

**Park County Board of County Commissioners**  
**Regular Meeting**  
Tuesday, August 6, 2019

Chairman Fulkerson called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, August 6, 2019. Present were Vice Chairman, Joe Tilden, Commissioners Lee Livingston and Dossie Overfield and Clerk Colleen Renner, Commissioner Lloyd Thiel was absent.

CJ Baker led the audience in the Pledge of Allegiance.

**Consent Items:**  
**Approve-Minutes, Payroll and Vouchers**

Commissioner Overfield made a motion to approve the following consent agenda items: minutes from July 16, bi-weekly payroll in the amount of \$623,521.92 which included insurance, monthly elected officials payroll of \$90,149.76, vouchers, special funding contracts, Chairman Sign Cooperative Agreement for Responsibilities and Receipt and Distribution of Payment between the Wyoming Department of Family Services, Child Support Enforcement and Park County Clerk of District Court, Barnett Benefit, Cycle Greater Yellowstone, Field of Dreams, and Wyoming Stock Growers Land Trust BBQ Malt Beverage Permits and approve the Shoshone Irrigation District assessment. Commissioner Tilden seconded and the motion carried.

Payee	Amount
307 Glass - Willie Onstine	\$40.00
360 OFFICE SOLUTIONS	\$1,305.12
ALBERTSONS - SAFEWAY	\$50.60
ALDRICH'S - POWELL	\$231.50
AMERICAN WELDING & GAS, INC.	\$48.52
APEX LEGAL PC	\$1,550.00
AT&T MOBILITY	\$2,173.96
BAILEY ENTERPRISES, INC.	\$478.88
BASIN EQUIPMENT REPAIR	\$215.50
BEAR CO., INC.	\$3,292.44
BEARTOOTH ELECTRIC COOP	\$76.72
BENNETT, M.D., THOMAS L.	\$4,135.20
BIG HORN CO-OP MARKETING ASSN.	\$285.36
BIG HORN REDI-MIX, INC.	\$100.00
BIG HORN TREE & SHRUB CARE LLC	\$600.00
BIG HORN WHOLESALE, INC.	\$1,154.36
BLACK BOX NETWORK SERVICES	\$3,220.00
BLACK HILLS ENERGY	\$2,079.98
BLAIR'S MARKET	\$50.00
BLOEDORN LUMBER - POWELL	\$1,840.15
BONINE, DUNCAN	\$99.36
BONNER LAW OFFICE	\$300.01
BOONE'S MACHINE SHOP	\$86.96
BRADFORD SUPPLY CO.	\$22.50
BRANDON-WINTERMOTE, KIMBERLY	\$90.08
BRUCO, INC.	\$148.56
BUSY B'S AUTO AND WRECKER	\$836.00
CAROLINA SOFTWARE	\$629.10
CARQUEST AUTO PARTS - #064250	\$179.99
CDW GOVERNMENT, INC.	\$1,347.83
CENTURYLINK	\$6,644.26
CENTURYLINK BUSINES SERVICES	\$3.82
CHARTER COMMUNICATIONS	\$469.62
CHOICE AVIATION, LLC	\$39.00
CODY ACE HARDWARE	\$751.40
CODY FIREARMS EXPERIENCE, LLC	\$4,751.27
CODY REGIONAL HEALTH	\$39,253.88
CODY, CITY OF	\$22,833.73

CONTROL SOLUTIONS, INC.	\$59.00
COULTER CAR CARE CENTER	\$105.25
CROFT, KIMBALL	\$197.04
CRUM ELECTRIC SUPPLY CO.	\$488.38
CUSTOM DELIVERY SERVICE, INC.	\$56.93
DE HAAN ELECTRONICS	\$1,322.32
DELL MARKETING L.P., C/O DELL USA L.P.	\$1,223.53
DICK JONES TRUCKING	\$1,781.08
DING PRO COLLISION CENTER	\$675.00
FLOYD'S TRUCK CENTER, INC.	\$83.84
GALLS, LLC	\$172.74
GARCIA, ISRAEL	\$925.00
GEOTECH ENVIRONMENTAL EQUIPMENT INC	\$1,314.20
GILLIS PERFORMANCE AND CONSULTING	\$103.00
GONSALEZ, RANEE L.	\$52.78
GOODYEAR PRINTING	\$403.00
GRADIENT MOUNTAIN SPORTS	\$841.95
GRAINGER	\$835.16
GREENWOOD, MICHAEL	\$36.21
HINZE, BOBBIE	\$56.84
HONNEN EQUIPMENT CO.	\$300.00
INTERSTATE BATTERIES	\$126.95
INTERSTATE TIRE SERV. INC	\$766.60
K-B COMMERCIAL PRODUCTS	\$1,769.00
KEEGAN, KRISJANSONS & MILES, PC	\$2,052.00
KEELE SANITATION	\$900.00
KENCO SECURITY AND TECHNOLOGY	\$1,881.75
MAINSTREET KT'S	\$12.00
MAJESTIC LUBE, INC.	\$272.80
MATHESS, CHARLES LANCE	\$60.94
McKESSON MEDICAL SURGICAL	\$225.52
MEYER, PAT	\$348.00
MORGENWECK, BARB	\$200.00
MORRISON MAIERLE INC	\$2,444.00
MORRISON, MARION	\$92.40
MOTOR PARTS, INC.	\$60.98
MOTOROLA SOLUTIONS, INC.	\$16,686.02
MURDOCH'S RANCH & HOME POWELL	\$1,025.79
NADA USED CAR GUIDE	\$3,850.00
NAPA AUTO PARTS	\$9.01
NATIONAL BUSINESS SYSTEMS	\$2,120.24
NEMONT	\$47.06
NORCO, INC.	\$23.52
NORTHWEST RURAL WATER DISTRICT	\$180.41
ODDE, HANS	\$164.15
OVERFIELD, DOSSIE	\$204.74
PARK COUNTY FIRE DISTRICT #2	\$526.50
PARK COUNTY GLASS, INC.	\$258.08
PATRICK, BRIANNE	\$150.00
PENWELL, STEVE	\$57.64
PITNEY BOWES, INC. - A/R	\$56.52
POWELL ACE HARDWARE, LLC	\$1,537.61
POWELL LOCK	\$88.00
POWELL TRIBUNE, INC.	\$288.00
POWELL, CITY OF	\$8,033.61
PRODUCTION MACHINE COMPANY	\$742.33
PROFORCE LAW ENFORCEMENT	\$208.00
PUTNEY, LINDA	\$101.68
QED ENVIRONMENTAL SYSTEMS	\$1,491.13
RENNER, COLLEEN	\$13.54
RIMROCK TIRE CO - CODY	\$79.40
ROCKY MOUNTAIN POWER	\$1,406.36
SANOFI PASTEUR, INC	\$1,117.64
SERVICE 1	\$987.00
SIMPSON, KEPLER & EDWARDS, LLC	\$1,359.70
SKORIC, BRYAN	\$30.16
SMITH, DEBORA	\$104.00
SUMMERS, JOSH	\$85.52

SYSKO FOOD SERVICES OF MONTANA	\$1,084.75
TATUM, JACK	\$297.40
TCT WEST, INC	\$8,595.22
THOMPSON LAW LLC	\$380.00
THOMPSON REUTERS - WEST	\$749.00
TITAN MACHINERY	\$2,634.74
TRI STATE TRUCK & EQUIP, INC	\$26.03
TRIPLE L SALES	\$8.08
TUCKER, NICHELLE	\$62.39
TYLER TECHNOLOGIES, INC.	\$88,343.88
UPS STORE, THE	\$11.26
VERIZON WIRELESS	\$152.67
VERIZON WIRELESS	\$377.84
VERIZON WIRELESS	\$50.04
VISIONARY COMMUNICATIONS, INC.	\$82.43
WAL MART COMMUNITY/GEMB	\$463.41
WEBSTER, II, C.E., ATTORNEY LLC	\$1,000.00
WESTERN EMULSIONS INC	\$156,430.35
WHITE INK, LLC	\$228.50
WILLIAMS & SONS, LLC	\$120.00
WLASCHIN, AINSLEY	\$19.55
WOODWARD TRACTOR & RENTAL, INC	\$615.95
WYOMING DEPARTMENT OF EMPLOYMENT	\$145.53
WYOMING DEPARTMENT OF HEALTH	\$40,847.26
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$6.00
WYOMING GAME & FISH DEPARTMENT	\$2,400.00
WYOMING INFORMATION TECHNOLOGY DIV	\$84.32
WYOMING PUBLIC HEALTH LABORATORY	\$459.00
<b>TOTAL</b>	<b><u>\$472,370.81</u></b>

**Park County Commissioners – RE: Public Hearing – Resolution No. 56 – 911  
Emergency Telephone Tax Increase upon Service Users within Park County  
– Michael Conners, IT Director**

Chairman Fulkerson opened a public hearing and Mr. Conners gave the background on the 911 Emergency Telephone tax which have been in place since 1996. The county recently needed to replace the 911 equipment and with the dwindling funds managing expenses may become difficult. In 2003 Wyoming statute changed to include wireless devices and charges up to 75 cents per line.

Chairman Fulkerson called for public comments, there being none, Commissioner Livingston made a motion to close the public hearing, Commissioner Tilden seconded, and motion carried.

Commissioner Tilden made a motion to approve the increase of the 911 fees to 75 cents per line including wireless lines, Commissioner Livingston seconded, and motion carried. Mr. Conners will return with a resolution to be signed by the board and notify all phone carriers of the rate increase.

**Park County Planning & Zoning Planner II, Kim Dillivan – RE: Public Hearing  
– Powell Country Club Estates Major Subdivision Variance Request**

Chairman Fulkerson opened a public hearing and Mr. Dillivan presented a variance request for William Ambrose and gave a brief history which began in 2009. The planning office sent a letter to Mr. Ambrose regarding May 15, 2019 deadline. A final decision letter was sent June 5, 2019 stating all final plat application materials have expired. Mr. Ambrose then submitted a variance request to extend the deadline which planning received on July 2, 2019.

Chairman Fulkerson called for public comments. Mr. Ambrose stated there was a misunderstanding with regards to the financial information required from his bank. Mr. Schatz, Engineering Associates also stated there was a misunderstanding regarding the financial agreement. Staff stated that property taxes are also delinquent. There being no further comments Commissioner Tilden made a motion to close the public hearing, Commissioner Overfield seconded, and motion carried.

Commissioner Tilden made a motion to allow the variance and give Mr. Ambrose a six-month extension, Commissioner Livingston seconded for

discussion. Chairman Fulkerson called for the question, Commissioner Overfield and Livingston opposed, Commissioner Tilden and Fulkerson voted aye, and motion denied. **RESOLUTION 2019-45**

**Park County Planning & Zoning Director, Joy Hill – RE: Consideration of Fines - Steedley Septic Violation**

Ms. Hill presented the investigation record regarding a septic violation at Lot 23 in Big Valley Subdivision in Meeteetse owned by Ms. Steedley. Timber Tuckness is the tenant in the RV and is working on getting this matter resolved. Mr. Tuckness stated there is no water on the property at this time but will work with DEQ to accomplish what needs done by the September 30, 2019 deadline. Commissioner Overfield made a motion to allow the process to proceed until the deadline and consider fines after that date. Commissioner Tilden seconded, and motion carried.

**Park County Buildings & Grounds/Events Superintendent, Mike Garza – RE: Review Park County Workers' Compensation Costs**

Mr. Garza was able to contact the state regarding the drug and alcohol testing required for additional discounts for Worker's comp. An application process with checklist must be completed for Park County to be considered. After discussion the board decided to proceed in completing the application process.

**Park County Planning & Zoning Director, Joy Hill – RE: High Peak Views Subdivision Final Plat – SS - 256**

Mr. Dillivan presented the subdivision application received from Sheila Orr on May 20, 2019 for approval of the final plat. The property is located .4 miles north of Road 2AB and .6 miles west of US Hwy 14 A. Located in a General Rural 5-acre zoning district. All agencies were contacted, Public Works sent a letter to applicant regarding the road not meeting county standards, and administrative relief was granted. Weed & Pest advised applicant to follow "Best Management Practices" for controlling the spread of noxious weeds. No public comments were received and utilities in the area can provide services, if needed.

Commissioner Livingston made a motion to approve the final plat, Commissioner Overfield seconded, and motion carried. **RESOLUTION 2019-46**

**Park County Assessor, Pat Meyer – RE: Park County Mill Levies**

Mr. Meyer presented the countywide mill levy requests to the board, Commissioner Tilden made a motion to approve mills presented, Commissioner Livingston seconded, and motion carried.

**Park County Attorney, Bryan Skoric – RE: Approve Replacing a Park County Deputy Attorney**

Mr. Skoric requested permission to fill the position vacated by Mr. McVay. After discussion of funding and attrition in the future, Commissioner Livingston made a motion to approve the hiring, Commissioner Overfield seconded, and motion carried.

**Park County Homeland Security Director, Jack Tatum – RE: Approve and Chairman Sign Wyoming Inter-County Mutual Aid Agreement**

Mr. Tatum presented the mutual aid agreement which encompasses 19 other counties in the state. The agreement makes available equipment from other counties as well as Park County equipment in disaster or emergency situations. Commissioner Tilden made a motion to approve the agreement and allow the chairman to sign, Commissioner Livingston seconded, and motion carried.

**Park County Chief Information Officer – Michael Conners – RE:**

**1. Approve 3rd Change Order for Jail Video System**

Commissioner Tilden made a motion to approve the change order, Commissioner Overfield seconded, and motion carried.

2. **Park County Employees KnowBe4 Security Training**

Mr. Conners updated the commission stating 50% of employees have completed the training.

**Park County Planning & Zoning Director, Joy Hill – RE: Approve Park County GIS Needs Assessment -**

Ms. Hill reached out to Teal Wyckoff of WYGISC, University of Wyoming per Commissioner Thiel’s request and they do not provide this type of service. After discussion on licenses, where and how to move forward without this assessment, and where we will be in the future regarding our GIS. Commissioner Livingston made a motion to approve moving forward with the GIS assessment, Commissioner Overfield seconded, and motion carried.

**Park County Library Director, Frances Clymer – RE: Approve Meeteetse Library Position**

Ms. Clymer presented her justification regarding the need for the Meeteetse position to be filled since there are only two employees at that Library and the Meeteetse school does compensate for some of the wages. Comments from Terri Sporkin, David Fike, Board Members, John Gordnier and Bethany Taylor all make statements regarding the importance of maintaining the present hours and staffing level at the Meeteetse Library, the location of the Library being in the school and the impact it could have on the Meeteetse community. A position will be vacated at the Cody Library in November and the Library board will not request that position be filled.

Commissioner Tilden made a motion to approve filling the position in Meeteetse, Commissioner Overfield seconded and asked to amend the motion to include not filling the position in the Cody Library in November, motion carried unanimously.

**Park County Lieutenant Joe Torczon, Detention Administrator – RE: Approve Replacing Part-Time Detention Cook –**

Mr. Torczon was detained and unable to appear, after some clarification from the county payroll clerk Commissioner Livingston made a motion to allow the position to be filled, seconded by Chairman Fulkerson, and motion carried.

**Adjourn.**

Commissioner Tilden made a motion to adjourn, Commissioner Livingston seconded and the motion carried.

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Jake Fulkerson, Chairman

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Joe Tilden, Vice Chairman

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Lee Livingston, Commissioner

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Dossie Overfield, Commissioner

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Lloyd Thiel, Commissioner

Attest:

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Colleen Renner, County Clerk