

Park County Board of County Commissioners
Regular Meeting
Tuesday, May 18, 2021

Vice Chairman Overfield called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, May 18, 2021. Present were Commissioners, Scott Mangold, Lloyd Thiel, Joe Tilden and Clerk Colleen Renner. Chairman Lee Livingston was absent.

Clerk Renner led the audience in the Pledge of Allegiance.

Consent Items:

Approve-Minutes, Payroll and Vouchers

Commissioner Thiel made a motion to approve the following consent agenda items: minutes from May 4, bi-weekly payroll in the amount of \$395,429.15 and elected payroll \$90,943.43; approve and sign Monthly Earnings & Collections Statements for the Clerk, Clerk of District Court and Sheriff; approve and allow the Chairman to Sign Contract Between Wyoming Department of Health, Public Health Division and Park County; and acknowledgement per §16-4-104 (a) the board received the tentative budget via email on May 15, 2021. Commissioner Tilden seconded and the motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$1,084.32
A & I DISTRIBUTORS	\$874.88
AT&T MOBILITY	\$1,496.18
AUTOSHOP, INC.	\$457.10
BAILEY ENTERPRISES, INC.	\$122.85
BAILEY ENTERPRISES, INC.	\$110.92
BAILEY ENTERPRISES, INC.	\$6,207.89
BEAR CO., INC.	\$665.86
BENNETT, M.D., THOMAS L.	\$4,346.40
BIG HORN COUNTY CORONER	\$1,000.00
BIG HORN RADIO NETWORK	\$2,554.36
BIG HORN WHOLESALE, INC.	\$1,691.32
BIG VALLEY BEARING & SUPPLY, INC.	\$56.65
BIGHORN DESIGN STUDIO	\$100.00
BILLIN, AARON R.	\$284.00
BITTER CREEK TITLE SERVICES, INC.	\$200.00
BLACK HILLS ENERGY	\$3,143.38
BLAKEMAN PROPANE, INC.	\$941.40
BLUE KNIGHT SECURITY LLC	\$2,525.00
BOB BARKER COMPANY	\$1,259.88
BROWN, BILL P.	\$10.00
BURG SIMPSON ELDREDGE HERSH & JARDINE	\$1,743.24
CARQUEST AUTO PARTS - #064250	\$919.80
CDW GOVERNMENT, INC.	\$204.58
CENTURYLINK	\$3,473.72
CENTURYLINK BUSINES SERVICES	\$18.30
CHARTER COMMUNICATIONS	\$302.26
CHRISTIE, LOGAN	\$174.72
CODY ACE HARDWARE	\$424.49
CODY ENTERPRISE	\$3,287.22
CODY OVERHEAD DOOR CO., LLC	\$24.50
CODY REGIONAL HEALTH	\$220.00
CODY WINNELSON CO.	\$309.12
CODY, CITY OF	\$20,219.20
CONSOLIDATED ELECTRICAL DISTRIBUTORS	\$33.41
CONTROL SOLUTIONS, INC.	\$110.00
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$20,989.29
COULTER CAR CARE CENTER	\$104.32
CROFT, KIMBALL	\$188.16
CRUM ELECTRIC SUPPLY CO.	\$601.60

DODGE COMPANY, THE	\$102.14
FASTENAL	\$53.69
FLOYD'S TRUCK CENTER	\$865.88
GALLS, LLC	\$579.74
GARLAND LIGHT & POWER CO.	\$1,127.10
GRAINGER	\$603.41
HONNEN EQUIPMENT CO.	\$2,655.50
INTERSTATE TIRE SERV. INC	\$70.00
KEELE SANITATION	\$1,807.54
KENCO SECURITY AND TECHNOLOGY	\$939.00
LEE ENTERPRISES OF MONTANA	\$127.52
LEON UNIFORM COMPANY, INC.	\$285.50
MAJESTIC LUBE, INC.	\$17.00
McINTOSH OIL, INC.	\$2,291.59
MEETEETSE, TOWN OF	\$122.33
MERCK SHARP & DOHME CORP.	\$808.89
MICKELSON, JOSEPH D	\$291.20
MONTANA-DAKOTA UTILITIES CO.	\$2,005.40
MOTOR PARTS, INC.	\$160.21
MOTOROLA SOLUTIONS, INC.	\$266.00
MURDOCH OIL, INC.	\$9,824.86
MURDOCH'S RANCH & HOME POWELL	\$92.26
NEWEGG BUSINESS, INC.	\$39.20
NICHOLSON DIRT CONTRACTING	\$38,220.00
NORCO, INC.	\$49.20
NORTHWEST RURAL WATER DISTRICT	\$76.37
OFFICE SHOP, THE	\$1,084.40
O'REILLY AUTO PARTS - CODY	\$105.80
O'REILLY AUTO PARTS - POWELL	\$80.09
PITNEY BOWES, INC. - A/R	\$51.00
PLAINSMAN PRINTING SUPPLY	\$2,941.70
POWELL ACE HARDWARE, LLC	\$416.61
POWELL TRIBUNE, INC.	\$5,081.67
PRODUCTION MACHINE COMPANY	\$703.60
QUILL CORPORATION-	\$764.99
RAPID FIRE PROTECTION, INC	\$840.00
ROCKY MOUNTAIN CUSTOM PHOTOGRAPHIC	\$16.00
ROCKY MOUNTAIN POWER	\$623.45
ROCKY MOUNTAIN WASH, LLC	\$30.00
SANOFI PASTEUR, INC	\$322.50
SCHLATTMANN LAW OFFICE	\$660.00
SELBYS, INC.	\$581.62
SMITH, SAIGE	\$87.36
SYSCO FOOD SERVICES OF MONTANA	\$2,432.24
TRACTOR & EQUIPMENT CO	\$73.32
TURNER, KARLA	\$16.63
UPS STORE, THE	\$35.00
VILOS, BRANDEN S., ATTORNEY AT LAW, PC	\$1,565.00
VISA - #0037 - B. POLEY	\$1,004.60
VISA - #0045 - B. SKORIC	\$100.00
VISA - #0086 - W.E. CRAMPTON	\$734.17
VISA - #0227 - G. PALMERSHEIM	\$2.50
VISA - #0235 - B. EDWARDS	\$627.51
VISA - #0250 - C. RENNER	\$14,821.72
VISA - #0268 - P. LINDENTHAL	\$338.00
VISA - #0359 - S. STEWARD	\$397.77
VISA - #0367 - J. HILL	\$204.82
VISA - #3972 - J. TATUM	\$1,428.24
VISA - #4079 - S. STEWARD	\$907.47
VISA - #4087 - M. CONNERS	\$7,961.42
VISA - #4103 - S. STEWARD	\$306.95
VISA - #4111 - S. STEWARD	\$2,575.01
VISA - #5258 - M. GARZA	\$1,258.58
WESTERN COLLISION, INC.	\$414.00
WESTERN EMULSIONS INC	\$3,364.20
WHITLOCK MOTORS	\$664.44
WYOMING DEPARTMENT OF EMPLOYMENT	\$186.90

WYOMING DEPARTMENT OF HEALTH	\$191.04
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$27.00
WYOMING STATE PUBLIC DEFENDER	\$800.00
WYOMING WATER WORKS	\$318.50
YOUNG, JERRICA DAWN	\$39.12
TOTAL	<u>\$203,148.79</u>

Cody Council of Aging, Inc. Executive Director, Jenny Johnstone-Smith – RE: Park County FY2022 Budget Special Funding Request

Ms. Renaud and Ms. Bass thanked the board for the opportunity to present their request in the amount of \$47,000.00. These funds are used for various federal grant matches. The WYDOT grant is for transportation. The Council also helps supplement the Meeteetse Senior Center.

Cody Conservation District Board Members, Bobbie Holder, Brittany Swope, Carmen McIntyre, Russ Dwyer and Rory Karhu – RE: Update on Cody Conservation District Office Space and Request for Additional Funding

Mr. Dwyer introduced those present and thanked the Board for the support in supplying office space. Mr. Dwyer stated they received money from that State Conservation and would like to request \$8,000 from the County to match those funds. The request will be decided on during budget time. Mr. Dwyer updated the board on the programs, events attended and ways to help spread the word that there is a need for a Cody Conservation District.

Park County Planning & Zoning Planner II, Kim Dillivan – RE: Johnson Subdivision Partial Vacation and Amended Plat No. 4

Mr. Dillivan presented the amended plat to the Board for a partial vacation and amended plat of Lots 50-L-39, 50-L-40, 50-L-41, 50-L-42, 50-L-43 and 50-L-44, which is owned by Betty Lou Mauch. The property is located 2 miles south of Powell with an address of 295 Roney Avenue. Zoning is GR-P, neighboring land uses are residential, a public hearing is not required and no public comments have been received.

Commissioner Tilden moved to approve the amended plat as presented, Commissioner Thiel seconded, and motion carried. **RESOLUTION 2021-25**

Powell Clark's Fork Conservation District Manager, Ann Trosper and Soil Survey Project Leader, Phil Goodin – RE: Update on Soil Survey Status and Ongoing Work

Ms. Trosper began with an update on watershed planning, project identification and a grant that allowed the hiring of Ms. McIntyre as the watershed Coordinator. Identifying projects, updating hardware and software, monitoring sediment and continuation working with property owners on small acreage education. WY Department of Ag granted a onetime \$640.00 for small acreage education and Ms. Trosper is requesting that the county match those funds to help fund mailing and materials.

Discussions of other topics were irrigation infrastructure, hydrology, field tours, lose of Ag land, potable water wells and septic systems effects on irrigation districts.

Commissioner Tilden made a motion to grant the \$640.00 to match the grant, Commissioner Thiel seconded, after discussion the motion carried.

Park County 4-H & Youth Development Educator, Tycee Jo Brown – RE: Park County FY2022 Budget Special Funding Request

Ms. Brown reported numbers for 4-H enrollment are going well with new members and leaders. The 4-H is planning several fundraisers for this summer and are asking for \$6,000.

Yellowstone Behavioral Health Executive Director, Becky Ransom – RE: Park County FY2022 Budget Special Funding Request

Ms. Ransom thanked the board for the opportunity to present their request in the amount of \$70,000 and gave updates on Title 25, state funding being cut about \$160,000, staff positions not being refilled, how tele-health worked in 2020 and the local funds providing 24/7 emergency mental health services.

Park County Commissioners – RE: Approve FY2022 TANF/CPI Funding

Ms. Kohn presented the breakdown awarded to the County and how to distribute those funds.

Commissioner Thiel made a motion to approve as presented for each entity which includes: Big Brothers Big Sisters-\$10,412.50; Crisis Intervention-\$19,600.00; Northwest College-\$10,412.50; Northwest Family Planning-\$4,287.50 and Youth Clubs of Park County-\$16,537.50; totaling \$61,250.00, Commissioner Tilden seconded, and motion carried.

Park County Clerk, Colleen Renner – RE: Approval Final Selection for the Park County Auditor

Clerk Renner stated one proposal was received from Carver, Florek & James and reviewed by staff. Commissioner Tilden made a motion to approve the selection of Carver, Florek & James, LLC for the maximum amount not to exceed, \$48,000, \$49,500, and \$50,000, over the next three years, Commissioner Mangold seconded, and motion carried.

Park County Planning & Zoning Planner II, Kim Dillivan – RE: Faxson Simple Subdivision Amended Plat -178

Mr. Dillivan presented the amended plat to vacate Lot 1 and reconfigure to create Lot 101. The property is located one mile east of Powell city limits of the south side of Hwy 14A and east of County Road 7. Located in zoning district RR-2 and surrounding land uses are primarily agricultural. No public hearing is required, and no public comments received.

Commissioner Thiel moved to approve the amended plat, Commissioner Tilden seconded, and motion carried. **RESOLUTION 2021-26**

Park County Planning & Zoning Planner II, Kim Dillivan – RE: Public Hearing: Diamond K Minor Subdivision-49 Sketch Plan Review

Vice Chairman Overfield opened the public hearing.

Mr. Dillivan presented the sketch plan review and notice of intent to subdivide into a four-lot subdivision containing two 3.11-acre lots and two 3.12-acres which is located 5.25 miles southwest of Ralston, 1.2 miles southeast of Hwy 14A on the north side of County Lane 15, owned by Kenney and Mary Ann Wright. Zoning is GR-P and is a mixture of residential, agriculture and Bureau of Reclamation. Notices and agency referrals were met, Public Works recommends shared access for lots 3 and 4, Shoshone Irrigation District must make recommendations, a maintenance agreement for shared access and wells need to be in compliance with Sate Engineer's Office permitting and comply with standards in the County development regulations.

Vice Chairman Overfield called for public comments, there being none, Commissioner Thiel made a motion to close the public hearing, Commissioner Tilden seconded, and motion carried.

Commissioner Thiel made a motion to approve Minor K Subdivision without condition #2 regarding Irrigation District, Commissioner Mangold seconded, after discussion regarding the irrigation, Commissioner Mangold withdrew his second and made a motion to approve as presented, Commissioner Tilden seconded, and motion carried. **RESOLUTION 2021-27**

Park County Planning & Zoning Planner II, Kim Dillivan – RE: Public Hearing: Meadow Flower Minor Subdivision-50 Sketch Plan Review

Vice Chairman Overfield opened the public hearing.

Mr. Dillivan presented the application for approval of a five-lot minor subdivision consists of one 9.03-acre lot, one 7.73- acre lot, one 8.89-acre lot, one 6.42-acre lot and one 3.70-acre lot for residential use. A new sketch plan was received this morning and the departments have not had a chance to review. After discussion Commissioner Tilden made a motion to continue the public hearing to June 1, at 10:20 a.m., Commissioner Thiel seconded, and motion carried.

Park County Engineer, Brian Edwards – RE: Approve and Allow Chairman to Sign cooperative Forest Road Agreement between the County of Park and the USDA, Forest Service Shoshone National Forest

Mr. Edwards presented the longstanding maintenance agreement with Forest Service which is a five-year program with annual renewals of shared maintenance on three roads which are Hunter Creek, portion of Sunlight and Road 4DT which goes to Kirwin. With this agreement the County receives \$15,000 to off-set the cost.

Discussions regarding the Forest Service using the public sector for these jobs; the dollars we receive through Title I and Title III and the Federal Land Access Program (FLAP) without the Forest Service support we would not receive these dollars; Forest Service has three IDIQ for maintenance, one is local, one in Pinedale and one in Idaho. Commissioner Tilden moved to approve the agreement, Commissioner Mangold seconded, Commissioner Thiel opposed and Vice Chairman Overfield also voted to approve, motion carried.

Park County Landfill Manager, Greg Palmersheim – RE: Approve Changes to Park County Landfill Fees

Mr. Palmersheim presented proposed new rates for the Clark Landfill. The discussion began with the usage by out-of-state/non-residents of this landfill and the cost to Park County subsidizing non-resident use, doubling the fee for out of state, six-month trial basis beginning July 1, 2021.

Commissioner Thiel made a motion to increase the rates from \$9 to \$20 per cubic yard and \$40 per cubic yard for non-resident vehicles using the Clark Landfill effective July 1 for a 6-month trial period, Commissioner Tilden seconded, motion carried.

Commissioner Thiel also recommends rate increases at the lagoons. Brian Edwards, County Engineer is waiting on a report from EA Engineers with estimates for rates, partial loads vs. full loads, seasonal usage, making a long-term plan and some type of metering system to better monitor usage at the lagoons.

Commissioner Thiel made a motion to increase the lagoon fees to \$6.00 per 100 gallons, effective July 1, motion dies for lack of a second. The board will wait on the study and bring up the topic later.

Executive Session.

Commissioner Thiel made a motion to enter executive session pursuant to W.S. § 16-4-405 (a) (ix), Commissioner Tilden seconded, and motion carried.

Commissioner Mangold moved to exit from executive session, Commissioner Tilden seconded, and the motion carried.

Commissioner Thiel made a motion to approve the variance to the sick leave policy as discussed with a cap of 67 hours if needed. Joe seconded and motion carried.

Adjourn.

Commissioner Tilden made a motion to adjourn, Commissioner seconded, and the motion carried.

Absent
Lee Livingston, Chairman

Dossie Overfield, Vice Chairman

Scott Mangold, Commissioner

Joe Tilden, Commissioner

Lloyd Thiel, Commissioner

Attest:

Colleen Renner, County Clerk