

**Park County Board of County Commissioners**  
**Regular Meeting**  
**November 1, 2016**

Chairman French called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, November 1, 2016. Present were Chairman French, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Joe Tilden, and Deputy Clerk Teecee Barrett.

Commissioner Hall led the audience in the Pledge of Allegiance.

**Approve-Minutes.**

The minutes from October 18 and 24 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Livingston and unanimously carried.

**Approve-Payroll.**

Payroll was presented to the Board for approval. Commissioner Livingston moved to approve payroll as presented, seconded by Commissioner Grosskopf and unanimously carried.

**Approve-Vouchers.**

Vouchers were presented to the Board for approval. Chairman French asked about \$366.14 paid to Park County Fair out of the Events Department budget. A penalty was imposed for a late sales tax payment for revenue from the fair; the Fair Board and Events Coordinator Echo Renner agreed to split the penalty with the voucher to be paid as submitted. Commissioner Grosskopf moved to pay the vouchers as presented, seconded by Commissioner Tilden and unanimously carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$711.31
A & I DISTRIBUTORS	\$277.45
AEROTRONICS, INC.	\$733.75
AMERICAN WELDING & GAS, INC.	\$144.59
APPLIED CONCEPTS, INC.	\$116.00
AT&T MOBILITY	\$4,571.45
B & B FLEET SERVICE	\$1,458.82
BIG HORN WHOLESALE, INC.	\$1,981.22
BIG VALLEY BEARING & SUPPLY, INC.	\$242.59
BLACK BOX RESALE SERVICES	\$925.00
BLACK HILLS ENERGY	\$2,830.53
BLAIR'S MARKET	\$74.85
BLAKEMAN PROPANE, INC.	\$49.46
BLOEDORN LUMBER - POWELL	\$12.77
BOONE'S MACHINE SHOP	\$269.48
BUSY B'S AUTO AND WRECKER	\$15.00
CDW GOVERNMENT, INC.	\$867.16
CENTURYLINK	\$3,695.47
CHARTER COMMUNICATIONS	\$388.11
CHOICE AVIATION, LLC	\$96.82
CLERK OF DISTRICT COURT - JURY FEES	\$8,044.24
CNA SURETY DIRECT BILL	\$50.00
CODY ACE HARDWARE	\$145.52
CODY ENTERPRISE	\$334.34
CONNERS, MICHAEL	\$150.00
CONSOLIDATED PLASTICS COMPANY, INC.	\$68.00
COULTER CAR CARE CENTER	\$48.50
CROFT, KIMBALL	\$500.04
CRUM ELECTRIC SUPPLY CO.	\$90.24
CUSTOM CAGE, INC.	\$2,220.00

DENNY MENHOLT CHEVROLET BUICK GMC	\$91,790.73
ELIAS, RONDA	\$34.99
EMERALD SERVICES, INC.	\$80.00
FASTENAL	\$517.45
GARY'S VACUUM & STAMPS	\$57.90
GORDON CONSTRUCTION INC.	\$1,013.36
GRAINGER	\$122.61
GRIFFIS QUALITY FENCING	\$70.00
HARRIS TRKING & CONST., INC.	\$540.00
HOLIDAY INN - LARAMIE	\$356.00
HONNEN EQUIPMENT CO.	\$136.08
INTERSTATE TIRE SERV. INC	\$150.00
IVERSON SANITATION	\$50.00
JACKS TRUCK & EQUIPMENT, INC.	\$97.63
JEWELL, AUDRA	\$40.09
JOHN DEERE FINANCIAL	\$153.46
K-B COMMERCIAL PRODUCTS	\$249.00
KEEGAN, KRISJANSONS & MILES, PC	\$4,825.14
KOIS BROTHERS EQUIPMENT COMPANY, INC.	\$423.10
LINTONS BIG R, INC.	\$12.60
LOEPER, JESSICA	\$1,605.00
LYLE SIGNS, INC.	\$67.64
MAJESTIC LUBE, INC.	\$52.95
MCBROOM, MATTHEW A.	\$23.74
McINTOSH OIL, INC.	\$722.46
MERCK SHARP & DOHME CORP.	\$3,344.59
MESSENGER & OVERFIELD, P.C.	\$582.10
MOHLER, TYCEE JO	\$125.21
MOTOR PARTS, INC.	\$40.68
MOTOROLA SOLUTIONS, INC.	\$247.00
MURDOCH OIL, INC.	\$7,599.00
NATIONAL BUSINESS SYSTEMS	\$11,020.36
NORTHWEST RURAL WATER DISTRICT	\$76.40
OFFICE SHOP, THE	\$51.96
OLSEN, RACHEL	\$254.70
O'REILLY AUTO PARTS	\$50.56
PARK COUNTY DETENTION CENTER	\$52.37
PARK COUNTY FAIR	\$366.14
PARK COUNTY WEED & PEST CONTROL	\$8,383.73
PFIZER INC.	\$3,191.50
POLECAT PRINTERY	\$131.50
POWELL ACE HARDWARE, LLC	\$213.98
POWELL LOCK	\$715.00
POWELL TRIBUNE, INC.	\$50.00
POWELL, CITY OF	\$7,122.72
PRO-BUILD - CODY	\$59.95
PRODUCTION MACHINE CORP.	\$403.97
R&P AUTO, INC.	\$98.20
RED BARN	\$61.58
REED, DARLENE	\$448.19
RENNER, ECHO	\$298.00
ROCKY MOUNTAIN POWER	\$221.16
ROGER'S SPORT CENTER	\$119.36
SANOFI PASTEUR, INC	\$313.57
SHOSHONE OFFICE SUPPLY, INC.	\$337.23
SKORIC, BRYAN	\$150.12
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$2,308.72
THOMPSON REUTERS - WEST	\$658.61
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TRACTOR & EQUIPMENT CO	\$245.93
TRIPLE L SALES	\$18.36
TUCKER, NICHELLE	\$23.76
TYLER BUSINESS FORMS	\$394.34
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	\$12,719.00
UPS STORE, THE	\$43.28
VARDIMAN, JEREMIAH	\$99.36
VARDIMAN, RACHEL	\$599.37
VERIZON WIRELESS	\$26.20
VERIZON WIRELESS	\$72.34

VERIZON WIRELESS	\$316.29
VISIONARY COMMUNICATIONS, INC.	\$78.30
WACERS	\$100.00
WAL MART COMMUNITY/GEMB	\$1,644.04
WYOMING DEPARTMENT OF HEALTH	\$36,570.26
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$8.00
WYOMING DEPT. OF WORKFORCE SERVICES	\$243.93
WYOMING FIRE SAFETY, LC	\$191.00
WYOMING FIRE SAFETY, LC.	\$1,134.00
WYOMING INFORMATION TECHNOLOGY DIV	\$49.12
WYOMING SHERIFFS ASSOCIATION	\$587.00
WYOMING STEEL SERVICE	\$15,874.80
WYOMING WATER WORKS	\$166.00
YANKEE CAR WASH	\$50.00
<b>TOTAL</b>	<b><u>\$255,852.48</u></b>

**Approve-Loan Request #22 for Park County Regional Landfill.**

Teecee Barrett, Deputy Clerk, presented draw-down request #22 for the Park County Regional Landfill in the amount of \$311,009.74. Commissioner Tilden moved to approve the draw-down request and allow the Chairman to sign, seconded by Commissioner Livingston and unanimously carried.

**Approve-Release of Retainage.**

County Engineer Brian Edwards recommended that the retainer for Filener Construction be released for the Cody Road and Bridge shop expansion. Edwards said the certificate of substantial completion was issued on September 6 with all requirements to be completed prior to release of the retainer. Commissioner Hall moved to release the retainage to Filener Construction for the Road and Bridge expansion project, seconded by Commissioner Grosskopf and unanimously carried.

**Approve-Letter of Support Yellowstone Behavioral Health Center (YBHC).**

Mark Russler, YBHC Manager, joined the meeting by phone. YBHC requested a letter of support for their grant application to the Wyoming Behavioral Health Division to develop infrastructure and gatekeeping processes for Title 25 commitments under Wyo. Stat. Ann. 25-10-112 (g). Gatekeeper functions would include diversions utilizing outpatient commitment, initial emergency holds, involuntary hospitalizations, and coordination of discharges from psychiatric hospitals to include convalescent leave discharges. The State of Wyoming requested RFPs for \$65,000.00 available funds. County Attorney Bryan Skoric commented that he does not anticipate Title 25 processes improving and doesn't believe the funds will be a direct benefit to the County. After general discussion Commissioner Hall moved to approve signing the letter of support for YBHC grant application, seconded by Commissioner Tilden and unanimously carried.

**Approve-Hire Part Time Custodian Events Department.**

Echo Renner, Events Coordinator, was unable to attend. The hiring request was rescheduled to the November 15 meeting.

**Approve-Hire Part Time Library Clerk Replacement.**

Frances Clymer, Park County Library System Director, requested approval from the Board to hire a part time library clerk in Powell. Clymer said the position will be filled at the entry level pay rate and is a replacement hire for an existing position. Commissioner Livingston moved to allow the Library to fill the open part time position, seconded by Commissioner Tilden and unanimously carried.

**Discussion-Access to Comments Submitted for Shoshone National Forest Travel Management Plan.**

Commissioner Grosskopf is representing Park County at the Shoshone National Forest Travel Management cooperator meetings. The most recent meeting highlighted need for the Forest Service to develop a plan of action that will include providing access to all comments related to the draft plan; a Forest Service-produced summarization of all the comments; and scheduling appropriate time to thoroughly consider alternatives before any action is taken. Commissioner Grosskopf encouraged the Board to send a letter requesting this plan of action. Grosskopf moved to send the letter to the Shoshone National Forest Manager and all cooperators in the travel management working group, seconded by Commissioner Tilden and unanimously carried.

**Interview-Planning and Zoning.**

The Board conducted an interview for one vacancy on the Planning and Zoning Commission. Following the interview, Commissioner Hall moved to appoint Kimberly Brandon-Wintermote to the Planning and Zoning Commission, seconded by Commissioner Tilden and unanimously carried.

**Executive Session.**

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute 16-4-405 (a) (ix), seconded by Commissioner Tilden and unanimously carried. No decisions were made in this session. Commissioner Livingston moved to exit executive session, seconded by Commissioner Tilden and unanimously carried. Commissioner Hall moved to direct staff to send a letter to the Bureau of Reclamation regarding the Willwood Bridge, seconded by Commissioner Livingston and unanimously carried.

**Executive Session.**

Commissioner Hall moved to go into executive session pursuant to Wyoming State Statute 16-4-405 (a) (ix) and 16-4-405 (a) (x), seconded by Commissioner Tilden and unanimously carried. No decisions were made in this session. Commissioner Hall moved to exit executive session, seconded by Commissioner Tilden and unanimously carried.

**Adjourn.**

Commissioner Hall made a motion to adjourn, Commissioner Tilden seconded and the motion carried.

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Tim A. French, Chairman

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Lee Livingston, Vice Chairman

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Loren Grosskopf, Commissioner

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Bucky Hall, Commissioner

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Joseph E. Tilden, Commissioner

Attest:

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Teecee Barrett on behalf of  
Colleen Renner, County Clerk