

Park County Board of County Commissioners
Regular Meeting
October 6, 2015

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, October 6, 2015. Present were Chairman Joe Tilden, Vice Chairman Lee Livingston, Commissioners Bucky Hall, Tim French, Loren Grosskopf, and Teecee Barrett, Deputy County Clerk.

Commissioner Hall led the audience in the pledge.

Approval-Minutes.

The minutes of the regular meeting of September 15, 2015, were presented to the Board for approval. Commissioner Hall moved to approve the minutes as presented, seconded by Commissioner French and unanimously carried.

Approval-Payroll.

Payroll was presented to the Board for approval. Commissioner Livingston moved to approve the payroll as presented, seconded by Commissioner Grosskopf and unanimously carried.

Approval-Vouchers.

The vouchers were presented to the Board for approval. Commissioner Hall moved to approve the following vouchers as presented, seconded by Commissioner Livingston and unanimously carried:

Payee	Amount
360 OFFICE SOLUTIONS	\$767.97
A & I DISTRIBUTORS	\$1,873.11
ABSAROKA DOOR	\$575.65
AEROTRONICS, INC.	\$1,046.70
ALBERTSONS PURCHASE ADV. CARD	\$283.26
ALBERTSONS PURCHASE ADV. CARD	\$32.00
ANDERSON, AMY	\$5.53
AT&T MOBILITY	\$2,302.30
BALDWIN COOKE	\$454.65
BARRETT, TEECEE	\$253.00
BEAR CO., INC.	\$5,626.09
BEARTOOTH ELECTRIC COOP	\$88.91
BENNETT, M.D., THOMAS L.	\$1,680.00
BIG HORN HORTICULTURE SERVICES LLC	\$1,000.00
BIG HORN PAINT, INC.	\$568.57
BIG HORN WHOLESALE, INC.	\$4,754.81
BIG VALLEY BEARING & SUPPLY, INC.	\$1,386.47
BLACK BOX NETWORK SERVICES	\$2,125.00
BLACK HILLS ENERGY	\$1,070.18
BLAKEMAN PROPANE, INC.	\$78.54
BLOEDORN LUMBER - POWELL	\$35.32
BOB BARKER COMPANY	\$1,117.79
BOYS & GIRLS CLUB OF PARK CO.	\$3,456.00
BRADFORD SUPPLY CO.	\$550.00
BRUCO, INC.	\$419.60
BUSY B'S AUTO AND WRECKER	\$306.00
CARBON COUNTY SHERIFF'S OFFICE	\$103.73
CARQUEST AUTO PARTS - #064250	\$1,339.65
CARQUEST AUTO PARTS - #274890	\$920.08
CARTER, HELEN	\$287.50
CDW GOVERNMENT, INC.	\$9,780.31
CENTURYLINK	\$4,357.30
CHARTER COMMUNICATIONS	\$364.48

CHIEF SUPPLY/LAW ENFORCEMENT SUPPLY	\$1,330.00
CHOICE AVIATION, LLC	\$45.58
CODY ACE HARDWARE	\$341.19
CODY ENTERPRISE	\$1,670.60
CODY PAINT & BODY, INC.	\$1,887.00
CODY SHOOTING COMPLEX	\$4,608.00
CODY WINNELSON CO.	\$166.70
CODY, CITY OF	\$1,152.00
CODY, CITY OF	\$25,874.35
COMMERCIAL LAUNDRY SALES, INC.	\$260.82
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
COULTER CAR CARE CENTER	\$264.00
CRAMPTON, WILLIAM E.	\$28.75
CROWELL & MORING LLP	\$607.50
CRUM ELECTRIC SUPPLY CO.	\$224.66
DASH ENTERPRISES, INC.	\$150.00
DE HAAN ELECTRONICS	\$38.35
DELORME	\$741.60
DENNY MENHOLT CHEVROLET BUICK GMC	\$415.69
ELIAS, RONDA	\$158.13
FASTENAL	\$324.44
FILENER CONSTRUCTION, INC.	\$441.14
FREMONT MOTOR CODY, INC.	\$97.60
G.K. CONSTRUCTION - RETAINAGE ACCOUNT	\$28,161.16
G.K. CONSTRUCTION, INC.	\$253,450.49
GALLS, LLC	\$668.63
GARY'S VACUUM & STAMPS	\$108.75
GEDNEY, KELLEY	\$55.21
GILLETT, LINDA	\$111.55
GLASSMASTERS	\$285.00
GOODYEAR PRINTING	\$258.00
GRAINGER	\$1,241.81
GROSSKOPF, LOREN M	\$698.20
HALL, THOMAS BUCKY	\$425.50
HEART MTN FARM SUPPLY	\$34,931.00
HEARTLAND PAPER COMPANY	\$8,548.89
HONNEN EQUIPMENT CO.	\$2,289.26
HUGHES, RUSTY	\$45.15
INTOXIMETERS, INC.	\$7,320.50
I-STATE TRUCK CENTER	\$192.24
IVERSON SANITATION	\$225.00
K-B COMMERCIAL PRODUCTS	\$1,618.03
KEELE SANITATION	\$2,826.79
KNAPP, MARTIN K.	\$38.73
KRISJANSONS & MILES, P.C.	\$2,811.39
LARSON, TOD	\$1,533.67
LAW OFFICE OF ALEX H. SITZ III	\$90.00
LEON UNIFORM COMPANY, INC.	\$232.00
LINDENTHAL, PATRA	\$430.49
LINTONS BIG R, INC.	\$429.82
LOEPER, JESSICA	\$3,060.00
LONG BUILDING TECHNOLOGIES, INC.	\$3,306.62
MAJESTIC LUBE, INC.	\$264.80
MCBROOM, MATTHEW A.	\$46.80
MCCARTY, REED, & EARHART, ATTYS L.C.	\$220.00
McINTOSH OIL, INC.	\$9,800.38
MESSENGER & OVERFIELD, P.C.	\$371.40
MICKELSON, JOSEPH D	\$239.20
MORRIS, SANDIE	\$26.81

MOTOR PARTS, INC.	\$72.81
MURDOCH OIL, INC.	\$4,420.30
MURPHY, KATHERINE	\$503.19
NAPA AUTO PARTS	\$275.25
NATIONAL BUSINESS SYSTEMS	\$2,521.88
NEVE'S UNIFORMS & EQUIPMENT	\$2,654.55
NEWMAN TRAFFIC SIGNS, INC	\$336.27
NORCO, INC.	\$34.59
NORMONT EQUIPMENT CO	\$231.80
NORTHWEST RURAL WATER DISTRICT	\$101.40
ODDE, HANS	\$423.51
OFFICE SHOP, THE	\$2,015.93
O'REILLY AUTO PARTS	\$546.02
OSBORNE, SHARON	\$264.58
PALATO, WENDY	\$226.56
PARK COUNTY ANIMAL SHELTER	\$2,764.80
PARK COUNTY TREASURER	\$951.00
PARK COUNTY TREASURER	\$5,448.71
PAVEMENT MAINTENANCE, INC.	\$59,423.40
PEAK ENVIRONMENTAL MGT., INC.	\$2,685.00
PETERBILT OF WYOMING	\$155.40
PETERSON, SUSAN E.	\$59.83
PITNEY BOWES GLOBAL	\$1,409.01
PITNEY BOWES, INC. - A/R	\$42.49
PLAN ONE/ARCHITECTS, INC.	\$9,574.12
POLEY, BARBARA	\$487.60
POSTMASTER, CODY WY	\$196.00
POWELL ACE HARDWARE, LLC	\$454.64
POWELL TRIBUNE, INC.	\$50.00
POWELL TRIBUNE, INC.	\$1,795.89
POWELL, CITY OF	\$8,586.04
PRESTON, LYNELL K	\$16.10
PRO-BUILD - CODY	\$101.97
PRODUCTION MACHINE CORP.	\$1,625.86
QUILL CORPORATION	\$244.09
RAMKOTA HOTEL AND CONFERENCE CENTER	\$166.00
RED BARN	\$72.47
RED IRON REPAIR, INC	\$439.26
RENNER, COLLEEN	\$440.81
RIMROCK TIRE CO - CODY	\$145.70
RIMROCK TIRE CO - POWELL	\$293.16
ROCKY MOUNTAIN POWER	\$1,473.08
ROMERO, SHAUNNA	\$82.50
ROOP, KELSEY	\$53.84
S & S AUDIO-VIDEO, INC.	\$47.75
S & S NIELSEN, LLC	\$1,872.88
SANOFI PASTEUR, INC	\$2,016.90
SCHRADER METAL & DESIGN, INC.	\$371.90
SEARS RETAIL DEALER	\$737.96
SECRETARY OF STATE	\$30.00
Shell Fleet Plus, Inc.	\$228.75
SHERWIN-WILLIAMS STORE - CODY	\$443.80
SHOSHONE OFFICE SUPPLY, INC.	\$641.85
SIMPSON, WILLIAM L	\$880.00
SKORIC, BRYAN	\$472.65
SMILEMAKERS	\$97.59
SMITH, GENE	\$10.00
ST VINCENT HEALTHCARE, INC.	\$710.52
STEWART, SCOTT	\$219.34

STROHS INDUSTRIAL LUBRICATION	\$470.00
STROUPE PEST CONTROL, CO.	\$1,269.00
SYNERGY CONSTRUCTION	\$301,076.91
SYNERGY CONSTRUCTION - RETAINAGE ACCT	\$33,452.99
SYSCO FOOD SERVICES OF MONTANA	\$2,045.19
TCT WEST, INC	\$3,284.28
TETON MOUNTAIN LODGE & SPA	\$119.00
THOMSON REUTERS - WEST	\$608.98
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TITAN MACHINERY	\$12,869.15
TRACTOR & EQUIPMENT CO	\$1,104.95
TRAVEL STATION & COOK TRAVEL STATION	\$2,139.60
UW EXTENSION	\$14.33
VARDIMAN, JEREMIAH	\$947.60
VERIZON WIRELESS	\$26.12
VERIZON WIRELESS	\$314.47
VERIZON WIRELESS	\$71.00
VISIONARY COMMUNICATIONS, INC.	\$78.30
WALMART COMMUNITY/GEMB	\$947.53
WHITE INK, LLC	\$158.75
WILLIAMS & SONS, LLC	\$180.00
WOLFE COMMUNICATIONS	\$51.39
WOODWORKER'S SUPPLY, INC.	\$30.33
WYOMING CORONERS' ASSOCIATION	\$125.00
WYOMING DEPARTMENT OF HEALTH	\$206.00
WYOMING DEPT OF ENV QUALITY - SOLID WST	\$495.78
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$2.00
WYOMING GAME & FISH DEPARTMENT	\$1,152.00
WYOMING INFORMATION TECHNOLOGY DIV	\$82.26
WYOMING STATE PUBLIC DEFENDER	\$1,200.00
YELLOWSTONE ELECTRIC, INC.	\$3,185.52
ZELLER, KARIN A	\$1,104.76
Total	\$949,164.36

Approve-Agreement for Audit Services FY 2015.

Colleen Renner, County Clerk, presented the agreement from CliftonLarsonAllen for audit services for fiscal year 2015. Commissioner Grosskopf moved to approve the agreement in the amount of \$37,132.00, seconded by Commissioner Livingston and unanimously carried.

Approve-Amendment #2 to Employee Benefits Health Plan.

Teecee Barrett, Deputy Clerk, presented Amendment #2 to the Board for approval. Amendment #2 will allow flex account holders to roll over \$500.00 each year and will increase the maximum contribution to \$2,550.00. Commissioner Hall moved to approve Amendment #2 and allow the Chairman to sign, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Amendment #4 to Employee Benefits Health Plan.

Teecee Barrett, Deputy Clerk, presented Amendment #4 to the Board for approval. This amendment removed the wording of preexisting conditions, bringing the plan in compliance with ACA requirements. Commissioner Hall moved to approve Amendment #4 and allow the Chairman to sign, seconded by Commissioner French and unanimously carried.

Approve-Catering Permit From RoadGrill LLC.

Hans Odde, 1st Deputy Clerk, presented the request of a catering permit from RoadGrill LLC to the Board for consideration. The event will be at the Heart Mountain

Relocation Center. Commissioner French moved to approve the permit, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Certificate of Final Completion for the Park County Complex Parking Lot.

Brian Edwards, County Engineer, presented the Certificate of Completion for the Park County Parking Lot project to the Board for approval. Harris Trucking & Construction, Inc. has done the proper advertising for completion and there have been no comments from the public. Commissioner Hall moved to approve the Certificate of Final Completion and allow the Chairman to sign, seconded by Commissioner French and unanimously carried.

Approve-Certificate of Substantial Completion for Park County Fairgrounds Exhibit Hall.

Brian Edwards, County Engineer, presented the Certificate of Substantial Completion for the Park County Fairgrounds exhibit hall project. The required advertising has been done. The general contractor complete punch list items this week and once that is done the Certificate of Final Completion will be issued, along with the retainage money. Commissioner French moved to approve the Certificate of Substantial Completion and allow the Chairman to sign, seconded by Commissioner Hall and unanimously carried.

Approve-Fee Waiver for Northern DDSP at the Fairgrounds.

Echo Renner, Events Coordinator, presented a request to the Board from Northern DDSP to waive the fees for usage of the Centennial Hall for a Halloween dance for Northern DDSP residents to attend free of charge. Northern plans to invite other entities to the event. Commissioner French moved to waive the fee of \$175.00 for Northern DDSP, seconded by Commissioner Livingston and unanimously carried.

Approve-Fee Waiver for Stomp and Company.

