

**Park County Board of County Commissioners
Regular Meeting
December 1, 2015**

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, December 1, 2015. Present were Chairman Joe Tilden, Commissioners Bucky Hall, Lee Livingston, Loren Grosskopf and Teecee Barrett, Deputy County Clerk.

Commissioner Hall led the audience in the pledge.

Approval-Minutes.

The minutes from the regular meeting of November 17, 2015, were presented to the Board for approval. Commissioner Livingston moved to approve the minutes as presented, seconded by Commissioner Hall and unanimously carried. Commissioner Grosskopf commented that he was absent and will not be signing the minutes.

Approval-Payroll.

The payroll was presented to the Board for approval. Commissioner Hall moved to approve payroll as presented, seconded by Commissioner Grosskopf and unanimously carried.

Approval-Vouchers.

The following vouchers were presented to the Board for approval. Commissioner Livingston moved to approve the vouchers as presented, seconded by Commissioner Grosskopf and unanimously carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$325.64
A & I DISTRIBUTORS	\$779.80
ADAMS, BETTY	\$16.13
ALDRICH'S - POWELL	\$29.39
AMERICAN WELDING & GAS, INC.	\$83.71
AT&T MOBILITY	\$2,058.67
BEAR CO., INC.	\$15.00
BENNETT, M.D., THOMAS L.	\$6,360.00
BIG HORN WHOLESALE, INC.	\$2,309.31
BLACK HILLS ENERGY	\$673.88
BLAIR'S MARKET	\$79.84
BLAKEMAN PROPANE, INC.	\$85.09
BOB BARKER COMPANY	\$201.76
BOONE'S MACHINE SHOP	\$88.00
BUDGET BLINDS	\$12,883.78
CARQUEST AUTO PARTS - #064250	\$1,910.34
CARQUEST AUTO PARTS - #274890	\$784.51
CENTURYLINK	\$3,673.35
CHARTER COMMUNICATIONS	\$344.95
CODY ACE HARDWARE	\$335.92
CODY COUNCIL ON AGING	\$12,480.00
CODY ENTERPRISE	\$1,683.86
CODY PAINT & BODY, INC.	\$3,099.60
CODY WINNELSON CO.	\$166.69
COE CONSTRUCTION	\$10,000.00
COMMUNICATION TECHNOLOGIES, INC.	\$55,331.50
COULTER CAR CARE CENTER	\$278.50
CRAMPTON, WILLIAM E.	\$124.53
CRUM ELECTRIC SUPPLY CO.	\$678.71
D&G ELECTRIC, LLC	\$486.00
DE HAAN ELECTRONICS	\$75.00
DENNY MENHOLT CHEVROLET BUICK GMC	\$4,583.48
DIVERSIFIED INSPECTIONS/ITL, INC.	\$915.00
ECOSYSTEM RESEARCH GROUP, LLC	\$49,107.55
ELECTRICAL ALLY, INC.	\$723.50

