

**Park County Board of County Commissioners**  
**Regular Meeting**  
Tuesday, October 16, 2018

Commissioner French served as Chairman as Chairman Grosskopf and Vice. Chairman Fulkerson were absent. Chairman French called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, October 16, 2018. Present were Commissioners Lee Livingston and Joe Tilden, and Clerk Colleen Renner.

Commissioner Livingston led the audience in the Pledge of Allegiance.

**Action Items and Other Business:**

**Approve-Payroll**

Payroll was presented in the amount of \$405,846.31 for one bi-weekly and the monthly elected payroll for \$86,632.66 to the Board for approval. Commissioner Livingston moved to approve payroll, seconded by Commissioner Tilden and motion carried.

**Approve-Vouchers**

The following vouchers were presented to the Board for approval. Commissioner Livingston moved to approve the vouchers as presented seconded by Commissioner Tilden and motion carried:

<b>Payee</b>	<b>Amount</b>
360 OFFICE SOLUTIONS	1,972.84
ABSAROKA DOOR	250.00
ALBERTSONS - SAFEWAY	161.29
ALDRICH'S - POWELL	34.95
ARCASEARCH CORPORATION	16,797.00
AT CONFERENCE	206.41
BAILEY ENTERPRISES, INC.	548.38
BAILEY ENTERPRISES, INC.	5,182.77
BEAR CO., INC.	5,366.89
BEARTOOTH ELECTRIC COOP	74.38
BIG HORN RURAL ELECTRIC COMPANY	346.98
BIG HORN WHOLESALE, INC.	3,959.78
BLACK HILLS ENERGY	2,598.67
BLOEDORN LUMBER - POWELL	248.75
BOB BARKER COMPANY	1,623.44
BOONE'S MACHINE SHOP	37.00
BRAY REPORTING	1,312.00
BUILDERS FIRST SOURCE	16.41
CAROLINA SOFTWARE	500.00
CARQUEST AUTO PARTS - #064250	194.29
CDW GOVERNMENT, INC.	2,224.11
CENTURYLINK	2,502.57
CENTURYLINK BUSINES SERVICES	22.29
CHARTER COMMUNICATIONS	99.99
CHIEF SUPPLY/LAW ENFORCEMENT SUPPLY	1,081.47
CHOICE AVIATION, LLC	39.22
CHRISTIE, LOGAN	120.12
CODY ACE HARDWARE	84.37
CODY ENTERPRISE	5,067.90

CODY OVERHEAD DOOR CO.,LLC	430.00
CODY, CITY OF	2,863.75
CORRECTIONAL HEALTHCARE COMPANIES, INC.	19,465.67
CROFT, KIMBALL	98.65
DE HAAN ELECTRONICS	3,794.69
DENNY MENHOLT CHEVROLET BUICK GMC	24,049.20
EMERALD SERVICES, INC.	80.00
FULKERSON, JAKE	478.68
GALLS, LLC	9.99
GARLAND LIGHT & POWER CO.	950.32
GROSSKOPF, LOREN M	1,265.45
GUERTIN, ANDREW	23.81
HANSON CHEMICAL INC.	326.26
HARRIS, JONA	132.93
HEARTLAND PAPER COMPANY	4,395.10
HILL, JOY	21.42
HINZE, BOBBIE	304.11
HONNEN EQUIPMENT CO.	15.00
JOHN DEERE FINANCIAL	349.80
KEELE SANITATION	2,463.37
KENCO SECURITY AND TECHNOLOGY	356.75
KLEINFELDT, DEBORAH	85.24
LINDENTHAL, PATRA	235.99
LINTONS BIG R, INC.	1,038.93
MAJESTIC LUBE, INC.	70.00
MATTHEW BENDER & CO., INC.	57.08
MEETEETSE, TOWN OF	119.87
MICKELSON, JOSEPH D	198.38
MIKE ROBINSON LLC	278.75
MONTANA-DAKOTA UTILITIES CO.	720.04
MORGENWECK, BARB	1,459.25
MORRISON MAIERLE INC	7,494.20
MOTOR PARTS, INC.	16.89
MOTOROLA SOLUTIONS, INC.	90,160.47
MURDOCH OIL, INC.	29,504.70
NADA USED CAR GUIDE	1,670.00
NAPA AUTO PARTS	35.83
NEMONT	49.01
NORCO, INC.	181.37
NORTHWEST WY FAMILY PLANNING	393.94
ODDE, HANS	514.99
OFFICE SHOP, THE	1,973.48
OTIS ELEVATOR CO.	1,462.50
PARK COUNTY GLASS, INC.	464.51
PARK COUNTY PUBLIC HEALTH	20.00
PENWELL, STEVE	95.28
POWELL ACE HARDWARE, LLC	57.37
POWELL TRIBUNE, INC.	50.00
POWELL TRIBUNE, INC.	2,238.63
PRODUCTION MACHINE CORP.	1,546.80
QUILL CORPORATION	95.87
RACO INDUSTRIES	426.27
RAMADA PLAZA CASPER	1,425.70

RIMROCK TIRE CO - CODY	16.67
ROCKY MOUNTAIN POWER	101.46
S & L INDUSTRIAL	31,800.00
SABER PEST CONTROL	320.00
SANOFI PASTEUR, INC	16,844.32
SCHRADER METAL & DESIGN, INC.	232.40
SKORIC, BRYAN	595.68
SOLID WASTE ASSOC. OF NORTH AMERICA	223.00
STEVE DECKER CONSTRUCTION	2,050.00
STROHS INDUSTRIAL LUBRICATION	170.00
SYSCO FOOD SERVICES OF MONTANA	1,074.02
THOS. Y. PICKETT & CO., INC.	1,100.00
TILDEN, JOSEPH E.	426.19
TITAN MACHINERY	3,014.61
TRACTOR & EQUIPMENT CO	934.04
TW ENTERPRISES, INC.	2,411.36
UPS STORE, THE	20.95
VELOCITY TECH SOLUTIONS INC.	295.45
VISA - #0068 - B. POLEY	1,126.52
VISA - #0100 - B. SKORIC	279.75
VISA - #0118 - P. MEYER	1,433.36
VISA - #0191 - L. GROSSKOPF	2,071.54
VISA - #0225 - W.E. CRAMPTON	2,518.42
VISA - #9358 - T. WADDELL	39.99
VISA - #9408 - B. EDWARDS	276.09
VISA - #9507 - C. RENNER	665.97
VISA - #9515 - P. LINDENTHAL	628.19
VISA - #9903 - S. STEWARD	5,971.48
VISA - #9911 - S. STEWARD	1,853.23
VISA - #9929 - J. HILL	306.70
VISA - #9945 - M. GARZA	411.27
VISA - #9960 - T. BARRETT	1,386.35
VISA - #9978 - M. CONNERS	1,990.51
VISA #1044	78.85
VISION WEST, INC.	272.00
VISIONARY COMMUNICATIONS, INC.	4.13
WCTA	50.00
WEBSTER, II, C.E., ATTORNEY LLC	330.00
WPCI CONSULTANTS, INC.	112.50
WYOMING DEPARTMENT OF EMPLOYMENT	191.92
WYOMING DEPARTMENT OF HEALTH	5,752.44
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	60.00
WYOMING FIRE SAFETY, LC	159.00
WYOMING FIRE SAFETY, LC.	25.00
WYOMING STATE PUBLIC DEFENDER	800.00
WYOMING STEEL SERVICE	26,339.60
YANKEE CAR WASH	20.00
YOUTH CLUBS OF PARK COUNTY	61.12
<b>TOTAL</b>	<b>375,536.64</b>

**Approve-Monthly Earnings and Collections.**

The monthly earnings and collection statements for the Clerk, Clerk of District Court, and Sheriff were presented for approval. Commissioner Tilden moved to approve, seconded by Commissioner Livingston, and motion carried.

**Approve and allow the Chairman to sign Quarter 4 and final TANF/CPI Report & Vouchers - Susan Kohn, Executive Assistant**

Ms. Kohn presented the 4th quarter report in the amount of \$11,206.26 for the following recipients: Big Brothers Big Sisters of Northwest Wyoming, Crisis Intervention Services, Northwest College Center for Workforce Training and Development, Northwest Family Planning and Youth Clubs of Park County. Commissioner Tilden made a motion to approve the payment for the fourth quarter, Commissioner Livingston seconded, Commissioners Livingston and Tilden voted yes and Chairman French voted no and motion carried.

**Approve Advertising for Park County Predator Management Advisory Board (2) Appointments – Susan Kohn, Executive Assistant**

Ms. Kohn stated she received a resignation letter from Parks & Rec Board and would like to include the appointment along with the two Predator Board Appointments into one advertisement. The Predator appointments will be one for sheep and one for cattle. The announcements are due to run on October 23 and 30 in Cody and Powell newspapers and October 22 and 29 in the Meeteetse Bulletin. Commissioner Tilden made a motion to advertise for both boards, Commissioner Livingston seconded, and motion carried.

Ms. Kohn reported that Merit Energy filed an order dismissing appeals dated October 10, 2018. Commissioner Livingston made a motion to accept the appeal dismissal and have all members of the board sign the document, Commissioner Tilden seconded, and motion carried.

**Approve Snow Collection & Deposit Agreement with City of Powell and Park County – Teecee Barrett, Park County Events Coordinator**

Ms. Barrett presented the agreement for the city to dump snow in the designated area on the fairgrounds. Commissioner Tilden made a motion to approve the agreement and allow the chair to sign, Commissioner Livingston seconded, and motion carried.

**Bill Crampton, Public Health Nurse Manager – RE: Public Health Monthly Update**

Mr. Crampton reported on the outreach with Powell schools regarding vaccines and communicable diseases. Training for home visits is in progress with the nurses because changes have been made to the program. With these changes, improvements are being made in people's lives. Two flu clinics have been held in the county and Office Ally is working well as payments have been submitted with no rejection. Powell flu clinic gave 389 vaccines and 370 in Cody. Mr. Crampton was contacted concerning brucellosis found in a local herd in Park County which will be followed up with the State Vet.

**Public Hearing – Joy Hill Director of Planning & Zoning – RE: Holdings Sunlight Ranch Flood Plain Development Permit–3-18**

Chairman French opened the public hearing. Ms. Hill gave the staff report stating Holdings applied on September 7 proposing to restore approximately 1,150 feet of Sunlight Creek to protect infrastructure and achieve bank stabilization. Holdings land is part private and part Forest Service, with this project being located completely on Forest Service Land, it is subject to fulfill all conditions set forth by Game & Fish Department and Army Corps of Engineers. The proposed work must be completed under the supervision of a licensed professional engineer/experienced stream restoration specialist. The October 1 fish spawning season is now in effect, so this permit is valid for one year from date of approval.

County personnel may do site visits throughout the project and Floodplain Administrator must be notified when the project is complete.

At this time Commissioner French called for comments from the public. Mr. Rowland stated this project will not be completed until spring. With no further comments from the public, Commissioner Livingston made a motion to close the public hearing, Commissioner Tilden seconded, motion carried. Commissioner Tilden made a motion to approve the flood plain permit striking Wyoming Game and Fish from the resolution, Commissioner Livingston seconded, and motion carried. **RESOLUTION 2018-42**

**Public Hearing – Joy Hill Director of Planning & Zoning – RE: Pleban Flood Plain Development Permit – 4-18**

Chairman French opened the public hearing. Ms. Hill gave the staff report stating Mr. Pleban submitted a building permit application to build four wood platforms and a privacy fence. It was determined by the Planning department that these proposed structures were being placed in the floodplain and would require a Floodplain Development Permit. Mr. Pleban submitted his Floodplain Development permit application on September 10<sup>th</sup> along with additional information that changed his original proposal to now construct 5 wooden teepee/text platforms with electricity underground to (within) each and a privacy fence. The property is approximately 12 miles west of Cody. The location is currently a campground called “Wheels of Wonderment Motorcycle Campground.

Mr. Edwards, County Engineer made recommendations to the Planning department. One letter from neighboring property owner, Mr. Bryan Skoric was received and is not in favor of this development. With time restrictions and much more discussion needed Commissioner Tilden made a motion to continue this public hearing, Commissioner Livingston seconded, and motion carried. The public hearing is continued until November 7, 2018 at 11:00 a.m.

**Public Hearing – Kim Dillivan, Planner II, Planning & Zoning – RE: Hoodoo Land Holdings, LLC Communications Tower SUP-168**

Chairman French opened the public hearing. Mr. Dillivan gave the staff report stating Hoodoo Land Holdings, LLC would like to construct a 190 foot tall steel guyed communication tower with a 12-foot base. It will have a FM 5 bay antenna at a height of 155 feet and be located 10 feet to the north of a 12’ x 20’ building. There will be an 8 feet fence surrounding the building, tower and space for a generator. The tower will be located on an unaddressed parcel northeast of the City of Cody in an area referred as McCullough Peaks.

Commissioner French questioned the Park County Weed & Pest report. One public comment letter from the State was received which does not apply.

Commissioner French called for public comment and there being none Commissioner Tilden moved to close the public hearing, Commissioner Livingston seconded, and motion carried. Commissioner Livingston made a motion to approve the resolution with the removal of the plan requirement from Weed & Pest, Commissioner Tilden seconded and motion carried. **RESOLUTION 2018-43**

**Public Hearing – Kim Dillivan, Planner II, Planning & Zoning – RE: Linebaugh Major Recreation Facility SUP-169**

Chairman French opened the public hearing. Mr. Dillivan gave the staff report which stated Linebaugh’s are requesting an SUP after they found they were in violation of the County Land Use Plan. They purchased the property in 2017 and the facility was built in 2001. The property is west 7.75 miles northwest of Powell. There are variety of uses permitted in this district which is GR-P zoning. The use was found in harmony with neighboring properties and the surrounding agricultural land. Must obtain an “as-built” permit for the small wastewater system, and all water sources available to the public must be plainly marked “non-potable for livestock use only.” If a new or existing well is utilized for drinking water a water quality report will be required. A minimum of 53 parking spaces must be available

to accommodate a vehicle with horse trailer. The applicant shall otherwise comply with all standards in the Park County Development Standards and Regulations.

