

**Park County Board of County Commissioners  
Regular Meeting  
January 19, 2016**

Chairman French called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, January 19, 2016. Present were Chairman Tim French, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Joe Tilden, and Deputy Clerk Teecee Barrett.

Commissioner Hall led the audience in the Pledge of Allegiance.

**Approve-Vouchers.**

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented, seconded by Commissioner Livingston and unanimously carried.

<b>Payee</b>	<b>Amount</b>
360 OFFICE SOLUTIONS	\$1,742.71
ABSAROKA DOOR	\$5.81
ADAMS, BETTY	\$10.00
AED EVERYWHERE, INC.	\$326.08
ALDRICH'S - POWELL	\$175.00
ANDERSON, AMY	\$69.37
APEX SOFTWARE	\$1,410.00
APPLIED CONCEPTS, INC.	\$110.50
AT CONFERENCE	\$41.03
AT&T MOBILITY	\$485.91
BAILEY ENTERPRISES, INC.	\$334.17
BAILEY ENTERPRISES, INC.	\$3,159.94
BAILEY ENTERPRISES, INC.	\$51.59
BEAR CO., INC.	\$7,025.06
BEARTOOTH ELECTRIC COOP	\$82.70
BENNETT, M.D., THOMAS L.	\$3,600.00
BIG HORN RURAL ELECTRIC COMPANY	\$330.74
BLACK BOX NETWORK SERVICES	\$214.00
BLACK HILLS ENERGY	\$9,629.41
BLAIR'S MARKET	\$40.51
BLAKEMAN PROPANE, INC.	\$2,172.96
BLATT, TIMOTHY J.	\$99.36
BOB BARKER COMPANY	\$112.94
BUILDING & COMFORT SPECIALISTS	\$32,769.00
BUSY B'S AUTO AND WRECKER	\$19.50
CAROLINA SOFTWARE	\$500.00
CDW GOVERNMENT, INC.	\$2,941.52
CENTURYLINK	\$6,313.73
CENTURYLINK BUSINES SERVICES	\$24.21
CHARTER COMMUNICATIONS	\$159.96
CHOICE AVIATION, LLC	\$62.30
CHRISTIE, LOGAN	\$149.50
CODY ACE HARDWARE	\$317.50
CODY ENTERPRISE	\$30.00
CODY ENTERPRISE	\$1,643.43
CODY, CITY OF	\$4,751.07
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$35,735.40
COULTER CAR CARE CENTER	\$90.00
CRUM ELECTRIC SUPPLY CO.	\$154.44
D&G ELECTRIC, LLC	\$1,877.16
DATA IMAGING SYSTEMS, INC.	\$169.59
DENNY MENHOLT CHEVROLET BUICK GMC	\$193.45
EDUCATIONAL RESOURCES, INC.	\$156.00
ELIAS, RONDA	\$116.15
ESRI (ENVIRONMENTAL SYS. RESEARCH	\$14,300.00

INST)	
FILENER CONSTRUCTION - RETAINAGE	\$4,169.25
FILENER CONSTRUCTION, INC.	\$37,523.25
FINISHING TOUCH	\$1,069.90
FREMONT MOTOR CODY, INC.	\$47.13
G.K. CONSTRUCTION - RETAINAGE	
ACCOUNT	\$35,365.35
G.K. CONSTRUCTION, INC.	\$320,005.64
GALLS, LLC	\$15.00
GARLAND LIGHT & POWER CO.	\$1,567.99
GARY'S VACUUM & STAMPS	\$68.50
GOOD 2 GO STORES	\$237.11
GOODYEAR PRINTING	\$125.50
GOPPERT, SMITH, & BEDUHN	\$110.00
GRAINGER	\$931.68
GREENE, MATTHIAS E.	\$65.88
HARPER, DENNIS	\$10.00
HEART MTN FARM SUPPLY	\$121.23
HEARTLAND PAPER COMPANY	\$53.12
HONNEN EQUIPMENT CO.	\$635.88
JESS' ROOFING, INC.	\$24,120.00
KEEGAN & WINSLOW P.C.	\$2,429.00
KEELE SANITATION	\$800.00
KENCO SECURITY AND TECHNOLOGY	\$304.25
KRISJANSONS & MILES, P.C.	\$2,940.76
LEON UNIFORM COMPANY, INC.	\$119.50
LINTONS BIG R, INC.	\$145.45
LONG BUILDING TECHNOLOGIES, INC.	\$160.00
MAJESTIC LUBE, INC.	\$136.85
MARQUIS AWARDS & SPECIALTIES, INC	\$549.39
MCBROOM, MATTHEW A.	\$23.40
MCCARTY, REED, & EARHART, ATTYS L.C.	\$450.00
McINTOSH OIL, INC.	\$1,548.80
MEDICAL CENTER PHARMACY	\$14.70
MESSENGER & OVERFIELD, P.C.	\$631.35
MICKELSON, JOSEPH D	\$209.30
MONTANA-DAKOTA UTILITIES CO.	\$2,175.51
MORGENWECK, BARB	\$78.75
MOTOR PARTS, INC.	\$119.99
MOTOROLA SOLUTIONS, INC.	\$48,445.75
NADA USED CAR GUIDE	\$1,375.00
NATIONAL BUSINESS SYSTEMS	\$308.61
NEMONT	\$46.30
NORCO, INC.	\$11.53
OFFICE SHOP, THE	\$1,380.02
O'REILLY AUTO PARTS	\$599.53
PALMER, ANDREW	\$10.00
PARK COUNTY ANIMAL SHELTER	\$921.60
PENWELL, STEVE	\$61.85
PETERSON, SUSAN E.	\$127.66
PILCH ENGINEERING INC., PC	\$17,020.00
PITNEY BOWES - RESERVE ACCOUNT	\$5,000.00
POWELL ACE HARDWARE, LLC	\$200.54
POWELL ELECTRIC	\$225.26
POWELL LOCK	\$1,592.00
POWELL SENIOR CITIZENS AGO-GO, INC	\$12,480.00
POWELL TRIBUNE, INC.	\$1,877.34
PRO-BUILD - CODY	\$432.65
PRODUCTION MACHINE CORP.	\$15.46
PROFESSIONAL DISPATCH MANAGEMENT	\$900.00
QUILL CORPORATION	\$388.12
RAPID FIRE PROTECTION, INC	\$2,890.00
RICHMOND, KOLE	\$10.00
RIMROCK TIRE CO - CODY	\$14.42
ROCKY MOUNTAIN POWER	\$582.97
ROMERO, SHAUNNA	\$148.35

ROTE, KYLE	\$50.20
SANOFI PASTEUR, INC	\$532.09
SCHRADER METAL & DESIGN, INC.	\$336.00
SELBYS, INC.	\$98.94
SHERWIN-WILLIAMS STORE - CODY	\$29.70
SHOSHONE OFFICE SUPPLY, INC.	\$1,198.19
SIMPSON, KEPLER & EDWARDS, LLC	\$167.20
SPRINGHILL SUITES - CHEYENNE	\$712.00
STROUPE PEST CONTROL, CO.	\$135.00
SUN RIDGE SYSTEMS, INC.	\$17,730.00
SYSCO FOOD SERVICES OF MONTANA	\$2,459.09
TCT WEST, INC	\$6,841.57
TUCKER, JEFF	\$10.00
TYLER BUSINESS FORMS	\$491.54
VISA - #0100	\$89.00
VISA - #0126	\$140.00
VISA - #0142	\$590.36
VISA - #0191	\$30.80
VISA - #0225	\$248.51
VISA - #9358	\$105.00
VISA - #9408	\$1,286.00
VISA - #9572	\$1,802.46
VISA - #9580	\$2,672.53
VISA - #9614 - SCOTT STEWARD	\$4,037.87
WPCI CONSULTANTS, INC.	\$126.00
WYDOT - FINANCIAL SERVICES	\$67,177.00
WYOMING COUNTY COMMISSIONERS ASSN	\$600.00
WYOMING DEPARTMENT OF HEALTH	\$38,089.31
WYOMING DEPT OF AGRICULTURE*	\$50.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$7.00
WYOMING STATE PUBLIC DEFENDER	\$1,200.00
WYOMING TACTICAL SUPPLY	\$425.00
WYOMING TAXPAYERS ASSOCIATION	\$195.00
YELLOWSTONE BEHAVIORAL HEALTH	\$10,368.00
YELLOWSTONE REGIONAL AIRPORT	\$32,931.50
<b>TOTAL</b>	<b><u><u>\$863,210.93</u></u></b>

#### **Approval-Minutes.**

The minutes from the regular meeting of January 5, 2015, were presented to the Board for approval. Commissioner Livingston moved to approve the minutes as presented, seconded by Commissioner Grosskopf and unanimously carried.

#### **Approval-Payroll.**

Payroll was presented to the Board in the amount of \$404,136.20. Commissioner Grosskopf moved to approve the payroll, seconded by Commissioner Tilden and unanimously carried.

#### **Approval-Monthly Earnings.**

The monthly earnings for County Clerk, Clerk of District Court, and the Sheriff were presented to the Board for approval. Commissioner Hall moved to approve the monthly earnings as presented, seconded by Commissioner Livingston and unanimously carried.

#### **Update-Board of County Commissioners FY2016 Scholarship Application.**

Colleen Renner, County Clerk, updated the Board on the status of the 2016 scholarship application. The application has been sent to the schools and is also available in the Clerk's Office. She has already started to receive some applications back.

### **Designate-Official Newspapers.**

Pursuant to Wyoming State Statute 18-3-115, Commissioner Tilden moved to designate the Powell Tribune, Cody Enterprise, and Meeteetse Bulletin as the official newspapers, seconded by Commissioner Livingston and unanimously carried.

### **Approval-Sign Financial Disclosure Statements.**

Pursuant to Wyoming State Statute 6-5-118 (a), Commissioner Hall moved to sign financial disclosure statements, seconded by Commissioner Livingston and unanimously carried.

### **Approval-Clear Water (CW-124) Grant Draw Down Request #18.**

Teecee Barrett, Deputy Clerk, presented CW-124 draw request #18 in the amount of \$1,257,864.52 for the Powell Landfill closure. Commissioner Tilden moved to approve the request, seconded by Commissioner Hall and unanimously carried.

### **Approval-Request for All Night Winter Festival at Heart Mountain Pub.**

Hans Odde, 1<sup>st</sup> Deputy Clerk, presented the request for Heart Mountain Pub to be open all night on January 30, 2016. The Board can approve extended hours for liquor license holders in Park County three times a year as requested. Commissioner Tilden moved to approve the request from Heart Mountain Pub for January 30, 2016, seconded by Commissioner Grosskopf and unanimously carried.

### **Approval-Fee Waivers.**

Echo Renner, Events Coordinator, has received the following requests to waive fees for use of the new building at the Fairgrounds:

- January 31- Wyoming Sagebrush Hoppers on-road carpet race
- February 9-Powell Medical Foundation Mardi Gras Fundraiser
- March 5-Northwest Wyoming OHVA membership gathering and fundraiser
- March 26-Powell Elks Easter egg hunt and kids lunch
- April 2-Wyoming Sagebrush Hoppers annual swap meet banquet
- April 9-Polestar Outdoors fundraiser banquet
- May 6-12<sup>th</sup> annual Home & Garden Expo

Jennifer Tippetts, Executive Director of Powell Medical Foundation, provided information about the February 9 Mardi Gras Fundraiser. The Foundation is non-profit and hopes to raise funds to purchase a new ambulance for the Powell Hospital. After general discussion Commissioner Hall moved to reduce the fee for the Powell Medical Foundation by 50%, seconded by Commissioner Livingston. Discussion continued and Commissioners Hall and Livingston withdrew motion and seconded the motion. Commissioner Tilden moved to waive the fee for the Powell Medical Foundation, seconded by Commissioner Livingston. The motion carried three to one with Hall opposed.

Commissioner Livingston moved to waive the fees for the January 31 Wyoming Sagebrush Hoppers on-road carpet race, seconded by Commissioner Tilden. The motion passed three to one with Hall opposed.

For the record, Commissioners Grosskopf and Tilden asked that, for the record, disclosure of their OHVA membership OHVA be noted. Commissioner Grosskopf moved to waive the fees for the March 5 OHVA event, seconded by Commissioner Tilden. The motion passed three to one with Hall opposed.

Commissioner Livingston moved to waive the fees for the March 26 Powell Elk's Easter egg hunt, seconded by Commissioner Tilden and unanimously passed.

It was the consensus of the Board to wait for more information before considering the remaining three requests.

### **Approval-Certification of Forest Service Title III Funds Expended in FY16.**

Brian Edwards, County Engineer, presented the certification of Title III funds expended in FY16. As previously discussed, the Board voted to use the funds in the amount of \$98,190.41 for continued work on road 7GQ in Sunlight Basin. The actual amount spent on the road this year was \$111,660.31. Commissioner Hall moved to approve the certification, seconded by Commissioner Grosskopf and unanimously passed.

### **Approval-1% Sales tax Brochures for Distribution.**

Barry Cook, City of Cody Administrator, came before the Board to ask how the County plans to distribute the 1% sales tax brochures that have been printed. The brochures are for informational purposes only. Cook noted that the City has placed them in City buildings and wondered if the County will also make them available to the public in County-owned buildings. Following general discussion, Commissioner Grosskopf moved to allow the brochures to be placed in County buildings, seconded by Commissioner Hall, The motion passed three to two with Chairman French and Commissioner Livingston opposed.

### **Presentation-Recognition to Outgoing Board Members.**

Chairman French recognized Marie Fontaine for serving on the Planning and Zoning Commission for the last six years and for her years of service to Park County in many capacities including County Clerk and Commissioner.

Chairman French recognized Steve Jones for his service on the Meeteetse Local Planning Area Advisory Committee for the past eight and a half years. Mr. Jones continues to be involved with the Meeteetse Conservation District.

### **Approval-ArcaSearch Contract.**

Colleen Renner, County Clerk, presented the most current version of the ArcaSearch contract. ArcaSearch representative Peter Fox and the Clerk made changes to the contract, including reduction to the total proposed project costs, after finding that the County Commissioner Minutes were not included in the initial contract scope. To maintain the expected project costs, the Clerk removed the county's Agreements from the present work scope and instead included the Commissioner Minutes. After general discussion Commissioner Hall moved to approve the contract, including both Minutes and Agreements in the work scope. The motion was seconded by Commissioner Livingston and carried unanimously.

### **Update-Public Health Monthly Update.**

Bill Crampton, Public Health Nurse Manager, gave the Board an update on the activities of Public Health in the last month. Crampton continues to serve as the interim nurse manager for Big Horn County; however, interviews for a permanent replacement will be conducted again this week. Crampton is waiting to advertise for the open state nurse position as the governor has not approved removal of the hiring freeze. West Park Hospital has also asked if Public Health would be involved in its long term planning process. Crampton requested time in the February 16 BOCC meeting to discuss the upcoming contract period.

### **Approve-Letter of Support for Yellowstone Behavioral Health Center Grant Application.**

Mark Russler, Director, Yellowstone Behavioral Health Center, asked that the Board of Commissioners write a letter of support for a grant application. The grant funds allow Yellowstone Behavioral Health to continue to be Park County's behavioral health provider. Commissioner Livingston moved to provide a letter of support for Yellowstone Behavioral Health Center, seconded Commissioner Grosskopf and unanimously carried.

### **Liaison Report.**

Commissioner Hall will attend the January 26 Wyoming Public Land Initiative (WPLI) meeting in Lander.

Commissioner Grosskopf attended the Forward Cody banquet where Governor Matt Mead spoke; topics included the State budget and revenues.

Commissioner Livingston attended the Forward Cody banquet. He also plans to attend the Lander WPLI meeting. Livingston reported that the Library Board is working on a strategic plan brochure.

Chairman French attended the last Fair Board meeting and feels there was a lot of good planning and decision making done for the Fair. French has also been working with the BLM to acquire additional adjacent land for the Park County Shooting Complex.

### **Annual Update- Meeteetse and Clarks Fork Conservation Districts.**

Steffen Cornell, Meeteetse Conservation District Resource Specialist, presented the district's past year's activities. Projects included water testing, continuation of Sage Grouse predation study, purchase of a new building and trainings attended by several employees. Meeteetse Conservation District will continue the Sage Grouse predation study this year, with focus more on ravens than coyote predation. Ann Trosper, Powell/Clarks Fork Conservation District Manager, reported that the district received a clean water grant, allowing them to provide assistance in installation of new septic systems to areas that pose potential contamination to a water shed. The district also sponsors several educational opportunities for school aged children and adults. Trosper said she still does some water testing, as well, but expects this to decrease as funding is reduced.

### **Discussion-Wyoming Public Lands Initiative (WPLI).**

Chairman French led the Board in discussing Park County's participation in the Wyoming Public Lands Initiative (WPLI). The 'by invitation only' WPLI effort is being spearheaded by the Wyoming County Commissioners Association and will involve counties state-wide in collaborative efforts with representatives of varied land use interests. The WPLI groups will work to present legislation to change the designation of Wilderness Study Areas (WSAs). Park County lands that could be considered are in the McCullough Peaks region. After general discussion, it was the consensus of the Board to consider the county's involvement following the January 26 WPLI meeting.

### **Approval-Wyoming County Commissioners Association (WCCA) New Building Purchase.**

Commissioner Hall provided the Board with information about the WCCA's need to relocate its offices due to current remodeling at the Capitol Building. The WCCA currently owns property located near the Capitol and would like to purchase land nearby that recently came on the market. WCCA plans to sell a current property to help fund the new purchase. Closing costs on the new building would come out of the WCCA's corporate sponsors account and be repaid with proceeds from the property sale. Commissioner Grosskopf moved to approve the purchase of the new property and the sale of the current property, seconded by Commissioner Tilden. The motion unanimously carried.

### **Board Appointments.**

Commissioner Tilden moved to appoint Debra Miller, incumbent, to the Park County Travel Council, seconded by Commissioner Grosskopf and unanimously carried.

Commissioner Tilden moved to appoint Richard Jones as the Cody representative on the Buffalo Bill Dam Visitor Center Board, seconded by Commissioner Grosskopf and unanimously carried.

Commissioner Tilden moved to reappoint the two incumbents to the Predator Management Advisory Board, Tim Hockhalter and Zane Bryan, seconded by Commissioner Livingston and unanimously carried.

### **Public Discussion.**

Chairman French asked the public in attendance if they had comments for the Board. Remarks from the audience were related to the 1% proposed sales tax and included concern that there has been no representation on behalf of those opposed to the tax. Chairman French assured them that the Board will include time in a future meeting to have all positions of the issue presented by the public. Commissioners Tilden and Hall explained that a survey will be mailed to all Park County residences. The survey is designed to obtain the opinion of the taxpayers and if the results show strong opposition, the initiative won't go further. Commissioner Livingston expressed his opposition to spending money on the survey as he felt we had the resources to collect the information in-house. Commissioner Grosskopf said he was in favor of spending funds on the preparation of the survey as an unbiased resource. Grosskopf also noted that no County funds were spent on the educational brochure that the City of Cody is distributing.

**Adjournment.**

There being no further business to come before the Board, Commissioner Hall moved to adjourn, seconded by Commissioner Livingston and unanimously carried.

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Tim A. French, Chairman

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Lee Livingston, Vice Chairman

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Loren Grosskopf, Commissioner

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Bucky Hall, Commissioner

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Joseph E. Tilden, Commissioner

Attest:

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Teecee Barrett on behalf of  
Colleen Renner, County Clerk