ENGINEERING ASSOCIATES	\$1,966.25
FASTENAL	\$1,455.02
FLACK, TOM	\$81.90
FONTAINE, MARIE A	\$75.00
FORENSICS LIMITED, LLC	\$160.00
FORWARD CODY WYOMING, INC.	\$4,608.00
G.K. CONSTRUCTION - RETAINAGE ACCOUNT	\$20,042.04
G.K. CONSTRUCTION, INC.	\$180,378.37
GARY'S VACUUM & STAMPS	\$86.85
GOODYEAR COMMERCIAL TIRE & SERVICE CTRS	\$600.78
GOODYEAR PRINTING	\$176.00
GRAINGER	\$13.45
HAGEMAN LAW, P.C.	\$1,000.00
HAL LEE PLUMBING & HEATING, LLC	\$782.75
HEARTLAND PAPER COMPANY	\$791.10
HOWARD, FRED L	\$93.40
IMPACT TELECOM.	\$3.28
INTERSTATE TIRE SERV. INC	\$225.00
JACKS TRUCK & EQUIPMENT, INC.	\$583.44
JOHN DEERE FINANCIAL	\$1,042.93
JOHNSTON, JOYCE	\$57.50
KRISJANSONS & MILES, P.C.	\$4,597.62
KUIPERS, TARA	\$231.15
LEON UNIFORM COMPANY, INC.	\$614.00
LINTONS BIG R, INC.	\$169.38
LOEPER, JESSICA	\$2,765.00
MAJESTIC LUBE, INC.	\$185.80
MATTHEW BENDER & CO., INC.	\$46.44
McCLAIN, MONTE	\$530.88
McINTOSH OIL, INC.	\$2,007.20
McKESSON MEDICAL SURGICAL	\$1,214.28
MEETEETSE VISITOR CENTER	\$2,304.00
MERCK SHARP & DOHME CORP.	\$1,534.82
MEYER, PAT	\$305.37
MILLER, RYAN	\$102.60
MOTOROLA SOLUTIONS, INC	\$112.00
MURDOCK OIL, INC.	\$7,996.00
NORCO, INC.	\$34.59
NORTH PARK TRANSPORTATION, INC	\$138.34
NORTHWEST RURAL WATER DISTRICT	\$75.40
OFFICE SHOP, THE	\$295.58
OSBORNE, SHARON	\$412.63
PITNEY BOWES - RESERVE ACCOUNT	\$5,000.00
POWELL ACE HARDWARE, LLC	\$167.81
POWELL LOCK	\$882.00
POWELL TRIBUNE, INC.	\$1,840.63
POWELL, CITY OF	\$6,407.68
PRECISION PLAN AND DESIGN, INC.	\$1,208.50
PRO-BUILD - CODY	\$10.01
PRODUCTION MACHINE CORP.	\$735.32
RIMROCK TIRE CO - CODY	\$923.80
ROCKY MOUNTAIN POWER	\$208.62
ROOP, KELSEY	\$217.35
S & S AUDIO-VIDEO, INC.	\$98.81
SANOFI PASTEUR, INC	\$1,187.36
SCHRADER METAL & DESIGN, INC.	\$119.57
SELBYS, INC.	\$250.76
SHOSHONE IRRIGATION DISTRICT, INC.	\$769.94
SHOSHONE OFFICE SUPPLY, INC.	\$1,118.13
STROHS INDUSTRIAL LUBRICATION	\$470.00
SUN RIDGE SYSTEMS, INC.	\$16,595.00
SYSCO FOOD SERVICES OF MONTANA	\$1,521.41
THOMSON REUTERS - WEST	\$608.98
THOS. Y. PICKETT & CO., INC.	\$1,100.00

TRACTOR & EQUIPMENT CO	\$183,683.58
U.S. DEPARTMENT OF INTERIOR/BLM	\$5,445.17
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	\$12,676.09
UNIVERSITY OF WY EXTENSION	\$87.76
UW EXTENSION	\$46.36
VARDIMAN, JEREMIAH	\$370.54
VISIONARY COMMUNICATIONS, INC.	\$78.30
WALMART COMMUNITY/GEMB	\$1,628.64
WINTER EQUIPMENT COMPANY, INC.	\$43.85
WOODWARD TRACTOR & RENTAL, INC	\$5.20
WY ASSOC OF COUNTY AGR AGENTS	\$100.00
WYOMING DEPT. OF WORKFORCE SERVICES	\$5,964.36
WYOMING INFORMATION TECHNOLOGY DIV	\$73.67
WYOMING LAW ENFORCEMENT ACADEMY	\$600.00
WYOMING STATE 4-H FOUNDATION	\$100.00
WYOMING WATER WORKS	\$367.00
TOTAL	<u>\$665,381.33</u>

Approval-Payment for Park County Public Transportation Feasibility Study Invoice.

Christine Bekes, Executive Director, Powell Economic Partnership, came before the Board with an invoice from Montana State University for the Park County Transportation Feasibility Study. The County will pay the entire invoice, then submit proof of payment to Powell Economic Partnership (PEP). PEP will request reimbursement from the State for 90% of the total; the County will invoice PEP for the remaining 10%. Commissioner Grosskopf moved to approve payment of the invoice in the amount of \$16,500.00, paying it out of the unanticipated expense line item, seconded by Commissioner Hall and unanimously carried.

Approval-Amend Existing Contract Between Park County and Montana State University, Extending to January 31, 2016.

Christine Bekes, Executive Director, Powell Economic Partnership, requested the Board approve extending the existing contract end date between Montana State University and Park County for the Public Transportation Feasibility Study. After general discussion Commissioner Hall moved to extend the agreement with Montana State University through January 31, 2016, pending approval of the contract addendum by Chairman Tilden. The motion was seconded by Commissioner Grosskopf and unanimously carried.

Liaison Report.

Commissioner Grosskopf attended a Business Alliance meeting in Cheyenne last week; he reported there were approximately 650 attendees and estimated 45 of those were from Park County. The committee discussed several topics including regional tourism, air service, infrastructure and exportation of talent. James Klessens, CEO/President, Forward Cody, and Christine Bekes, Executive Director of Powell Economic Partnership commented on the valuable conversations that took place and the contributions made by Park County's participants.

Approve-Socioeconomic Baseline Data Study for Park County.

Gregory Cowan, Natural Resource Staff Attorney for the Wyoming County Commissioners Association (WCCA), joined the meeting via phone to discuss the possibility of Park County having a socioeconomic baseline data study done. Cowan explained that this study, offered to counties state-wide, is conducted by the University of Wyoming in cooperation with the Board and is paid for through a cost-share program between the WCCA and the county. The finished product contains data points, charts and graphs specific to the county, as well as a narrative that highlights the unique qualities of the area. The study is a foundation for planning processes and valuable as an inclusion to Federal funding requests. After general

discussion Commissioner Grosskopf moved to approve Park County proceed with the Socioeconomic Baseline Data Study in conjunction with the WCCA and pay \$2750.00 out of the unanticipated costs line item to the WCCA, seconded by Commissioner Livingston and unanimously carried.

Appeal Hearing-Herrmann (Continued).

At the November 17 Board meeting, Steve Herrmann presented to the Board his appeal of a Planning and Zoning decision. Linda Gillett, Planning Director, explained that the said property is in compliance with the current Planning and Zoning Development Standards and Regulations. Gillett also commented for the record that she was not aware Mr. Herrmann was recording their conversations. After general discussion Chairman Tilden continued the hearing until Commissioner French was present. Mr. Herrmann said he would present an amendment to his previous complaint before the next hearing.

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute 16-4-405 (a) (ix), seconded by Commissioner Grosskopf and unanimously carried. No decisions were made in this session. Commissioner Grosskopf moved to come out of executive session, seconded by Commissioner Hall and unanimously carried.

Commissioner Hall moved to approve the proposal presented in executive session, seconded by Commissioner Livingston and unanimously carried.

Report-2015 Historic Preservation Commission Annual Report.

Larry Todd, Park County Historic Preservation Commission (PCHPC) chairman, highlighted the Commission's 2015 activities. Todd said 2,500 volunteer field hours were donated in 2015 (an equivalent dollar amount of \$240,000.00). The PCHPC received approximately \$56,000.00 of outside funding for its operation. Todd estimates value of \$311,000.00 was added to the County over the past year through PCHPC donations, volunteers, and grant funds. More than 5,000 people attended public education activities the PCHPC sponsored throughout the year.

Approve-Certified Local Government (CLG) grant Application for Heart Mountain Interpretive Center.

Larry Todd, Chairman of the Park County Historic Preservation Commission, and Brian Liesinger, Executive Director, Heart Mountain Interpretive Center, presented the grant application to the Board for approval. This grant will be used to help construct a secure roof over an original barracks that was returned to the Interpretive Center this past year. The grant would provide funding for on-site public education and events and presentation to local and regional archaeological groups and professional organizations. Additional projects to be funded include a volunteer archaeology week training in late May or early June; during Archaeology Month in September, the Center would host a public presentation on recent historic archaeological work at the Amache Internment Camp in Colorado and discussion of standardization of basic archaeological protocols at Heart Mountain and Amache. Commissioner Hall moved to approve the application and allow the Chairman to sign, seconded by Commissioner Grosskopf and unanimously carried

Approve-CLG Grant Application for Ice Patch Landscape Project.

Larry Todd, Chairman, Park County Historic Preservation Commission (PCHPC), presented the Certified Local Government (CLG) grant application for continued work on the Ice Patch Landscape Project. Todd explained that melting alpine ice patches at sites over 10,000 feet elevation have exposed artifacts and materials containing unique evidences of past cultural and biological landscape processes. Project work completed in 2014 and 2015 was limited by seasonal access. The Commission would like to return for 20 days to complete its documentation of the sites. Commissioner Grosskopf moved to approve the application and allow the Chairman to sign, seconded by Commissioner Hall and unanimously carried.

Public Hearing-Mountain Man, LLC-Liquor License Transfer Request.

Chairman Tilden opened the public hearing to consider transferring the retail liquor license currently held by Painter Outpost to Mountain Man, LLC. Hans Odde, 1st Deputy Clerk, presented the application to the Board. The State has approved the license transfer. Odde also contacted Sheriff Steward, who reported no issues with the applicant or location. Commissioner Hall moved to close the public hearing, seconded by Commissioner Livingston and unanimously carried. Commissioner Hall moved to approve the transfer of the retail liquor license to Mountain Man, LLC, seconded by Commissioner Livingston and unanimously carried.

Recess for Lunch.

Public Hearing-Floodplain Permit Road 3SL.

Chairman Tilden open the public hearing to consider a Floodplain Permit for Road 3SL, a request for an after-the-fact permit to repair a washout of County Road 3SL. The Greybull River eroded approximately 2,800 cubic yards of material that was replaced with approximately 3,940 tons of material (2,839 cubic yards) of fill. Emergency repairs were done in spring by dumping of rock weirs; final fill and repairs were completed early fall 2015. (FEMA Map # 56029C; Long Lat: -108 53.499 44 43. 811). Linda Gillett, Planning Director, presented the staff report. This is an after the fact permit due to the emergency need for repairs. FEMA regulations permit for such permits to be give after the fact. After a general discussion Commissioner Livingston moved to close the public hearing, seconded by Commissioner Grosskopf and unanimously carried. Commissioner Hall moved to approve the Flood Plain Permit 4-15, seconded by Commissioner Livingston and unanimously carried **RESOLUTION NO. 2015-057.**

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute 16-4-405 (a) (ii), seconded by Commissioner Grosskopf and unanimously carried. Commissioner Hall moved to exit executive session, seconded by Commissioner Livingston and unanimously carried. No decisions were made in this session

Commissioner Livingston moved to appoint Brian Liesinger and Kent Houston to the Park County Historic Preservation Commission, seconded by Commissioner Hall and unanimously carried.

Commissioner Hall moved to appoint Craig Wilbur to the Yellowstone Regional Airport Board, seconded by Commissioner Grosskopf and unanimously carried.

Commissioner Hall moved to appoint Larry French and Andris Vaskis to the Buffalo Bill Dam Visitor Center Board of Directors, seconded by Commissioner Livingston and unanimously carried.

Commissioner Hall moved to appoint Brad Lawrence, Colleen Metzler and Duane Farley to the Park County Parks & Recreation Board, seconded by Commissioner Grosskopf and unanimously carried.

Commissioner Hall moved to appoint Teecee Barrett to the Park County Fair Board, seconded by Commissioner Grosskopf and unanimously carried.

Executive Session.

Commissioner Hall moved to go into executive session pursuant to Wyoming State Statute 16-4-405(a) (ix), seconded by Commissioner Livingston and unanimously carried. Commissioner Hall moved to exit executive session, seconded by Commissioner Livingston and unanimously carried. No decisions were made in this session.

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute 16-4-405(a) (ix), seconded by Commissioner Hall and unanimously carried. Commissioner Hall moved to exit executive session, seconded by Commissioner Livingston and unanimously carried. No decisions were made in this session.

Discussion-Vacation of Road 6JM.

Jeremy Quist, Staff Engineer, and James Davis, Deputy County Attorney, gave some background on the considered vacation process thus far. Davis commented that the Board has three options in the vacation of Road 6JM: Withdraw the proposed road vacation; continue with the vacation of the road with no provisions; or continue with the vacation and reserve certain access rights. Davis' recommendation to the Board is the third option, which appears to mitigate all damage claims. The road name would be modified and a sign posted indicating no public access. The residents on the road could retain their existing addresses. Tilden asked for comments from the public. Mary H. Reed Esq, representative for the TE Ranch, had some questions about potential issues with the TE possessing a private road and still allowing access to users. Davis referred her to a Supreme Court Case. There were no other comments regarding the vacation of Road 6JM. Chairman Tilden continued the discussion until Commissioner French could be in attendance. It will be on January 5, 2016 at 4:00.

Adjournment.

Commissioner Livingston moved to adjourn, seconded by Commissioner Hall and unanimously carried.

Joseph E. Tilden, Chairman

Lee Livingston, Vice Chairman

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk