

**Park County Board of County Commissioners
Regular Meeting
December 8, 2015**

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, December 8, 2015. Present were Chairman Joe Tilden, Commissioners Bucky Hall, Lee Livingston, Loren Grosskopf, Tim French, and Teecee Barrett, Deputy County Clerk.

Chairman Tilden led the audience in the pledge.

Presentation-Cody Yellowstone Air (Yellowstone Regional Airport).

Bob Hooper, Yellowstone Regional Airport Manager, and Ray Lee, Cody-Yellowstone Air (CYAir) Administrator, shared a presentation with the Board that was previously presented at the September Air Transportation Liaison Committee meeting. The highlights of the presentation included air service in Park County and surrounding areas; state and federal funding; the Air Service Enhancement Program; Essential Air Service; budget through FY 2018; and challenges faced by rural states like Wyoming. Lee commented that competition is making it harder to retain and negotiate flights into regional airports such as the one in Cody. The state-run Air Service Enhancement Program (ASEP) helps Wyoming's commercial airports improve their commercial air service. ASEP funds are only used when needed to meet the Minimum Revenue Guarantees negotiated with the commercial airlines. Anticipating the EAS contract end with Park County in May, Hooper and Lee have been in negotiations with carriers and with the Department of Transportation.

Liaison Report.

Commissioner Hall reported that the Wyoming County Commissioner Association (WCCA) is currently housed at the Capitol. The WCCA is considering purchasing a facility near the Capitol for their offices. WCCA currently has approximately \$72,000.00 in a building fund that could be used for this purchase.

Approval-Cody's Shooting Complex.

Otis Smith, Cody Shooting Complex vice president, requested the County's assistance in repairing the Cody Shooting Complex approach road. Smith noted that the Complex attracts national shooting groups and competitions and the road going into the complex is in need of maintenance. As the Complex sits on County property, the County's Road and Bridge department has included the approach road in a previous maintenance rotation. After general discussion the Board agreed that they would complete repairs to the road and request that the Road and Bridge Department add the section of the road to its repair schedule.

Approval-Minutes.

The minutes from the regular meeting of December 1, 2015, were presented to the Board for approval. Commissioner Livingston moved to approve the minutes as presented, seconded by Commissioner Grosskopf and unanimously carried.

Commissioners Vote-Local Government Liability Pool (LGLP) Official Ballot.

Colleen Renner, County Clerk, presented the ballot she had received from LGLP for current board openings. Commissioner Hall moved to vote for the three nominees listed and allow the Chairman to sign, seconded by Commissioner Livingston and unanimously carried.

Approval-County Clerk's Monthly Earnings & Collections Statement.

Commissioner French moved to approve the Clerk's monthly earnings and collections statement, seconded by Commissioner Livingston and unanimously carried.

Approval-Clerk of District Court's Monthly Earnings & Collections Statement.

Commissioner Grosskopf moved to approve the Clerk of District Court's monthly earnings and collections statement, seconded by Commissioner Hall and unanimously carried.

Approve-Sheriff's Monthly Earnings & Collections Statement.

Commissioner Livingston moved to approve the Sheriff's earnings and collections statement, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Change Order 01 for Cody Road & Bridge Shop Expansion.

Brian Edwards, County Engineer, presented change order number 01 to the Board for approval. This \$103,544.00 change order for the fire suppression system. This will bring the contract total to \$681,874.00. Commissioner Hall moved to approve the change order and allow the Chairman to sign, seconded by Commissioner French and unanimously carried.

Approve-Facility Fee Waiver Requests.

Echo Renner, Events Coordinator, brought three fee waiver requests to the Board for consideration: Bikers Against Child Abuse (BACA) for a children's Christmas party, Big Horn Basin Walk to Emmaus retreat, and for the City of Powell to use the grounds for a Christmas tree disposal drop-off area. Commissioner Hall moved to approve all three fee waiver requests, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Events Marketing Assistant Job Description.

