

**Park County Board of County Commissioners
Regular Meeting
July 7, 2015**

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, July 7, 2015. Present were Chairman Joe Tilden, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Tim French, and Teecee Barrett, Deputy County Clerk.

Chairman Tilden led the audience in the Pledge of Allegiance.

Update-Fairgrounds New Building.

Ron Yount, Project Architect, Dean Tippetts, Project Foreman, and Greg Rael, General Contractor (owner Synergy), reported to the Board on the progress of the new building. The project is 95% complete; with the exception of the kitchen and conference rooms the facility will be ready for the County Fair. There has been a change order approved for the paving of the surrounding area and that paving is scheduled to begin this week. It is still pending when the Fair Staff will be able to start moving display cases in; this decision is dependent on the Fire Marshall's approval. Mr. Tippetts did comment that the City of Powell is in favor of the County beginning to occupy the building but the final decision will have to come from the Fire Marshall.

Discussion-Preliminary Budget.

The Board along with Department Heads and Elected Officials discussed cash carry forward, as well as final budget numbers. The budget discussion will continue at the end of the agenda.

Approval-Minutes.

The minutes from the Regular Meeting of June 16, 2015 and Special Meeting on June 30, 2015 were presented to the Board for approval. Commissioner Hall had one addition to the minutes of the Regular Meeting. Commissioner French moved to approve the minutes with the corrections, seconded by Commissioner Hall and unanimously carried.

Approve-Payroll.

The payroll was presented to the Board for approval. Commissioner Livingston moved to approve the payroll as presented, seconded by Commissioner Hall and unanimously carried.

Approve-Park County Sheriff Monthly Earnings & Collections Statement.

Commissioner French moved to approve the Park County Sheriff Monthly Earnings & Collections Statement as presented, seconded by Commissioner Hall and unanimously carried.

Approve-Park Clerk of District Court Monthly Earnings & Collections Statement.

Commissioner Grosskopf moved to approve Clerk of District Court Monthly Earnings & Collections Statement, seconded by Commissioner Hall and unanimously carried.

Approval-Malt Beverage Permit for July 16, 2015 UW Powell R&E Center Field Day.

Hans Odde, 1st Deputy Clerk, presented the request for the UW Powell R&E Field Day Malt Beverage Permit. He reported that he contacted the Sheriff's Office and there were no objections, and the \$25.00 fee had been paid. Commissioner Hall moved to approve the permit, seconded by Commissioner French and unanimously carried.

Appoint-Yellowstone Country Assistance Network (YCAN) Board Member.

Julie Dunlap, Executive Director of YCAN, joined via phone. Mrs. Dunlap spoke to the Board about the current members of the YCAN Board, and informed them that all communities are being represented at this time. Previously when the Board advertised for a vacancy there were no applications filed. After general discussion it was the consensus of the Board to encourage people of the community to step forward to fill the vacant positions, but there would be no appointment at this time.

Approve-Park County, Wyoming and Montana State University Standard Research Agreement.

Christine Bekes, Executive Director of Powell Economic Partnership, sent the agreement to the Board and was unable to attend the meeting. After general discussion Commissioner Livingston moved to approve the agreement, seconded by Commissioner Hall. Commissioners Grosskopf, Hall, and Livingston voted in favor while Commissioner French voted no.

Approval-RCI Agreement.

Colleen Renner, County Clerk, presented the agreement from RCI to the Board for approval. She informed the Board that both RCI and Eric Deeg have agreed to keep the administration fees for fiscal year 2015/2016 the same as previous years. After general discussion Commissioner Grosskopf moved to approve the agreement and allow the Chairman to sign, seconded by Commissioner French and unanimously carried.

Approval-Fairgrounds Campground Host Volunteer Job Description.

Echo Renner, Events Coordinator, presented the draft copy of the Campground Host job description to the Board for approval. After general discussion Commissioner Hall moved to approve the job description as presented, seconded by Commissioner Livingston and unanimously carried.

Approval-Emergency Preparedness Contract.

Bill Crampton, Public Health Nurse Manager, submitted the Emergency Preparedness Contract for approval. Commissioner Hall moved to approve the contract, seconded by Commissioner Livingston and unanimously carried.

Approval-County Health Contract.

Bill Crampton, Public Health Nurse Manager, submitted the County Health Contract for approval. Commissioner Livingston moved to approve the contract and allow the Chairman to sign, seconded by Commissioner French and unanimously carried.

Approve-Rebate Request in Excess of \$5,000.00.

Barb Poley, County Treasurer, presented a rebate request for Encore Energy Partners in the amount of \$25,641.24. Commissioner French moved to approve the rebate request in its entirety, seconded by Commissioner Grosskopf and unanimously carried.

Discuss-Donation to Niobrara Relief Committee.

Chairman Tilden wanted to discuss further the possibility of Park County making a donation to the Niobrara Relief Committee. After general discussion Commissioner Hall moved that Park County should send \$500.00, the motion died for lack of a second.

Discussion-Park County's Participation to Conduct a Voter Survey Related to the 1% Proposed Sales Tax.

The Board discussed sharing the cost of a survey sent out to all registered Park County Voters pertaining to the proposed 1% Sales Tax. After lengthy discussion from the Board Commissioner Hall moved that Park County will contribute \$6,822.40 to the cost of the survey contingent on the other municipalities contributing,

seconded by Commissioner Grosskopf. Commissioner Hall and Grosskopf voted yes while Commissioners French and Livingston voted no. Chairman Tilden broke the tie and voted yes and the motion carried.

Recess for Lunch.

Board of County Commissioners Convened as County Board of Equalization.

Pat Meyer, County Assessor, came before the Board to schedule hearing for tax appeals. There were two appeals filed, but one has withdrawn. After general discussion Commissioner Hall moved to schedule the hearing for August 18, 2015, at 1400 hours and appoint Sox Freeman as the Hearing officer, seconded by Commissioner Livingston and the motion carried

Commissioner Livingston moved to adjourn as the County Board of Equalization, seconded by Commissioner Hall and the motion carried.

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute 16-4-405 (a) (ix), seconded by Commissioner Hall and unanimously carried. Commissioner Livingston moved to exit executive session seconded by Commissioner Hall and unanimously carried. No decisions were made in this session.

Approve-Forward Cody Request.

James Klessens, CEO of Forward Cody, approached the Commissioners with regard to the North Cody Industrial Park and an issue with the potentially contaminated soil there. This is the same property where Cody Labs is presently constructing a new facility. Originally this property was held by the BoR and in an Act of Congress in November of 2000 the property was transferred to Park County so that it could then be transfer to Cody Land Development Company and lastly to Forward Cody for the promotion of industrial development. Once construction began on the Cody Labs building a small patch of oil was uncovered from the days when there was an oil refinery on the property. When the oil spot was reported to DEQ it was mandated that further testing and potential remediation of the property would be required. Forward Cody is not in a position to fund the entire process as it is quite costly. After a general discussion Commissioner Hall moved that Park County will pay for the \$500.00 application fee and do a 50/50 cost match of the project costs up to \$10,000.00, seconded by Commissioner Livingston, Commissioners Livingston, Hall and Chairman Tilden votes yes while Commissioner French voted no.

Discussion- Budget.

The Board and Elected Officials continued the previous budget discussion.

Adjournment.

Commissioner Hall made a motion to adjourn, seconded by Commissioner Livingston and the motion carried.

Joseph E. Tilden, Chairman

Lee Livingston, Vice Chairman

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk