

Park County Board of County Commissioners
Regular Meeting
Tuesday, November 2, 2021

Chairman Lee Livingston called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, November 2, 2021. Present were Vice Chairman, Dossie Overfield, Commissioners, Scott Mangold, Lloyd Thiel, Joe Tilden and First Deputy Clerk Hans Odde.

Chairman Livingston led the audience in the Pledge of Allegiance.

Consent Agenda

Commissioner Overfield made a motion to approve the consent agenda as presented. Approve Minutes from October 5, 2021, Approve Minutes from October 19, 2021, Approve Payroll, Approve Vouchers, Approve Ads for January 2022 Park County Board Appointments (1) Incorporated (3) Unincorporated Appointments – Meeteetse Local Planning Area Advisory Committee, (2) County Appointment – Park County Fair Advisory Board, (2) Cody Appointment – Buffalo Bill Dam Advisory Board, (1) Cody (2) Powell Appointment – Park County Parks & Recreation Board, (1) Powell (1) Cody (2) At-Large Appointment – Park County Historic Preservation Commission, (1) County Appointment – Yellowstone Regional Airport Board, (2) Cody/Powell Rural Appointment – Park County Planning & Zoning Commission; Approve and Sign POP Plan Document for Dental Pre-tax Section 125 premium only plan, Approve and Allow Chairman to sign Pitch Fork Ranch Horse Sale 24-Hour Malt Beverage Permit. Commissioner Thiel seconded and the motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$1,034.64
ALBERTSONS - SAFEWAY	\$254.63
AT&T MOBILITY	\$1,922.12
BENNETT, M.D., THOMAS L.	\$2,173.20
BIG BROTHERS BIG SISTERS OF NW WY	\$1,499.07
BIG HORN RURAL ELECTRIC COMPANY	\$378.23
BIG HORN WHOLESALE, INC.	\$2,503.78
BLACK HILLS ENERGY	\$3,053.58
BLAIR'S MARKET	\$35.94
BLAKEMAN PROPANE, INC.	\$18.49
BLATT, TIMOTHY J.	\$2,360.00
BOMGAARS	\$121.05
BONINE, DUNCAN	\$98.52
BOONE'S MACHINE SHOP	\$142.95
BRANDON-WINTERMOTE, KIMBERLY	\$89.56
BUILDERS FIRST SOURCE	\$18.97
BUSY B'S AUTO AND WRECKER	\$20.00
CARVER, FLOREK & JAMES, CPA'S	\$35,000.00
CASPER STAR-TRIBUNE	\$134.72
CENTURYLINK	\$3,460.68
CENTURYLINK BUSINES SERVICES	\$5.26
CHARTER COMMUNICATIONS	\$104.98
CODY ACE HARDWARE	\$445.87
CODY ENTERPRISE	\$2,683.78
CODY WINNELSON CO.	\$75.10
CODY, CITY OF	\$25,497.63
CRISIS INTERVENTION SERVICES	\$1,842.86
CROFT, KIMBALL	\$83.76
CRUM ELECTRIC SUPPLY CO.	\$285.07
CUSTOM DELIVERY SERVICE, INC.	\$25.00
D&G ELECTRIC, LLC	\$2,962.34
DARRAH LAW OFFICE, P.C.	\$10.00
DENNY MENHOLT CHEVROLET BUICK GMC	\$186.35
EICHELE, LARRY	\$26.88
ENGINEERING ASSOCIATES	\$1,186.87
FASTENAL	\$327.14
FLOYD'S TRUCK CENTER	\$11,121.27
FRANCE, TARA	\$162.50
GALLS, LLC	\$278.22
GEBES, JEANNIE	\$340.75
GOODYEAR PRINTING	\$327.00

GRAINGER	\$883.12
HUMPHRIES-WADSWORTH, PhD, TERRESA M.	\$450.00
JONES, RICHARD B	\$101.88
K-B COMMERCIAL PRODUCTS	\$321.36
LEE ENTERPRISES OF MONTANA	\$94.68
LEON UNIFORM COMPANY, INC.	\$298.00
McINTOSH OIL, INC.	\$1,455.00
MORRISON, MARION	\$91.80
MORROW, CHRIS RPR	\$1,183.00
MOTOROLA SOLUTIONS, INC.	\$173,454.51
MOUNTAIN CONSTRUCTION COMPANY	\$48,921.60
MOUNTAIN WEST COMPUTER	\$58.29
MURDOCH OIL, INC.	\$9,927.00
MURDOCH'S RANCH & HOME POWELL	\$165.82
NEWMAN TRAFFIC SIGNS, INC	\$4,584.00
NORCO, INC.	\$43.02
NORTHWEST COLLEGE	\$3,687.00
OFFICE SHOP, THE	\$736.88
O'REILLY AUTO PARTS - CODY	\$206.45
PAVEMENT MAINTENANCE, INC.	\$75,041.60
PLANET HEADSET	\$226.75
POWELL ACE HARDWARE, LLC	\$39.31
POWELL TRIBUNE, INC.	\$1,973.18
POWELL WELDING AND INDUSTRIAL SUPPLY LLC	\$56.85
POWELL, CITY OF	\$8,107.95
QUILL CORPORATION	\$53.28
ROCKY MOUNTAIN POWER	\$1,070.87
SABER PEST CONTROL	\$450.00
SCHRADER METAL & DESIGN, INC.	\$76.60
SPENCER FLUID POWER	\$1,820.92
SPIERING, EUGENE	\$85.64
SYSCO FOOD SERVICES OF MONTANA	\$1,431.66
TCT WEST, INC	\$8,740.15
THOMPSON REUTERS - WEST	\$897.12
VERIZON WIRELESS	\$125.22
VERIZON WIRELESS - VSAT	\$50.00
VILOS, BRANDEN S., ATTORNEY AT LAW, PC	\$2,155.00
VISION WEST, INC.	\$332.00
WAL MART COMMUNITY/GEMB	\$835.01
WAYNE'S BOOT SHOP	\$100.00
WOOD GROUP USA, INC - CMO	\$2,070.00
WOODWARD TRACTOR & RENTAL, INC	\$345.93
WPCI CONSULTANTS, INC.	\$75.00
WYOMING BEHAVIORAL INSTITUTE	\$5,230.00
WYOMING DEPARTMENT OF HEALTH	\$36,361.05
WYOMING FIRE SAFETY, LC.	\$1,194.00
WYOMING INFORMATION TECHNOLOGY DIV	\$122.97
YOUTH CLUBS OF PARK COUNTY	\$1,147.31
TOTAL	<u><u>\$499,177.54</u></u>

Cody Pardners, Cathy Liscum Re: Proposal to Use Restaurant Space at the Library

Ms. Liscum presented her non-profit group's proposal for the bistro area in the Cody Branch of the Park County Library. The group is dedicated to providing vocational and social opportunities to adult persons with disabilities and would like to have the opportunity to rent the bistro at a low cost. If the group is able to negotiate a lease with the Commissioners they would open the bistro to the public and employ persons with disabilities to prepare and sell grab and go type snacks and drinks. The Commissioners liked the concept and asked Ms. Liscum to come back with a more detailed proposal and business plan. No decision was made at this time.

Yellowstone National Park Superintendent Cameron Sholly Re: Yellowstone National Park Annual Report

Supt. Sholly opened his annual report to the Commissioners by stating that Park visitation for 2021 will top 4.8 million visitors which is about one million more than 2020. Challenges remain to be workforce housing and the impacts that the rising visitation rates have on the Park's infrastructure. There will be road improvements taking place from

West thumb to Old Faithful in 2022 and the Yellowstone Bridge between Mammoth and Tower Jct. will be replaced starting in 2023 with completion scheduled in 2025. Visitation caps and a registration system could happen but not anytime soon as there will have to be further analysis regarding what impacts this could have on the Park and the surrounding gateway communities.

Chairman Livingston thanked Supt. Sholly for his report and appreciates his continued cooperation.

Park County Engineer, Brian Edwards Re:

Open Sealed Bids for Four (4) New Motor Graders for the Road & Bridge Division of the Park County Public Works Department

Mr. Edwards opened the bid packet from Tractor & Equipment of Worland, WY who proposed four Caterpillar motor graders for a net cost after buy back consideration of \$29,055.29 each. The bid from Honnen Equipment proposed for John Deere motor graders for a net cost after buy back consideration of \$22,262.07 each. Mr. Edwards will further evaluate the details of each bid and return later in the meeting with an award recommendation.

Open Sealed Bids for One (1) New Dump Truck for the Road & Bridge Division of the Park County Public Works Department

Mr. Edwards stated the he will not be making a recommendation for award of the dump truck bid today as there are different up-fit options with each that will take time to evaluate. Peterbilt of Wyoming presented a bid for a Peterbilt brand dump truck for a net of \$251,072 after trade in consideration. Tri-State Truck & Equipment presented two proposals 1) Volvo brand dump truck for a net of \$212,274 after trade in consideration, 2) Volvo brand dump truck with different up-fit options for a net of \$216,820 after trade in consideration. Floyd's Truck Center also presented two bids 1) Western Star brand dump truck for a net of \$229,346 after trade in consideration, 2) Western Star brand dump truck with different up-fit options for a net of \$228,494 after trade in consideration.

Open Sealed Bids for One (1) New Tractor for the Road & Bridge Division of the Park County Public Works Department

Mr. Edwards stated the he will not be making a recommendation for award of the tractor truck bid today as he needs to take time to evaluate each package presented. Tri-State Truck & Equipment bid one Volvo tractor truck for \$112,784 net after trade in. Peterbilt of Wyoming proposes one Peterbilt tractor truck for \$138,628 net after trade. Floyd's Truck Center bid one Western Star tractor truck for \$100,000 net after trade.

Park County Planning Director, Joy Hill Re: Discussion about permitting Small Wastewater Systems within Municipal Boundaries

Ms. Hill discussed issues with small wastewater system permitting within corporate boundaries of Powell, Cody and Meeteetse and how some systems still exist within their boundaries due to properties being annexed or there wasn't a city service available at the time these systems were built. Ms. Hill is proposing that the County pass a resolution that would clarify that Park County small wastewater administrators will not issue septic permits inside any municipal jurisdiction. She noted that she has been in contact with the City of Powell and Meeteetse who are in favor of this clarification and Cody's City Planner, Todd Stolz appeared in person and concurred.

Commissioner Tilden made a motion to pass the proposed resolution stating that the Park County small wastewater administrators will not issue septic permits inside any municipal jurisdiction. Commissioner Thiel seconded and the motion carried. **Resolution #2021-75**

Executive Session: pursuant to W.S. § 16-4-405 (a) (ix)

Commissioner Thiel made a motion to enter into executive session. Commissioner Overfield seconded and the motion carried.

Commissioner Overfield made a motion to exit from executive session. Commissioner Mangold seconded and the motion carried. No decisions were made in or as a result of this executive session.

Park County Engineer Brian Edwards Re: Review and Consider Staff Recommendations for Purchase of Four (4) New Motor Graders for the Road & Bridge Division of the Park County Public Works Department

After extensive analysis Mr. Edwards and his staff recommend purchasing four John Deere motor graders from Honnen Equipment at a net value of \$22,262.07 each.

Commissioner Tilden made a motion to award the bid for four John Deere motor graders to Honnen Equipment per Mr. Edwards’ recommendation. Commissioner Mangold seconded and the motion carried.

Park County IT, Mike Conners Re: Purchase Agreement for Telephone System

Mr. Conners presented a purchase agreement from Black Box for a new VOIP phone system to replace the twenty year old system that is in place now. The system had been discussed during budget session and \$225,000 had been placed in the IT budget for the project however Mr. Conners reported that the County is able to use American Rescue Plan (ARP) funds to complete the project and the Commissioners have agreed to allocate the necessary ARP funds.

Commissioner Overfield made a motion to approve the purchase agreement and authorize Mike Conners to execute the agreement for \$223,657.84. Commissioner Tilden seconded and the motion carried.

Adjourn

Commissioner Overfield made a motion to adjourn the meeting. Commissioner Mangold seconded and the motion carried.

Lee Livingston, Chairman

Dossie Overfield, Vice Chairman

Scott Mangold, Commissioner

Lloyd Thiel, Commissioner

Joe Tilden, Commissioner

Attest:

Hans Odde, 1st Deputy County Clerk