

**Park County Board of County Commissioners**  
**Regular Meeting**  
Tuesday, July 3, 2018

Chairman Grosskopf called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, July 3, 2018. Present were Vice Chairman, Jake Fulkerson Commissioners Tim French and Joe Tilden and Clerk Colleen Renner, Commissioner Livingston was absent.

Matt Hall, City of Cody Mayor led the audience in the Pledge of Allegiance.

**Matt Hall, Mayor of the City of Cody – RE: Black Hills Energy Rate Request**

Mayor Hall reported on the letter that the City of Cody sent regarding the rate increase of 32% to residents who are customers of Black Hills Energy. The letter is requesting a multi-year tiered approach be implemented with a modest increase over a three-year period instead of the one-year period. The Commissioners feel that they do need to recoup the cost of the improvements but feel that is a very large increase. After further discussion Commissioner Fulkerson made a motion that the Commissioners send a letter similar to the City's requesting a three-year period so the impact is not so demanding on the users, Commissioner Tilden seconded and added allow the chair to sign, motion carried.

**Action Items and Other Business:**

**Approve-Minutes**

The minutes from June 18 & 19, 2018 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner French and motion carried.

**Approve-Payroll**

Payroll was presented in the amount of \$557,212.26 which is one bi-weekly with health insurance to the Board for approval. Commissioner French moved to approve payroll, seconded by Commissioner Tilden and motion carried.

**Webseed Lease Extension**

Mike Garza, Buildings & Ground Supervisor presented the Webseed Lease agreement with a request for an extension to vacate on August 31. Commissioner Tilden made a motion to allow for the extension, Commissioner Fulkerson seconded, and motion carried.

**Approve Resolution for Bunch of Pines, LLC**

Chairman Grosskopf presented the resolution and Quit Claim Deed for Bryan Skoric, County Attorney. Commissioner Fulkerson made a motion to approve the resolution and allow the Chairman to sign the Quit Claim Deed, Commissioner French seconded, and motion carried. **RESOLUTION 2018-26.**

**Approval of 24 Hour Malt Beverage Permit**

First Deputy Clerk, Hans Odde presented a catering permit for Zimbo Development LLC dba The Red Zone to cater a wedding on July 7 at 1001 UW Highway 294 in Ralston, which is in good standing with the City of Powell.

Powell Research & Extension Center in Powell is requesting a Malt Beverage permit for UW Field Day July 19 to be held at 747 Road 9 in Powell. This is the same event they host each year.

Commissioner Tilden made a motion to approve both the catering and malt beverage permit, Commissioner Fulkerson seconded, and motion carried.

**Brian Edwards – RE: Letter of approval for temporary closure of County Road 2ABW**

Brian Edwards is requesting a letter of approval for temporary closure of County Road 2ABW for the fireworks display on July 4, he is assuming they will request this but have not at the present time. Staff will put letter together in case they come for approval. Commissioner French made a motion to approve the temporary closure and allow road and bridge to post road closed, Commissioner Fulkerson seconded, and motion carried.

**Pat Meyer, Park County Assessor – RE: Board of Equalization (BOE) to set dates for August**

Mr. Meyer is requesting September 17 and half day on 18 beginning at 1:15 p.m. for BOE. Mr. Meyer stated he asked Edward Luhm to be our hearing officer and will see if he plans on bringing his own recorder. We currently have two appeals

**Colleen Renner, Park County Clerk – RE: Public Hearing - Budget Amendments**

Chairman Grosskopf called to open the public hearing. Clerk Renner read the amendment. Discussion on where the final funds will need to be deposited. Chairman Grosskopf called for comments from the public, there being none Commissioner Tilden motioned to close the public hearing, Commissioner French seconded, and motion carried.

Commissioner French moved to pass the resolution, accepting the amendments, Commissioner Tilden seconded, and motion carried. The Public Hearing on Monday night at 6 p.m. and final approval of the budget on July 10 will finalize our FY18-19 budget. **RESOLUTION 2018-27**

**Commissioners – RE: Budget Discussions**

Chairman Grosskopf presented items that need clearing up. New employees should be or not be excluded from the COLA. After discussion, for new employees to remain aligned with the Grade and Step chart all employees should receive the COLA. The Library pay increase will be used that was presented in their budget as we do not do their payroll and they should know the total 5% request. The COLA also does not include the Museum as the wages in that department were looked at separately. Chairman Grosskopf presented for Attorney Bryan Skoric asking for an addition clerical position, 29 hour a week, in his office. Beginning wage would be \$13.71 with no benefits. Commissioner Tilden made a motion to grant the new position in the attorney's office, Commissioner Fulkerson seconded, and motion carried.

Chairman Grosskopf stated we need to add the Prevention Grant to the general accounts on both revenue and expenditure, now since it is a pass-through grant we gave it a line in both and not a tab, in the future if we end up needing to track information we can move it to a tab.

Chairman Grosskopf stated discussions need to be made regarding their supervisors and department heads regarding merit or COLA which will need to be in Executive Session.

Chairman Grosskopf also brought up the remaining funds and what the board would like to see done with the carry over. Commissioner French made a motion to zero out the budget and put remaining funds into reserves, Commissioner Fulkerson seconded, and motion carried.

**Executive Session.**

Commissioner Fulkerson moved to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a) (ii), seconded by Commissioner Tilden and

unanimously carried. Commissioner Tilden moved to come out of executive session, seconded by Commissioner French and unanimously carried.

Commissioner Tilden made a motion that the salary for the county engineer go up by one step plus the COLA, Commissioner Fulkerson seconded, and motion carried.

Commissioner Fulkerson was disappointed that Northwest College declined to come and present their budget to the board with regards to Wyoming Statute §16-12-406.

**Adjourn.**

Commissioner Tilden made a motion to adjourn, Commissioner French seconded and the motion carried.

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Loren Grosskopf, Chairman

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Jake Fulkerson, Vice Chairman

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Tim A. French, Commissioner

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Lee Livingston, Commissioner

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Joseph E. Tilden, Commissioner

Attest:

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Colleen Renner, County Clerk