

Park County Board of County Commissioners
Regular Meeting
Tuesday, October 1, 2019

Chairman Fulkerson called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, October 1, 2019. Present were Vice Chairman, Joe Tilden, Commissioners Lee Livingston, Dossie Overfield and Lloyd Thiel, and Clerk Colleen Renner.

Wes Allen led the audience in the Pledge of Allegiance.

Commissioner Overfield requested that a short discussion on Scouting the Future presentation and moving forward with the coroners building be added to the end of the agenda. Commissioner Livingston made a motion to approve the amended agenda, Commissioner Thiel seconded, and motion carried.

Consent Items:

Approve-Minutes, Payroll and Vouchers

Commissioner Livingston made a motion to approve the following consent agenda items: minutes from September 17, bi-weekly payroll in the amount of \$604,924.22 which includes health insurance, vouchers, three-year lease agreement with Tex-OK Energy Limited Partnership, and Letter of Support for the Essential Air Service agreement with United Airlines, Commissioner Thiel seconded, and motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$334.20
A & I DISTRIBUTORS	\$288.85
ABBAY CARPET OF WYOMING	\$234.57
APEX LEGAL PC	\$2,975.00
AT CONFERENCE	\$230.23
AT&T MOBILITY	\$2,746.36
AXIS FORENSIC TOXICOLOGY, INC.	\$320.00
BENNETT, M.D., THOMAS L.	\$4,135.20
BIG HORN WHOLESALE, INC.	\$1,698.65
BILLIN, AARON R.	\$84.10
BLACK HILLS ENERGY	\$147.04
BLAIR'S MARKET	\$28.49
BLAKEMAN PROPANE, INC.	\$139.90
BOMGAARS	\$484.14
BONINE, DUNCAN	\$99.36
BONNER LAW OFFICE	\$1,133.34
BOONE'S MACHINE SHOP	\$40.40
BRANDON-WINTERMOTE, KIMBERLY	\$90.08
BRAZELTON, LILLIAN	\$96.28
BROWN, WILLIAM PAUL ROBERT	\$66.70
BRUCO, INC.	\$164.43
CDW GOVERNMENT, INC.	\$719.53
CENTURYLINK	\$3,900.28
CHARTER COMMUNICATIONS	\$99.99
CODY ACE HARDWARE	\$450.63
CODY ENTERPRISE	\$8.20
CODY PAINT & BODY, INC.	\$3,310.93
COMMUNICATION TECHNOLOGIES, INC.	\$12,196.00
COULTER CAR CARE CENTER	\$233.12

CRUM ELECTRIC SUPPLY CO.	\$262.47
DE HAAN ELECTRONICS	\$2,076.05
DEE'S ALTERATIONS	\$35.00
EAGLE RECOVERY & TOWING	\$1,685.00
EATON CORPORATION	\$2,064.00
FLOYD'S TRUCK CENTER	\$31.88
GALLS, LLC	\$221.85
GLAXOSMITHKLINE PHARMACEUTICALS	\$1,440.60
GONSALEZ, RANEE L.	\$105.56
GRAINGER	\$330.40
GUERTIN, ANDREW	\$18.19
HANSON CHEMICAL INC.	\$849.38
HEART MTN FARM SUPPLY	\$1,262.97
HINZE, BOBBIE	\$418.24
INTERSTATE TIRE SERV. INC	\$70.00
J&S ICE	\$8.00
JOHN DEERE FINANCIAL	\$31.72
JUDGE CRANFILL, STEVEN R.	\$400.00
KEEGAN, KRISJANSONS & MILES, PC	\$1,393.00
LEON UNIFORM COMPANY, INC.	\$553.49
MARQUIS AWARDS & SPECIALTIES, INC	\$53.65
McKESSON MEDICAL SURGICAL	\$101.59
MONTANA-DAKOTA UTILITIES CO.	\$25.70
MORRIS, SANDIE	\$5.95
MORRISON, MARION	\$133.00
MOTOR PARTS, INC.	\$169.71
MOUNTAIN WEST COMPUTER	\$217.94
MURDOCH'S RANCH & HOME POWELL	\$52.72
NATIONAL BUSINESS SYSTEMS	\$5,188.25
NORCO, INC.	\$24.30
NORTHWEST RURAL WATER DISTRICT	\$77.15
NORTHWEST SPECIALTY SALES CO., LLC	\$751.66
OFFICE SHOP, THE	\$11,307.07
O'REILLY AUTO PARTS - POWELL	\$7.99
PATRICK, BRIANNE	\$325.00
PAVEMENT MAINTENANCE, INC.	\$58,415.00
PITNEY BOWES, INC. - A/R	\$71.25
PLANET HEADSET	\$211.04
POWELL ACE HARDWARE, LLC	\$626.66
POWELL TRIBUNE, INC.	\$252.00
POWELL, CITY OF	\$8,712.51
PUTNEY, LINDA	\$101.68
RAPID FIRE PROTECTION, INC	\$3,035.00
RIMROCK TIRE CO - CODY	\$646.42
ROCKY MOUNTAIN POWER	\$927.36
ROVENNA SIGNS & DESIGN	\$288.00
SABER PEST CONTROL	\$80.00
SANOFI PASTEUR, INC	\$8,397.27
SKORIC, BRYAN	\$120.64
SMITH, DEBORA	\$104.00
SMITH, SAIGE	\$90.48
STREET, DARCY	\$55.68
STROHS INDUSTRIAL LUBRICATION	\$167.00

SYSKO FOOD SERVICES OF MONTANA	\$1,164.97
TCT WEST, INC	\$17,213.69
THIEL, LLOYD	\$119.48
THOMPSON LAW LLC	\$330.00
THOS. Y. PICKETT & CO., INC.	\$1,650.00
TITAN MACHINERY	\$111.91
TRUENORTH STEEL	\$19,896.55
TW ENTERPRISES, INC.	\$4,217.38
TYLER TECHNOLOGIES, INC.	\$3,908.88
UPS STORE, THE	\$14.31
UW EXTENSION	\$933.75
VERIZON WIRELESS	\$50.10
VISA - #3972 - J. TATUM	\$1,589.40
WAL MART COMMUNITY/GEMB	\$672.89
WHITLOCK MOTORS	\$47.68
WLASCHIN, AINSLEY	\$360.00
WYOMING BEHAVIORAL INSTITUTE	\$13,572.00
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$108.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$10.00
WYOMING FIRE SAFETY, LC	\$443.00
WYOMING INFORMATION TECHNOLOGY DIV	\$135.08
YARIAN, DAVID	\$50.00
TOTAL	<u>\$217,056.54</u>

Park County Buildings & Grounds/Events Superintendent, Mike Garza – RE: Approve Park County Maintenance/Service Agreement for Elevators (Kone – Otis)

Mr. Garza presented the board with proposals for maintenance agreements containing costs and preventative services provided. After discussion Commissioner Thiel made a motion to accept Kone with modifications suggested and county attorney approval, Commissioner Livingston seconded, and motion carried.

Park County Public Health Nursing Manager, Bill Crampton – RE: Approve Park County Voucher for Trailer Purchase – Park County Public Health – Emergency Preparedness Grant

Commissioner Thiel questioned why the public health department needs an enclosed trailer.

Mr. Crampton stated that the trailer would be used for storage, retrieving supplies, outdoor drive through vaccine clinics and use as a portable office. Mr. Crampton stated this was approved at the Federal Level through the Emergency Preparedness Grant. After further discussion Commissioner Tilden made a motion to approve the purchase of the trailer, Commissioner Livingston seconded, Commissioner Thiel opposed, and motion carried.

Park County Prevention & Wellness Manager, Wendy Morris – RE: Presentation on Vaping

Ms. Morris presented a slide show on vaping and gave some statistics on the usage amongst youth nationwide. Local goals in Park County are to educate and work with parents, teachers and coaches.

Wes Allen – RE: Public Access Committee

Mr. Allen came before the board and explained there may be opportunities to increase public land access by putting a committee together to discuss recreation such as hunting, hiking, fishing, horseback riding and how-to better access public land which sometimes requires private land crossing. Mr. Allen

would like the board to consider forming a working group made up of persons who have an interest in accessing public lands as well as stakeholders such as Bureau of Rec, Bureau Land Management and private land owners who border those public lands. The Commissioners agreed to have Mr. Allen move forward and report back to the board.

Park County Engineer, Brian Edwards - RE: Open Sealed Bids for (4) New Motor Graders Park County Public Works - Road & Bridge Division

Mr. Edwards opened two bids received by the Clerk's office for four new road graders. Tractor & Equipment Co. bid four Caterpillar Graders, total new price \$1,179,816.00; Honnen Equipment, bid four John Deere Road Graders, total new price \$1,222,030.40. Mr. Edwards will evaluate both bids and return with recommendations.

Park County Planning & Zoning Director, Joy Hill – RE: Short-term Rental Public Meetings Debrief and Path Forward

Ms. Hill gave a debrief on the short-term rental public meetings that were held throughout the county. The meetings were very well attended and addressed use of RV's, caps on how many in a given area, health, DEQ, fire requirements were some of the topics of discussion. Moving forward Chairman Fulkerson recommends a work session with the whole board, Ms. Hill and the Planning & Zoning Commission members who are interested.

Rebecca Burns from the Powell Chamber made some comments and is willing to help.

Park County Planning & Zoning Director, Joy Hill – RE: Steedley Notice of Fines – 2nd Consideration

Ms. Hill stated this property is still in violation of county zoning regulations by not having a proper septic system. The owner rents the property and was notified in January 2019 of the violations with a deadline to become compliant by May 31, 2019. The property is still not in compliance however renter, Timber Tuckness is working on a plan to become compliant. After discussion with Mr. Tuckness, Commissioner Livingston made a motion to wave the fines for 30 days pending progress with an engineer's review of what type of septic system could be built on the property, Commissioner Tilden seconded, and motion carried.

Park County Commissioners – RE: Bistro Proposal/Tara Torrey

Ms. Torrey presented her background in food service and the hours she proposes to be open. Ms. Torrey also discussed the requirements with health inspector doing a pre-open investigation, fire marshal and other matters that will need to be addressed before opening. Ms. Torrey is proposing to rent the bistro area for \$250.00 per month for the first three months. Commissioner Thiel discussed who will service the equipment and could that be addressed in their insurance coverage. Chairman Fulkerson stated this will need to be negotiated in the contract.

Park County Commissioners – RE: Bistro Proposal/Point Café –

Ms. Scott presented her background in food service where she was recruited to open and manage a restaurant and later became a caterer for the past 8 years. She has been doing mostly wedding cakes, parties and events most recently. Point Café is proposing to rent the Bistro for \$250 per month plus 10% of profits, they'd like to re-evaluate after six months and potentially pay the county not less than 15% of the net profit and discuss how that will be figured.

Commissioner Tilden made a motion to choose Point Café, Commissioner Livingston seconded, and motion carried. Commissioner Livingston suggested that they work with Mr. Garza, Buildings & Grounds Supt. on a detailed lease

agreement and present that to the County Attorney for approval and then return to the Board.

Commissioner Livingston left the meeting at 1:45 p.m.

Park County Planning & Zoning Planner II, Kim Dillivan – RE: Deanna’s Simple Subdivision Final Plat

Mr. Dillivan presented the final plat to create a 5-acre residential lot and one exempt remainder 72.42-acre parcel. Deanna Aiken is the owner of the lots which are in GR-P zoning district. The sketch plan was reviewed on September 17 and recommended for approval by P & Z Commission. No public comments were received, and all final submission requirements have been met.

Commissioner Overfield made a motion to approve the final plat as presented, Commissioner Thiel seconded, and motion carried. **RESOLUTION 2019-59**

Park County Planner II, Kim Dillivan – RE: Three Eagles Minor Subdivision Final Plat

Mr. Dillivan presented the final plat to create a three-lot minor subdivision proposing Lot 1 is 3.50 acres, Lot 2 is 5.00 acres and Lot 3 is 8.92 acres. Jodeen A. Pappenfort is the owner of the lots which are in GR-P zoning district. The sketch plan was reviewed on June 18, 2019 and recommended for approval by P & Z Commission. The subdivision sketch plan was reviewed and approved by the Board of County Commissioners on July 16, 2019 with conditions, each of which has been met. (Resolution 2019-40).

Commissioner Tilden made a motion to approve the final plat as presented, Commissioner Thiel seconded, and motion carried. **RESOLUTION 2019-60**

Park County Engineer, Brian Edwards – RE: Bids for (4) New Motor Graders, Park County Road & Bridge and Consider Staff Recommendations for Purchase

Mr. Edwards recommendation after reviewing the bid comparison is to purchase the four John Deere motor graders from Honnen Equipment in the amount of \$144,414.40. After discussion Commissioner Thiel made a motion to purchase four John Deere motor graders per Mr. Edwards’ recommendation, Commissioner Overfield seconded, and motion carried.

Scouting the Future

Commissioner Overfield extended an invitation to participate with the Wyoming Business Council and the University of Wyoming in a Cody Community Listening Session October 14-16, 2019. Commissioner Overfield also requested the county donate \$500 to help pay for speakers and facilitators. After discussion Commissioner Overfield made a motion to contribute \$500 to the Scouting the Future event. Chairman Fulkerson seconded, after further discussion, motion carried

Coroners Building

Public Works recommends spending \$5,500 to move forward with drawings for the proposed new coroner building. After a brief discussion Commissioner Tilden made a motion to proceed, Commissioner Thiel seconded, and motion carried.

Park County Commissioners – RE: Liaison Report

Commissioner Tilden will report on the Chronic Wasting Disease meetings in two weeks. Monthly meetings for the budget committee are progressing and will present recommendations at the first December meeting.

Commissioner Thiel was unable to attend the Weed & Pest meeting as he was at WACO in Casper. attending the WACO meeting was an eye opener and time well spent.

Commissioner Overfield reported on the Park County Rec Board meeting, Fair Board meeting, missed the Library Board meeting but also attended Forward Cody and Museum Board, all of which are doing well.

Chairman Fulkerson reported on WACO, social media, Facebook, workers compensation, pending legislation, WyoLink, election security, and Park County is one of two counties that do not have the fifth penny sales tax.

Executive Session.

Commissioner Overfield made a motion to go into an executive session pursuant to W.S. § 16-4-405 (a) (ii), Commissioner Tilden seconded, and motion carried.

Commissioner Tilden moved to exit from executive session, Commissioner Overfield seconded, and the motion carried. Commissioner Overfield made a motion to adopt the proposal as discussed in executive session. Commissioner Tilden seconded, and motion carried.

Adjourn.

Commissioner Tilden made a motion to adjourn, Commissioner Thiel seconded, and the motion carried.

Jake Fulkerson, Chairman

Joe Tilden, Vice Chairman

Lee Livingston, Commissioner

Dossie Overfield, Commissioner

Lloyd Thiel, Commissioner

Attest:

Colleen Renner, County Clerk