Echo Renner, Events Coordinator, presented a job description for a marketing assistant to the Board for approval. The pay will be \$10.83-\$15.13 depending on experience and will be 30 hours or less. Renner feels that this will help bring in revenue to the County. Commissioner Hall moved to approve the job description for a marketing assistant, seconded by Commissioner Grosskopf and unanimously carried.

Appeal-Herrmann Appeal Decision.

Continuing from the December 8 meeting, the Board had brief discussion and presented its decision. Commissioner French asked Planning Director Linda Gillett if all residences in question can be rented and she confirmed they can. James Davis, Deputy County attorney, wanted to confirm that there are two trailers on the property that were placed prior to 1998. Gillett confirmed they were. Commissioner Hall moved to deny Herrmann's appeal and uphold the Planning and Zoning Director's decision, seconded by Commissioner Livingston and unanimously carried. Davis will draft a resolution to be approved at the next regular meeting.

Bid Opening-Powell Library HVAC Upgrade Project.

Mike Garza, Building Superintendent, opened the following bids:
Custom Air of Powell-\$60,000.00
Building and Comfort Specialists of Cody-\$54,310.00
Advanced Heating and Air Conditioning of Cody-\$55,500.00
Long Technologies also submitted a bid, but did not attend the mandatory walk-through meeting so the bid remained sealed. Garza recommended that the bid be awarded to Building and Comfort Specialist of Cody in the amount of \$54,310.00. Commissioner Livingston moved to award the bid to Building and Comfort Specialists in the amount of \$54,310.00, seconded by Commissioner Grosskopf and unanimously carried.

Bid Opening-Elk Basin Project Bid Opening.

Brian Edwards, County Engineer, and Jeremy Quist, Staff Engineer, opened the following bids for the Elk Basin slide area project:

BIDDER:	BID SCHEDULE A-BID -- EARTHWORK & SITE WORK FOR NAILING OPTION	BID SCHEDULE B-BID -- REINFORCED STRUCTURAL FILL (NO NAILING)	BID SCHEDULE C- BID --SOIL NAILING	ALTERNATE PROPOSAL
<i>County Engineer's Estimate</i>	\$305,211.00	\$498,105.10	\$130,500.00	-
FREESTONE CONSTRUCTION, LLC - Williston, ND	\$816,310.00	\$1,125,840.75		
GEO STABILIZATION INTERNATIONAL- Denver, CO			\$281,983.04	\$193,809.42
HAYWARD BAKER- Broomfield, CO				\$175,300.00
LCI TRUCKING & CONSTRUCTION - Pavillion, WY	\$519,994.94	\$1,620,047.92		
MONTANA HELICAL - Kalispell, MT			\$129,876.00	
MOUNTAIN VIEW BUILDING, INC.- SHERIDAN, WY	\$779,575.50	\$1,342,378.75		
NICHOLSON DIRT CONTRACTING - Cody, WY	\$467,143.25	\$747,540.66		\$432,420.83
PAB GOOD TRUCKING, LLC - Greybull, WY	\$416,980.50	\$796,375.50		
THOMPSON CONTRACTING, INC. - Libby, MT	\$676,291.00	\$1,372,347.00		\$649,422.00
WILSON BROTHERS CONSTRUCTION, INC. - Cowley, WY	\$547,302.95	\$686,488.90		

Approve-Selection of Professional Engineering Service Firm for Park County Bridge EHC Project.

Brian Edwards, County Engineer, submitted a request for qualifications to all local engineering firms. Firms submitting statements of qualification were JL Engineering, LLC, teaming with Sage Civil Engineering, and Engineering Associates. Edwards said both firms are qualified, but recommended the JL Engineering, LLC /Sage Civil Engineering team. Estimated engineering fees for the project are \$20,000.00. Commissioner Grosskopf moved to accept Edwards' recommendation for JL Engineering and Sage Civil Engineering, seconded by Commissioner Hall. The motion passed three to one with Commissioner French opposing.

Adjournment.

Commissioner Livingston moved to adjourn, seconded by Commissioner Hall and unanimously carried.

Joseph E. Tilden, Chairman

Lee Livingston, Vice Chairman

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk