

**Park County Board of County Commissioners  
Regular Meeting  
November 3, 2015**

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, November 3, 2015. Present were Chairman Joe Tilden, Vice Chairman Lee Livingston, Commissioners Bucky Hall, Tim French, and Teecee Barrett, Deputy County Clerk.

Commissioner Hall led the audience in the pledge.

**Approval-Minutes.**

The minutes for the regular meeting of October 20, 2015, were presented to the Board for approval. Commissioner Hall moved to approve the minutes, seconded by Commissioner Livingston and unanimously carried.

**Approval-Payroll.**

Payroll was presented to the Board for approval. Commissioner Livingston moved to approve payroll as presented, seconded by Commissioner Hall and unanimously carried.

**Approval-Vouchers.**

The following vouchers were presented to the Board for approval. Commissioner Livingston moved to approve the vouchers as presented, seconded by Commissioner French and unanimously carried:

<b>Payee</b>	<b>Amount</b>
360 OFFICE SOLUTIONS	\$1,423.62
A & I DISTRIBUTORS	\$1,047.30
ABBEY CARPET OF CODY, L.L.C.	\$350.00
ALBERTSONS PURCHASE ADV. CARD	\$324.74
AMERICAN INSTITUTE OF TOXICOLOGY	\$1,000.00
AMERICAN WELDING & GAS, INC.	\$124.73
ART SAND & STEEL	\$473.00
AT&T MOBILITY	\$2,127.35
BARRETT, TEECEE	\$59.97
BENNETT, M.D., THOMAS L.	\$1,500.00
BIG HORN WHOLESALE, INC.	\$3,735.96
BLACK HILLS ENERGY	\$153.81
BLAIR'S MARKET	\$59.88
BLOEDORN LUMBER - POWELL	\$8.99
BOB BARKER COMPANY	\$214.14
BRADFORD SUPPLY CO.	\$13.00
BRAZELTON, LILLIAN	\$138.00
BUSY B'S AUTO AND WRECKER	\$124.00
CALIBRE PRESS	\$398.00
CARQUEST AUTO PARTS - #064250	\$1,269.14
CARQUEST AUTO PARTS - #274890	\$210.09
CARTER, HELEN	\$28.75
CDW GOVERNMENT, INC.	\$7,859.39
CENTURYLINK	\$1,622.22
CHARTER COMMUNICATIONS	\$19.58
CHARTER COMMUNICATIONS	\$350.85
CNA SURETY DIRECT BILL	\$50.00
CODY ACE HARDWARE	\$365.89
CODY ENTERPRISE	\$1,884.56
CODY, CITY OF	\$23,338.33
COULTER CAR CARE CENTER	\$95.98

CROWELL & MORING LLP	\$202.50
CRUM ELECTRIC SUPPLY CO.	\$7.80
CYBERGENETICS	\$10,000.00
DALE WEAVER, INC.	\$112.50
DE HAAN ELECTRONICS	\$322.50
DENNY MENHOLT CHEVROLET BUICK GMC	\$24,770.00
ELECTRICAL ALLY, INC.	\$476.40
ELIAS, RONDA	\$109.61
FASTENAL	\$236.79
FREMONT MOTOR CODY, INC.	\$9.52
GARY'S VACUUM & STAMPS	\$25.00
GRAINGER	\$175.44
GREENE, MATTHIAS E.	\$140.30
GROSSKOPF, LOREN M	\$39.10
H & H ELECTRIC, LLC	\$12,306.34
HOLDER, BOBBIE JO	\$94.33
INTERSTATE TIRE SERV. INC	\$1,826.20
JACKS TRUCK & EQUIPMENT, INC.	\$785.16
JODI MEYER	\$50.00
K-B COMMERCIAL PRODUCTS	\$106.16
KUIPERS, TARA	\$82.80
LAW OFFICE OF ALEX H. SITZ III	\$10.00
LEON UNIFORM COMPANY, INC.	\$201.70
LINTONS BIG R, INC.	\$130.16
LYLE SIGNS, INC.	\$4,682.26
MAJESTIC LUBE, INC.	\$119.40
McINTOSH OIL, INC.	\$13,371.62
MERCK SHARP & DOHME CORP	\$1,282.18
MOTOR PARTS, INC.	\$1.95
MURDOCH OIL, INC.	\$33,497.00
MURPHY, KATHERINE	\$179.69
NEWMAN TRAFFIC SIGNS, INC	\$4,431.55
NIELSEN, LAURA	\$19.97
NORCO, INC.	\$135.53
NORTHWEST RURAL WATER DISTRICT	\$75.40
OFFICE SHOP, THE	\$64.75
OLSEN, RACHEL	\$33.32
PITNEY BOWES, INC. - A/R	\$96.00
POCKET PRESS, INC.	\$224.75
POWELL ACE HARDWARE, LLC	\$100.38
POWELL TRIBUNE, INC.	\$84.00
POWELL VALLEY RECYCLING	\$3,686.40
POWELL, CITY OF	\$7,531.79
POWER, TIM	\$39.00
PRODUCTION MACHINE CORP.	\$1,021.13
REGENTS OF THE UNIVERSITY OF COLORADO	\$110.00
RELM WIRELESS CORPORATION	\$309.16
ROCKY MOUNTAIN POWER	\$394.31
ROOP, KELSEY	\$57.50
ROVENNA SIGNS & DESIGN	\$1,034.00
SANDERS PLUMBNG & HEATNG, INC.	\$70.00
SANOFI PASTEUR, INC	\$5,076.79
SECRETARY OF STATE	\$30.00
Shell Fleet Plus, Inc.	\$282.35
SHERWIN-WILLIAMS STORE - CODY	\$157.00

SHOSHONE OFFICE SUPPLY, INC.	\$32.58
SIMPSON, WILLIAM L	\$1,235.60
SPRINGHILL SUITES - CHEYENNE	\$623.00
ST VINCENT HEALTHCARE, INC.	\$177.63
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$1,248.82
TESSCO INCORPORATED	\$3,912.67
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TITAN MACHINERY	\$4,068.91
TRIPLE L SALES	\$8.57
TW ENTERPRISES, INC.	\$2,618.49
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	\$5,139.00
UPS STORE, THE	\$2.99
UW EXTENSION	\$39.15
VARDIMAN, JEREMIAH	\$105.80
VARDIMAN, RACHEL	\$705.39
VEHICLE LIGHTING SOLUTIONS, INC.	\$87.06
VERIZON WIRELESS	\$26.12
VERIZON WIRELESS	\$314.39
VISIONARY COMMUNICATIONS, INC.	\$78.30
WALMART COMMUNITY/GEMB	\$1,026.35
WOODWARD TRACTOR & RENTAL, INC	\$303.80
WYOMING BEHAVIORAL INSTITUTE	\$8,905.00
WYOMING DEPARTMENT OF HEALTH	\$34,455.92
WYOMING DEPT OF TRANS - ACCOUNTING	\$2.00
WYOMING FIRE SAFETY, LC	\$486.00
WYOMING INFORMATION TECHNOLOGY DIV	\$68.22
WYOMING LAW ENFORCEMENT ACADEMY	\$991.80
WYOMING WINDOW CLEANING	\$1,632.00
<b>TOTAL</b>	<b>\$250,281.32</b>

#### **Approval-Department of Transportation Grant Drawdown Request.**

Teecee Barrett, Deputy Clerk, presented draw down request #2 for the Department of Transportation Rural Roads Project grant. Commissioner Hall moved to approve the request and allow the Chairman to sign, seconded by Commissioner Hall and unanimously carried.

#### **Approval-Fairgrounds Exhibit Hall Project Final Closure and Release of Retainer.**

Brian Edwards, County Engineer, made the recommendation to the Board to approve the completion of the Exhibit Hall at the Park County Fairgrounds and release any retainer fee to Synergy Construction. Edwards said the project is complete and has had no feedback from the public or sub-contractors. After general discussion Commissioner Livingston moved to take the recommendation of the staff to close the project and release any retainer monies to Synergy Construction, seconded by Commissioner French and unanimously carried.

#### **Approval-Fee Reduction Requests.**

Echo Renner, Events Coordinator, presented three requests to the Board for fee reductions.

-United Blood Services-Powell Community Blood Drives 2015 and 2016

-First Baptist Church of Powell-Community Thanksgiving Dinner

Both entities will still be required to show proof of insurance and pay a deposit. Commissioner Livingston moved to waive the usage fees for United Blood Services

and First Baptist Church of Powell for the said events, seconded by Commissioner French and unanimously carried.

Renner also presented a request from Heart Mountain Roller Derby. They would like to hold practices in the new exhibit hall over the next six to eight weeks, for a few hours each week. They proposed to pay \$10.00 per hour of use. After general discussion Commissioner French moved to allow the Heart Mountain Roller Derby to use the facility for six weeks on a trial basis, with a fee of \$50.00 per use. The motion was seconded by Commissioner Hall and carried three to one with Livingston voting against as there is not an approved fee schedule for hourly rentals.

**Approve-TANF Agreement for Northwest College.**

Shaunna Romero, Executive Assistant, presented the approved TANF contract for a signature approval. Commissioner Hall moved to sign the TANF contract for Northwest College, seconded by Commissioner Livingston and unanimously carried.

\*Commissioner Livingston excused himself from the meeting.

**Approve-Agreement for Road and Bridge Department Cody Maintenance District Shop Expansion Project.**

Brian Edwards, County Engineer, presented the agreement with Filner Construction for the Road and Bridge shop expansion in the Cody District. The agreement is in the amount of \$578,330.00 which includes both bid alternates. Commissioner French moved to approve the agreement, seconded by Commissioner Hall and unanimously carried.

**Bid Opening-Powell Landfill Loader.**

Tim Waddell, Solid Waste Manager, received the following three bids for the Powell Landfill loader:

Company	Make	Bid Without Trade-In	Bid With Trade-In
Honnen Equipment Casper, WY	John Deer 644 K	\$250,109.17	\$221,109.17
Titan Machinery Billings, MT	Case 821 F	\$206,863.00	\$175,713.00
Tri State Truck & Equipment Billings, MT	Volvo L110H	\$232,421.00	\$213,924.00

The staff will review the bids and make a recommendation later today.

**Approve-Out of State Travel.**

Echo Renner, Events Coordinator, presented two out of state conferences that she would like to attend. The first one is Rocky Mountain Associations of Fairs Convention in Layton, Utah, November 11<sup>th</sup>-14<sup>th</sup>. Renner said the cost will be \$686.00 to attend as the Fair Board paid for her registration fee. The other is the International Association of Fairs and Expositions in Las Vegas, Nevada, November 29<sup>th</sup> through December 3<sup>rd</sup>. The cost for the Nevada conference will be \$2000.00 including her airfare, registration, and hotel. After general discussion Commissioner Hall moved to approve Renner's travel to the two conferences, seconded by Commissioner French and unanimously carried.

**Board Interviews-Park County Historic Preservation Board.**

The Board interviewed two applicants for the current vacancy on the Park County Historic Preservation Board, Brian Beauvais and Richard Jones. After the interviews Commissioner French moved to appoint Brian Beauvais to the Historic Preservation Board, seconded by Commissioner Hall and unanimously carried.

**Recess for Lunch.**

**Approve-Contract for New Gas Service to Demaris House.**

Lynn Houze, Cody Heritage Museum Vice President, presented the Black Hills Energy Landlord Contract to the Board for approval. After general discussion Commissioner Hall moved to approve the Landlord Contract with Black Hills Energy and allow the Chairman to sign, with the County agreeing to pay for the installation of the new gas service with funds from the Buildings and Grounds budget. The motion was seconded by Commissioner French and unanimously carried.

**Approve-Recommendations for Powell Landfill Loader.**

Tim Waddell, Solid Waste Manager, reviewed the bids received for the loader and recommended the bid be awarded to Titan Machinery of Billings in the amount of \$175,713.00. Commissioner Hall moved to accept the recommendation of the staff and award the bid to Titan Machinery for the CASE 821F in the amount of \$175,713.00, seconded by Commissioner French and unanimously carried.

**Adjournment.**

Commissioner French moved to adjourn, seconded by Commissioner Hall and unanimously carried.

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Joseph E. Tilden, Chairman

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Lee Livingston, Vice Chairman

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Tim A. French, Commissioner

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Loren Grosskopf, Commissioner

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Bucky Hall, Commissioner

Attest:

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Teecee Barrett on behalf of  
Colleen Renner, County Clerk