

Park County Board of County Commissioners
Regular Meeting
Tuesday, December 4, 2018

Chairman Grosskopf called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, December 4, 2018. Also present were Vice Chairman, Jake Fulkerson Commissioners Lee Livingston, Tim French, Joe Tilden, and Clerk Colleen Renner.

Cade Powell led the audience in the Pledge of Allegiance.

Action Items and Other Business:

Approve-Minutes

The minutes from November 20, 2018 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as corrected, seconded by Commissioner French and motion carried.

Approve-Payroll

Payroll was presented in the amount of \$454,871.79 which is one bi-weekly pay period to the Board for approval. Commissioner Livingston moved to approve payroll, seconded by Commissioner Tilden and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner Fulkerson moved to approve the vouchers as presented seconded by Commissioner Tilden and motion carried:

Payee	Amount
360 OFFICE SOLUTIONS	1,231.09
A & I DISTRIBUTORS	406.45
AT&T MOBILITY	2,046.68
AXIS FORENSIC TOXICOLOGY, INC.	275.00
B & B FLEET SERVICE	2,503.06
BEAR CO., INC.	60.00
BEARTOOTH ELECTRIC COOP	73.63
BEDNARZ, CAROL	21.36
BIG HORN ROOFING, INC.	11,401.30
BIG HORN WHOLESALE, INC.	2,548.78
BLACK HILLS ENERGY	990.34
BOB BARKER COMPANY	27.85
BONINE, DUNCAN	97.89
BRANDON-WINTERMOTE, KIMBERLY	89.17
CARQUEST AUTO PARTS - #064250	110.92
CC & G, INC.	27,958.95
CC & G, INC. - RETAINAGE	3,106.55
CDW GOVERNMENT, INC.	434.24
CENTURYLINK	2,592.05
CENTURYLINK BUSINES SERVICES	3.71
CHARTER COMMUNICATIONS	389.26
CHIEF SUPPLY/LAW ENFORCEMENT SUPPLY	188.49
CNA SURETY DIRECT BILL	340.00
CODY ACE HARDWARE	435.80
CODY ENTERPRISE	664.84
CODY, CITY OF	20,837.44
CONSOLIDATED PLASTICS COMPANY, INC.	63.00
CROFT, KIMBALL	485.92
D&G ELECTRIC, LLC	798.27
DAVE BALLING AGENCY	765.00
DELL MARKETING L.P., C/O DELL USA L.P.	6,211.59
EMERGENCY SERVICE MARKETING CORP., INC.	305.00
FASTENAL	37.66
FREMONT MOTOR POWELL, INC.	170.93
GRAINGER	254.42

GUERTIN, ANDREW	27.08
HANSON CHEMICAL INC.	193.35
HARRIS TRUCKING & CONST., INC.	1,972.58
JACKS TRUCK & EQUIPMENT, INC.	37.97
K-B COMMERCIAL PRODUCTS	170.19
KEELE SANITATION	375.00
LEON UNIFORM COMPANY, INC.	335.98
LINTONS BIG R, INC.	215.18
LYLE SIGNS, INC.	242.02
MAXX DIESEL REPAIR	5,713.13
MORRIS, SANDIE	10.00
MORRISON MAIERLE INC	1,026.75
MORRISON, MARION	182.70
MOTOR PARTS, INC.	17.76
NATIONAL BUSINESS SYSTEMS	2,000.00
NORTHWEST RURAL WATER DISTRICT	88.40
ODDE, HANS	453.36
OFFICE SHOP, THE	54.97
O'REILLY AUTO PARTS - CODY	114.94
PITNEY BOWES, INC. - A/R	2,108.13
POWELL ACE HARDWARE, LLC	393.38
POWELL TRIBUNE, INC.	721.50
POWELL VALLEY HEALTHCARE, INC.	394.00
POWELL, CITY OF	6,828.34
PUTNEY, LINDA	100.07
QUILL CORPORATION	122.57
REED, DARLENE	56.68
RIMROCK TIRE CO - POWELL	79.40
ROCKY MOUNTAIN POWER	1,039.05
SABER PEST CONTROL	80.00
SENIOR LEAGUE BASEBALL	350.00
SMITH, DEBORA	102.25
SUMMERS, JOSH	33.63
SYSCO FOOD SERVICES OF MONTANA	1,036.06
TCT WEST, INC	8,442.76
THOS. Y. PICKETT & CO., INC.	1,100.00
T-O ENGINEERS	3,415.75
TRI STATE TRUCK & EQUIP, INC	963.34
TRIPLE L SALES	176.89
TYLER TECHNOLOGIES, INC.	3,171.26
UPS STORE, THE	12.36
UW EXTENSION	55.18
VARDIMAN, JEREMIAH	480.40
VERIZON WIRELESS	167.47
VERIZON WIRELESS	50.04
VERIZON WIRELESS	148.15
VISA - #9929 - J. HILL	166.87
VISIONARY COMMUNICATIONS, INC.	82.43
WAL MART COMMUNITY/GEMB	1,096.81
WPCI CONSULTANTS, INC.	75.00
WYOMING BEHAVIORAL INSTITUTE	12,818.00
WYOMING FINANCIAL INSURANCE	50.00
WYOMING FIRE SAFETY, LC.	2,271.00
WYOMING INFORMATION TECHNOLOGY DIV	91.38
ZUERCHER TECHNOLOGIES, LLC	5,850.00
TOTAL	155,288.15

**Barb Poley, Park County Treasurer and Colleen Renner, Park County Clerk –
RE: Auditor's 2019 Engagement Letter and Approval for a One Year
Extension**

The Treasurer and Hans Odde, First Deputy Clerk requested the Commissioners approval for a one year extension with the current audit team of Carver, Florek & James (CFJ). The price increase of \$300 would depend on the type of audit and federal grants in FY 19/20. After discussion with regards to

complacency, length other counties keep their auditors, state statute requirements, knowledge of Park County's financial systems and CFJ's ability to meet the year end timelines. Commissioner Tilden made a motion to approve the extension, Commissioner Livingston seconded, and motion carried.

R. Cade Powell, Bureau of Land Management (BLM) Field Manager, Cody Office – RE: Introduction

Chairman Grosskopf welcomed Mr. Powell. Mr. Powell gave a brief background on himself and his family. Commissioner French asked Mr. Powell what his philosophy was on management of BLM land, oil and gas, recreation and hunting. Mr. Powell stated he loves multiple use and feels BLM is a permitting agency. BLM serves the public which might mean coming up with solutions to better serve the public. Mr. Powell recognizes some priorities will come from Mr. Zinke and the state office who will lay out regulations and instructions. Mr. Powell stated he has not been here long enough to address travel management and where it stands, the back log on oil and gas leasing, the toilets in the Clarks Fork Canyon but would like to get familiar with the issues prior to implementing and changes. Commissioner Tilden suggested quarterly meetings with local boards would be helpful. Mr. Powell also stated he will help with the Shooting Complex expansion however the needed land actually belongs to the Bureau of Reclamation.

Brian Edwards, Park County Engineer – RE: Public Meeting: Discussion of Proposed Vacation of Roads 6JM, Road 54b, and Portions of Road 54

Chairman Grosskopf gave a history of Roads 6JM, 54 and 54B and the vacation process to this point. The vacation request was presented on behalf of the TE Ranch and Hawks Hill Ranch. Discussion with regards to the bridge on Road 6JM and the WYDOT report stating it is no longer able to support heavy vehicle traffic and what the cost could be to bring it up to a passable condition. Chairman Grosskopf called for comments and/or questions from the public. Mr. Webster, legal counsel representing Hawks Hill Ranch, Curt Bales, Manager of the TE Ranch and Mrs. Reed, legal counsel representing the TE Ranch, all spoke with regards to damages that could possibly be claimed if the vacation process proceeds. Mr. Orcutt presented his comments to the Commissioners in a letter. After hearing comments the Commissioners discussed options on how to proceed. Commissioner Livingston has concerns with rebuilding 1.3 million dollar bridge to serve 1-2 landowners, Mr. Bales stated the main objective is to have a safe bridge to pull trailers across and for emergency vehicle access. Mr. Edwards stated that if the minor repairs are done on the bridge it will still not support the heavier vehicles.

Commissioner Fulkerson made a motion to vacate 54b and continue the process, Commissioner Livingston seconded, after discussion Chairman Grosskopf called for the question and the motion failed 2 – 3 with Commissioners Fulkerson and Livingston voting aye. Commissioners French, Tilden and Chairman Grosskopf voted no. Commissioner Livingston made a motion to commit to repairing the 6JM bridge as described in engineers report up to \$150,000 and continue maintenance on the road up to the bridge. Commissioner Fulkerson seconded the motion. Commissioner Tilden commented that he would like the minimum amount for repairs increased to \$200,000. Commissioner Fulkerson amended his motion to \$200,000, Commissioner Livingston concurred and the motion carried.

Otis Smith, Mike Schnell and John Burns, Cody Shooting Complex – RE: Governor's Magpul Gun Shoot July 29 – August 4 or 5, 2019

Mr. Smith reported the range will host around 280 shooters with their families for the Governor's Magpul Shoot. The Complex is working with Bureau of Reclamation for the use of some land to set up several additional shooting areas. A letter from the commissioners may be needed to obtain the extra acres which

could be turned over to the county and then the shooting complex lease it from the county.

Josh Summers – Park County I.T. Assistant – RE: Powell High School Senior Bash

Mr. Summers is representing the senior class and asked for a donation to support a drug and alcohol free party. Commissioner Fulkerson made a motion to approve \$400 out of special funding, Commissioner French seconded, and motion carried.

Brian Beauvais, Park County Archives Curator & Dr. Lawrence Todd, Park County Historic Preservation Commission (PCHPC) Treasurer – RE: PCHPC Annual Report FY 18

Mr. Todd gave an overview of the 217 page annual report which is required since the organization is a certified local government entity. PCHPC works with Shoshone National Forest on archeological sites within the area. Cody Schools, Wyoming State Archeology Fair are a few of the eighteen educational opportunities this past year with volunteer workers logging 1,422 hours with an in-kind value of about \$55,230. Chairman Grosskopf questioned Dr. Todd on what the biggest challenges are and Dr. Todd stated that he is working on getting the Venus Cabin listed on the historic register and that has been a significant challenge. Commissioner Livingston then asked if the Mickey White Cabin and Needle Creek Cabin are listed and Dr. Todd stated that they are not at this point in time.

Commissioner Fulkerson questioned his plans for the summer and Dr. Todd stated they will be back in the boulder basin area, Anderson lodge and continued work on prehistoric preservation.

Park County Commissioners – RE: Continue Discussion on Courtroom Technology & Memorandum of Understanding (MOU)

Chairman Grosskopf began discussion with what the Wyoming Supreme Court and Park County obligations are to fulfilling this MOU. Without knowing the costs and what is expected it is hard to accept this MOU. After discussion Commissioner Livingston would like to see the County Attorney draft and MOU with regards to what is statutorily required, keeping it short and simple. Mr. Skoric will circulate a draft and bring back to the December 18th meeting.

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statue § 16-4-405 (a) (ii), seconded by Commissioner Tilden and unanimously carried. Commissioner Fulkerson moved to come out of executive session, seconded by Commissioner Livingston and unanimously carried.

Commissioner Tilden made a motion to reappoint Richard Jones to the Buffalo Bill Visitor Center Board of Directors and re-advertise for the other two positions, Commissioner Fulkerson seconded, and motion carried.

Commissioner Tilden made a motion to appoint Ed Wells to the Park County Fair Advisory Board, Commissioner French seconded and motion carried.

Commissioner Fulkerson made a motion to re-appoint Kent Houston to the Park County Historic Preservation Commission, Commissioner Livingston seconded, and motion carried.

Commissioner French made a motion to re-appoint Marion Morrison and Kimberly Brandon-Wintermote to the Park County Planning & Zoning Commission, Commissioner Livingston seconded, and motion carried.

Commissioner Tilden made a motion to reappoint Craig Wilbur to the Yellowstone Regional Airport Board, Commissioner Fulkerson seconded and motion carried.

The Board also decided to re-advertise for the Parks & Rec Board.

Adjourn.

Commissioner Livingston made a motion to adjourn, Commissioner Tilden seconded and the motion carried.

Loren Grosskopf, Chairman

Jake Fulkerson, Vice Chairman

Tim A. French, Commissioner

Lee Livingston, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Colleen Renner, County Clerk