

**Park County Board of County Commissioners**  
**Regular Meeting**  
Tuesday, November 20, 2018

Chairman Grosskopf called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, November 20, 2018. Also present were Vice Chairman, Jake Fulkerson Commissioners Lee Livingston, Tim French, Joe Tilden, and Clerk Colleen Renner.

Travis Conklin led the audience in the Pledge of Allegiance.

**Action Items and Other Business:**

**Approve-Minutes**

The minutes from November 7, 2018 were presented to the Board for approval. Commissioner Livingston moved to approve the minutes with discussed corrections, seconded by Commissioner French and motion carried.

**Approve-Payroll**

Payroll was presented in the amount of \$595,684.55 which is one bi-weekly with health insurance to the Board for approval. Commissioner Tilden moved to approve payroll, seconded by Commissioner Fulkerson and motion carried.

**Approve-Vouchers**

The following vouchers were presented to the Board for approval. Commissioner Livingston moved to approve the vouchers as presented seconded by Commissioner Tilden and motion carried:

| <b>Payee</b>                      | <b>Amount</b> |
|-----------------------------------|---------------|
| 360 OFFICE SOLUTIONS              | 1,154.43      |
| A & I DISTRIBUTORS                | 741.20        |
| ALLEN, DEENA                      | 155.00        |
| AMERICAN WELDING & GAS, INC.      | 71.10         |
| ANDERSON, RUTH ANN                | 155.00        |
| ANNIS, WENDY                      | 190.97        |
| AT CONFERENCE                     | 151.67        |
| ATCO INTERNATIONAL                | 223.90        |
| ATKINSON, BARBARA                 | 155.00        |
| B & B FLEET SERVICE               | 2,666.78      |
| BAILEY ENTERPRISES, INC.          | 529.60        |
| BAILEY ENTERPRISES, INC.          | 89.98         |
| BAILEY ENTERPRISES, INC.          | 6,183.70      |
| BALES, JOYCE                      | 155.00        |
| BALES, KAREN                      | 175.71        |
| BALES, SHIRLEY B.                 | 161.54        |
| BAUMANN, GEOFF                    | 155.00        |
| BEAR CO., INC.                    | 1,305.88      |
| BECKER, ROBERT                    | 155.00        |
| BENNETT, CINDY                    | 110.00        |
| BENNETT, REX                      | 155.00        |
| BIG HORN RADIO NETWORK            | 228.00        |
| BIG HORN RURAL ELECTRIC COMPANY   | 324.21        |
| BIG HORN WHOLESALE, INC.          | 1,228.82      |
| BIG VALLEY BEARING & SUPPLY, INC. | 792.59        |
| BLACK HILLS ENERGY                | 3,964.21      |
| BLAKEMAN PROPANE, INC.            | 447.25        |
| BOB BARKER COMPANY                | 256.43        |
| BOLE, MARGARET                    | 180.00        |
| BOONE'S MACHINE SHOP              | 417.11        |
| BRAET, ELIZABETH                  | 155.00        |
| BRAZELTON, LILLIAN                | 29.43         |
| BRUCO, INC.                       | 399.48        |
| BUCKINGHAM, JUDITH                | 155.00        |
| BURGE, TOM                        | 155.00        |
| BURKETT, EVELYN                   | 155.00        |
| BURKHART, ELLEN                   | 189.88        |

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|---|-----------|
| BUSBOOM, ARDYCE                         | 176.80    |
| CARQUEST AUTO PARTS - #064250           | 1,958.32  |
| CARQUEST AUTO PARTS - #274890           | 1,148.50  |
| CDW GOVERNMENT, INC.                    | 1,629.15  |
| CENTURYLINK                             | 5,806.37  |
| CENTURYLINK BUSINES SERVICES            | 19.62     |
| CHARTER COMMUNICATIONS                  | 99.99     |
| CHRISTIE, LOGAN                         | 124.48    |
| CNA SURETY DIRECT BILL                  | 680.00    |
| CODY ACE HARDWARE                       | 104.70    |
| CODY ENTERPRISE                         | 4,135.80  |
| CODY TREE SURGERY, INC                  | 45.00     |
| CODY, CITY OF                           | 2,370.66  |
| COLE, EMILY                             | 155.00    |
| CONNING, CARMELA                        | 155.00    |
| COOLEY, ALICE Y.                        | 155.00    |
| COPENHAVER KATH KITCHEN & KOLPITCKE LLC | 400.00    |
| CORRECTIONAL HEALTHCARE COMPANIES, INC. | 19,465.67 |
| CROFT, KIMBALL                          | 758.40    |
| CRUM ELECTRIC SUPPLY CO.                | 191.31    |
| CURTIS, VICKY                           | 175.71    |
| D&G ELECTRIC, LLC                       | 289.32    |
| DANIELS, BETTIE MARIE                   | 155.00    |
| DE HAAN ELECTRONICS                     | 678.50    |
| DELL MARKETING L.P., C/O DELL USA L.P.  | 2,420.64  |
| DEMBIK, MARIA                           | 155.00    |
| DENNY MENHOLT CHEVROLET BUICK GMC       | 21,000.00 |
| DILLINGER, JACOB                        | 155.00    |
| DIVACCARO, ROBERT                       | 155.00    |
| DONNELLY, JOAN                          | 155.00    |
| DOOLEY, KATHERINE C.                    | 295.78    |
| DREW, MARILYN                           | 180.00    |
| EARL, JOAN                              | 155.00    |
| EDWARDS, BILL                           | 155.00    |
| EICKSTEDT, INGRID                       | 180.00    |
| ENGINEERING ASSOCIATES                  | 10,654.28 |
| EVELO, VONDA                            | 155.00    |
| FARMAN, PEGGY                           | 90.00     |
| FARMAN, PHILIP                          | 155.00    |
| FEDELL, NANCY                           | 155.00    |
| FEHYL, SCOTT                            | 155.00    |
| FLANAGAN, VALERIE                       | 155.00    |
| FREMONT BEVERAGES, INC.                 | 30.00     |
| FRENCH, LARRY                           | 155.00    |
| FRENCH, ROSE                            | 155.00    |
| FROST, SANDRA                           | 155.00    |
| GALLS, LLC                              | 214.25    |
| GARHART, CYNTHIA                        | 180.00    |
| GARLAND LIGHT & POWER CO.               | 1,204.21  |
| GDULA, CHARLOTTE                        | 155.00    |
| GDULA, VAUGHN                           | 155.00    |
| GIBSON, DOROTHY                         | 155.00    |
| GLEDHILL, SANDRA                        | 164.81    |
| GOLDBERG, SUSAN LESLIE                  | 155.00    |
| GORG, KAYMARIE                          | 155.00    |
| GORNIAC, CHRISTINE                      | 155.00    |
| GRADIENT MOUNTAIN SPORTS                | 1,474.19  |
| GRAINGER                                | 1,309.19  |
| GRAY, SHARON L.                         | 161.00    |
| GREENWOOD MAPPING, INC.                 | 945.00    |
| GROSSKOPF, CINDY                        | 155.00    |
| HALL, NANCY                             | 155.00    |
| HANSON CHEMICAL INC.                    | 2,824.39  |
| HARBERT, DOUGLAS                        | 90.00     |
| HARPER, PHYLLIS                         | 155.00    |
| HAUN, HOWARD                            | 155.00    |
| HAUN, SHARON                            | 155.00    |
| HAWK, DEBRA                             | 151.99    |
| HERTEL, KAREN                           | 242.13    |
| HILL, MARILYN                           | 155.00    |

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| HOCKHALTER, GERI                      | 110.00    |
| HOFFMAN, NANCY                        | 180.00    |
| HOLLER, FAITH                         | 155.00    |
| HOWREY, JEAN                          | 155.00    |
| ICENOGLE, MADDY                       | 180.00    |
| INTERSTATE TIRE SERV. INC             | 105.00    |
| JACKSON, LYNN                         | 155.00    |
| JONES, RICHARD                        | 299.43    |
| KARTER, THERESA                       | 155.00    |
| KEEGAN, KRISJANSONS & MILES, PC       | 4,137.00  |
| KEELE SANITATION                      | 3,753.90  |
| KELLY, DOROTHY                        | 155.00    |
| KINDRED, LEANNE                       | 155.00    |
| KING, AMY                             | 155.00    |
| KLEINFELDT, DEBORAH                   | 88.12     |
| KOELMEL, ANNA                         | 155.00    |
| KOIS BROTHERS EQUIPMENT COMPANY, INC. | 236.01    |
| KYLE, LYNETTE                         | 155.00    |
| LANGE-LAYTON, PIPER                   | 180.00    |
| LARSEN, LAURIE                        | 155.00    |
| LAW OFFICE OF EDWARD G. LUHM          | 800.00    |
| LAWRENCE, ANNETTE                     | 180.00    |
| LEE, TREVA                            | 267.89    |
| LEMBURG, GLENROSE                     | 155.00    |
| LEON UNIFORM COMPANY, INC.            | 194.25    |
| LEWIS, PAUL                           | 105.00    |
| LEWIS, RITA                           | 155.00    |
| LINTONS BIG R, INC.                   | 182.60    |
| LITTLE AMERICA                        | 279.00    |
| LONG, SHERRON                         | 155.00    |
| LOWE, KENLI                           | 189.88    |
| MAJESTIC LUBE, INC.                   | 134.95    |
| MANNING, DARLENE                      | 155.00    |
| MARQUIS AWARDS & SPECIALTIES, INC     | 191.23    |
| MARSHALL, JEAN                        | 155.00    |
| MARSHALL, JERILYNN                    | 165.90    |
| MARSHALL, TED                         | 165.90    |
| MATRANGA, ANDREA                      | 155.00    |
| MCDONALD, CAROL                       | 155.00    |
| McGEE, SANDY                          | 168.08    |
| McKESSON MEDICAL SURGICAL             | 241.90    |
| MEES, VIRGINIA                        | 180.00    |
| MEETEETSE, TOWN OF                    | 121.70    |
| MENNING, DONNA                        | 155.00    |
| MERCK SHARP & DOHME CORP.             | 252.89    |
| MERZ, MARY ANN                        | 155.00    |
| METTLER-TOLEDO, LLC.                  | 1,260.03  |
| MICKELSON, JOSEPH D                   | 393.49    |
| MOAN-RENAUD, SHAREA                   | 155.00    |
| MONTANA-DAKOTA UTILITIES CO.          | 1,331.13  |
| MORRIS, SANDIE                        | 10.00     |
| MORRISON MAIERLE INC                  | 2,511.73  |
| MOTOR PARTS, INC.                     | 110.52    |
| MURDOCH OIL, INC.                     | 20,924.75 |
| NATIONAL BUSINESS SYSTEMS             | 450.79    |
| NEVILLE, MICHAEL                      | 155.00    |
| NIELSEN, LAURA                        | 18.27     |
| NORCO, INC.                           | 48.60     |
| ODDE, HANS                            | 158.60    |
| OFFICE SHOP, THE                      | 186.59    |
| OFFICIAL COURT RECORD                 | 1,722.50  |
| OLIVERIA, LAWRENCE                    | 125.90    |
| O'REILLY AUTO PARTS - CODY            | 81.20     |
| OSGOOD, JOHN                          | 100.00    |
| PEAK ENVIRONMENTAL MGT., INC.         | 5,120.52  |
| PEARSON, SHARON                       | 140.00    |
| PENWELL, STEVE                        | 89.83     |
| PETERMAN, ROBERT                      | 130.00    |
| PETERS, TRACEE                        | 78.48     |
| PETTENGILL, LINDA                     | 155.00    |

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| PITNEY BOWES, INC. - A/R           | 51.00    |
| POJMAN, LEDA                       | 28.34    |
| POLLEY, KAITLYN                    | 180.00   |
| POMAJZL, STEVE                     | 41.42    |
| PORN, JANET                        | 155.00   |
| POWELL ACE HARDWARE, LLC           | 28.33    |
| POWELL TRIBUNE, INC.               | 4,741.50 |
| POWELL, JOYCE                      | 180.00   |
| POWELL, JUDY                       | 155.00   |
| PRODUCTION MACHINE CORP.           | 46.85    |
| PROFORCE LAW ENFORCEMENT           | 3,021.00 |
| QUALITY PROPANE SERVICE, INC.      | 94.21    |
| QUILL CORPORATION                  | 449.44   |
| REDFORD-SEVERNS, SUE               | 155.00   |
| REDMOND, KERRY                     | 180.00   |
| RENAUD, PAULA                      | 155.00   |
| RENAUD, SARAH                      | 155.00   |
| RENNER, COLLEEN                    | 170.04   |
| RENO, ROSEMARY                     | 155.00   |
| RESCH, SHARON                      | 155.00   |
| RESCUE RESPONSE GEAR INC.          | 2,016.50 |
| RICH, PATRICIA                     | 155.00   |
| RICHARDSON, MARYBETH               | 155.00   |
| RILEY, NORMA                       | 155.00   |
| RIMROCK TIRE CO - CODY             | 79.40    |
| ROBERTS, LISA                      | 155.00   |
| ROBERTSON, HELEN                   | 155.00   |
| ROCKY MOUNTAIN CUSTOM PHOTOGRAPHIC | 44.00    |
| ROCKY MOUNTAIN POWER               | 372.61   |
| SABER PEST CONTROL                 | 120.00   |
| SALZMAN, BRUCE                     | 155.00   |
| SAPP, JUANITA                      | 155.00   |
| SCHNACKENBERG, KAREN               | 155.00   |
| SCHOENING, CARROL                  | 155.00   |
| SCHWAB, GLADYS                     | 155.00   |
| SCOTT, PEGGY                       | 155.00   |
| SEATON, LINDA                      | 173.53   |
| SEE, MARY JANE                     | 168.08   |
| SHARP, CAROLYN N.                  | 155.00   |
| SHARP, KERI                        | 155.00   |
| SHIPMAN, JOY                       | 180.00   |
| SHIRLEY, DENISE                    | 151.16   |
| SHULER, LULU                       | 180.00   |
| SIBLEY, PAUL                       | 172.44   |
| SIGURDSON, LAURIEANNE              | 155.00   |
| SIMPSON, KEPLER & EDWARDS, LLC     | 2,300.00 |
| SLAUGHTER, RANDI                   | 155.00   |
| SMITH, ARDELL                      | 155.00   |
| SMITH, LINDA                       | 180.00   |
| SOLIE, MERILEE J.                  | 155.00   |
| SPORKIN, TERRI M.                  | 298.67   |
| STUART, PATRICIA                   | 193.08   |
| SUN RIDGE SYSTEMS, INC.            | 9,997.00 |
| SYSCO FOOD SERVICES OF MONTANA     | 1,358.89 |
| TAFOYA, RENEE                      | 105.00   |
| TALLEN, MARJORIE                   | 178.98   |
| TAMBLYN, KELLY                     | 155.00   |
| TAPIA, SUSAN                       | 90.00    |
| TAYLOR, VICKI                      | 155.00   |
| TETEN, KATHY                       | 160.00   |
| THOMAS, PATRICIA                   | 155.00   |
| THOMPSON REUTERS - WEST            | 700.34   |
| TITAN MACHINERY                    | 2,773.34 |
| TROSPER, ANN                       | 155.00   |
| TYLER BUSINESS FORMS               | 746.53   |
| UPS STORE, THE                     | 180.24   |
| UW EXTENSION                       | 979.61   |
| VAN TASSEL, SHIRREL                | 140.00   |
| VISA - #0068 - B. POLEY            | 267.50   |
| VISA - #0100 - B. SKORIC           | 123.60   |

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| VISA - #0118 - P. MEYER                  | 2,573.62                 |
| VISA - #0225 - W.E. CRAMPTON             | 256.75                   |
| VISA - #9259 - M. KNAPP                  | 15.00                    |
| VISA - #9408 - B. EDWARDS                | 28.93                    |
| VISA - #9507 - C. RENNER                 | 752.77                   |
| VISA - #9515 - P. LINDENTHAL             | 333.23                   |
| VISA - #9903 - S. STEWARD                | 6,732.04                 |
| VISA - #9911 - S. STEWARD                | 1,147.41                 |
| VISA - #9929 - J. HILL                   | 553.66                   |
| VISA - #9945 - M. GARZA                  | 4,065.52                 |
| VISA - #9960 - T. BARRETT                | 1,311.62                 |
| VISA - #9978 - M. CONNERS                | 1,542.69                 |
| VULETICH, KAROL                          | 155.00                   |
| WADDELL, MICHELE                         | 155.00                   |
| WALKER, SHERIE                           | 155.00                   |
| WARNER, KAREN                            | 155.00                   |
| WEBSTER, II, C.E., ATTORNEY LLC          | 1,020.00                 |
| WELLS, MARY E.                           | 155.00                   |
| WHITLOCK MOTORS                          | 261.71                   |
| WHITLOCK, ANGELA                         | 155.00                   |
| WILLIAMS & SONS, LLC                     | 725.47                   |
| WILLIAMS, KAREN                          | 155.00                   |
| WILLIAMS, MARY RUTH                      | 155.00                   |
| WOOD, KAREN                              | 155.00                   |
| WOOD, STEPHEN                            | 245.00                   |
| WOODRUFF, MICHAEL                        | 306.30                   |
| WOODWARD TRACTOR & RENTAL, INC           | 32.80                    |
| WPCI CONSULTANTS, INC.                   | 112.50                   |
| WYLLIE, SALLY                            | 155.00                   |
| WYOMING CLERK OF DIST COURT ASSOC        | 150.00                   |
| WYOMING DEPARTMENT OF EMPLOYMENT         | 178.23                   |
| WYOMING DEPARTMENT OF HEALTH             | 507.84                   |
| WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB | 142.00                   |
| WYOMING FIRE SAFETY, LC.                 | 45.00                    |
| WYOMING STATE PUBLIC DEFENDER            | 800.00                   |
| WYOMING WINDOW CLEANING                  | 1,575.25                 |
| YAPLE, HENRY M.                          | 155.00                   |
| YEAGER, HEIDI                            | 155.00                   |
| YONTS, LARRY                             | 155.00                   |
| YOUNGBAUER, ECHO                         | 180.00                   |
| <b>TOTAL</b>                             | <b><u>229,725.56</u></b> |

**Approve-Monthly Earnings and Collections.**

The monthly earnings and collection statements for the Clerk, Clerk of District Court, and Sheriff were presented for approval. Commissioner Livingston moved to approve, seconded by Commissioner Fulkerson, and motion carried.

**Liaison Reports**

Commissioner Fulkerson reported on the Library Board and Drug Court.  
Chairman Grosskopf reported on FC Census Tracks, Wyoming County Commissioners Association, Yellowstone Eco Systems committee, National Association County Officials Board and the Cody Shooting Complex.  
Commissioner French reported on Fair Advisory Board and Commissioner Tilden reported on the Airport Board regarding the City water project.

**Brian Edward, Park County Engineer, Travis Conklin, Engineering Associate – RE: Bridge EGD Replacement on County Road 6QS-Project Closeout**

Mr. Edwards and Mr. Conklin gave an update on the finished bridge project. After discussion on drain pipes, seeding, late fees incurred, cars found in the embankment that were removed and replaced with riprap, the guardrail and the piers which all were shown in a slide show, Commissioner Livingston questioned the bridges integrity and was told that the company built the road to WYDOT specifications. Chairman Grosskopf questioned the final steps for liquidated damages for exceeding the timeframe for completion, the forty-one day advertising period, and the rest of the timeline with final costs.

Commissioner French stated that is a great bridge.

**Public Hearing – Kim Dillivan Planner II, Park County Planning & Zoning – RE: Pezzeminti Large Impact Structure SUP-171**

Chairman Grosskopf opened the public hearing. Mr. Dillivan reported the special use permit (SUP) was requested August 16, 2018 which included a site plan drawing showing the buildings location, legal description and acreage for a large riding arena which requires approval. The Meeteetse Area Planning Committee recommend approval. Park County Public Works department recommend runoff and erosion control be incorporated as part of the site plan. Weed & Pest also requires a noxious weed plan which has already been approved.

Planning & Zoning Commission held a public hearing October 16 and found the use met applicable specifications with regards to compatibility with neighborhood, adequate service and infrastructure is available to serve the use. The arena will be for personal use.

Chairman Grosskopf called for comments from the public, there being none Commissioner Tilden made a motion to close the public hearing, Commissioner Livingston seconded, and motion carried.

Commissioner Tilden made a motion to approve the structure, Commissioner Fulkerson seconded, and motion carried. **RESOLUTION 2018-48**

**Public Hearing – Kim Dillivan Planner II, Park County Planning & Zoning – RE: Merit Energy/Par Ranch Communication Tower No. 2 SUP-172**

Chairman Grosskopf opened the public hearing. Mr. Dillivan reported the SUP was requested August 24, 2018 to allow construction of a forty-foot communication tower. This will be the third tower in the area. This one will be located on the Par Ranch east of Larsen Ranch and is GR-M zoning. Meeteetse Local Planning Area Advisory Committee recommends approving the SUP. Public Works recommends structural elements be prepared under direction of a Wyoming licensed professional engineer. Weed & Pest is requiring a noxious weed control plan since construction equipment will come from the outside local area.

Chairman Grosskopf called for public comment. Mark Barringer with Merit Energy stated the plans were drawn up by a Wyoming engineer and they have a weed plan in place for the site. There being no further comments Commissioner Tilden made a motion to close the public hearing, Commissioner Fulkerson seconded, and motion carried.

Commissioner Livingston made a motion to approve the SUP with descriptive language regarding the noxious weed plan, Commissioner French seconded, and motion carried. **RESOLUTION 2018-49**

**Public Hearing – Colleen Renner, Park County Clerk – RE: Resolution Amending the Fiscal Year 2018-19 Park County Budget – 5 minutes**

Chairman Grosskopf opened the public hearing. Clerk Renner stated the fiscal year budget for Special Funding for Cody Shooting Complex would need to be increased by \$5,700 for the road work the board approved. Chairman Grosskopf called for public comments, there being none Commissioner Tilden made a motion to close the public hearing, Commissioner Livingston seconded, and motion carried. Commissioner Fulkerson made a motion to approve the amendment, Commissioner Tilden seconded, and motion carried. **RESOLUTION 2018-50**

**Public Hearing for Variance Request – Joy Hill, Director of Planning & Zoning – RE: Robert O. Taylor - Mandie May Major Subdivision**

Chairman Grosskopf opened the public hearing.

Ms. Hill began with the staff report for a variance request from Mr. Taylor that would allow him to not connect to Northwest Rural Water District service which is located 1.5 miles south of Powell city limits at 940 Lane 11. The NRWD has a water main on the north side of road but Mr. Taylor would need to be bore under Lane 11 to connect and would cost \$17-\$18,000. The property has two on-site domestic water wells and have served the property for decades which is the reason Mr. Taylor is requesting the variance. This property has two residences and the

remainder is for Ag purposes and he does not intend to make it three properties. Written comments were received from Mr. Metzler and Mr. Hermann. After discussions regarding the environmental impact, possible declining water table, requiring instead of recommending, and reiterated this unique situation and his plan to not split the land and use it for what it historically has being used for.

Chairman Grosskopf called for public comment. There being no comments, Commissioner Tilden made a motion to close the public hearing, Commissioner Fulkerson seconded, and motion carried.

Commissioner Livingston made a motion to approve the variance, Commissioner Fulkerson seconded, and motion carried. **RESOLUTION 2018-51**

**Lily Sharpe, State Court Administrator & Nate Goddard, IT Operations & Infrastructure Manager – RE: Courtroom Technology: Park County Initial Contact – Conference Call**

Ms. Sharpe, Mr. Goddard and Staff Attorney Elisa Butler were present on the phone. Commissioners introduced themselves and Chairman Grosskopf stated they were in open session and members of the public and new media were present in the room.

This Memorandum of Understanding (MOU) is to upgrade courtroom technology statewide to a set of minimum standards. The MOU states what the state and county will be responsible for, the county will be responsible for infrastructure (cabling, wiring, power, data ports) and the State is responsible for the audio and video equipment (microphones, speakers, amplifiers, monitors) and the long-term maintenance and support of the equipment after installation. After a very lengthy discussion with regards to the MOU stating what is in statute and not knowing costs it is very difficult for the Commissioners to sign this document and move forward. Ms. Sharpe stated there are 69 courtrooms in the state they will be working with. Chairman Grosskopf asked why the MOU needed to be so definitive, with no idea of costs it is impossible for us to sign. Local attorney Colin Simpson stated that these upgrades are definitely needed for the courts to keep up with technology. Commissioner Livingston stated we don't want to slow the process and would like to work with County Attorney Skoric on the language needed in the MOU for us to be able to move forward.

**Colleen Renner, Park County Clerk – RE: Part-time Vacation Policy**

Clerk Renner, Mr. Odde and Ms. Hinze, Payroll clerk reported that there are part time employees who are presently accruing vacation hours at a higher rate than they should be according to the County Personnel Vacation Policy due to the way they had been classified in the past. When this issue was brought to the attention of the appropriate department head they suggested that the policy could be reviewed by the commissioners. After considerable discussion Commissioner Fulkerson made a motion to amend the vacation policy to read: Regular Full-Time Employees greater than 39 hours per week:, Regular Part-Time Employees Working greater than 28 and less than 39 Hours per Week: and Regular Part-Time Employees Working greater than 20 and less than 28 Hours per Week. Commissioner Fulkerson made a motion to move forward with the greater or less than 28 hours or greater than 20 for vacation accrual Commissioner Tilden seconded, and motion carried.

Mr. Odde noted that the headings for holiday pay should be amended to reflect the same changes for consistency throughout this section of the policy. Commissioner Tilden made a motion to mirror the vacation policy changes for the holiday pay policy. Commissioner Fulkerson seconded, and motion carried.

**Executive Session**

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statue § 16-4-405 (a) (iii), seconded by Commissioner Fulkerson and unanimously carried. Commissioner Tilden moved to come out of executive session, seconded by Commissioner Livingston and unanimously carried. There were no decisions made in or as a result of this session.

**Commissioners Discussion – RE: 2018 Joint Agriculture Letter Regarding the Beartooth Ranch**

Chairman Grosskopf reiterated this is not a public hearing and when making comments to speak to the chair and no discussions will be allowed. He went on to report that the Commissioners received a letter from the Joint Agriculture, State and Public Lands & Water Resources Committee of the State Legislature stating that they have written a letter to Wyoming’s Congressional Delegation in Washington DC requesting their help in easing restrictions and or removing the MOU from the Beartooth Ranch to permit greater use of the property. The Joint Ag Committee indicated that they would not send their letter if the Park County Commissioners were not in support of it.

There were over 50 people present for the discussion and many commented that they would prefer the Commissioners not support the Joint Ag Committee’s letter and to let the local working group continue with their work at this time. Several citizens including Commissioner elect Lloyd Theil spoke in support of the Ag Committee letter and asked the Commissioners to do the same. He did however state that he would support whatever the body decided.

After a very lengthy comment period Commissioner Fulkerson made a motion to not send the letter, Commissioner Tilden seconded, Commissioner French opposed and motion carried.

**Bucky Hall, Vice Chairman Regional Airport Board**

Mr. Hall and Senator Coe updated the board on air service with United and the possibility of Delta returning in May. There are ongoing negotiations to bring back the Chicago flight again this upcoming summer, CYAIR monies go to match state grants for the extra air service. They also updated the board on the city buying an easement on the Beacon Hill property for a new water tower.

**Adjourn.**

Commissioner Livingston made a motion to adjourn, Commissioner Tilden seconded, and the motion carried.

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Loren Grosskopf, Chairman

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Jake Fulkerson, Vice Chairman

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Tim A. French, Commissioner

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Lee Livingston, Commissioner

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Joseph E. Tilden, Commissioner

Attest:

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Colleen Renner, County Clerk