Commissioner French called for public comment there being none Commissioner Tilden moved to close the public hearing, Commissioner Livingston seconded, and motion carried. Commissioner Tilden made a motion to approve the SUP, Commissioner Livingston seconded, and motion carried. **RESOLUTION 2018-44**

**Public Hearing – Kim Dillivan, Planner II, Planning & Zoning – RE: Fellows Small Rock Products Mine SUP-170**

Chairman French opened the public hearing. Mr. Dillivan gave the staff report which stated Mr. Fellows is requesting an SUP for a Small Rock Products Mine. The applicant has a floodplain permit to remove approximately 1,500 cubic yards of material (gravel) within the area. He is planning to spread approximately 360 cubic yards of gravel onto a dirt road which exists on State of Wyoming Land. The site is 15 miles southeast of Meeteetse. The prior permit did not allow the gravel to be moved offsite. The Commissioners approved Resolution 2018-40 allowing him to use the gravel off site. Wyoming Office of State Lands & Investments stated Mr. Fellows is currently an easement holder but has not comment regarding spreading of gravel on the state road.

Commissioner French called for public comment there being none Commissioner Tilden moved to close the public hearing, Commissioner Livingston seconded, and motion carried. Commissioner Tilden made a motion to approve the SUP with a time limit of only year from date of approval for completion of project, Commissioner Livingston seconded, and motion carried. **RESOLUTION 2018-45**

**Executive Session.**

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a) (ii), seconded by Commissioner Tilden and unanimously carried. Commissioner Livingston moved to come out of executive session, seconded by Commissioner Tilden and unanimously carried. There were no decisions made in or as a result of this session.

**Executive Session.**

Commissioner Tilden moved to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a) (ii), seconded by Commissioner Livingston and unanimously carried. Commissioner Tilden moved to come out of executive session, seconded by Commissioner Livingston and unanimously carried.

Commissioner Tilden made a motion to appoint Mr. Geoff Baumann to the Park County Library Board, Commissioner Livingston seconded for discussion. Following discussion both Commissioner Tilden & French recommend the appointment of Mr. Baumann, Commissioner Livingston opposed, Chairman voted aye, motion carried.

**Brian Edwards, Park County Engineer – RE: Presentation of Viewers Report for Alteration of Portion of County Road 6UU (Diamond Basin Road) right-of-way**

Mr. Edwards began with background on the road alignment project dating back ten years and was completed in 2015. All aspects of this project are complete and were formalized 11/21/2017 with Resolution 2017-54. Mr. Edwards is requesting approval to move forward with the vacation process. Commissioner Tilden made a motion to accept the viewers report with alteration of public road right-of-way process, Commissioner Livingston seconded and motion carried.

**Brian Edwards, Park County Engineer – RE: Presentation of Viewers Report for Alteration of a Portion of County Road 6WX (Southfork Road) right-of-way (Andy Martin Hill)**

Mr. Edwards gave the viewers report recommending to move forward since the work was completed in 2016. Expenditures on this project have already taken place mostly incurred while crushing road materials. Mr. Edwards will write up the reclamation report to alter legal right of way and have Mr. Skoric, Park County Attorney review and approve. Commissioner Livingston made a motion to accept the viewer report and proceed with the alteration on the right-of-way, Commissioner Tilden seconded, and motion carried.

**Frances Clymer, Park County Library, and Nikki Brew, Chair of the Park County Library Foundation – RE: New Playground Equipment for the Park County Library**

Ms. Brew presented a plan for installing a natural landscaping playground of boulders, tree stumps, a log tree tunnel and three new trees which they would like to locate next to children’s portion of library. The Library Foundation has been awarded a \$2,500 matching grant from Wyoming Business Council to help fund the project. Many of the materials have been donated. After discussion with regards to liability, City of Cody specifications, library becoming a daycare, noise disturbing tenants and a few questions regarding sprinklers and some work the buildings and grounds crew will have to manage during the installation. Commissioner Livingston moved to approve the installation of the playground with regards to safety, Commissioner Tilden seconded, and motion carried. Ms. Clymer will work and keep an eye on the process so it is done appropriately.

**Adjourn.**

Commissioner Livingston made a motion to adjourn, Commissioner Tilden seconded and the motion carried.

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Loren Grosskopf, Chairman

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Jake Fulkerson, Vice Chairman

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Tim A. French, Commissioner

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Lee Livingston, Commissioner

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Joseph E. Tilden, Commissioner

Attest:

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Colleen Renner, County Clerk