. Renner to develop a fee schedule as well as a proposed plan of action for the campground and bring that to a future work session.

Mike Garza – Superintendent of Buildings & Grounds Open Bids for Park County Complex Shingle Replacement Project

Mr. Garza reported that he had received three bids to replace the shingles on the Park County Complex Building.

1. AAA Building Services of Powell - \$622,777 a 5% bid bond and the certificate of residency were included with the bid.
2. Jess's roofing of Cody - \$481,800 a 5% bid bond and the certificate of residency were included with the bid.
3. Wyoming Roofing of Sheridan - \$529,900 a 5% bid bond and the certificate of residency were included with the bid.

Commissioner Hall made a motion to award the bid to Jess's Roofing in the amount of \$481,800. Commissioner Livingston seconded and the motion carried.

Liaison Reports

Commissioner Hall noted that he will be working with the CYAIR folks to lobby the State along with other commercial airports in the state for funding.

Commissioner Livingston had nothing to report at this time.

Commissioner French stated that he had attended the fairboard's re-organization meeting and felt good about the new direction.

Commissioner Grosskopf has attended meetings of the BLM, Forest Service, Forward Cody, Tour 23, City of Cody Urban Systems Board and the Greater Yellowstone Coordinating Committee and had a lengthy report on each.

Chairman Tilden had nothing to report at this time.

Announcement- New Executive Assistant

Chairman Tilden announced that the Commissioners had offered the position of Executive Assistant to Shaunna Romero and she has accepted and will begin work on May 11, 2015.

Approval-of Minutes: Regular Meeting April 21 & 24; Special Meeting April 27

Commissioner Grosskopf made a motion to approve the minutes of April 21 & 24, 2015 and April 27, 2015 as submitted. Commissioner French seconded the motion. Under discussion it was noted that the Commission recessed on the 21st and then reconvened on the 24th. The motion then carried.

Approve-Payroll

Commissioner French made a motion to approve the payroll as submitted. Commissioner Hall seconded and the motion carried.

Approve-Vouchers

Commissioner Hall made a motion to approve the voucher as presented. Commissioner Livingston seconded and the motion carried.

| Payee | Amount |
|--|-------------|
| 360 OFFICE SOLUTIONS | \$103.27 |
| A & I DISTRIBUTORS | \$196.85 |
| ADVANCED HYDRAULIC CYLINDER REBUILDERS | \$1,451.00 |
| ALBERTSONS PURCHASE ADV. CARD | \$467.72 |
| AMERICAN WELDING & GAS, INC. | \$254.35 |
| APPLIED CONCEPTS, INC. | \$109.00 |
| AT&T MOBILITY | \$2,199.81 |
| AUTOSHOP, INC. | \$809.72 |
| B&C TELEPHONE, INC. | \$2,516.00 |
| BASIN EQUIPMENT REPAIR | \$639.00 |
| BASIN MECHANICAL, INC. | \$192.50 |
| BEAR CO., INC. | \$5,386.88 |
| BIG HORN WHOLESALE, INC. | \$2,227.03 |
| BLUE RIBBON TREE SERVICE | \$3,645.00 |
| BOB BARKER COMPANY | \$150.40 |
| BRAZELTON, LILLIAN | \$40.25 |
| C & C WELDING, INC. | \$186.25 |
| CARQUEST AUTO PARTS - #064250.. | \$1,508.47 |
| CARQUEST AUTO PARTS - #274890.. | \$865.85 |
| CDW GOVERNMENT, INC. | \$2,994.92 |
| CENTURYLINK | \$2,465.89 |
| CHARTER COMMUNICATIONS-- | \$359.48 |
| CLEAN SWEEP, LLC | \$290.20 |
| CODY ACE HARDWARE | \$342.43 |
| CODY COUNCIL ON AGING | \$13,000.00 |
| CODY ENTERPRISE | \$199.45 |
| CODY, CITY OF | \$22,333.86 |
| CRISIS INTERVENTION SERVICES | \$3,771.24 |

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| CRUM ELECTRIC SUPPLY CO. | \$315.96 |
| DAVE BALLING AGENCY | \$200.00 |
| DELUXE FOR BUSINESS | \$206.87 |
| DENNY MENHOLT CHEVROLET BUICK GMC | \$969.48 |
| ECOSYSTEM RESEARCH GROUP, LLC | \$10,993.60 |
| ELECTION CENTER | \$200.00 |
| ELECTION SYS & SOFTWARE, INC | \$2,457.44 |
| ELECTRICAL ALLY, INC. | \$1,636.60 |
| ELECTRONIC DATA SOLUTIONS | \$2,326.80 |
| ENERGY WEST - WYOMING | \$54.31 |
| ENGINEERING ASSOCIATES | \$58.00 |
| FASTENAL | \$346.86 |
| FILENER CONSTRUCTION, INC. | \$67,129.70 |
| FREMONT MOTOR POWELL, INC. | \$66.88 |
| GARVIN MOTORS, INC. | \$14,500.00 |
| GEDNEY, KELLEY | \$50.03 |
| GOODYEAR COMMERCIAL TIRE & SERVICE CTRS | \$2,459.68 |
| GRAINGER | \$274.34 |
| GREENE, MATTHIAS E. | \$419.02 |
| GREENWOOD MAPPING, INC. | \$2,500.00 |
| HARRIS TRKING & CONST., INC. | \$313,628.78 |
| HEARTLAND PAPER COMPANY | \$5,767.69 |
| HONNEN EQUIPMENT CO. | \$1,135.38 |
| INTERSTATE BATTERIES | \$317.90 |
| INTERSTATE TIRE SERV. INC | \$500.62 |
| J.C. REPAIR, INC. | \$436.00 |
| K-B COMMERCIAL PRODUCTS | \$738.55 |
| KENCO SECURITY AND TECHNOLOGY | \$428.25 |
| KUIPERS, TARA | \$82.80 |
| LAW OFFICE OF ALEX H. SITZ III | \$240.50 |
| LEON UNIFORM COMPANY, INC. | \$143.00 |
| LINTONS BIG R, INC. | \$396.42 |
| LONG BUILDING TECHNOLOGIES, INC. | \$80.00 |
| MAJESTIC LUBE, INC. | \$196.30 |
| MASTER'S TOUCH, LLC | \$2,375.05 |
| McINTOSH OIL, INC. | \$4,156.70 |
| MONTANA FLOORING LIQUIDATORS, INC. | \$2,417.00 |
| MONTANA-DAKOTA UTILITIES CO. | \$635.71 |
| MOTOROLA SOLUTIONS, INC | \$15,677.30 |
| MOUNTAIN CONSTRUCTION COMPANY | \$310,189.88 |
| MURDOCH OIL, INC. | \$19,016.68 |
| MURPHY, KATHERINE | \$339.83 |
| NAPA AUTO PARTS | \$6.95 |
| NATIONAL BUSINESS SYSTEMS | \$582.64 |
| NEMONT | \$47.76 |
| NORCO, INC. | \$23.06 |
| NORTHWEST COLLEGE | \$837.04 |
| NORTHWEST RURAL WATER DISTRICT | \$74.40 |
| ODDE, HANS | \$690.33 |
| OFFICE SHOP, THE | \$648.65 |
| OFFICE SHOP, THE | \$3,939.57 |
| OFFICE SHOP, THE | \$2,825.95 |
| OFFICE SHOP, THE | \$1,000.00 |
| O'REILLY AUTO PARTS | \$279.84 |
| OSBORNE, SHARON | \$29.90 |
| PARK CO COURT SUPERVISED TREATMENT PROG | \$10,030.41 |

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| PARK COUNTY PUBLIC HEALTH | \$60.00 |
| PARKWAY PLAZA HOTEL & CONV. CENTRE | \$481.32 |
| PEAK ENVIRONMENTAL MGT., INC. | \$3,855.00 |
| PETERSON, SUSAN E. | \$6.34 |
| PLAN ONE/ARCHITECTS, INC. | \$5,240.93 |
| POWELL ACE HARDWARE, LLC | \$81.30 |
| POWELL VALLEY RECYCLING | \$1,920.00 |
| POWELL, CITY OF | \$5,181.44 |
| PREVENT CHILD ABUSE WYOMING | \$50.00 |
| PRO-BUILD - CODY | \$162.19 |
| PRODUCTION MACHINE CORP. | \$550.69 |
| R&P AUTO, INC. | \$128.77 |
| RENO COLLISION CENTER, INC | \$342.00 |
| RIMROCK TIRE CO - CODY | \$78.45 |
| ROCKY MOUNTAIN POWER | \$266.18 |
| ROOP, KELSEY | \$323.69 |
| RUBLE, PEGGY A. | \$50.00 |
| SANDERS PLUMBNG & HEATNG, INC. | \$6,250.00 |
| SCHRADER METAL & DESIGN, INC. | \$884.70 |
| SELBYS, INC. | \$752.46 |
| SHOPKO PHARMACY #772 | \$19.02 |
| SHOSHONE OFFICE SUPPLY, INC. | \$426.57 |
| SKORIC, BRYAN | \$415.73 |
| STATE OF WYOMING | \$80.29 |
| STROUPE PEST CONTROL, CO. | \$95.00 |
| SYNERGY CONSTRUCTION | \$289,233.00 |
| SYNERGY CONSTRUCTION - RETAINAGE ACCT | \$139,591.50 |
| SYSCO FOOD SERVICES OF MONTANA | \$2,574.02 |
| TCT WEST, INC | \$6,608.40 |
| THOMSON REUTERS - WEST | \$59.75 |
| TITAN MACHINERY | \$154.96 |
| TRACKER SOFTWARE CORP. | \$3,809.00 |
| TRACTOR & EQUIPMENT CO | \$172.50 |
| TYLER TECHNOLOGIES, INC. | \$1,100.00 |
| UNIVERSITY OF WY - ADMIN BUSINESS OFFICE | \$4,986.00 |
| UPS STORE, THE | \$131.81 |
| VARDIMAN, JEREMIAH | \$325.45 |
| VERIZON WIRELESS | \$71.00 |
| VERIZON WIRELESS | \$26.22 |
| VERIZON WIRELESS | \$235.77 |
| VISIONARY COMMUNICATIONS, INC. | \$78.30 |
| WAL MART COMMUNITY/GEMB | \$1,251.01 |
| WILLIAMS & SONS, LLC | \$3,025.00 |
| WOODWARD TRACTOR & RENTAL, INC | \$577.56 |
| WY DEPT OF HEALTH - CHEMICAL TESTING PRO | \$626.00 |
| WY OFFICE OF THE STATE PUBLIC DEFENDER | \$62,865.23 |
| WYOMING - GUARDIAN AD LITEM PROGRAM | \$4,721.25 |
| WYOMING COUNTY CLERKS' ASSOCIATION | \$100.00 |
| WYOMING DEPARTMENT OF HEALTH | \$39,217.21 |
| WYOMING DEPT OF AGRICULTURE | \$50.00 |
| WYOMING DEPT OF TRANS - MOTOR VEHICLES | \$4.00 |
| WYOMING LAW ENFORCEMENT ACADEMY | \$675.00 |
| WYOMING SHERIFFS ASSOCIATION | \$587.00 |
| WYOMING TACTICAL SUPPLY | \$3,300.00 |
| WYOMING TECHNOLOGY TRANSFER CENTER | \$220.00 |
| TOTAL | \$1,469,868.24 |

Approve-Sign County Wide Consensus Funds Joint Resolution for City of Cody (Barry Cook – City of Cody Administrator)

Mr. Cook presented a County Wide Consensus Block Grant Application Resolution and gave a brief explanation of the five projects that the City is proposing.

Commissioner Hall made a motion to approve and sign the County Wide Consensus Block Grant Application Resolution #2015-019. Commissioner Livingston seconded and the motion carried.

Consider-Request from Heart Mountain Pub to Stay Open 24 Hours on June 20, 2015.

Commissioner Hall made a motion to grant the request of the Heart Mountain Pub to remain open 24 hours on June 20, 2015. Commissioner French seconded and the motion carried.

Approve-Sign Malt Beverage Permit for Jake Clark Mule Days

Commissioner Livingston made a motion to approve Jake and Kay Clark's application for five 24 hour malt beverage permits in conjunction with Jake Clark's Mule Days June 17 – 21, 2015. Commissioner Grosskopf seconded and the motion carried.

Approve-Sign Amendment #2 to Grant Agreement with Wyoming Business Council for George Farms Value Added Dairy Project

Commissioner Hall made a motion to approve and sign Amendment #2 to Grant Agreement with Wyoming Business Council for George Farms Value Added Dairy Project. Commissioner French seconded and the motion carried.

Approve-Sign Site Use Agreement with Trent Cole for Yellowstone Beer Fest on July 18, 2015

Commissioner Livingston made a motion to approve the Site Use Agreement for the Yellowstone Beer Fest to be held on July 18, 2015 at the Park County Complex. Commissioner French seconded and the motion carried.

Consider-Annual County Road Fund Distribution Request

Commissioner Grosskopf made a motion to approve and sign a letter to the Park Count Treasurer directing her to transfer \$100,000 from the County Road Fund to the General Fund. Commissioner French seconded and the motion carried.

Discuss-Sending Letter to U.S. Forest Service regarding Cooperating Agency Status for Shoshone National Forest Travel Management Plan

Commissioner Hall made a motion to send a letter to Joe Alexander at the U.S. Forest Service requesting that cooperators such as Park County be given special consideration when scheduling meetings and that meetings with cooperators be conducted separate from the public meetings. Commissioner Livingston seconded and the motion carried.

Adjournment

Commissioner Hall made a motion to adjourn at 12:08 P.M. Commissioner Livingston seconded and the motion carried.

Joseph E. Tilden, Chairman

Lee Livingston, Vice Chairman

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Attest:

Hans Odde on behalf of
Colleen Renner, County Clerk