Echo Renner, Events Coordinator, presented a request to the Board from Stomp and Company to waive the usage fee of the new exhibit hall. Stomp and Co. also requests that the County waive the requirement for liability insurance. After general discussion Commissioner Livingston moved to waive the fee as long as adequate insurance already exists or is acquired, seconded by Commissioner Grosskopf and unanimously carried.

Public Hearing-Ishawooa Mesa Ranch Flood Plan Permit.

Chairman Tilden opened the public hearing to review the application of Ishawooa Mesa Ranch for placement of fill and a residential structure within the special flood hazard area of the South Fork of the Shoshone River. The proposed project is located at 3638 Southfork Road in Lots 6 & 7, Sec. 24 & Lot 2, Sec. 25, T49N, R106W, Park County, WY. Linda Gillett, Planning Director, gave the staff report. Paul Blough of Holm Blough represented the applicant. Blough assured the Board that the proposed structure will meet all PHEMA regulations. After general discussion Commissioner Livingston moved to close the public hearing, seconded by Commissioner Grosskopf and unanimously carried. Commissioner Livingston moved to approve the Flood Plain Permit, seconded by Commissioner French and unanimously carried **RESOLUTION NO. 2015-049.**

Approve-West Park Hospital Request for Letter of Support.

Doug McMillan, West Park Hospital CEO, and Tim Waldner, West Park Hospital Director of Operations, presented a request to the Board for a letter of support for West Park Hospital's SLIB grant application. McMillan explained that the hospital needs to replace the boilers that have been in place since 1972. The current boilers are only working at a minimal capacity and supply all the heat to both the assisted living portion and main hospital area. After general discussion Commissioner Hall moved to sign the letter of support, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Recommendation for Equipment Awards (three (3) Motor Graders and two (2) Pickups).

Brian Edwards, County Engineer, reviewed all bids received for three motor graders. It is his recommendation that the Board award the bid to Honnen Equipment in the amount of \$287,485.00. This included a two year warranty along with a two year buy back option. Commissioner Hall moved to approve the recommendation and award the bid for three motor graders to Honnen Equipment in the amount of \$287,485.00, seconded by Commissioner Livingston and unanimously carried. Edwards also recommended that the Board award the bid to Denny Menholt of Cody in the amount of \$42,566.00 for one gas and one diesel pickup. Commissioner French moved to award the bid to Denny Menholt in the amount of \$42,566.00, seconded by Commissioner Grosskopf and unanimously carried.

Open Bids-Landslide Repairs on County Road 1NG.

Brian Edwards, County Engineer, reported to the Board that 12 contractors attended the prebid meeting, but no bids were submitted. The Board encouraged Edwards to review the MOU to determine whether the County can complete the project in house, or consider alternative options and come back to the Board with a new plan.

Open Bids-Two (2) Dump Trucks with Snow Plows and Sanders.

Brian Edwards, County Engineer, and Jeremy Quist, Staff Engineer, opened bids for two dump trucks. The following bids were received:

Tri-State Truck-Volvo VHD64 F200 \$361,160.00 with trade \$266,160.00
-Volvo VHD64 F200 \$345,024.00 with trade \$250,024.00
* same models with different transmissions

Jack's Truck & Equipment-Western Star 4700 \$346,601.00 with trade \$276,601.00.

Peterbilt of WYO-Peterbilt 367 \$373,250.00 with trade \$288,250.00

The staff will review the bids and make a recommendation at the October 13 meeting.

Recess for Lunch.

Approval-2015/16 4-H Educator Salary Agreement.

Tara Kuipers, UW Extension NW Area Community Development Educator, came before the Board. Kuipers first discussed with the Commissioners the upcoming Board Training that is usually held in early February. The Board suggested the following topics be included in the training: Roberts Rules of Order, effective meetings and the art and science of meetings. Kuipers will make a tentative agenda for the Board to review in the future. She also presented the yearly agreement between UW and the County for cost sharing the 4-H educators' salary. There was a 5% increase this year that includes an increase in salary and benefits. After general discussion Commissioner Hall moved to approve the agreement, seconded by Commissioner Livingston and unanimously carried.

Approve-Proposal for Nez Perce Trail.

Gregory Kennett of Ecosystem Research Group (ERG) submitted a proposal to the Board which would allow ERG to draft responses to initial Objectives and Practices contained in Nez Perce National Historic Trail's Comprehensive Plan revisions. Commissioner Grosskopf commented that this project is more in-depth than it appears to be as there are several entities involved. Commissioner Grosskopf moved to commit to have the responses completed and submitted [to the Forest Service] by the end of October, seconded by Commissioner French and unanimously carried.

Adjournment.

Commissioner Livingston made a motion to adjourn, seconded by Commissioner Grosskopf and the motion carried.

Joseph E. Tilden, Chairman

Lee Livingston, Vice Chairman

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk