

Park County Board of County Commissioners
Regular Meeting
Tuesday, October 2, 2018

Chairman Grosskopf called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, October 2, 2018. Present were Vice Chairman, Jake Fulkerson Commissioners Lee Livingston, Tim French, Joe Tilden, and Clerk Colleen Renner.

Dossie Overfield led the audience in the Pledge of Allegiance.

Action Items and Other Business:

Approve-Minutes

The minutes from September 18, 2018 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner French and motion carried.

Approve-Payroll

Payroll was presented in the amount of \$592,460.52 which is one bi-weekly with health insurance to the Board for approval. Commissioner Livingston moved to approve payroll, seconded by Commissioner Fulkerson and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner Livingston moved to approve the vouchers as presented seconded by Commissioner Tilden and motion carried:

Payee	Amount
2 M COMPANY, INC.	15.25
360 OFFICE SOLUTIONS	448.34
A & I DISTRIBUTORS	3,906.20
ABSAROKA DOOR	434.50
APPLIED CONCEPTS, INC.	340.00
AT&T MOBILITY	1,986.67
BIG HORN WHOLESALE, INC.	2,163.53
BLACK BOX NETWORK SERVICES	2,829.19
BLACK HILLS ENERGY	80.86
BLAIR'S MARKET	39.92
BLUE360 MEDIA	211.14
BOB BARKER COMPANY	657.64
BOBCAT OF THE BIG HORN BASIN, INC.	317.74
BONINE, DUNCAN	97.89
BONNER LAW OFFICE	2,644.94
BRANDON-WINTERMOTE, KIMBERLY	89.17
C & B OPERATIONS, LLC	56,000.00
CARQUEST AUTO PARTS - #064250	208.41
CDW GOVERNMENT, INC.	3,426.56
CENTURYLINK	3,185.54
CENTURYLINK BUSINES SERVICES	7.80
CHARTER COMMUNICATIONS	389.23
CLERK OF DISTRICT COURT - JURY FEES	4,201.95
CODY ACE HARDWARE	65.09
CODY ENTERPRISE	219.59
CODY OVERHEAD DOOR CO.,LLC	75.00

CODY PAINT & BODY, INC.	5,755.88
CODY, CITY OF	28,183.04
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	400.00
COULTER CAR CARE CENTER	87.00
DENNY MENHOLT CHEVROLET BUICK GMC	42.16
ELECTION SYS & SOFTWARE, INC	156.93
ELECTRICAL ALLY, INC.	397.00
ENGINEERING ASSOCIATES	13,032.53
FARNWORTH, JESSICA	10.00
FASTENAL	182.57
FREMONT BEVERAGES, INC.	60.00
GALLS, LLC	408.52
GLAXOSMITHKLINE PHARMACEUTICALS	1,386.00
GOODYEAR PRINTING	162.00
GRAINGER	255.90
HEARTLAND PAPER COMPANY	500.81
HONNEN EQUIPMENT CO.	1,383.70
HUMPHRIES-WADSWORTH, PhD, TERRESA M.	393.75
INTERSTATE BATTERIES	122.95
IVERSON SANITATION	50.00
KEEGAN, KRISJANSONS & MILES, PC	959.66
KEELE SANITATION	165.00
KENCO SECURITY AND TECHNOLOGY	198.50
LEON UNIFORM COMPANY, INC.	852.50
LINTONS BIG R, INC.	59.90
LIVINGSTON, LEE	196.85
LOMCO, INC.	22,919.49
LONG BUILDING TECHNOLOGIES,INC	510.50
McINTOSH OIL, INC.	2,538.06
MORRISON, MARION	91.35
MOTOR PARTS, INC.	101.20
NORTHWEST RURAL WATER DISTRICT	86.15
ODDE, HANS	550.90
OFFICE SHOP, THE	237.70
O'REILLY AUTO PARTS - CODY	1,680.60
PARK COUNTY PUBLIC HEALTH	20.00
PAVEMENT MAINTENANCE, INC.	58,665.92
PHILLIPS, CLINT	1,308.00
PITNEY BOWES, INC. - A/R	310.42
POST AND ASSOCIATES	400.00
POWELL ACE HARDWARE, LLC	47.76
POWELL LOCK	181.00
POWELL TRIBUNE, INC.	462.53
POWELL VALLEY HEALTHCARE, INC.	394.00
POWELL, CITY OF	8,747.18
PUTNEY, LINDA	100.07
ROCK-N-RESCUE	3,461.54
ROCKY MOUNTAIN POWER	1,247.45
SABER PEST CONTROL	120.00
SANOFI PASTEUR, INC	759.33
SIMPSON, KEPLER & EDWARDS, LLC	680.00
SMITH, DEBORA	102.25
SYSCO FOOD SERVICES OF MONTANA	1,270.22

TCT WEST, INC	17,213.13
THOMPSON REUTERS - WEST	698.72
TITAN MACHINERY	1,188.86
TRACTOR & EQUIPMENT CO	514.40
UW EXTENSION	61.98
VERIZON WIRELESS	71.11
VERIZON WIRELESS	50.04
VERIZON WIRELESS	148.01
WACERS	75.00
WAL MART COMMUNITY/GEMB	322.44
WESTERN EMULSIONS INC	50,114.58
WOODWARD TRACTOR & RENTAL, INC	603.00
WYOMING DEPARTMENT OF HEALTH	336.00
WYOMING INFORMATION TECHNOLOGY DIV	92.88
WYOMING WATER WORKS	218.00
TOTAL	<u>318,147.07</u>

Discuss/Approve 2019 Health & Wellness Incentive Recommendation - Colleen Renner, Park County Clerk

Clerk Renner presented to the commission recommendations from the committee that the incentive payout remain the same as last year. Renner stated we are making progress and would hate to lose the participation we have now. Compass has been added to the program and our hopes are this will help keep some costs down when an employee begins using it. Commissioner Fulkerson made a motion to keep the incentive dollars the same to maintain present participation, Commissioner Tilden seconded, and motion carried.

Open Bids for Park County Complex Roof – Buildings & Grounds, Corrinna Davis and Larry Kight

Two bids were received in the County Commissioners office. Ms. Davis opened the first bid from Big Horn Roofing, Cody in the amount of \$112,885.00 and the second from Redd Roofing, Powell in the amount of \$127,999.00. Chairman Grosskopf questioned whether to wait for Mr. Garza's return and Mr. Kight stated they are ready to proceed today. Mr. Kight stated they will look over the specs and return with a recommendation.

Open Bids for (4) New Motor Graders for Public Works – Brian Edwards, Park County Engineer

Clerk Renner received two bids which Mr. Edwards opened. Honnen Equipment, Mills, WY bid four John Deere, Model 772 GP, \$1,190,000 without trade, with trade/buy back the amount is \$760,538 with the net total being \$429,462.00. Tractor & Equipment, Billings, MT bid four CAT, Model 140M3 AWD \$1,169,780.88 without trade, with trade/buy back the amount is \$660,000 with the net total being \$509,780.88. After discussion on buy back depreciation, warranty, shipping, and dates of availability, Mr. Edwards will make his recommendation to the board this afternoon.

Public Hearing: Joy Hill, Director of Planning & Zoning – RE: Wyoming Game & Fish Sunlight Restoration Project

Chairman Grosskopf reported this was not advertised so will be on the November 7, 2018 agenda.

Public Hearing: Joy Hill, Director of Planning & Zoning – RE: Amendment to Flood Plain – Grizzly Peak (Ira Fellows)

Chairman Grosskopf opened the public hearing.

Ms. Hill reported that Floodplain Permit #9-17 was approved by the Board of County Commissioners on June 6, 2017 by Resolution #2017-24. Mr. Fellows is requesting two changes, one allowing “gravel may be used off-site upon approval of a Special Use Permit and the permit be valid until December 6, 2018. Mr. Fellows is working with State Lands on an easement he purchased from them that was not recorded.

At this time Mr. Fellows stated there is only about 20 loads of gravel and it will be put on the road being built on the easement. Ms. Hill stated Mr. Fellows has also been working with Weed & Pest on the noxious weed found in that area.

Chairman Grosskopf called for public comments, there being none Commissioner Fulkerson made a motion to approve the resolution, Commissioner French seconded, and motion carried. **RESOLUTION 2018-40**

Liaison Report, Park County Commissioners

Commissioner Livingston reported on the parking lot between the tunnels. Concerns about usage and climber’s safety when traveling east and turning into the lot crossing both lanes of oncoming traffic. WYDOT will put up new signs, no left turn symbol. Commissioner Livingston also reported on the panel of five commissioners from counties that boarder Yellowstone National Park regarding Representative Cheney reviewing the Sheep Mountain Project and the Requisition Project.

Commissioner Fulkerson stated he took upcoming Commissioner Overfield on a tour of Park County owned Powell facilities, upcoming Commissioner Theil was unable to go.

Commissioner Tilden reported that Hank Coe, Bucky Hall and Bob Hooper are in Chicago working with United on flights and will report in a couple weeks.

Chairman Grosskopf reported on Forward Cody’s approval of Gun Works three million dollar grant to build a new building, which will be owned by Forward Cody if it is passed by the State Lands & Investments (SLIB) and the Powell project is waiting SLIB approval also. Forest Service, Travel Management plan, wilderness characteristics, Grizzly Bear recovery and the death of the outfitter in Jackson and the judge’s decision were other topics of discussion.

Colleen Renner, Park County Clerk – RE: School District #6 Ballot Issue

Mr. Odde, First Deputy Clerk discussed the Ballot issue with regards to School District # 6. The ballot reads “Vote for 4” and should have read “Vote for 3”. This error affected nineteen ballot styles and roughly 1,300 absentee ballots, which with the updated change to the ballot, will be resent immediately.

Per WY Statute 22-9-125 (a) (i) requesting a separate machine to count these ballots so they are kept separate. Wyoming Secretary of State and County Attorney Mr. Skoric are all on board with our process being solid and the integrity of the election maintained.

Commissioner French supported our issue and thanked us for rapidly addressing this issue. Mr. Odde stated it was an entire staff effort. Commissioner Livingston made a motion to approve the addition of an absentee polling place, Commissioner Tilden seconded, and motion carried.

Jennifer Tippetts, Executive Director, Todd Herbert, Quality Improvement & Risk Management Specialist, Powell Medical Foundation – RE: Letter of Support – State Land Investment Board Grant

Ms. Tippetts will ask SLIB for \$288,731 for a Retail Pharmacy and \$67,817 for an Upgraded Security System to complete these two projects. Ms. Tippetts came before the commissioners requesting two separate letters of support for these two projects for the Powell Valley Healthcare. The total cost for both SLIB grants is \$356,548. Upgrading the Security System which will help with controlling server access and preventing drug diversions. The system will include electronic proximity badges for staff, security cameras and secure door locks throughout the hospital. PVHC has no retail pharmacy at this time and with Powell Drug is no

longer filling prescriptions with the 240 D Code. PVHC was receiving several complaints from patients about this issue. Ms. Tippetts explained PVHC will match the funds on both projects which the commissioners asked to be added to the letters of support to the SLIB.

Commissioner Tilden made a motion to approve the letters of support as corrected, Commissioner Livingston seconded, and motion carried.

Finish liaison reports –

Commissioner French began with the Washington trip. They met with Senator Enzi, Tim Williams, Interior Department and Representative Cheney. Discussions were in regarding to Wilderness Study Areas (WSA), Lands with Wilderness Characteristics (LWC), Environmental Impact Study, revisions of Endangered Species Act, inter-governmental affairs contact list, and the sue & settle executive order which will put public exposure on environmental groups.

Commissioner's Discussion – RE: Lane 17 Crossing Request

Commissioner Livingston had discussions with Pat Nelson, Board Member of Heart Mountain Irrigation and their July 10 board minutes stated the county will build a bridge/crossing at Lane 17. The Commissioners felt this was taken out of context as the county is not interested in funding a bridge/crossing at Lane 17. After discussion, the Commissioners will draft a letter to Ms. Ronca, Area Manager, BOR, clarifying the county would like to see Lane 17 have public access but would not fund a bridge/crossing. Commissioner Livingston made a motion to draft the letter to Ms. Ronca, Commissioner Tilden seconded, and motion carried.

Brian Edwards, Park County Engineer – RE: Review Motor Grader Bids and Consider Recommendations for Award.

Mr. Edwards returned with the recommendation for the Honnen Equipment bid on the four John Deere motor graders after going through all specifications. Commissioner Tilden made a motion to accept the recommendation Commissioner French seconded, and motion carried. Commissioner Livingston was not present for the vote.

Larry Kight & Corrinna Davis from Buildings & Grounds – RE: Review Roofing and Consider Recommendations for Award.

Mr. Kight and Ms. Davis reviewed the specifications for this job and recommended accepting the bid from Big Horn Roofing in the amount of \$112,885. Commissioner Fulkerson made a motion to accept the recommendation, Commissioner Tilden seconded, and motion carried. Commissioner Livingston was not present for the vote

Joy Hill, Director of Planning & Zoning – RE: Winchester Subdivision Phase II Final Plat Review

Ms. Hill stated TJR Properties, LLC. has submitted a final plat for Phase 2 of Winchester Subdivision. Phase 2 includes lots 4, 5, 6, 31 and 32 located one and a half miles south of Powell. All conditions of preliminary plat approval (Resolution 2014-25) have been or will be met prior to final plat filing. Requirements of Public Works must be met, including but not limited to: record-drawings (as-built) of utilities and road site plans (if applicable), specifying the locations, dimensions, elevations, capacities and capabilities of facilities as constructed. They must be signed and sealed by a state registered professional engineer and installation/plans approved by the County Engineer prior to final plat filing. The Applicant will comply with all terms and conditions of the approved Subdivision Improvements Agreement for The Winchester Subdivision Phase 2. The applicant shall also comply with standards and regulations in the Park County, Wyoming, Development Standards and Regulations and the minimum subdivision requirements as set forth in Wyoming Statute 18-5-306.

Commissioner French made a motion to approve Phase II, Commissioner Livingston seconded, and motion carried. **RESOLUTION 2018-41**

Adjourn.

Commissioner Livingston made a motion to adjourn, Commissioner French seconded and the motion carried.

Loren Grosskopf, Chairman

Jake Fulkerson, Vice Chairman

Tim A. French, Commissioner

Lee Livingston, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Colleen Renner, County Clerk