

Park County Board of County Commissioners
Regular Meeting
Wednesday, August 22, 2018

Chairman Grosskopf called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Wednesday, August 22, 2018. Present were Vice Chairman, Jake Fulkerson, Commissioners Lee Livingston, Tim French, Joe Tilden, and Clerk Colleen Renner.

Lindee Lynn, representative from Liz Cheney's office led the audience in the Pledge of Allegiance.

Executive Session.

Commissioner Fulkerson moved to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a) (iii), seconded by Commissioner French and unanimously carried. Commissioner Livingston moved to come out of executive session, seconded by Commissioner Tilden and unanimously carried. Commissioner Tilden made a motion to adopt the proposal as discussed in executive session, Commissioner French seconded and motion carried.

Action Items and Other Business:

Approve-Minutes

The minutes from August 7, 2018 were presented to the Board for approval. Commissioner Livingston moved to approve the minutes as presented, seconded by Commissioner Tilden and motion carried.

Approve-Payroll

Payroll was presented in the amount of \$455,809.92 which is one bi-weekly to the Board for approval. Commissioner Tilden moved to approve payroll, seconded by Commissioner French and motion carried.

Approve Special Funding Contracts – Colleen Renner, County Clerk

Three contracts remaining to be approved for funding are: Cody Yellowstone Air, Meeteetse Senior Center and Park County Animal Shelter. Commissioner Livingston made a motion to approve the contracts, Commissioner Tilden seconded, and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner French moved to approve the vouchers as presented seconded by Commissioner Livingston and motion carried:

Payee	Amount
360 OFFICE SOLUTIONS	393.51
ALBERTSONS - SAFEWAY	189.18
ALDRICH'S - POWELL	20.22
ANDERSON, CANDACE	449.08
AT CONFERENCE	109.13
BAILEY ENTERPRISES, INC.	6,660.80
BEAR CO., INC.	362.88
BEARTOOTH ELECTRIC COOP	70.55
BENNETT, M.D., THOMAS L.	2,175.00
BIG HORN RADIO NETWORK	550.00
BIG HORN RURAL ELECTRIC COMPANY	334.00
BIG HORN WHOLESALE, INC.	2,481.57
BIG VALLEY BEARING & SUPPLY, INC.	6.41
BLACK HILLS ENERGY	957.30
BLAIR'S MARKET	29.98
BLAKEMAN PROPANE, INC.	235.58
BLUE360 MEDIA	1,055.70
BONINE, DUNCAN	97.89

BOONE'S MACHINE SHOP	135.53
BRANDON-WINTERMOTE, KIMBERLY	89.17
BUSH, DEBORA	102.25
CAROLINA SOFTWARE	245.00
CARQUEST AUTO PARTS - #064250	1,123.02
CARQUEST AUTO PARTS - #274890	1,272.50
CC & G, INC.	254,688.74
CC & G, INC. - RETAINAGE	28,298.75
CDW GOVERNMENT, INC.	420.77
CENTURYLINK	3,204.87
CENTURYLINK BUSINES SERVICES	23.84
CHARTER COMMUNICATIONS	99.99
CHOICE AVIATION, LLC	24.31
CODY ACE HARDWARE	198.59
CODY ENTERPRISE	55.00
CODY ENTERPRISE	7,564.05
CODY FIREARMS EXPERIENCE, LLC	485.00
CODY WINNELSON CO.	101.34
CODY YELLOWSTONE AIR	6,500.00
CODY, CITY OF	1,094.40
CODY, CITY OF	2,696.72
CONNERS, MICHAEL	58.86
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	400.00
CORRECTIONAL HEALTHCARE COMPANIES, INC.	19,465.67
COULTER CAR CARE CENTER	88.00
CROFT, KELLY	15.70
CRUM ELECTRIC SUPPLY CO.	672.81
D&G ELECTRIC, LLC	10,863.76
DAVIS, CORRINDA	50.00
DENNY MENHOLT CHEVROLET BUICK GMC	295.66
DICK JONES TRUCKING	13,320.61
EDJE Web Design LLC	1,040.00
ELECTION SYS & SOFTWARE, INC	5,792.91
ENGINEERING ASSOCIATES	14,320.00
FREMONT BEVERAGES, INC.	60.00
GALLS, LLC	2,558.03
GARLAND LIGHT & POWER CO.	925.81
GOODYEAR PRINTING	68.00
GRAINGER	1,253.20
GROSSKOPF, LOREN M	796.40
GUERTIN, ANDREW	46.70
HARRIS TRUCKING & CONST., INC.	7,785.00
HEART MTN FARM SUPPLY	184.76
HEARTLAND AG - BUSINESS GROUP	127.50
HEARTLAND PAPER COMPANY	1,123.50
HOWARD, KATHERINE D.	91.56
IVERSON SANITATION	50.00
JACKS TRUCK & EQUIPMENT, INC.	370.40
K-B COMMERCIAL PRODUCTS	270.00
KEEGAN, KRISJANSONS & MILES, PC	1,267.00
KLEINFELDT, DEBORAH	61.75
KOREM CORPORATION	2,791.80
LABELMASTER	202.72
LEON UNIFORM COMPANY, INC.	332.73
LINTONS BIG R, INC.	815.19
LOMA LINDA OILFIELD SERVICES	290.00
LUCKINBILL CONSTRUCTION, INC	66,752.63
LYLE SIGNS, INC.	1,930.00
MADE BY BEAVERS	81.00
MAJESTIC LUBE, INC.	286.30
MATHESS, CHARLES LANCE	29.64
MCCARTY, REED, & EARHART, ATTYS L.C.	110.00
MEETEETSE SENIOR CENTER	2,508.00
MEETEETSE, TOWN OF	123.53
MERCK SHARP & DOHME CORP.	1,927.82
MICKELSON, JOSEPH D	255.06
MONTANA-DAKOTA UTILITIES CO.	516.58
MORGENWECK, BARB	55.11
MORRIS, SANDIE	14.00
MORRISON, MARION	91.35
MOUNTAIN WEST COMPUTER	51.90
MURDOCH OIL, INC.	13,203.00
NATIONAL BUSINESS SYSTEMS	607.29

NORCO, INC.	24.30
NORTHWEST SPECIALTY SALES CO., LLC	732.75
OFFICE SHOP, THE	206.03
PENWELL, STEVE	54.95
PFIZER INC.	1,166.40
PILCH ENGINEERING INC., PC	2,900.00
POWELL ACE HARDWARE, LLC	123.59
POWELL ELECTRIC	627.69
POWELL TRIBUNE, INC.	50.00
POWELL TRIBUNE, INC.	6,451.02
PRODUCTION MACHINE CORP.	483.61
PUTNEY, LINDA	100.07
RENNER, COLLEEN	141.54
RIMROCK TIRE CO - POWELL	51.45
ROCKY MOUNTAIN POWER	1,194.95
SABER PEST CONTROL	120.00
SANOFI PASTEUR, INC	2,512.09
SCHUCHARD'S WESTSIDE GMC TRUCK, INC	2,100.66
SELBYS, INC.	1,208.37
SMITH FUNERAL CHAPELS	275.00
SOLID WASTE ASSOC. OF NORTH AMERICA	223.00
SYSCO FOOD SERVICES OF MONTANA	2,406.60
THOMPSON REUTERS - WEST	698.72
TITAN MACHINERY	414.68
TOTAL ID	111.00
TRIPLE L SALES	80.00
VERIZON WIRELESS	50.06
VILOS, BRANDEN S.	396.76
VISA - #0068 - B. POLEY	20.01
VISA - #0100 - B. SKORIC	75.00
VISA - #0118 - P. MEYER	134.47
VISA - #0225 - W.E. CRAMPTON	833.47
VISA - #9358	810.00
VISA - #9507 - C. RENNER	703.88
VISA - #9515 - P. LINDENTHAL	125.00
VISA - #9879 - T. BARRETT	201.58
VISA - #9903 - S. STEWARD	7,269.65
VISA - #9911 - S. STEWARD	140.05
VISA - #9929 - J. HILL	702.80
VISA - #9937 - M. CONNERS	5,881.89
VISA - #9945 - M. GARZA	293.52
WESTERN EMULSIONS INC	227,299.05
WILLIAMS & SONS, LLC	165.00
WOODWARD TRACTOR & RENTAL, INC	83.94
WPCI CONSULTANTS, INC.	112.50
WYOMING DEPARTMENT OF HEALTH	385.00
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	18.00
WYOMING STATE PUBLIC DEFENDER	400.00
WYOMING WATER WORKS	1,029.50
YANKEE CAR WASH	10.00
YELLOWSTONE PAPER COMPANY	34.58
TOTAL	<u><u>772,636.04</u></u>

Approve-Monthly Earnings and Collections.

The monthly earnings and collection statements for the Clerk were presented for approval. Commissioner French moved to approve, seconded by Commissioner Livingston, and motion carried.

Approve MOU BCC of Park County, PC Health Coalition and Cody Regional Health – Wendy Morris, Bill Crampton, County Nursing Manager

Ms. Morris & Mr. Crampton presented the MOU, County Attorney Bryan Skoric has reviewed. Commissioner Fulkerson made a motion to approve the contract and allow the chair to sign, Commissioner Tilden seconded, and motion carried. Ms. Morris will report in person quarterly. Commissioner Fulkerson will be the liaison. Mr. Crampton is already a member of the coalition and both will attend the meetings.

Approve RoadGrill LLC & Juniper LLC Catering Permits – Hans Odde, Deputy County Clerk

RoadGrill LLC will be catering a wedding at the Big Hat Ranch at County Road 6 NS on September 1, 2018 and is in good standing with city. Deputy Odde also presented the catering permit application for Juniper Events LLC, who will be catering the Foal Fundraiser being held on September 8, 2018 at the Boot & Bottle Club, 69 Road XUX. Commissioner Livingston made a motion to approve both catering permits as presented, Commissioner Tilden seconded, and motion carried. Commissioner Tilden stated that in the past he was affiliated with Big Hat Ranch and no longer is for the record.

Approve Compass Program Services Agreement for Park County, WY – Colleen Renner, County Clerk

The program service agreement has been approved by County Attorney Skoric, Commissioner Grosskopf stated this is a powerful next step in our health program. Our employees now have the option to search for cost savings on things such as MRI, surgeries, etc. Commissioner Fulkerson made a motion to accept the agreement and allow the chair to sign, Commissioner Tilden seconded, and motion carried.

North West Family Planning (NWFP) Lease

Commissioner Fulkerson made a motion to reconsider the non-majority vote at the August 7 meeting with regards to the Powell Annex office space lease, Commissioner Tilden seconded, and motion carried.

Commissioner Fulkerson made a motion to approve the lease as presented, Commissioner Tilden seconded for discussion. Commissioner French stated he does not believe the county should lease to NWFP as they already have a presence in Cody and in Powell on the NWC campus. Chairman Grosskopf stated that he was against it in the beginning as he felt there may not be enough room to house the organization in the annex, however over the last year it has shown through Public Health that there is room and the Chair will vote for leasing to NWFP. Commissioner Tilden stated he stands by the comments of the last meeting, this is not about abortion but about women's health and education and men's health. Chairman Grosskopf asked for public comments. Leslie Maslak, President of Park County Right to Life, Richard Jones, Martin Kimmet, Chairman Republican Party, Elizabeth Spiering, Republican Committeewoman, Rachelle Williams and Sheila Leach made comments and had strong opinions on why the county should not lease county facilities to NWFP.

After hearing from the public, Chairman Grosskopf stated there is no cost to the county to lease the facility. Commissioner Fulkerson called for the question. The motion passed four to one with Commissioner French opposed.

Liaison Reports

Commissioners French, Tilden, Livingston and Fulkerson had nothing to report at this time. Chairman Grosskopf and Commissioner French will be attending a White House ceremony on August 30. The Commissioner's personally purchased a bronze statue to present to President Trump.

Chairman Grosskopf also reported on the Health, Safety & Wellness Committee meeting. The county health insurance consultant, Eric Deeg, USI will be retiring and replaced by Matt Lewis. Mr. Deeg gave a presentation regarding the possibility of employees paying a portion of their health insurance premium. There were three options presented for discussion. Commissioner Livingston agreed to get feedback from the employees.

Teecee Barrett, Events Coordinator – RE: Out of State Travel Approval –

Ms. Barrett requested travel to Rocky Mountain Association of Fairs, November 7-10 in Billings, MT, and the National Association of Fairs, November 25-28 in San Antonio Texas. Ms. Barrett stated she had budgeted to cover travel.

Commissioner Livingston made a motion to approve out of state travel, Commissioner Tilden seconded, and motion carried.

Mr. Odde publicly thanked Ms. Barrett for her cooperation in holding off the travel show so there would be adequate parking at the fairgrounds for the election.

Joy Hill, Director of Planning & Zoning – RE: Out of State Travel Approval

Ms. Hill requested travel for Mr. Dillivan, Planner II, and herself for an emissions class being held in Billings, MT, there will be no motel fees. Commissioner Tilden made a motion to approve the travel, Commissioner Livingston seconded, and motion carried.

Mike Mackey, Northwest Rural Water District – RE: Approval of Grant Application

Mr. Mackey requested a certification from the County Commissioners that the special district currently exists in good standing and to proceed with the grant application to install 6,900 feet of PVC water line in North Cody and 8,400 feet of 6-inch PVC water line Sage Creek area in addition to pump station upgrades. Commissioner Livingston made a motion to approve the letter and have all commissioners' sign it. Commissioner French seconded, and motion carried.

Sage Grouse MOU

Chairman Grosskopf requested a half hour on the September 4 agenda to discuss the questions/concerns Commissioner French has with regards to the BLM Sage Grouse MOU. The commissioners will call Ms. Schreiber at the meeting to express their concerns with regards to possible effect on Park County.

Bill Crampton, Public Health Nurse Manager – RE: Public Health Monthly Update

Mr. Crampton reported that there should be an increase in his business in coming months with the start of immunizations. The Public Health trailer at the Park County Fair was well attended. The two new staff members, Jill Quigley, Powell and Kelly Croft, Cody now working and both conduct home visits.

Mr. Crampton reported that the health officer contract will come due in January and that Dr. Billin is still interested in serving as health officer. Commissioner Tilden told Mr. Crampton to be sure and thank him.

Mr. Crampton reported that the federal government, as of October 1, have mandated changes in their billing Medicare costs. All invoices will have to go to a third-party provider, Mr. Crampton suggests using Office Ally. Once we receive the contract and the County Attorney has approved it, it will require the chairman's signature.

Public Hearing – Hans Odde, Deputy County Clerk – RE: Transfer Retail Liquor License from Yellowstone Valley Inn & RV (YVI) to Outdoors in Wyoming, LLC.

Chairman Grosskopf opened the public hearing to consider the transfer of the full retail liquor license. Mr. Odde presented the request for mid-year transfer from Yellowstone Valley Inn to Outdoors in Wyoming with the sale of the property. A letter was received from Mr. Jordan, President of YVI with regards to transferring the license after the sale is final. A letter was received from Pinnacle Bank that Outdoors in Wyoming is in good standing and confirmation from the State Liquor Division that all documentation is in proper order. Outdoor in Wyoming plans to operate April 1 through November 1.

Mr. Odde also requests consideration of the closing date and make the transfer effective August 31 to coincide with the closing on the property by Outdoors in Wyoming LLC.

Chairman Grosskopf called for public comment, there being none, Commissioner Livingston made a motion to close the public hearing, Commissioner Tilden seconded, and motion carried.

Commissioner Tilden made a motion to approve the transfer of the liquor license effective August 31, 2018, Commissioner French seconded, and motion carried.

Michael Conners, Chief Information Officer – RE: Approval for additional IT staff

Mr. Conners came before the board requesting a staff increase. In 2006 IT had five full time employees. One employee terminated in 2010 and was not replaced. With demands increasing, IT cannot keep up with the 450 devices within the departments. One of the biggest challenges facing the department is security. Commissioner Livingston made a motion to approve and allow IT to add one employee, Commissioner Fulkerson seconded. After further discussions regarding ransom, not increasing government, work with E-911 revenue streams and security, Commissioner Tilden called for the question and the motion carried.

Brian Edwards, County Engineer – RE: Modification #001 for Agreement DTFH68-17-3-00067 for Flap

Mr. Edwards reported the work on County Road 6WX continues, the design is well on its way, with plans to bid the project by the end of the year. This agreement extends the period of performance to June 1, 2020. Commissioner Tilden made a motion to accept the modification and allow the chair to sign. Commissioner Livingston seconded, and motion carried.

Martin Knapp, Coordinator Homeland Security – RE: FEMA Agreements PW-019 and PW-029

Mr. Knapp presented the agreements which reimburses the county for damage from the flooding 1 ½ years ago. PW019, entitles the county to \$15,865.16 and PW029 to \$11,484.41. County Attorney Skoric has reviewed the documents. Commissioner Tilden made a motion to approve both agreements and allow the chair to sign, Commissioner French seconded, and motion carried.

Brian Edwards, County Engineer – RE: Application for Congestion Mitigation Air Quality (CMAQ) funding through WYDOT

Mr. Edwards reported that in receiving these funds we are required to set aside \$27,000 for our match on the project. This is an 80-20 split with WYDOT and will begin in 2019. The application request is \$135,000 (including \$27,000) to assist in funding for controlling dust on twenty-seven miles of several Park County Roads. Mr. Edwards will act on behalf of the governing body on all matters relating to this funding application. Commissioner Tilden made a motion to approve the resolution and allow chair to sign, Commissioner Fulkerson seconded, and motion carried.

RESOLUTION 2018-32.

Brian Edwards, County Engineer – RE: Review and Consider Temporary Construction Easements and Permanent Easements Pertaining to the Replacement of Bridge EGD on County Road 6QS

Mr. Edwards reported the bridge is nearing completion and temporary and permanent construction easements will be needed. Mr. Edwards is working with the Hoodoo, their attorneys and County Attorney Skoric. The easements add up to about .418 acres for both, with a cost of about \$1,300 split between the two easements and if acceptable to the board Mr. Edwards will work out an exchange of materials instead of dollars. Commissioner Livingston made a motion to grant temporary and permanent easements Commissioner Tilden seconded, and the motion carried.

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a) (ii), seconded by Commissioner Fulkerson and unanimously carried. Commissioner Livingston moved to come out of

executive session, seconded by Commissioner Tilden and unanimously carried. There were no decisions made in or because of this session.

Adjourn.

Commissioner Livingston made a motion to adjourn, Commissioner Tilden seconded, and the motion carried.

Loren Grosskopf, Chairman

Jake Fulkerson, Vice Chairman

Tim A. French, Commissioner

Lee Livingston, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Colleen Renner, County Clerk