

**Park County Board of County Commissioners**  
**Regular Meeting**  
Tuesday, February 19, 2019

Vice Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, February 19, 2019. Present were Commissioners Lee Livingston, Dossie Overfield and Lloyd Thiel, and Clerk Colleen Renner, Chairman Fulkerson was absent.

CJ Baker led the audience in the Pledge of Allegiance.

**Consent Items:**

**Approve-Minutes, Payroll and Vouchers**

The minutes from February 5, 2019 with corrections, payroll in the amount of \$398,676.31 which is one bi-weekly and vouchers were presented to the Board for approval. Also presented were the monthly earnings and collection statements for the Clerk, Clerk of District Court, and Sheriff. Commissioner Livingston moved to approve all as presented with corrections discussed to the minutes, seconded by Commissioner Overfield and motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$791.07
A & I DISTRIBUTORS	\$1,848.62
AIRCYCLE CORPORATION	\$143.22
APPLIED CONCEPTS, INC.	\$2,104.50
AT&T MOBILITY	\$101.30
BAILEY ENTERPRISES, INC.	\$19.05
BAILEY ENTERPRISES, INC.	\$198.73
BAILEY ENTERPRISES, INC.	\$4,861.13
BARCODES INC. LLC	\$133.67
BASIN MECHANICAL, INC.	\$955.00
BEAR CO., INC.	\$2,611.18
BIG HORN GLASS	\$144.06
BIG HORN PAINT, INC.	\$12.59
BIG HORN RURAL ELECTRIC COMPANY	\$323.50
BIG HORN WHOLESALE, INC.	\$2,134.54
BIG VALLEY BEARING & SUPPLY, INC.	\$286.77
BLACK HILLS ENERGY	\$5,608.86
BLAIR'S MARKET	\$29.94
BLAKEMAN PROPANE, INC.	\$2,487.69
BLR/BUSINESS & LEGAL RESOURCES	\$389.00
BONINE, DUNCAN	\$99.36
BOONE'S MACHINE SHOP	\$53.47
BRANDON-WINTERMOTE, KIMBERLY	\$90.08
CARBON COUNTY CORONER	\$125.00
CARQUEST AUTO PARTS - #064250	\$2,022.08
CDW GOVERNMENT, INC.	\$667.04
CENTURYLINK	\$3,217.42
CENTURYLINK BUSINES SERVICES	\$16.57
CHARTER COMMUNICATIONS	\$119.62
CHRISTIE, LOGAN	\$169.82
CODY ACE HARDWARE	\$258.77
CODY ENTERPRISE	\$3,383.25
CODY WINNELSON CO.	\$118.13
CODY, CITY OF	\$2,081.67
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
COULTER CAR CARE CENTER	\$119.00
CROFT, KIMBALL	\$27.84
CRUM ELECTRIC SUPPLY CO.	\$249.20
DELL MARKETING L.P., C/O DELL USA L.P.	\$10,506.35
DENNY MENHOLT CHEVROLET BUICK GMC	\$482.53
EMERGENCY COMMUNICATIONS NETWORK	\$15,000.00

ENGINEERING ASSOCIATES	\$4,557.36
FREMONT BEVERAGES, INC.	\$48.00
FREMONT MOTOR CODY, INC.	\$28.99
FULKERSON, JAKE	\$37.71
GARLAND LIGHT & POWER CO.	\$1,525.24
GOODYEAR PRINTING	\$151.00
GRADIENT MOUNTAIN SPORTS	\$585.00
GRAINGER	\$769.72
GREENWOOD, MICHAEL	\$30.16
GUERTIN, ANDREW	\$131.56
HEARTLAND PAPER COMPANY	\$74.61
HILL, JOY	\$55.00
HONNEN EQUIPMENT CO.	\$3,548.75
INTERSTATE TIRE SERV. INC	\$210.00
IVERSON SANITATION	\$50.00
K-B COMMERCIAL PRODUCTS	\$1,701.90
KEEGAN, KRISJANSONS & MILES, PC	\$4,428.00
KEELE SANITATION	\$6,255.00
LIVINGSTON, LEE	\$453.56
MAJESTIC LUBE, INC.	\$116.90
MEETEETSE, TOWN OF	\$121.70
MERCK SHARP & DOHME CORP	\$927.67
MICKELSON, JOSEPH D	\$299.28
MONTANA PETERBILT, LLC	\$226.06
MONTANA-DAKOTA UTILITIES CO.	\$3,447.64
MORRISON, MARION	\$92.40
MOTOR PARTS, INC.	\$19.27
MOUNTAIN WEST COMPUTER	\$128.60
MURDOCH OIL, INC.	\$17,606.73
NAPA AUTO PARTS	\$15.91
NATIONAL BUSINESS SYSTEMS	\$467.20
NORCO, INC.	\$24.30
NORTHERN WYOMING OPHTHAMOLOGY	\$425.00
NORTHWEST COLLEGE	\$780.00
OVERFIELD, DOSSIE	\$96.64
PARK COUNTY WEED & PEST CONTROL	\$8,060.16
PITNEY BOWES, INC. - A/R	\$51.00
POSTMASTER, CODY WY	\$204.00
POWELL TRIBUNE, INC.	\$50.00
POWELL TRIBUNE, INC.	\$3,256.77
PRINT WITH KELLY	\$45.00
PRODUCTION MACHINE COMPANY	\$3,974.64
PUTNEY, LINDA	\$203.36
RIMROCK TIRE CO - CODY	\$93.77
RIMROCK TIRE CO - POWELL	\$17.14
ROCKY MOUNTAIN POWER	\$450.92
ROCKY MOUNTAIN WASH, LLC	\$48.00
SABER PEST CONTROL	\$120.00
SIMPSON, KEPLER & EDWARDS, LLC	\$1,120.00
SMITH, DEBORA	\$104.00
SUMMERS, JOSH	\$102.49
SYSCO FOOD SERVICES OF MONTANA	\$1,794.72
THIEL, LLOYD	\$324.67
TILDEN, JOSEPH E.	\$491.84
UPS STORE, THE	\$11.99
UW EXTENSION	\$42.25
VELOCITY TECH SOLUTIONS INC.	\$93.74
VERIZON WIRELESS	\$50.04
VISA - #0068 - B. POLEY	\$235.70
VISA - #0100 - B. SKORIC	\$263.05
VISA - #0118 - P. MEYER	\$977.82
VISA - #0191 - L. GROSSKOPF	\$1,017.54
VISA - #0225 - W.E. CRAMPTON	\$1,241.64
VISA - #9507 - C. RENNER	\$728.89
VISA - #9515 - P. LINDENTHAL	\$123.18
VISA - #9630 - T. POWER	\$15.00
VISA - #9903 - S. STEWARD	\$6,335.93

VISA - #9911 - S. STEWARD	\$904.82
VISA - #9929 - J. HILL	\$36.37
VISA - #9960 - T. BARRETT	\$479.05
VISA - #9978 - M. CONNERS	\$2,527.14
VISA - #9986 - M. GARZA	\$2,235.16
VISIONARY COMMUNICATIONS, INC.	\$82.43
WEST PARK HOSPITAL	\$4,844.15
WHITE INK, LLC	\$59.00
WILLIAMS & SONS, LLC	\$2,760.00
WOODWARD TRACTOR & RENTAL, INC	\$40.12
WPCI CONSULTANTS, INC.	\$126.00
WYOMING DEPARTMENT OF EMPLOYMENT	\$173.64
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$70.00
WYOMING DEPT OF ENV QUALITY - SOLID WST	\$173.02
WYOMING INFORMATION TECHNOLOGY DIV	\$66.87
WYOMING STATE PUBLIC DEFENDER	\$400.00
YANKEE CAR WASH	\$21.00
<b>TOTAL</b>	<b><u>\$160,476.50</u></b>

**Commissioners – RE:**

**1. Approve Amendment to Resolution 2010-10**

**2. Approve BOR Form 7-2540 (Request Special Uses of BOR (Land) for the Cody Shooting Complex Expansion.**

Commissioner Thiel presented the board with a corrected legal description for the land described in Resolution 2010-10. Commissioner Overfield made a motion to approve the resolution amending the original, Commissioner Livingston seconded, motion carried. **RESOLUTION 2019-05**

Commissioner Thiel updated the board with regards to filing the 7-2540 with Bureau of Reclamation so that the Cody Shooting Complex may use the land for the Governors shoot which will be held in Cody later this year. Commissioner Thiel made a motion to approve Form 7-2540, Commissioner Overfield seconded and motion carried.

**Lynn Johnson Houze, Curator/Director Cody Heritage Museum – RE: Letter of Support for Wyoming Cultural Trust Fund Grant for Garden West of DeMaris House**

Ms. Houze came before the board asking for a letter of support for a grant the DeMaris House is applying for since the county is the owner of the building and the property. Ms. Holder, UW Extension Horticulturist and Midwest Fence will provide the other letters of support. Midwest Fence is who installed the Stage Stop sign and Ms. Holder will be drawing the map of the garden. Commissioner Livingston made a motion to approve the letter of support, Commissioner Thiel seconded, and motion carried. Ms. Houze also handed out a save the date for the museum’s fundraiser on April 5, 2019.

**Michael Connors, Park County Information Officer – RE: Approve and Chairman Sign Property Lease Agreement between Park County (Carter View Drive) and Verizon. Memorandum of the Ground Lease Agreement and Original Right of Way Easement**

Mr. Connors presented to the board the lease agreement with Verizon Wireless for the property located on Carter View Drive, Cody. This sight is owned by the county and the site is located at the proposed gravel pit which is not in use. Commissioner Livingston questioned whether the tower will be in our way if the gravel pit is needed, Mr. Connors stated it will not be in our way if that would happen in the next ten years as that is the term of the lease. Commissioner Overfield questioned where it has gone through a public hearing, Mr. Connors stated that is not required since the county owns the land. Commissioner Thiel made a motion to approve the lease and allow the chairman to sign, Commissioner Livingston seconded, and motion carried.

**Lindee Lynn, Representative from Liz Cheney's** office was in the audience so Vice Chairman Tilden gave her a moment for comments. Commissioner Livingston questioned whether Ms. Cheney was still on for the Sheep Mountain tour in early May. Ms. Lynn will check the schedule and respond.

### **Liaison Reports**

Commissioner Overfield gave a brief update on the Health, Safety & Wellness committee, the Museum Board meeting, the Park County Rec Board and the Powell Valley Healthcare meeting.

Commissioner Livingston reported on the Fair Board meeting.

Commissioner Thiel contacted Meeteetse planning, Park County Weed & Pest, and was unable to attend that meeting. Predatory Board meeting is next month. Also met with BLM with Commissioner Tilden.

Commissioner Tilden reported on the Beartooth Ranch Committee and how they are moving forward and doing well.

### **Kim Dillivan, Planner II – RE: Public Hearing, Tri-State Iron Creek Major Utility Use SUP 174**

Mr. Dillivan presented the site plan review to build an electrical substation. The transmission line begins in the McCullough Peaks area and will terminate at Hwy 14-A. The project is defined as a Major Utility Use. The applicant is waiting for Bureau of Rec (BOR) and Bureau of Land Management (BLM) environmental review which should be in place later this spring. This SUP has met all agency referrals. Public works has received an approved right of way access permit WYDOT and received the geotechnical engineering report as requested.

Applicant stated there will be no occupied structures or public buildings, potential for noise will be minimal, and the lines are located to minimize impacts to wetlands and the Shoshone River.

Commissioner Tilden asked if it will be lighted, which will only be in place for maintenance and emergencies.

Commissioner Tilden called for comments from the public, there being none Commission Livingston made a motion to close the public hearing, Commissioner Overfield seconded, and motion carried.

Commissioner Thiel made a motion to approve the SUP pending approval of the environmental review from the BOR and BLM, Commissioner Overfield seconded, and motion carried. **RESOLUTION 2019-06**

### **Joy Hill, Director of Park County Planning & Zoning – RE: Public Hearing, Valley Ranch, LLC Bank Stabilization Repair Project Floodplain Permit**

Ms. Hill presented the request to complete a bank stabilization repair project along the South Fork Shoshone River. The project is 36 miles southwest of Cody and intended to restore proper flow. All notices have been sent. The spot repairs will replace existing riprap, no hindrances for access, and sediment will be reduced during floods with this design and placement of rock revetment. Location in the floodplain is necessary to manage erosion on this waterfront location. Regulation and enforcement of existing laws of the floodplain are being met with this permit.

Commissioner Tilden called for comments from the public, there being none Commission Livingston made a motion to close the public hearing, Commissioner Thiel seconded, and motion carried.

Commissioner Livingston made a motion to approve flood plain permit, Commissioner Overfield seconded, and motion carried.

### **Bill Crampton, Public Health Nurse Manager, and Shelley Long, Treatment Program Manager for Ryan White – RE:**

**1. Public Health Monthly Update** as presented in the packet.

**2. Continue Discussion on Grant Position for Public Health**

Mr. Crampton introduced Shelley Hood, Treatment Manager and Debi Anderson, Unit Manager of Communicable Disease Unit who were both on the

phone. This MOU is strictly for HIV education, reaching high risk individuals, the transient population, homeless assistance and Hepatitis C. This funding is for three years and a great opportunity for public health. Commissioner Tilden questioned the funds, an employee with full time benefits, not many funds left for the testing. Ms. Hood stated the testing is not under this contract and those funds will come from CDC or private insurance. Commissioner Overfield questioned the transient population and how or where they are located. Mr. Crampton stated they know how to reach out to those who may need this service. Commissioner Livingston questioned the increased testing funds at the state level and how they will be handled. Ms. Crampton stated the State Lab is set up to handle the costs and does not see a large increase.

Commissioners decided to make a decision at the March 5 meeting when Commissioner Fulkerson is in attendance.

**Tim Waddell, Landfill Manager – RE:**

**1. Approve Addendum to Extend Roll-off Contracts between Landfill Department and Keele Sanitation**

Mr. Waddell made a recommendation to the board to allow for the one year extension clause on the following contracts with Citizens Convenience Center, Powell Landfill, Clark Landfill and Crandall Transfer Station. Commissioner Livingston made a motion to approve the recommendation and allow the chair to sign, Commissioner Overfield seconded, and motion carried.

**2. Approve John Deere Extended Warranty upon Delivery of John Deere 755K Track Loader**

Mr. Waddell presented the covered components on the extended warranty coverage in the amount of \$7,250.00 for three years. Commissioner Thiel asked if any authorized dealership can make repairs and Mr. Waddell stated it would need to be a Honnen dealer. After a brief discussion Commissioner Livingston made a motion to approve the extended warranty, Commissioner Overfield seconded, Commissioner Thiel opposed, acting Chairman Tilden voted aye, and motion carried.

**Barb Poley, Park County Treasurer – RE: Approve and Chairman Sign 2018 Park County Tax Roll Correction**

Ms. Poley presented the \$131,573.80 overpayment of 2018 taxes for Principal Petroleum Partners LLC. The funds have been disbursed to all taxing entities involved and is before the board to see how they would like the funds repaid. There are two options, in full or amortize over a five year period. Mr. Call, First Deputy, Assessors explained how the error occurred with renditions from the company and neither party catching the error. Commissioner Livingston made a motion pay in one lump sum, Commissioner Thiel seconded, and motion carried.

**Brian Edwards, PE, County Engineer – RE: Review Temporary Construction Easements and Agreements for Replacement of Bridge FQV on County Road 60S (Beverly Drive on Lower Southfork).**

Mr. Edwards stated work will begin on the bridge replacement which requires two temporary easements with landowners and Cody Canal Irrigation. Attorney Skoric has not looked at the temporary agreements but Mr. Edwards is seeking approval today contingent on attorney approval. The bridge removal will begin next week. Commissioner Livingston questioned if they were standard easements. Mr. Edwards stated the land easements are and the Cody Canal has requested we salvage the cross beams if possible. Commissioner Livingston made a motion to approve Cody Canal crossing and maintenance agreement as presented, Commissioner Thiel seconded, and motion carried. Commissioner Overfield made a motion to approve the temporary easements for John & Fredell Qualls, Meyer Living Trust and allow the chair to sign, Commissioner Thiel seconded, and motion carried.

**Scott Steward, Park County Sheriff and Michael Connors, IT – RE: Jail Video System (Sheriff Steward was absent and Sergeant Colegrove represented him)**

Mr. Connors presented the proposal from CML Security who proposes to furnish all materials, termination, installation and engineering in the replacement of the camera system at the Law Enforcement Center. Mr. Connors went into detail with how many cameras, cables and how they will be replaced without any interruption. The original system was installed in 2005 when the building was built. Commissioner Tilden questioned why this was not put out to bid and Mr. Connors stated there are very few companies in the US that do this type of work and CML is in Colorado, close incase things go wrong that cannot be fixed in house. Nothing in statutes requires us to bid. An amendment may be needed at the close of the FY2018-19 budget. Commissioner Thiel made a motion to move forward with the project, Commissioner Overfield seconded, and motion carried.

**Adjourn.**

Commissioner Livingston made a motion to adjourn, Commissioner Thiel seconded and the motion carried.

Absent  
\_\_\_\_\_  
Jake Fulkerson, Chairman

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Joe Tilden, Vice Chairman

\_\_\_\_\_  
Lee Livingston, Commissioner

\_\_\_\_\_  
Dossie Overfield, Commissioner

\_\_\_\_\_  
Lloyd Thiel, Commissioner

Attest:

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Colleen Renner, County Clerk