

Park County Board of County Commissioners
Regular Meeting
Tuesday, March 5, 2019

Chairman Fulkerson called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, March 5, 2019. Present were Vice Chairman, Joe Tilden, Commissioners Lee Livingston, Dossie Overfield and Lloyd Thiel, and Clerk Colleen Renner.

Susan Kohn led the audience in the Pledge of Allegiance.

Consent Items:

Approve-Minutes, Payroll and Vouchers

The minutes from February 19, 2019, payroll in the amount of \$576,935.93 which is one bi-weekly with health insurance and the monthly elected payroll for \$88,719.29 and the Vouchers were presented to the Board for approval. Commissioner Livingston moved to approve the consent agenda items as presented, seconded by Commissioner Tilden and motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$1,440.71
ABSAROKA DOOR	\$5.00
ADAMSON POLICE PRODUCTS	\$770.00
ALBERTSONS - SAFEWAY	\$165.99
AMERICAN WELDING & GAS, INC.	\$26.31
ARBOR SOLUTIONS TREE CARE	\$5,000.00
AT&T MOBILITY	\$2,061.07
BASIN EQUIPMENT REPAIR	\$854.00
BEARTOOTH ELECTRIC COOP	\$78.39
BIG HORN REDI-MIX, INC.	\$120,000.00
BIG HORN WHOLESALE, INC.	\$1,573.78
BLACK HILLS ENERGY	\$1,926.60
BLONIGEN, MICHAEL A.	\$1,017.50
BLUE RIBBON TREE SERVICE	\$1,350.00
BOB BARKER COMPANY	\$642.08
BONINE, DUNCAN	\$99.36
BONNER LAW OFFICE	\$933.35
BRANDON-WINTERMOTE, KIMBERLY	\$90.08
CDW GOVERNMENT, INC.	\$641.80
CHARTER COMMUNICATIONS	\$389.26
CHOICE AVIATION, LLC	\$88.38
CNA SURETY DIRECT BILL	\$50.00
CODY ACE HARDWARE	\$383.26
CODY ENTERPRISE	\$79.60
CODY OVERHEAD DOOR CO.,LLC	\$520.00
CODY, CITY OF	\$19,956.99
COOK MOVING & STORAGE	\$300.00
COULTER CAR CARE CENTER	\$100.00
CRUM ELECTRIC SUPPLY CO.	\$130.89
DENNY MENHOLT CHEVROLET BUICK GMC	\$65.00
DODGE COMPANY, THE	\$425.84
ENGINEERING ASSOCIATES	\$2,601.71
FASTENAL	\$757.86
GLAXOSMITHKLINE PHARMACEUTICALS	\$2,772.00
GRAINGER	\$712.58
HEARTLAND PAPER COMPANY	\$77.52
HONNEN EQUIPMENT CO.	\$713.38
INTERSTATE POWER SYSTEMS, INC.	\$2,008.27
JACKS TRUCK & EQUIPMENT, INC.	\$51.23
JOHN DEERE FINANCIAL	\$28.24
K-B COMMERCIAL PRODUCTS	\$99.71
KENCO SECURITY AND TECHNOLOGY	\$356.75
KOHN, SUSAN	\$80.69

KREI, KINDY	\$20.00
LINDENTHAL, PATRA	\$470.96
LOEPER, JESSICA	\$10,735.00
McINTOSH OIL, INC.	\$3,857.95
MOHLER, TYCEE JO	\$293.02
MORRISON MAIERLE INC	\$407.75
MORRISON, MARION	\$92.40
MOTOR PARTS, INC.	\$141.77
MURDOCH'S RANCH & HOME POWELL	\$7.99
NEMONT	\$47.85
NORTHERN WYOMING OPHTHAMOLOGY	\$335.00
NORTHWEST RURAL WATER DISTRICT	\$83.90
OFFICE SHOP, THE	\$1,929.12
PAVEMENT MAINTENANCE, INC.	\$18,375.00
PIONEER RESEARCH CORP	\$268.40
PITNEY BOWES, INC. - A/R	\$2,108.13
POJMAN, LEDA	\$169.21
POWELL ACE HARDWARE, LLC	\$57.73
POWELL, CITY OF	\$6,526.91
PUTNEY, LINDA	\$101.68
REED, DARLENE	\$30.16
ROCKY MOUNTAIN POWER	\$1,318.21
ROVENNA SIGNS & DESIGN	\$240.50
SECRETARY OF STATE	\$30.00
SMITH, DEBORA	\$104.00
SPRINGHILL SUITES - CHEYENNE	\$282.00
SYSCO FOOD SERVICES OF MONTANA	\$1,809.51
TCT WEST, INC	\$8,430.48
THOMPSON REUTERS - WEST	\$749.00
TITAN MACHINERY	\$556.65
TRACTOR & EQUIPMENT CO	\$288.60
TRI STATE TRUCK & EQUIP, INC	\$231.62
VERIZON WIRELESS	\$167.08
VERIZON WIRELESS	\$153.20
WAL MART COMMUNITY/GEMB	\$839.16
WCTA	\$100.00
WEBSTER, II, C.E., ATTORNEY LLC	\$1,320.00
WLASCHIN, AINSLEY	\$8.12
WYOMING COUNTY COMMISSIONERS ASSN	\$500.00
WYOMING DEPARTMENT OF HEALTH	\$40,161.49
WYOMING INFORMATION TECHNOLOGY DIV	\$67.78
WYOMING STATE PUBLIC DEFENDER	\$400.00
TOTAL	<u><u>\$275,242.51</u></u>

Colleen Renner, Park County Clerk – RE: Request for employee travel – Hans Odde, Deputy Clerk

Mr. Odde presented to the Board the approximate cost for out of state travel to Denver for the Multi-State Information Sharing & Analysis Center and Elections Infrastructure meeting April 29-May 1, 2019. Flying to Denver round trip will save the county money by not having to pay mileage. Mr. Odde also stated he would not need transportation while there as the event is being held in downtown Denver. Commissioner Overfield made a motion to approve the out of state travel as requested Commissioner Livingston seconded, and motion carried.

Commissioners – RE: Approve and Chairman to Sign Common Grounds Request for Continuance and Set New Date for Appeal

Commissioner Overfield made a motion to set April 16, 2019 as the continuation date for the Common Grounds Appeal Hearing, Commissioner Tilden seconded, and motion carried.

Hans Odde, First Deputy Park County Clerk – RE: Review Park County Liquor Licenses and Set Fees for Each Class of Liquor License

Mr. Odde reported liquor license fees have not been reviewed since 2015 and not formalized since 2013. Per Wyoming Statute §12-1-101(d) it is the Board's responsibility to set annual renewal fees for each particular class of liquor license for the county. Commissioner Tilden made a motion to approve the resolution as presented, Commissioner Thiel seconded, and motion carried. **RESOLUTION 2019-08**

Brian Edwards, Park County Engineer – RE: Open Bids for new ¾ Ton Diesel Pickup-Park County Public Works Department

Mr. Edwards reported the Clerk's office received two bids for one new diesel four wheel drive extended cab pickup. Fremont Motors in Powell bid \$40,613 for a 2019 Ford F250 with \$500 for the trade in. Fremont Motors, Cody bid \$40,397 for a 2019 Ford F250 Super Cab including \$2,400 in optional equipment and offered \$500 for the trade in. Mr. Edwards will review the bids and return with his recommendation prior to the end of the meeting.

Commissioner Livingston made a recommendation to keep the trade and sell that vehicle at a county auction.

Kim Dillivan, Park County Planner II – RE: Public Hearing – Cody Cowboy Church Variance Request

Chairman Fulkerson opened the public hearing.

Mr. Dillivan presented a variance request for the Cody Cowboy Church for a 1,200 sq. foot addition to the Church. The proposed addition will connect the church and bunkhouse, creating more than 5,000 sq. feet resulting in a new classification of Major Institutional Use which is not allowed in the r-H zoning district. Approval of the variance will allow the applicant to apply for a Special Use Permit (SUP).

SUP 152 was approved on April 18, 2017 which provided residential accommodation and ministry for up to ten individuals participating in the Cody Nite Rodeo. After approval the Sunday school building was converted into a bunkhouse to provide lodging for the rodeo participants. The Church is also located on this same property. All legal notice requirements have been met.

At this time Chairman Fulkerson called for public comments. Those who commented were Rich Butcher, Pastor Pat Alphin, Karen Samuels, Walter Castle, Bill Campbell, Bernadette Butcher, Kaitlyn McComb, and Jeff Wagner all of which were positive comments and no-one opposed the variance.

Commissioner Thiel made a motion to close the public hearing, Commissioner Tilden seconded, and motion carried. Commissioner Tilden made a motion to approve the variance, Commissioner Livingston seconded, and motion carried. **RESOLUTION 2018-09**

Teecee Barrett, Events Planner, Tiffany Brando, Shane Smith and Ed Wells, Park County Fair Advisory Board Members – RE: Request for Use of Non-Budget Revenue

Ms. Barrett presented the board with a cost estimate and recommendations for the renovation of the goat barn due to the dramatic increase in the number of goats at the fair. The Fair Advisory Board is requesting to use the unbudgeted revenue from the fair to cover a portion of the renovation costs. Total project cost is \$42,820.24, with \$28,070.00 coming from the unbudgeted revenue leaving an unfunded amount of \$14,750. The Advisory Board has requested funding from the 4-H Council, FFA Chapters and the Park County Fair Foundation however no decisions have been made by these entities.

After further discussion regarding labor, competitive pricing on the concrete, portable pens and bidding these items and services, Commissioner Tilden made a motion to approve the \$28,070 appropriation to come from the events budget the \$14,750 additional funding to come from reserves. Commissioner Thiel seconded, and motion carried. Commissioner Overfield stated funds donated to this project need to be deposited in the County General Fund.

Bill Crampton, Park County Public Health Nursing Manger – RE: Approve the Ryan White Grant position

Commissioner Tilden gave a brief update to Chairman Fulkerson since he was absent during the phone conference at the previous meeting. Commissioner Tilden made a motion to approve the Ryan White Grant funded position and Chairman Fulkerson seconded for discussion. After a lengthy discussion regarding the need, cost, and the ability to locate those that need the service, Chairman Fulkerson called for the question and the motion failed 1 – 3 with Commissioner Tilden voting aye and Commissioners Livingston, Thiel and Overfield voting nay.

Dean Bruce, Dean of Extended Campus & Workforce, Northwest College Lisa Harsh, UW Recruitment & Enrollment Specialist, UW Outreach, Josh Decker Real Estate Operations, University of Wyoming – RE:

1. **University of Wyoming Lease Agreement** – Ms. Harsh representing the University of Wyoming requested that Park County release UW from their lease in the Park County Complex as they will be moving out of their present office and into a shared space with NWC. After discussion Commissioner Overfield made a motion to terminate the lease as of April 1, Commissioner Livingston seconded, and motion carried.
2. **Northwest College Sublease to University of Wyoming** – Commissioner Livingston made a motion to accept the sublease upon review and approval of the County Attorney and the Buildings & Grounds Supervisor, Commissioner Tilden seconded, and motion carried.

Commissioners – RE:

1. **Vacated Board Appointment- Buffalo Bill Visitor Center Board - Yssac D. Amarrills** Ms. Kohn reported that Mr. Amarrills has vacated his board appointment and requested approval to re-advertise the vacant position. Commissioner Overfield made a motion to advertise the vacant position, Commissioner Thiel seconded, and motion carried.
2. **Approve and Sign Renewal of Legacy Leases (2) – sent back leases signed and need formal approval** – Ms. Kohn presented the two Legacy Leases, Commissioner Livingston made a motion to approve, Commissioner Tilden seconded, and motion carried.

Brian Edwards, Park County Engineer – RE: Bid Selection for new ¾ Ton Diesel Pickup-Park County Public Works Department

Mr. Edwards recommended that the county purchase the Ford F250 Super Cab from Fremont Motors Cody which comes with an extended ten year bumper to bumper warranty for an additional \$2,400. With the extended warranty the cost is still lower than the Fremont Motors Powell bid. Commissioner Livingston made a motion to approve the bid from Fremont Cody without the extended warranty, Commissioner Thiel seconded, and the motion failed 2 – 3 with Commissioners Livingston and Thiel voting aye and Commissioners Overfield, Tilden and Chairman Fulkerson voting nay.

After further discussion on the warranty, Commissioner Tilden made a motion to accept the bid from Fremont Cody with the extended warranty, Commissioner Overfield seconded, and motion carried.

Mike Mackey, District Manager, Northwest Rural Water District – RE: Annual Requests to Petition into Northwest Rural Water District

Chairman Fulkerson opened the public hearing. Mr. Mackey presented to the board the matter of enlarging existing boundaries of the Northwest Rural Water District. Chairman Fulkerson called for public comments, there being none Commissioner Livingston made a motion to close the public hearing, Commissioner Tilden seconded, and motion carried. Commissioner Overfield made a motion to approve the petition as presented without election, Commissioner Thiel seconded, and motion carried.

Executive Session: pursuant to W.S. § 16-4-405 (a) (ii) – RE: Board Appointments

Commissioner Livingston moved to go into executive session seconded by Commissioner Overfield and unanimously carried. Commissioner Tilden moved to come out of executive session, seconded by Commissioner Livingston and unanimously carried. Commissioner Tilden made a motion to appoint Jacob Jarrett to the Park County Predatory Animal Board, Commissioner Livingston seconded and motion carried.

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statue § 16-4-405 (a) (ii) (iii), seconded by Commissioner Tilden and unanimously carried. Commissioner Thiel moved to come out of executive session, seconded by Commissioner Tilden and unanimously carried.

Commissioner Tilden made a motion to adopt the proposal discussed in executive session, Commissioner Thiel seconded and motion carried.

Adjourn.

Commissioner Tilden made a motion to adjourn, Commissioner Livingston seconded and the motion carried.

Jake Fulkerson, Chairman

Joe Tilden, Vice Chairman

Lee Livingston, Commissioner

Dossie Overfield, Commissioner

Lloyd Thiel, Commissioner

Attest:

Colleen Renner, County Clerk