

**Park County Board of County Commissioners
Regular Meeting
November 17, 2015**

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, November 17, 2015. Present were Chairman Joe Tilden, Commissioners Bucky Hall, Tim French, Lee Livingston, and Teecee Barrett, Deputy County Clerk.

Chairman Tilden led the audience in the pledge.

Approval-Vouchers.

The following vouchers were presented to the Board for approval. Commissioner French moved to approve the vouchers as presented, seconded by Commissioner Livingston and unanimously carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$4.73
A & M WELDING	\$30.00
AIRCYCLE CORPORATION	\$264.21
ALDRICH'S - POWELL	\$15.03
ANDERSON, AMY	\$86.43
AT&T MOBILITY	\$54.33
BAILEY ENTERPRISES, INC.	\$3,684.25
BAILEY ENTERPRISES, INC.	\$565.36
BAILEY ENTERPRISES, INC.	\$42.28
BASIN EQUIPMENT REPAIR	\$655.00
BEAR CO., INC.	\$6,906.05
BEARTOOTH ELECTRIC COOP	\$82.70
BIG HORN GLASS	\$1,858.60
BIG HORN RADIO NETWORK	\$321.30
BIG HORN RURAL ELECTRIC COMPANY	\$336.29
BIG HORN WHOLESALE, INC.	\$1,567.94
BLACK HILLS ENERGY	\$3,737.63
BLOEDORN LUMBER - POWELL	\$23.40
BOB BARKER COMPANY	\$162.44
BODY AND PAINT BY TAIT	\$260.00
BOONE'S MACHINE SHOP	\$55.02
BRADFORD SUPPLY CO.	\$276.88
BUSY B'S AUTO AND WRECKER	\$210.00
CAROLINA SOFTWARE	\$224.02
CARQUEST AUTO PARTS - #064250	\$575.01
CDW GOVERNMENT, INC.	\$2,504.88
CENTURYLINK	\$2,544.62
CENTURYLINK BUSINES SERVICES	\$25.70
CHARTER COMMUNICATIONS	\$159.96
CHRISTIE, LOGAN	\$119.60
CODY ACE HARDWARE	\$608.20
CODY ENTERPRISE	\$30.00
CODY ENTERPRISE	\$487.38
CODY WINNELSON CO.	\$2,433.25
CODY YELLOWSTONE AIR	\$6,912.00
CODY, CITY OF	\$2,461.74
COMMUNICATION TECHNOLOGIES, INC.	\$4,692.00
CONNERS, MICHAEL	\$474.05
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
COULTER CAR CARE CENTER	\$103.50
CRUM ELECTRIC SUPPLY CO.	\$380.36
DELL MARKETING L.P., C/O DELL USA L.P.	\$297.55
DELUXE FOR BUSINESS	\$53.02
DENNY MENHOLT CHEVROLET BUICK GMC	\$47.70
ELIAS, RONDA	\$9.04
FITZWATER, VICKIE	\$59.80
FLACK, TOM	\$81.90

FONTAINE, MARIE A	\$75.00
G.K. CONSTRUCTION - RETAINAGE ACCOUNT	\$2,633.30
G.K. CONSTRUCTION, INC.	\$23,699.63
GARLAND LIGHT & POWER CO.	\$729.52
GARY'S VACUUM & STAMPS	\$28.95
GDA ENGINEERS	\$7,536.00
GOOD 2 GO STORES	\$268.77
GOODYEAR PRINTING	\$102.00
GRAINGER	\$25,733.84
GROSSKOPF, LOREN M	\$449.44
HAMPTON INN - LARAMIE	\$415.00
HANSON CHEMICAL INC.	\$1,359.00
HOWARD, FRED L	\$93.40
IAAO	\$190.00
INTOXIMETERS, INC.	\$60.25
IVERSON SANITATION	\$100.00
K-B COMMERCIAL PRODUCTS	\$86.87
KEEGAN & WINSLOW P.C.	\$1,537.00
KEELE SANITATION	\$1,571.80
KENCO SECURITY AND TECHNOLOGY	\$304.25
KRISJANSONS & MILES, P.C.	\$800.00
KUCK, PAULA	\$9.72
LEON UNIFORM COMPANY, INC.	\$266.00
LINDENTHAL, PATRA	\$146.00
LINTONS BIG R, INC.	\$780.43
LITTLE FALLS MACHINE, INC	\$14,785.00
LONG BUILDING TECHNOLOGIES, INC.	\$568.92
MANNAHOUSE	\$2,234.88
MATTHEW BENDER & CO., INC.	\$334.75
MCBROOM, MATTHEW A.	\$69.00
MCCARTY, REED, & EARHART, ATTYS L.C.	\$980.00
McINTOSH OIL, INC.	\$3,173.82
MEDICAL CENTER PHARMACY	\$51.62
MEETEETSE, TOWN OF	\$119.20
MERCK SHARP & DOHME CORP.	\$784.24
MESSINGER & OVERFIELD, P.C.	\$236.20
METTLER-TOLEDO, LLC.	\$443.65
MICKELSON, JOSEPH D	\$209.30
MILLER, RYAN	\$102.60
MONTANA PETERBILT, LLC	\$429.48
MONTANA-DAKOTA UTILITIES CO.	\$745.35
MORGENWECK, BARB	\$167.17
MOTOR PARTS, INC.	\$100.36
NAPA AUTO PARTS	\$35.97
NATIONAL BUSINESS SYSTEMS	\$444.78
NEMONT	\$49.49
NEWMAN TRAFFIC SIGNS, INC	\$2,173.00
NORTHWEST WY FAMILY PLANNING	\$803.95
OFFICE SHOP, THE	\$1,662.94
O'REILLY AUTO PARTS	\$303.66
PALATO, WENDY	\$319.13
PARK COUNTY ANIMAL SHELTER	\$921.60
PARK COUNTY IMPLEMENT	\$7,150.00
PARK COUNTY TREASURER	\$27.01
PARK COUNTY WEED & PEST CONTROL	\$9,579.29
PETERSON, SUSAN E.	\$254.15
PILCH ENGINEERING INC., PC	\$6,355.00
POWELL ACE HARDWARE, LLC	\$255.69
POWELL TRIBUNE, INC.	\$305.00
PRESTON, LYNELL K	\$24.15
PUTNEY, LINDA	\$101.45
R&P AUTO, INC.	\$163.98
REED, DARLENE	\$29.90
RIMROCK TIRE CO - CODY	\$1,175.95
ROCKY MOUNTAIN POWER	\$1,260.03

ROTE, KYLE	\$68.89
SANOFI PASTEUR, INC	\$3,368.30
SECRETARY OF STATE	\$30.00
SELBYS, INC.	\$2,244.01
SHOSHONE OFFICE SUPPLY, INC.	\$108.00
STEWART, SCOTT	\$288.82
STROUPE PEST CONTROL, CO.	\$415.00
SYSCO FOOD SERVICES OF MONTANA	\$1,925.58
TCT WEST, INC	\$6,815.19
TIGERS BOBCAT SERVICE	\$900.00
TRACTOR & EQUIPMENT CO	\$2,169.47
TRIPLE L SALES	\$6.29
TW ENTERPRISES, INC.	\$1,837.14
TWO TOUGH GUYS SERVICES	\$500.00
ULINE	\$22,352.96
UPS STORE, THE	\$45.10
VERIZON WIRELESS	\$70.87
VISA - #0068	\$75.00
VISA - #0118	\$7,378.08
VISA - #0142	\$2,199.61
VISA - #0191	\$24.03
VISA - #0225	\$592.67
VISA - #9259	\$207.26
VISA - #9358	\$59.99
VISA - #9408	\$742.36
VISA - #9572	\$1,946.70
VISA - #9580	\$2,688.16
VISA - #9614 - SCOTT STEWARD	\$2,745.46
WILLIAMS & SONS, LLC	\$700.00
WOODWORKER'S SUPPLY, INC.	\$18.19
WPCI CONSULTANTS, INC.	\$126.00
WYOMING DEPARTMENT OF HEALTH	\$192.00
WYOMING FINANCIAL INSURANCE	\$50.00
WYOMING FIRE SAFETY, LC	\$727.00
WYOMING STATE BAR	\$1,662.50
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
TOTAL	<u>\$241,273.61</u>

Approval-Minutes

The minutes from the regular meeting of November 10, 2015, were presented to the Board for approval. Commissioner French moved to approve the minutes as presented, seconded by Commissioner Livingston and unanimously carried.

Approval-Payroll.

The payroll was presented to the Board for approval. Commissioner Livingston moved to approve payroll as presented, seconded by Commissioner French and unanimously carried.

Approval-Wyoming Health Fair Contract.

Teecee Barrett, Deputy Clerk, presented the contract with Wyoming Health Fairs for the annual Park County Employee Blood Draw. Commissioner Hall moved to approve the contract and allow the Chairman to sign, seconded by Commissioner Livingston and unanimously carried.

Approval-Request to Use County Road Funds for Bridge EHC.

Brian Edwards, County Engineer, requested permission to use County Road Funds for Bridge EHC located near Lane 10. There has been a scoping report done on the bridge and found there to be an alignment issue along with issues of crossing traffic. It is estimated to cost \$176,000.00 to fix the existing bridge. After general discussion Commissioner Hall moved to approve the use of County Road Funds to fix Bridge EHC, seconded by Commissioner Livingston and unanimously carried.

Approval-Shoshone National Forest Responses to Travel Management Proposals.

The proposed responses from the Board in regards to the Travel Management Plan were presented to the Board for approval. Commissioner Livingston commented that he is not in support of new construction on the Forest, however he is not in favor of closing any existing roads or trails. French, Tilden, and Hall support the increase need for OHV trails and making the Forrest more assessable. Commissioner Hall moved to approve the comments as presented for the Shoshone National Forest Travel Management Proposals, seconded by Commissioner French motion carried three to one with Livingston voting opposed.

Approve-Letter of Support Air Service Enhancement.

Commissioner Hall would like the Board to write a letter of support for the Yellowstone Regional Airport accepting the bid from Delta Airlines. This will guarantee two flights from Salt Lake a Day. The CYAIR has been in negotiations with both Delta and United. Commissioner Hall moved to write a letter of support to Cody Yellowstone Air Improvement Resources (CYAIR), seconded by Commissioner Livingston and unanimously carried.

Approve-Wyoming County Commissioner Association (WCCA) Funding Formula.

Pete Obermueller, Executive Director of Wyoming County Commissioners Association, joined the meeting via phone. Obermueller explained that the new formula is a regression analysis and an inverse of per capita sales tax and assessed value. This formula will affect the direct appropriation monies that the counties receive from the state also referred to as "Over the Cap Money". This would potentially affect Park County's disbursement by a little over two hundred thousand dollars. The new formula is proposed to have a "fairer" way of distributing money to counties who struggle with low assessed evaluations. After general discussion Commissioners Hall and Livingston would be in favor of implementing the new formula while Chairman Tilden and Commissioner French are opposed. Hall relayed Park Counties vote to the WCCA as no consensus as Commissioner Grosskopf is absent.

Discussion-Policy Requiring Insurance for Individuals Holding Events on County Property.

Echo Renner, Events Coordinator, came in front of the Board to discuss the insurance policy for individuals who hold events on County Property. Currently the County has a policy that all events being held on County Property must present a million dollar insurance policy. This is a large expense to non-profit groups that want to hold functions on County Property. After general discussion Commissioner Hall moved to waive the proof of insurance policy for everyone but for profit events, seconded by Commissioner French and unanimously passed. French added as a point of discussion any group is welcome to ask for permission to waive proof of insurance and the Board will hear them on a case by case basis.

Approve-Letter of Support.

Commissioner Hall requested that the Board sign a letter of support for the sub-committee of the Wyoming Travel Committee asking the Governor to fund the Air Enhancement Fund for State Aeronautics. Commissioner Hall moved that the Board sign the letter of support, seconded by Commissioner Livingston and unanimously carried.

Liaison Reports.

Commissioner Livingston was in Laramie last week for a Large Ungallant Forum. The forum mainly focused on migration corridors and the threats they are seeing on them especially with development projects. The focus is to be proactive protecting the natural corridors. Last Thursday and Friday Commissioner Livingston also testified at the Western Government Association for the Endangered Species Act

(ESA) Committee. Western Governors are hoping to be able to revamp the ESA to work more efficiently.

Chairman Tilden has a conference call Thursday with the Wolf Coalition.

Commissioner French has a Fair Board Meeting Wednesday night.

Approve-Final Plat Bauer Farm SS-237.

Kim Dillivan, Planner II, presented the final plat application for Bauer Farm, LLC, to create a one lot simple subdivision of approximately 2.3 acres with an exempt remainder of approximately 91 acres. Legal Description: Parcel within part of Lot 46, T54N, R99W, 6th P.M., Park County, Wyoming. Location: approximately four miles southwest of Powell, at the end of Road 11H. The lot address is 1343 Road 11H. Dillivan presented the staff report. After general discussion Commissioner French moved to approve the final plat for Bauer Farm SS-237, seconded by Commissioner Hall and unanimously carried **RESOLUTION NO. 2015-054.**

Approve-Daniel Minor Subdivision (MS-22) Final Plat.

Kim Dillivan, Planner II, presented the application of final plat for Suzanne Cole to create a three lot subdivision from Lot 2 Cole SS-138; Lot 1 = 3.86 acres; Lot 2 = 5.02 acres; Lot 3 = 13.23 acres; for single family residential use. Legal Description: Lot 2, Cole SS-138, Park County, Wyoming. Location: 5886 Greybull Highway, approximately 3.8 miles east of junction of Meeteetse and Greybull Hwy. Dillivan presented the staff report. After general discussion Commissioner French moved to approve the final plat for Daniel Minor Subdivision, seconded by Commissioner Hall and unanimously carried **RESOLUTION NO. 2015-055.**

Public Hearing-Cody County Bed & Biscuit Special Use Permit.

Chairman Tilden opened the public hearing. Kim Dillivan, Planner II, presented the amended Special Use Permit for Cody County Bed & Biscuit to allow the enlargement of a legally existing Non-conforming Use. Use is defined as a Cottage Industry and more particularly described as a kennel, housing both dogs and cats. Legal Description: Lot 1 (5.8 acres) of Chinook Subdivision, T53N, R101W, 6th P.M., Park County, Wyoming. Location: 134 Copper Lane East, almost a mile east of Cody city limits, on the north side of Hwy 14A. Dillivan presented the staff report. There was public comment received from Glen Ross, Howard Musser, and Joanna Eckert all of which were concerned about the additional noise, but supported Leigh Dvarishkis, the applicant, and her business. The applicant agreed to install an insulated fence in the next twelve months to help absorb the potential noise. Commissioner Livingston moved to close the public hearing, seconded by Commissioner French and unanimously passed. Commissioner Hall moved to approve the amended special use permit with the addition of having an insulated fence installed within the next twelve months, seconded by Commissioner French and unanimously carried **RESOLUTION NO. 2015-056.**

Appeal Hearing-Herrmann

Mr. Hermann, Land Owner at 932 Lane 11 in Powell, came before the Board to appeal his case that he had previously brought to the Planning and Zoning Board. Hermann is claiming that there is a trailer park on his neighbor's property located at 940 Lane 11. The said property has a Special Use Permit for accessory housing, however he feels they are out of compliance. Kim Dillivan, Planner II, answered questions from the Board regarding regulation on accessory housing. Due to a personal matter Linda Gillett, Planning Director, was unable to be present so the Board will continue the hearing to the first meeting in December. Mr. Herrmann will be notified of the meeting details.

Adjournment.

Commissioner Livingston moved to adjourn, seconded by Commissioner French and unanimously carried.

Joseph E. Tilden, Chairman

Lee Livingston, Vice Chairman

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk