

**Park County Board of County Commissioners
Regular Meeting**

Tuesday, January 15, 2019

Chairman Fulkerson called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, January 15, 2019. Present were Vice Chairman, Joe Tilden, Commissioners Lee Livingston, Dossie Overfield and Lloyd Thiel, and Clerk Colleen Renner.

Meeteetse Mayor Bill Yetter led the audience in the Pledge of Allegiance. Chairman Fulkerson welcomed Mayor Yetter and turned the floor over to him. Mayor Yetter introduced new council member Eric Scott and provided a brief report on the town's permanent water project.

Commissioners – RE: 2019 Board Liaison Appointments

After discussion and members volunteering to serve as board liaisons, Commissioner Livingston asked staff to compile new list and include meeting times and places if information is available, he also reminded everyone that anyone can go to any of the meetings at any time.

Consent Items:

- Approve Minutes: January 8, 2019 (Colleen Renner, Park County Clerk) -
- Approve Payroll: \$448,789.38 without insurance
- Approve Vouchers:

Payee	Amount
360 OFFICE SOLUTIONS	562.25
ABSAROKA DOOR	75.00
ALDRICH'S - POWELL	387.19
AT&T MOBILITY	57.34
BAILEY ENTERPRISES, INC.	5,636.88
BARRETT, TEECEE	58.82
BIG BROTHERS BIG SISTERS OF NW WY	5,331.21
BIG HORN CO-OP MARKETING ASSN.	60.90
BIG HORN RURAL ELECTRIC COMPANY	318.35
BIG HORN WHOLESALE, INC.	644.67
BLACK HILLS ENERGY	1,910.03
BLOEDORN LUMBER - POWELL	18.43
BOONE'S MACHINE SHOP	173.20
BRYAN CAVE LEIGHTON PAISNER LLP	10,994.24
CARING FOR POWELL ANIMALS	875.52
CAROLINA SOFTWARE	500.00
CARQUEST AUTO PARTS - #064250	30.44
CENTURYLINK BUSINES SERVICES	16.36
CHARTER COMMUNICATIONS	99.99
CHRISTIE, LOGAN	124.48
CODY ACE HARDWARE	480.28
CODY COUNCIL ON AGING	11,856.00
CODY ENTERPRISE	30.00
CODY ENTERPRISE	2,960.81
CODY SHOOTING COMPLEX	4,000.00
CODY YELLOWSTONE AIR	6,500.00
CODY, CITY OF	1,094.40
CODY, CITY OF	2,427.16
CONVENIENT PAYMENTS	150.00
CORRECTIONAL HEALTHCARE COMPANIES, INC.	19,465.67
CRISIS INTERVENTION SERVICES	6,554.79
CUSTOM DELIVERY SERVICE, INC.	303.58
D&G ELECTRIC, LLC	292.50
DEE'S ALTERATIONS	20.00
ESRI (ENVIRONMENTAL SYS. RESEARCH INST)	16,200.00
FORWARD CODY WYOMING, INC.	4,377.60
GARLAND LIGHT & POWER CO.	1,382.22
GOODYEAR PRINTING	410.00
GRAINGER	182.50

KEELE SANITATION	895.00
KINCHELOE PLUMBING & HEATING	9.37
KLEINFELDT, DEBORAH	131.23
KOHN, SUSAN	26.93
LEON UNIFORM COMPANY, INC.	152.00
LINTONS BIG R, INC.	69.95
MAJESTIC LUBE, INC.	144.95
MANNAHOUSE	2,123.14
MARQUIS AWARDS & SPECIALTIES, INC	40.00
MEETEETSE SENIOR CENTER	2,508.00
MEETEETSE VISITOR CENTER	2,188.80
MEETEETSE, TOWN OF	218.88
MEETEETSE, TOWN OF	121.70
MICKELSON, JOSEPH D	333.54
MONTANA-DAKOTA UTILITIES CO.	2,997.08
MOTOR PARTS, INC.	108.66
MURDOCH OIL, INC.	874.52
NAPA AUTO PARTS	61.31
NORTHWEST WY FAMILY PLANNING	2,460.04
O'REILLY AUTO PARTS - CODY	321.62
PARK CO COURT SUPERVISED TREATMENT PROG	9,147.73
PARK COUNTY 4-H COUNCIL	2,500.00
PARK COUNTY ANIMAL SHELTER	2,626.56
PARK COUNTY CLERK	100.00
PARK COUNTY LIBRARY BOARD	786,968.50
PARK COUNTY MUSEUM BOARD	113,976.00
PARK COUNTY PARKS & RECREATION BOARD	89,279.50
PITNEY BOWES, INC. - A/R	234.17
POWELL ACE HARDWARE, LLC	112.81
POWELL ECONOMIC PARTNERSHIP, INC.	3,501.94
POWELL ELECTRIC	43.48
POWELL SENIOR CITIZENS AGO-GO, INC	11,856.00
POWELL TRIBUNE, INC.	2,752.48
POWELL VALLEY RECYCLING	2,211.84
RIMROCK TIRE CO - POWELL	68.59
ROCKY MOUNTAIN POWER	106.85
ROVENNA SIGNS & DESIGN	3,669.00
SABER PEST CONTROL	120.00
SHERWIN-WILLIAMS STORE - CODY	10.24
SIMPSON, KEPLER & EDWARDS, LLC	400.00
SYSCO FOOD SERVICES OF MONTANA	1,576.19
THOMPSON REUTERS - WEST	749.00
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	5,175.00
VERIZON WIRELESS	148.15
VISA - #0068 - B. POLEY	295.07
VISA - #0118 - P. MEYER	148.60
VISA - #0191 - L. GROSSKOPF	781.29
VISA - #0225 - W.E. CRAMPTON	884.54
VISA - #9259 - M. KNAPP	1,312.39
VISA - #9358 - T. WADDELL	59.98
VISA - #9408 - B. EDWARDS	118.52
VISA - #9515 - P. LINDENTHAL	339.82
VISA - #9903 - S. STEWARD	5,086.67
VISA - #9911 - S. STEWARD	284.49
VISA - #9929 - J. HILL	167.29
VISA - #9960 - T. BARRETT	207.20
VISA - #9978 - M. CONNERS	1,783.63
VISA - #9986 - M. GARZA	253.93
WEBSTER, II, C.E., ATTORNEY LLC	820.00
WHITE INK, LLC	63.00
WYOMING BEHAVIORAL INSTITUTE	2,262.00
WYOMING DEPT OF AGRICULTURE*	50.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	6.00
WYOMING FINANCIAL INSURANCE	200.00
WYOMING STATE PUBLIC DEFENDER	400.00
YANKEE CAR WASH	10.00
YELLOWSTONE BEHAVIORAL HEALTH	9,849.60

YELLOWSTONE REGIONAL AIRPORT	29,061.00
YOUTH CLUBS OF PARK COUNTY	9,627.89
TOTAL	<u>1,223,756.47</u>

- Approve and sign Monthly Earnings & Collections Statements
 - Clerk
 - Clerk of District Court
 - Sheriff

Commissioner Tilden made a motion to approve the consent items as presented, Commissioner Livingston seconded, and motion carried.

Clerk Renner brought to the Boards attention they did not specifically name the local papers as the official newspapers for public notices in the last meeting. Commissioner Overfield made a motion to clarify Cody Enterprise, Powell Tribune and Meeteetse bulletin be the official newspapers pursuant W.S. §18-3-517, Commissioner Thiel seconded and motion carried.

Susan Kohn, Executive Director for the County Commissioners - RE: Approve and allow the Chairman to sign FFY18 Q1 TANF Report & Vouchers

Ms. Kohn reported the following entities benefited from TANF in the first quarter. Big Brothers Big Sisters of Northwest Wyoming - \$5,331.21; Crisis Intervention Services - \$3,490.47; Northwest Wyoming Family Planning - \$2,460.04 and Youth Clubs of Park County - \$6,344.69 for a total of \$17,626.41. Commissioner Tilden made a motion to approve and allow chair to sign, Commissioner Livingston seconded, and motion carried.

Request permission to advertise upcoming openings on Park County Predator Management Advisory Board & Park County Travel Council –

Commissioner Livingston made a motion to advertise upcoming board openings, Commissioner Overfield seconded, and motion carried.

Kim Dillivan - Park County Planning & Zoning, Planner II – RE: Final Plat Review – French SS-254

Mr. Dillivan reported that Tim A. French completed an application with a description of the proposed use, a sketch plan and a copy of the notice of intent to subdivide on November 1, 2018. The French Simple Subdivision proposes to split a 10.57 acre lot from an approximately 167 acre parcel. The parcel is located east of Rattler Road approximately 12 miles west of Powell and its intended use is single family. Agencies were all notified and a summary of comments were presented. A noxious weed plan was requested and has been approved. No public comments were received. Easements are noted on the final plat. After further discussion Commissioner Livingston made a motion to approve the French Simple Subdivision, Commissioner Tilden seconded, and motion carried. Commissioner Thiel stated Mr. French is his wife's uncle and he has no financial interest. **RESOLUTION 2018-03.**

Dr. Aaron R. Billin, Park County Health Officer – RE: Expectations and Emergency Planning in Park County

Dr. Billin introduced himself and gave a brief description of the county health officer. Dr. Billin is the registrar for deaths and births, reviews school immunizations, works with public health and emergency planning. A biennial report is sent to the state. Dr. Billin stated the emergency planning has not been updated since 2009 and he is available to consult with county government and available 24/7 to help the commissioners. Commissioner Fulkerson questioned the State's annual plan which has been updated several times since what is posted on the website. Commissioner Thiel questioned Dr. Billin with regards to sexually transmitted diseases and the grant that the County Health Nurse reported on at the last meeting. Dr. Billin stated that all falls under public health and Mr. Crampton would be the best contact for that information.

Bill Crampton, Public Health Nurse Manager – RE: Public Health Monthly Update

Mr. Crampton reported on monthly contacts which mostly focuses on grant dollars and the variety of visits during a typical month. TB screenings have been up and down, adult health assessments are up which goes with our growing aging population. Currently flu is prevalent and it is a severe season with strep and influenza state wide. Public Health currently has 185 doses of flu vaccine left. Discussions on sexually transmitted diseases with regards to those numbers not representing just Park County as they include college students, transient workers which creates other problems. Mr. Crampton has requested from Cheyenne whether the grant can be used as prevention dollars and will report more next month.

Tycee Jo Mohler, 4-H & Youth Development Educator – RE: Rehire Powell Secretary, Request funds for Taxes, Licensing and Insurance on Vehicle purchased by 4-H Donation

Ms. Mohler gave an overview of the 4-H program with regards to traditional and non-traditional projects. Park County has a lot of new members and one of the best shooting sports programs in the state which continues to grow each year. Park County is seeing a rise in young volunteer leaders and a trend nationwide of committees vs. councils. Commissioner Overfield stated the state only holds an advisory capacity. Ms. Mohler said three other counties have moved to the committee structure and she is in support of either option here.

Ms. Mohler stated the Powell secretary will be moving and is requesting to refill the position. Commissioner Livingston would like Ms. Mohler to do some research on whether this position needs to be a full-time position and report back since there is a 4-6 week period before the employee departs.

Ms. Mohler stated the 4-H Council received a substantial donation and are going to purchase a suburban to transport kinds to state events and to tow the 4-H trailer. After visiting with UW the vehicle could be owned by them and the title fee would be \$15.00 and \$375.00 annually for the insurance. The vehicle would be registered as UW Extension Park County 4-H. Commissioners requested the Clerk check to see what the cost is if the county owned the vehicle. Ms. Mohler will report back at the next meeting on both items.

Scott Steward, Park County Sheriff – RE: Park County Sheriff's Logs

Sheriff Steward has historical books from 1910-1976 which he has spoken with Park County Archivist Robyn Cutter about them possibly storing the records and is here to ask the Commission for their permission to complete the transfer. Park County Archives would make sure the books are protected and not destroyed. Commissioner Thiel questioned whether they are public record and Sheriff Steward had discussed with Attorney Skoric who stated that they are. The Commissioners agreed that archives would be an appropriate place to store these records.

Commissioner Livingston would like for Search & Rescue to give a 15-20 minute presentation in the near future. Sheriff Steward would also like to do the jail luncheon again.

President Mary Scuffham, Buzzy Hassrick, Cindy Bennett, and Marion Morrison Board Members of F.O.A.L (Friends of a Legacy) – RE: State designation for stretch of Greybull Highway as "Wild Horse Scenic Highway"

Ms. Scuffham also introduced Marshall Dominick and Susan Ridgeway who are also board members of F.O.A.L. Members are here requesting support from the Commissioners for designating highway 14-16-20 east of Cody to State Highway 32 be named the "Wild Horse Highway." There is a new kiosk that will be placed in the area this spring. Their main goal today is to answer questions from the Commissioners and ask for their support to rename the highway.

Commissioner Overfield made a motion to support a letter to the Wyoming legislature to rename the highway the “Wild Horse Highway”, Commissioner Livingston seconded for discussion. After discussion on the disagreement of management of the herd through Bureau of Land Management but the good work of F.O.A.L. and the facts they present with the numbers of horses outpacing the land, and birth control measures being taken, the motion carried.

Brian Edwards, Park County Engineer – RE: Public Meeting to Discuss Alteration of Portions of Public Road Right-of-way for Roads 55 and 98C otherwise known as County Road 6UU (aka Diamond Basin Road)

Mr. Edwards presented the Board with documentation which included the viewers report, public notice and one letter received regarding the water line in old alignment. The County will reserve the easement and leave it in place. There were no monetary claims for damages and the commissioner approved the final alteration. This will finalize the alteration as soon as the documents are filed with the Clerk. Commissioner Tilden requested clarification on the fence and Northwest Rural Water outside those boundaries. Mr. Edwards did not see that as a concern but will follow-up with the County Attorney.

Commissioner Thiel made a motion to accept and approve the alteration of portions of the public road right-of-way for County Roads 55 and 98C otherwise known as County Road 6UU (aka Diamond Basin Road) per the recommendations outlined in the Viewer’s Report presented to the Board of Park County Commissioners on October 16, 2018. Said alteration involves a +/- 1.4 mile stretch of County Road 6UU (Roads 55 and 98c) extending from near the intersection of County Road 6UU at County Road 6RT then easterly to a point just east of the intersection of County Road 6UU with Carter View Drive. Said alteration shall hereby reserve access for a water line maintained by Northwest Rural Water that exists along the old road alignment maintained by Northwest Rural Water. The Commissioners hereby authorize staff to proceed with the filing and recording of the necessary survey record documents depicting said right-of-way alteration as required by State Statute Section 24-3-118(f). Commissioner Livingston seconded, and motion carried.

Brian Edwards, Park County Engineer – RE: Public Meeting to Discuss Alteration of Portions of Public Road Right-of-way for Road 144 (aka County Road 6WX- Southfork Road) near Andy Martin Hill

Mr. Edwards stated this is the end of a five year process. The viewers report was completed October 16, 2018, there were no comments received or claims for damages filed. This will allow the legal documents to be filed.

Commissioner Livingston made a motion to accept and approve the alteration of a portion of the public road right-of-way for County Road 144 (aka County Road 6WX- Southfork Road) per the recommendations outlined in the Viewer’s Report presented to the Board of Park County Commissioners on October 16, 2018. Said alteration involves a +/- 0.5 mile stretch of County Road 6WX (Road 144) located between County Roads 6QS and 6NQ. The Commissioners hereby authorize staff to proceed with the filing and recording of the necessary survey record documents depicting said right-of-way alteration as required by State Statute Section 24-3-118(f). Commissioner Thiel seconded, and motion carried.

Brian Edwards, Park County Engineer – RE: Public Meeting to Discuss Alteration of Portions of Public Road Right-of-way for Highway 49a (aka Lane 15) and 49b (aka Lane 14) near Willwood Dam

Mr. Edwards stated this alteration is to align the road with the new bridge. The Viewers report was completed on April 17, 2018. Comments were received from the Willwood Irrigation District but no claims for damages were filed. The comments received did not relate to the new alteration of right-of-way but to the old dam bridge and maintenance.

Commissioner Overfield made a motion to accept and approve the alteration of portions of the public road right-of-way for County Roads 49a (aka Lane 15) and 49b (aka Lane 14) in the vicinity of Willwood Dam per the recommendations outlined in the Viewer's Report presented to the Board of Park County Commissioners on April 17, 2018. Said alteration involves a +/- 0.4 mile stretch of public road that was realigned in 2016 in conjunction with the construction of the new bridge located just west of the Willwood Dam. The Commissioners hereby authorize staff to proceed with the filing and recording of the necessary survey record documents depicting said right-of-way alteration as required by State Statute Section 24-3-118(f). Commissioner Livingston seconded, and motion carried.

Commissioners – RE: 2019 Wyoming County Commissioners Association (WCCA) Spring Meeting May 8-10, 2019 - Hosted by Park County

Ms. Kohn stated the initial planning has begun with rooms blocked, contract signed and waiting for Kelli Little, Deputy Director, WCCA to touch base the end of January. After brainstorming ideas Ms. Kohn will provide an update at the staff meetings on how the plans are progressing.

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a) (ii) seconded by Commissioner Tilden and unanimously carried. Commissioner Livingston moved to come out of executive session, seconded by Commissioner Tilden and unanimously carried.

Commissioner Overfield made a motion to accept the matter having come before the Board upon the request of the Park County and Prosecuting Attorney, the Board finds as follows:

The Park County Attorney's Office recently experienced the departure of a deputy who took other employment opportunities. The current caseload in the office necessitates it to be fully staffed. That felony cases are currently set for trial, including the homicide trial of State v. Klingbeil, set for March 4, 2019. That the employment of services of a special deputy until the full time deputy position can be filled is necessary. That this service is available through Michael A. Blonigen of Casper, Wyoming.

Therefore, pursuant to Wyoming State Statute §18-3-302(c), the services of Michael A. Blonigen are hereby allowing, and he may appear and prosecute and/or assist the Prosecuting Attorney in the capacity of a Special Deputy Park County Prosecuting Attorney in the prosecution of State v. Klingbeil and other felony cases as necessary. Commissioner Thiel seconded, and motion carried.

Adjourn.

Commissioner Tilden made a motion to adjourn, Commissioner Overfield seconded and the motion carried.

Jake Fulkerson, Chairman

Joe Tilden, Vice Chairman

Lee Livingston, Commissioner

Dossie Overfield, Commissioner

Lloyd Thiel, Commissioner

Attest:

Colleen Renner, County Clerk