

**Park County Board of County Commissioners
Regular Meeting
January 5, 2016**

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, January 5, 2016. Present were Chairman Joe Tilden, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Tim French, and Deputy Clerk Teecee Barrett.

Chairman Tilden led the audience in the Pledge of Allegiance.

Election-2016 Officer Election for Board of County Commissioners W.S. § 18-3-507.

Chairman Tilden opened the floor for nominations for Chairman and Vice Chairman for 2016. Commissioner Hall nominated Commissioner Livingston to be Chairman, seconded by Commissioner Grosskopf. Commissioner Livingston declined the nomination as he has considered his schedule for the next year and doesn't he would be able to commit the time required to serve as Chairman. Commissioner Hall withdrew the motion and Grosskopf seconded. Commissioner Livingston nominated Commissioner French to be Chairman, seconded by Commissioner Hall. Commissioner French accepted the nomination and motion carried unanimously. Commissioner Hall nominated Commissioner Livingston to be Vice Chairman, seconded by Commissioner Tilden and unanimously carried.

Liaison Appointments-2016 Board of County Commissioners Liaison Appointments.

Chairman French gave each Commissioner the option to maintain their current liaison appointments. Commissioners Grosskopf, Hall, Livingston, Tilden and Chairman French will all keep the same assignments. Commissioner Grosskopf moved to appoint Shaunna Romero, Executive Assistant, to the YCAN Board, seconded by Commissioner Tilden and unanimously carried.

Approval-Minutes.

Teecee Barrett, Deputy Clerk, presented the minutes from December 15, 2015, to the Board for approval. Commissioner Hall moved to approve as presented, seconded by Commissioner Grosskopf and unanimously carried.

Approval-Payroll.

Payroll was presented to the Board for approval in the amount of \$498,565.94. Commissioner Grosskopf moved to approve the payroll as presented, seconded by Commissioner Tilden and unanimously carried.

Approval-Vouchers.

The following vouchers were presented to the Board for approval. Commissioner Livingston moved to approve, seconded by Commissioner Tilden and unanimously carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$1,275.57
A & I DISTRIBUTORS	\$1,135.55
ACE INDUSTRIAL SUPPLY, INC.	\$331.00
ACTION ELECTRIC MT/WY	\$103,017.20
ALBERTSONS PURCHASE ADV. CARD	\$258.44
ANDERSON, AMY	\$78.90
APPLIED CONCEPTS, INC.	\$93.28
AT&T MOBILITY	\$1,679.64
BAILEY ENTERPRISES, INC.	\$2,421.56
BEARTOOTH ELECTRIC COOP	\$82.35
BIG HORN COUNTY TREASURER	\$40.46
BIG HORN PAINT, INC.	\$293.51
BIG HORN WHOLESALE, INC.	\$2,492.73
BLACK HILLS ENERGY	\$1,783.36

BLAKEMAN PROPANE, INC.	\$646.60
BLOEDORN LUMBER - POWELL	\$181.96
BOB BARKER COMPANY	\$769.38
BOYS & GIRLS CLUB OF PARK CO.	\$3,456.00
BRAZELTON, LILLIAN	\$66.70
BUCKSTITCH CANVAS	\$184.85
BUSY B'S AUTO AND WRECKER	\$618.00
CAROLINA SOFTWARE	\$224.02
CARQUEST AUTO PARTS - #064250	\$136.10
CDW GOVERNMENT, INC.	\$2,480.67
CENTURYLINK	\$3,675.75
CENTURYLINK BUSINES SERVICES	\$5.17
CHARTER COMMUNICATIONS	\$364.53
CODY ACE HARDWARE	\$195.62
CODY ENTERPRISE	\$1,466.28
CODY PAINT & BODY, INC.	\$100.00
CODY, CITY OF	\$20,510.82
CUSTOM CAGE, INC.	\$1,480.00
D&G ELECTRIC, LLC	\$97.50
DARRAH LAW OFFICE, P.C.	\$1,318.08
DE HAAN ELECTRONICS	\$1,671.77
DELL MARKETING L.P., C/O DELL USA L.P.	\$256.55
DENNY MENHOLT CHEVROLET BUICK GMC	\$42,761.00
DOBBS, LARAE	\$59.80
EMERGENCY SERVICE MARKETING CORP., INC.	\$350.00
ENGINEERING ASSOCIATES	\$1,878.75
EPSILON SIGMA PHI	\$50.00
ESRI (ENVIRONMENTAL SYS. RESEARCH INST)	\$2,500.00
FILENER CONSTRUCTION, INC.	\$8,825.00
FITZWATER, VICKIE	\$59.80
FREMONT MOTOR CODY, INC.	\$14,333.53
GALLS, LLC	\$259.07
GERAGHTY, PATRICK	\$41.08
GILLETTE COLLEGE	\$1,421.02
GMSI	\$2,043.09
GOODYEAR PRINTING	\$341.00
GOPPERT, SMITH, & BEDUHN	\$2,110.00
GRAINGER	\$482.80
HEARTLAND AG - BUSINESS GROUP	\$45.00
HOLM, BLOUGH AND COMPANY	\$1,109.28
INTERMOUNTAIN WOOD PRODUCTS	\$1,052.51
IVERSON SANITATION	\$50.00
KUIPERS, TARA	\$55.20
LEON UNIFORM COMPANY, INC.	\$127.50
LINTONS BIG R, INC.	\$22.44
LOEPER, DICK	\$10,507.96
LONG BUILDING TECHNOLOGIES, INC.	\$240.88
MAJESTIC LUBE, INC.	\$130.40
MARK SCHAULAND	\$2,306.78
McINTOSH OIL, INC.	\$17,487.04
McKESSON MEDICAL SURGICAL	\$12.92
MEETEETSE, TOWN OF	\$230.40
MEINECKE & SITZ, ATTYS AT LAW	\$70.00
MERCK SHARP & DOHME CORP.	\$1,672.28
MESSENGER & OVERFIELD, P.C.	\$778.05
MORGENWECK, BARB	\$42.25
MURDOCK OIL, INC.	\$758.00
MURPHY, KATHERINE	\$47.15
NADA GUIDES	\$186.00
NAPA AUTO PARTS	\$60.97
NATIONAL BUSINESS SYSTEMS	\$504.09
NATIONAL SHERIFFS' ASSOCIATION	\$109.00
NORTHWEST RURAL WATER DISTRICT	\$75.40
OFFICE SHOP, THE	\$1,734.67
O'REILLY AUTO PARTS	\$893.37
PARK CO COURT SUPERVISED TREATMENT	\$9,629.19

PROG	
PARK COUNTY 4-H COUNCIL	\$11,526.97
PARK COUNTY LIBRARY BOARD	\$746,313.86
PARK COUNTY MUSEUM BOARD	\$104,000.09
PARK COUNTY PARKS & RECREATION BOARD	\$79,432.00
PARK COUNTY TREASURER	\$6,425.88
PAVEMENT MAINTENANCE, INC.	\$15,900.00
PENNELL, MICHAEL M.	\$1,200.00
PILCH ENGINEERING INC., PC	\$7,935.00
PITNEY BOWES, INC. - A/R	\$169.99
PLANET HEADSET	\$138.52
POWELL ACE HARDWARE, LLC	\$220.49
POWELL LOCK	\$63.00
POWELL TRIBUNE, INC.	\$50.00
POWELL TRIBUNE, INC.	\$50.00
POWELL TRIBUNE, INC.	\$3,074.64
POWELL, CITY OF	\$6,250.29
PRESTON, LYNELL K	\$42.62
RED BARN	\$80.95
RENO COLLISION CENTER, INC	\$1,350.98
RIMROCK TIRE CO - POWELL	\$1,194.75
ROCKY MOUNTAIN POWER	\$1,632.33
ROCKY MOUNTAIN REPAIR	\$269.25
SANOFI PASTEUR, INC	\$1,684.15
SELBYS, INC.	\$98.94
SHOSHONE OFFICE SUPPLY, INC.	\$1,504.79
SIMPSON, KEPLER & EDWARDS, LLC	\$100.00
SOWERWINE, III, ELBERT O.	\$834.08
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$1,754.30
THOMSON REUTERS - WEST	\$96.00
UPS STORE, THE	\$187.26
VARDIMAN, JEREMIAH	\$1,101.52
VERIZON WIRELESS	\$70.59
VERIZON WIRELESS	\$26.35
VERIZON WIRELESS	\$320.95
VISIONARY COMMUNICATIONS, INC.	\$78.30
WAL MART COMMUNITY/GEMB	\$17.84
WALMART COMMUNITY/GEMB	\$1,096.64
WHITE INK, LLC	\$101.40
WOODWARD TRACTOR & RENTAL, INC	\$9,436.12
WYDOT - FINANCIAL SERVICES	\$30,095.44
WYOMING COUNTY COMMISSIONERS ASSN	\$89.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$9.00
WYOMING INFORMATION TECHNOLOGY DIV	\$55.60
YANKEE CAR WASH	\$31.24
TOTAL	<u>\$1,318,550.69</u>

Approval-Catering Permit for WYOld West Brewing Company.

Colleen Renner, County Clerk, presented a catering permit application for WYOld West Brewing Company to cater a event for Powell Economic Partnership on January 28, 2015, at 1069 Road 12, Powell. Commissioner Tilden moved to approve the catering permit as presented, seconded by Commissioner Grosskopf and unanimously carried.

Approval-Park County Health Insurance Policy Amendment.

Teecee Barrett, Deputy Clerk, presented an amendment to the current Park County Health Insurance Policy. This amendment provided enrollees a Health Reimbursement Account option. Commissioner Tilden moved to approve the amendment and allow the Chairman to sign, seconded by Commissioner Grosskopf and unanimously carried.

Approval-Hiring Request.

Bill Crampton, Public Health Nurse Manager, requested the Board's approval to fill a Public Health position vacancy. Commissioner Tilden moved to approve the request, seconded by Commissioner Livingston and unanimously carried.

Approval-Library HVAC Contract with Building & Comfort Specialists.

Mike Garza, Building Superintendent, presented the contract for the Powell Library HVAC system to the Board for approval. Commissioner Livingston moved to approve the contract as presented and allow the Chairman to sign, seconded by Commissioner Tilden and unanimously carried.

Approval-Certificate of Substantial Completion for Powell Landfill Phased Reclamation.

Travis Hill, Assistant Solid Waste Manager, presented the certificate of substantial completion to the Board for approval. Hill commented that Brian Edwards, County Engineer; Tim Waddell, Solid Waste Manager; and Hill have visited the site and report the work has been substantially completed. Waddell commented that GK Construction has been a pleasure to work with. Commissioner Livingston moved to approve the Certificate of Substantial Completion for the Powell Landfill phased reclamation and allow the Chairman to sign, seconded by Commissioner Grosskopf and unanimously carried.

Approval-Sletten Construction Contract Amendment #3 for Willwood Bridge Project.

Brian Edwards, County Engineer, presented the third amendment to the Board for the Willwood Bridge project. The additional dirt work and rock excavation in this amendment totals \$13,526.00; \$1,286.32 is the County's portion. The amendment costs bring the contract total to \$4,075,278.36. Commissioner Tilden moved to approve the amendment for Sletten Construction in the amount of \$13,526.00, with the County paying \$1,286.32, and allow the Chairman to sign. The motion was seconded by Commissioner Grosskopf and unanimously carried.

Approval-Contract with Little American for Wyoming County Commissioner Association (WCCA) Legislative Conference.

Shaunna Romero, Executive Assistant, presented the agreement with Little America for dinner with the Big Horn Basin legislators at the WCCA legislative conference. Anticipated food and beverage costs for 27 people are \$600.00 with an additional \$100.00 room rental fee, with the four Big Horn Basin counties sharing the total cost equally. Commissioner Livingston moved to approve the contract with Little America after its review by the County Attorney's office, and allow the Chairman to sign. The motion was seconded by Commissioner Hall and unanimously carried.

Request-Authorization to Apply for Redistribution of Clean Water State Revolving Funds (CWSRF) through the State Loan and Investment Board (SLIB).

Tim Waddell, Landfill Manager, and Brian Edwards, County Engineer, requested permission to draft a letter to SLIB for redistribution of CWSR funds. The funds, budgeted for Meeteetse, Clark, and Powell Landfill reclamations, were unused as the projects were completed under budget. The county will request approval from SLIB to reallocate the funds to the Cody Landfill. Following general discussion, Commissioner Hall made a motion to allow the letter to be drafted and signed by the Chairman. The motion was seconded by Commissioner Tilden and carried unanimously.

Executive Session.

Commissioner Grosskopf moved to go into executive session pursuant to Wyoming State Statue 16-4-405 (a) (ix), seconded by Commissioner Hall and unanimously carried. No decisions were made in this session. Commissioner Hall moved to exit executive session, seconded by Commissioner Livingston and unanimously carried.

Executive Session.

Commissioner Grosskopf moved to go into executive session pursuant to Wyoming State Statute 14-4-405 (a) (ix), seconded by Commissioner Tilden and unanimously carried. No decisions were made in this session. Commissioner Hall moved to exit executive session, seconded by Commissioner Livingston and unanimously carried.

Discussion-Vacation of Road 6JM.

Jeremy Quist, Staff Engineer, and James Davis, Deputy County Attorney, briefed the Board on the process to vacate Road 6JM to date. The Board has received new information since the last meeting on the vacation. The greatest concern of the Board is the bridge that exists on RD 6JM. After general discussion, Chairman French opened the floor for public comment. Landowner Laverne Orcutt expressed his desire for the Board to consider all options, as well as the bridge and its structural integrity. Orcutt indicated he is willing to allow an easement across his property with some stipulations. Ed Webster, Esq., and Mary H. Reed, Esq., would like to be notified of future plans with the vacation process so they can keep their clients apprised. Commissioner Tilden moved to cease with the vacation process of Road 6JM, seconded by Commissioner Livingston. The motion passed three to one with Hall voting opposed.

Adjournment.

There being no further business to come before the Board, Commissioner Tilden moved to adjourn, seconded by Commissioner Livingston and unanimously carried.

Tim A. French, Chairman

Lee Livingston, Vice Chairman

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk