

**Park County Board of County Commissioners
Regular Meeting**

Tuesday, August 7, 2018

Chairman Grosskopf called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, August 8, 2018. Present were Chairman Loren Grosskopf, Vice Chairman Jake Fulkerson, Commissioners Tim French, Joe Tilden, and Clerk Colleen Renner. Commissioner Livingston was absent.

Hans Odde, First Deputy Clerk led the audience in the Pledge of Allegiance.

Executive Session.

Commissioner Tilden moved to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a) (iii), seconded by Commissioner French and unanimously carried. Commissioner Tilden moved to come out of executive session, seconded by Commissioner Fulkerson and unanimously carried. There were no decisions made in or as a result of this session.

Action Items and Other Business:

Approve-Minutes

The minutes from July 17, 2018 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Fulkerson, and motion carried.

Approve-Payroll

Payroll was presented in the amount of \$598,352.39.00 which is one bi-weekly with health insurance and the monthly elected payroll for \$84,096.51 to the Board for approval. Commissioner French moved to approve payroll, seconded by Commissioner Tilden, and motion carried.

Approve-Monthly Earnings and Collections.

The monthly earnings and collection statements for the Clerk of District Court and Sheriff were presented for approval. Commissioner French moved to approve, seconded by Commissioner Tilden, and motion carried.

Approval of Special Funding Contracts

Clerk Renner presented the Special Funding Contracts received to date for approval. They were: Caring for Powell Animals, City of Cody-Recycling Center, Cody Council on Aging-Senior Citizens; Cody Shooting Complex, Crisis Intervention Services, Forward Cody-Economic Development, Mannahouse, Meeteetse Senior Citizens, Meeteetse Visitor Center-Economic Development, Park County 4-H Council, Park County Animal Shelter, Park County Supervised Treatment Program, Powell Economic Partnership, Powell Senior Citizens Ago-go, Powell Valley Recycling, Town of Meeteetse-Recycling Center, Yellowstone Behavioral Health, and Youth Clubs of Park County. Commissioner Tilden moved to approve the Special Funding Contracts and allow the board to sign, seconded by Commissioner Fulkerson, and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented seconded by Commissioner Fulkerson and motion carried:

Payee	Amount
360 OFFICE SOLUTIONS	\$1,685.27
A & I DISTRIBUTORS	\$1,774.73
ADAMSON POLICE PRODUCTS	\$41.00
ALBERTSONS - SAFEWAY	\$80.99
ALDRICH'S - POWELL	\$81.36

ALLEN, PATRICK	\$82.54
AMERICAN WELDING & GAS, INC.	\$33.84
AT&T MOBILITY	\$2,024.90
AUTOSHOP, INC.	\$1,140.97
BEAR CO., INC.	\$1,050.02
BENNETT, M.D., THOMAS L.	\$1,975.00
BENTLEY SYSTEMS, INC.	\$176.25
BIG HORN CO-OP MARKETING ASSN.	\$10.50
BIG HORN RADIO NETWORK	\$360.00
BIG HORN REDI-MIX, INC.	\$180.00
BIG HORN WHOLESALE, INC.	\$1,777.37
BIG VALLEY BEARING & SUPPLY, INC.	\$75.92
BLACK HILLS ENERGY	\$104.59
BLAIR'S MARKET	\$106.96
BLOEDORN LUMBER - POWELL	\$367.92
BOB BARKER COMPANY	\$585.00
BONINE, DUNCAN	\$97.89
BONNER LAW OFFICE	\$2,750.02
BOONE'S MACHINE SHOP	\$303.58
BRANDON-WINTERMOTE, KIMBERLY	\$89.17
CARING FOR POWELL ANIMALS	\$875.52
CARQUEST AUTO PARTS - #064250	\$61.29
CARROLL, DEBRA	\$29.97
CDW GOVERNMENT, INC.	\$1,186.07
CENTURYLINK	\$6,043.56
CENTURYLINK BUSINES SERVICES	\$11.59
CHARTER COMMUNICATIONS	\$389.23
CHOICE AVIATION, LLC	\$478.29
CODY ACE HARDWARE	\$463.03
CODY COUNCIL ON AGING	\$11,856.00
CODY ENTERPRISE	\$4,843.30
CODY SHOOTING COMPLEX	\$4,000.00
CODY, CITY OF	\$23,594.65
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
COULTER CAR CARE CENTER	\$296.00
CRISIS INTERVENTION SERVICES	\$3,064.32
CROFT, KIMBALL	\$747.26
CRUM ELECTRIC SUPPLY CO.	\$977.77
CTS LANGUAGE LINK	\$13.60
CUSTOM AIR, INC.	\$124.00
D&G ELECTRIC, LLC	\$65.00
DE HAAN ELECTRONICS	\$500.00
DELUXE FOR BUSINESS	\$486.20
DENNY MENHOLT CHEVROLET BUICK GMC	\$901.46
DICK JONES TRUCKING	\$9,599.57
DUSTBUSTERS, INC.	\$8,734.91
ELLIOT RIVERS PUBLISHING CO.	\$200.00
EMERALD SERVICES, INC.	\$80.00
ENGINEERING ASSOCIATES	\$6,347.77
FASTENAL	\$65.72
FORWARD CODY WYOMING, INC.	\$4,377.60
FREMONT BEVERAGES, INC.	\$38.70
FREMONT MOTOR CODY, INC.	\$19.44
GALLS, LLC	\$103.47
GLAXOSMITHKLINE PHARMACEUTICALS	\$2,772.00
GOODYEAR PRINTING	\$461.00
GRAINGER	\$706.12
HANSON CHEMICAL INC.	\$282.72
HARRIS TRUCKING & CONST., INC.	\$178,489.88
HEARTLAND PAPER COMPANY	\$564.72
HINZE, BOBBIE	\$26.71
INTERSTATE BATTERIES	\$824.65
INTERSTATE TIRE SERV. INC	\$35.00
JACKS TRUCK & EQUIPMENT, INC.	\$301.39
JOHN DEERE FINANCIAL	\$28.55
KANE FUNERAL HOME	\$190.00
K-B COMMERCIAL PRODUCTS	\$716.63

KEEGAN, KRISJANSONS & MILES, PC	\$19,836.12
KENCO SECURITY AND TECHNOLOGY	\$287.75
LEON UNIFORM COMPANY, INC.	\$876.72
LINTONS BIG R, INC.	\$426.34
LOEPER, JESSICA	\$5,560.00
MANNAHOUSE	\$2,123.14
MCBROOM, MATTHEW A.	\$94.83
McINTOSH OIL, INC.	\$7,345.20
MEETEETSE VISITOR CENTER	\$2,188.80
MEETEETSE, TOWN OF	\$218.88
MERCK SHARP & DOHME CORP.	\$252.89
MIKE ROBINSON LLC	\$333.79
MORRIS, SANDIE	\$30.39
MORRISON MAIERLE INC	\$1,126.75
MORRISON, MARION	\$91.35
MOTOR PARTS, INC.	\$95.96
MOUNTAIN CONSTRUCTION COMPANY	\$1,886.58
MOUNTAIN VALLEY MOTORSPORTS	\$63.91
MOUNTAIN WEST COMPUTER	\$36.95
MURDOCH OIL, INC.	\$37,010.96
NAPA AUTO PARTS	\$173.83
NATIONAL BUSINESS SYSTEMS	\$6,059.16
NEMONT	\$48.11
NORCO, INC.	\$65.73
NORMONT EQUIPMENT CO	\$1,045.17
NORTHERN GARDENS, LLC	\$260.75
NORTHWEST RURAL WATER DISTRICT	\$87.40
OFFICE SHOP, THE	\$24,804.02
O'REILLY AUTO PARTS - POWELL	\$140.95
PARK CO COURT SUPERVISED TREATMENT PROG	\$9,147.73
PARK COUNTY 4-H COUNCIL	\$2,500.00
PARK COUNTY CLERK	\$55.00
PARK COUNTY PUBLIC HEALTH	\$40.00
PATTERSON, TYLER	\$10.00
PENNO, KAYE	\$190.00
PFIZER INC.	\$595.03
POLECAT PRINTERY	\$758.04
POST AND ASSOCIATES	\$400.00
POSTMASTER, CODY WY	\$200.00
POWELL ACE HARDWARE, LLC	\$261.18
POWELL ECONOMIC PARTNERSHIP, INC.	\$3,501.93
POWELL SENIOR CITIZENS AGO-GO, INC	\$11,856.00
POWELL TRIBUNE, INC.	\$50.00
POWELL TRIBUNE, INC.	\$2,644.78
POWELL VALLEY RECYCLING	\$2,211.84
POWELL, CITY OF	\$8,963.62
PRODUCTION MACHINE CORP.	\$120.55
PUTNEY, LINDA	\$100.07
RIMROCK TIRE CO - POWELL	\$51.45
ROCKY MOUNTAIN POWER	\$1,425.48
ROVENNA SIGNS & DESIGN	\$294.00
SABER PEST CONTROL	\$220.00
SIMPSON, KEPLER & EDWARDS, LLC	\$400.00
SMITH, DEBORA	\$102.25
SYSCO FOOD SERVICES OF MONTANA	\$2,003.60
TCT WEST, INC	\$8,370.72
THERMO FLUIDS, INC.	\$80.00
THOMSON REUTERS - WEST	\$698.72
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TRACTOR & EQUIPMENT CO	\$89.54
TRI STATE TRUCK & EQUIP, INC	\$2,528.69
TRUENORTH STEEL	\$8,310.40
TYLER TECHNOLOGIES, INC.	\$84,394.17
VERIZON WIRELESS	\$70.94
VERIZON WIRELESS	\$19.16
VERIZON WIRELESS	\$147.89
VERIZON WIRELESS	\$50.04

VIPRE SECURITY	\$5,127.00
VISIONARY COMMUNICATIONS, INC.	\$82.43
WAL MART COMMUNITY/GEMB	\$473.84
WESTERN EMULSIONS INC	\$352,540.89
WHITE INK, LLC	\$37.98
WHITLOCK MOTORS	\$40.35
WILD WEST CONSTRUCTION	\$3,960.00
WOODWARD TRACTOR & RENTAL, INC	\$120.64
WYOMING DEPARTMENT OF EMPLOYMENT	\$187.32
WYOMING DEPARTMENT OF HEALTH	\$423.00
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$78.00
WYOMING DEPT. OF WORKFORCE SERVICES	\$14,219.74
WYOMING INFORMATION TECHNOLOGY DIV	\$57.61
WYOMING STATE PUBLIC DEFENDER	\$400.00
YELLOWSTONE BEHAVIORAL HEALTH	\$9,849.60
YELLOWSTONE REGIONAL AIRPORT	\$29,061.00
YOUTH CLUBS OF PARK COUNTY	\$3,283.20
TOTAL	<u>\$979,808.30</u>

Opening Bid for Vehicles – Scott Steward, County Sheriff

Mr. Odde, First Deputy for the Clerk reported there were two bids were submitted to the clerk. Sheriff Steward opened the bids received from Denny Menholt and Fremont Motors of Cody. He stated the specs were requesting three trucks and one SUV. The bids received from Denny Menholt were for three 2019 Chevy Silverado, 4 wheel drive for \$51,825 after trade-in and one 2019 Chevy Traverse for \$21,998 after trade. Fremont Motors of Cody bid three 2019 Ford pickups at \$60,838 after trade and one 2019 Dodge Durango \$28,359 after trade. Sheriff Steward stated it appears that both have met the specs but he would like to look over the documentation and will return at 1:45 with his recommendation.

Cody Shooting Complex – Otis Smith – Brian Edwards, County Engineer

Mike Schnell, President of the shooting complex gave a brief history of events they bring to the complex and working with the Senior Class fundraiser that they help support each year. They have raised half of the funds to chip seal the entrance to the shooting complex and are asking for the county to donate the remaining \$5,700 so they can complete this project. Bill Sheets will be donating time and man power to help complete the project. Commissioner Tilden made a motion to approve the request for the additional \$5,700, Commissioner French seconded, and motion carried.

Approve MOU BCC of Park County, PC Health Coalition and Cody Regional Health – Wendy Morris, Bill Crampton, County Nursing Manager

Ms. Morris reported the MOU is not complete at this time and will be by the August 22 meeting. She also reported on the Youth Summit that she recently attended in Newcastle.

Resigning the County Prevention Service Contract – Wendy Morris, Bill Crampton, County Nursing Manager

Ms. Morris apologized, the contract that was signed was actually needing to be signed by the Attorney General first. The Clerk received the original document and is here asking for signatures of the County Attorney, Commissioner and Clerk on this original. The application was submitted by the deadline. Commissioner Fulkerson made a motion to allow the re-signing of the contract by all which now has the Attorney General signature, Commissioner Tilden seconded, and motion carried.

Approval Annual Cooperative Agreement DFS and the CDC – Patra Lindenthal, District Court Clerk

Ms. Lindenthal reported there are no changes from prior year's agreement. Attorney Skorik reviewed the agreement and it states what is required of the District Court office with regards to child support. Commissioner Fulkerson made a motion to accept the annual agreement and allow the chair to sign, Commissioner Tilden seconded, and motion carried.

Approval Park County 2018 Addendum to Service Agreement – Chairman Grosskopf

Chairman Grosskopf presented the addendum from RCI for the Administrative Services Agreement. The only increase in services was from Teladoc which increased 2 cents from \$2.85 to \$2.87 per employee per month. Commissioner Tilden made a motion to approve and allow chair to sign, Commissioner French seconded, and motion carried.

Approval Shoshone Irrigation District Assessment Roll – Colleen Renner, County Clerk

Clerk Renner presented the assessment roll for the Chairman to sign. The assessments are on services provided to its members. Commissioner Tilden made a motion to allow the chair to sign the document, Commissioner French seconded, and motion carried.

Approval & Changes Special Use Permit (SUP) Forest Service and Park County –Tim Waddell, Land Fill Manager

Mr. Waddell presented three copies of the SUP which the attorney has approved for the transfer station in Crandall through 12/31/2028. With corrections Commissioner Tilden made a motion to allow the chair to sign, Commissioner Fulkerson seconded, and motion carried.

Bureau of Reclamation, 5-year SUP 18-LM-60-2556 permit for the “Great Dam Day” – Chairman Grosskopf

Chairman Grosskopf made contact with Jay Dallman regarding why we sign the permit. In 1989 the commissioners signed an agreement with BOR regarding uses of the old road past the Shoshone Power plant. Commissioner Tilden made a motion to approve the usage of the road for the “Great Dam Day” events and allow the chair to sign, Commissioner French seconded, and motion carried.

Approve 2018 Mill Levies – Pat Meyer, County Assessor

Terry Call, First Deputy reported Mr. Meyer was in Cheyenne. Mr. Call reported stated there are no unusual changes, limits are set and no one is going over total mills allowed. Commissioner Tilden made a motion to approve mills presented and set those mills, Commissioner French seconded, and motion carried.

Catering Permits, Irma Hotel, Lion’s Fall Kickoff – Hans Odde, Deputy County Clerk

Mr. Odde, First Deputy Clerk presented for approval two 24 catering permits which are both from Irma. One takes place August 11 in Ralston and the other August 25 at Shreve Lodge for a Lions event. Commissioner Tilden made a motion to approve the requests as presented, Commissioner Fulkerson seconded and motion carried.

Bill Crampton, Nursing Manager, and Michelle Gutierrez – Executive Director, Northwest Wyoming Family Planning – RE: Rental Space Agreement Renewal

Mr. Crampton reported that the arrangement with Northwest Family Planning is working well. They have received some referrals from them for vaccinations and have had no complaints with regards to them being in the

building. Commissioner Tilden had one question that he would like to have Ms. Gutierrez answer with regards to NWFP transporting clients to Billings for abortions, Cathy Roes, President NWFP board stated that is completely untrue, we are not even capable of performing such acts, we do no referrals for abortions. Mr. Crampton believes that this will always continue to be a topic. They do discuss with clientele the Plan B option and sell it but so do other pharmacies. Commissioner French stated he disagrees with tax dollars being spent and does not believe they should be in a county facility. Chairman Grosskopf commented on the ad in the paper and also stated he has been approached regarding the county leasing space to the oil and gas for those who don't believe in the oil and gas industry. After further discussions Commissioner Fulkerson made a motion to approve the agreement and allow the chair to sign, Commissioner Tilden seconded, Commissioner French opposed and motion carried.

Ray Maple, Cowboy Ambassador – RE: Tom O'Day Yearly Travel Update

Chairman Grosskopf began with stating their deepest condolences on the loss of your wife. Mr. Maple began with his spring tour in April, then was snowed in at the Corn Palace for three days while he was in South Dakota, he spent three days in Nebraska. This fall he has tours planned for Spearfish, Rapid City and return through the Black Hills. He is also planning on returning to the Lander Museum. He would like to do a presentation in memory of Bronco Lill, Commissioners told him to see if he could use the Boot & Bottle Club as their rental fee may be less. Commissioner French stated he appreciated him promoting Park County.

Commissioners – RE: Beartooth Ranch

Commissioner Tilden gave an update of the organizational meeting he attended with Jason Crowder, Assistant Director, State Lands & Investments where the MOU was discussed regarding what could and could not be done with the land. Leasing out for Ag is not allowed. The committee talked about problems with trespassing, cows on the land, repairs needed to the fence, cattle guard dug out and replaced to name a few. The committee will continue to meet with state parks moving forward. The committee would like to see them approve a toilet facility and picnic area, Commissioner Tilden they would need to meet with commissioners before any decisions were made and then work with state lands board. Chairman Grosskopf stated maybe Game & Fish would help with the cattle guard issue.

Mr. Theil stated he was unable to attend the meeting but is confused, he thought the group was to come up with suggestions and sounds more like it has turned into a care taker group. Mr. Theil thought at the very least the committee was looking for recommendations on how to put the land into the state and out of the feds hands. He believed this was an advisory committee and not a board.

Commissioner Tilden said the state as no desire to change the MOU nor put any money into the ranch. Anything that is proposed during these meetings will be run by the commissioners and the committee will seek funding for these projects. Commissioner Fulkerson suggested the commissioners set goals and then move in that direction at the monthly meetings. The next meeting is planned for September 18 and the public is welcome to attend.

Chairman Grosskopf reported that President Trump has invited Commissioners from Wyoming to the White House on August 30 for a tour. All who attend will also meet with senior staff. Commissioner French and Chairman Grosskopf will be attending on behalf of Park County for Wyoming, this is the first President that has ever done this.

Bryan Skoric, County Attorney, and Brian Edwards – RE: Action on the 6JM, Viewers Report

Mr. Edwards reported that Viewer reports on all three roads have been completed. These reports were accepted by the Commissioners. The decision to move forward and notify all parties and utilities and request claims for damages per statutory requirements. Commissioner Tilden made a motion to move forward with official notification to landowners following the statutory requirements, Commissioner French seconded, and motion carried. After a brief discussion with Lavern Orcutt the Commissioners suggested he turn in his comments during the comment period with any claims he may have. Mr. Curt Bales stated he would like to see this proceed and taken care of.

Mr. Edwards will proceed forward with the vacation of Road 6JM, Road 54B and portion of Road 54 and file the required documents in the Clerk's office and also post on county website.

Kane County Lawsuit

Chairman Grosskopf stated he received an email regarding the Kane County Class Action Lawsuit with regards to monies owed counties for the 2015, 2016 or 2017 Payment In Lieu of Taxes for underpaid in those years listed. Park County would be entitled to \$71,782.12 but fees would be subtracted from that amount if the lawsuit is won. Commissioner Fulkerson made a motion to approve joining the class action lawsuit, allow the chairman to sign and appoint Mr. Skoric, Attorney to be the contact person, Commissioner French seconded, and motion carried.

Opening Bid for Vehicles – Scott Steward, County Sheriff

Sheriff Steward returned with his recommendations on the four new vehicles. Both parties met specifications. With a \$10,000 difference Sheriff Steward recommended the Denny Menholt bid for three trucks and one SUV. Commissioner Tilden made a motion to accept the recommendation from Sheriff Steward, Commissioner Fulkerson seconded, and motion carried.

Executive Session.

Commissioner Tilden moved to go into executive session pursuant to Wyoming State Statue § 16-4-405 (a) (iii), seconded by Commissioner French and unanimously carried. Commissioner Tilden moved to come out of executive session, seconded by Commissioner French and unanimously carried. There were no decisions made in or as a result of this session.

Adjourn.

Commissioner Tilden made a motion to adjourn, Commissioner French seconded and the motion carried.

Loren Grosskopf, Chairman

Jake Fulkerson, Vice Chairman

Tim A. French, Commissioner

Lee Livingston, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Colleen Renner, County Clerk