

**Park County Board of County Commissioners**  
**Regular Meeting**  
Tuesday, July 19, 2022

Chairwoman Dossie Overfield called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, July 19, 2022. Present were Commissioners Lee Livingston, Lloyd Thiel, Joe Tilden and Clerk Colleen Renner. Vice Chairman, Scott Mangold was absent.

Commissioner Livingston led the audience in the Pledge of Allegiance.

**Consent Items:**

**Approve-Minutes, Payroll and Vouchers**

Commissioner Livingston made a motion to approve the following consent agenda items and adding the Deaver Irrigation Assessment rolls to the consent items: minutes from July 5, 11 and 12, 2022; bi-weekly payroll in the amount of \$424,932.72; vouchers; monthly earnings and collection statements for the Clerk, Clerk of District Court, and Sheriff; Allow Chairman to Sign Tax District Certification for West Park Hospital District; approve and sign TANF FFY 2022 Q3 Report; and Document for Part-Time Circuit Court Magistrate. Commissioner Tilden seconded and the motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$786.69
A & I DISTRIBUTORS	\$2,221.87
ALBERTSONS - SAFEWAY	\$12.97
ALLEN, PATRICK	\$83.09
AT&T MOBILITY	\$2,137.88
AUTOSHOP, INC.	\$1,087.86
BAILEY ENTERPRISES, INC.	\$302.53
BAILEY ENTERPRISES, INC.	\$9,295.90
BALL, TRAVIS	\$27.30
BEAR CO., INC.	\$5,013.14
BENNETT, M.D., THOMAS L.	\$4,489.60
BIG HORN COUNTY CORONER	\$1,000.00
BIG HORN RURAL ELECTRIC COMPANY	\$371.58
BIG HORN TREE & SHRUB CARE LLC	\$1,000.00
BIG HORN WHOLESALE, INC.	\$1,482.90
BLACK BOX NETWORK SERVICES	\$1,071.81
BLACK HILLS ENERGY	\$4,388.91
BLAIR'S MARKET	\$40.74
BLATT, TIMOTHY J.	\$400.00
BOMGAARS	\$1,379.93
BRADFORD SUPPLY CO.	\$70.00
BROWN, TYCEE JO	\$995.37
BUILDERS FIRST SOURCE	\$39.99
CAROLINA SOFTWARE	\$775.00
CARQUEST AUTO PARTS - #064250	\$241.13
CBL SALT LAKE CITY	\$101.70
CENTURYLINK	\$2,665.21
CENTURYLINK BUSINES SERVICES	\$21.24
CHARTER COMMUNICATIONS	\$389.37
CHRISTIE, LOGAN	\$304.20
CLARION	\$27,983.00
CODY ACE HARDWARE	\$577.80
CODY ENTERPRISE	\$5,726.63
CODY PAINT & BODY, INC.	\$1,440.26
CODY WINNELSON CO.	\$173.51
CODY, CITY OF	\$2,276.20
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$21,618.97
COULTER CAR CARE CENTER	\$360.80
CRONK, BRENDA	\$14.04
CRUM ELECTRIC SUPPLY CO.	\$620.20

DE HAAN ELECTRONICS	\$48.64
DENNY MENHOLT CHEVROLET BUICK GMC	\$254.12
EATON SALES & SERVICE, LLC	\$3,128.89
ECOLAB, INC.	\$586.28
EDISON LIGHTING SUPPLY	\$661.73
EICHELE, LARRY	\$91.26
ELECTION SYS & SOFTWARE, INC	\$32,196.85
ENGINEERING ASSOCIATES	\$1,533.05
ENGINEERING DESIGN ASSOCIATES	\$8,852.00
FASTENAL	\$432.63
FLOYD'S TRUCK CENTER	\$458.15
GARLAND LIGHT & POWER CO.	\$850.02
GRAINGER	\$224.00
GROATHOUSE CONSTRUCTION INC	\$3,189.00
GUERTIN, ANDREW	\$86.17
HARRIS TRUCKING & CONST., INC.	\$15,393.60
HONNEN EQUIPMENT CO.	\$774.49
HUMDINGER EQUIPMENT, LTD.	\$2,095.41
INLAND TRUCK PARTS & SERVICE	\$229.40
ISCO INDUSTRIES, INC.	\$6,896.38
IVERSON SANITATION	\$50.00
IWORQ	\$13,000.00
K-B COMMERCIAL PRODUCTS	\$211.48
KEELE SANITATION	\$5,476.96
KENCO SECURITY AND TECHNOLOGY	\$469.55
LEON UNIFORM COMPANY, INC.	\$231.50
LOCAL GOVT. LIABILITY POOL	\$78,486.00
LOEPER, JESSICA	\$12,827.50
MAJESTIC LUBE, INC.	\$221.40
MARQUIS AWARDS & SPECIALTIES, INC	\$58.80
MASTER'S TOUCH, LLC	\$617.07
MATTHEW BENDER & CO., INC.	\$3,363.39
MCCARTY, REED, & EARHART, ATTYS L.C.	\$800.00
McINTOSH OIL, INC.	\$8,661.25
MEETEETSE, TOWN OF	\$124.20
MONTANA LIMESTONE COMPANY	\$3,236.60
MONTANA-DAKOTA UTILITIES CO.	\$1,190.31
MOTOR PARTS, INC.	\$119.17
MOTOROLA SOLUTIONS, INC	\$3,931.24
MURDOCH OIL, INC.	\$19,791.20
MURDOCH'S RANCH & HOME POWELL	\$451.63
NAPA AUTO PARTS	\$63.52
NATIONAL EQUIPMENT CORPORATION	\$914.39
NATRONA COUNTY SHERIFFS OFFICE	\$250.00
NEMONT	\$46.32
NORCO, INC.	\$310.74
NORMONT EQUIPMENT CO	\$796.42
NORTHWEST RURAL WATER DISTRICT	\$100.00
OFFICE SHOP, THE	\$721.78
ONLINE WEB SERVICE US, INC.	\$1,250.00
PARK COUNTY FAIR BOARD	\$50,857.00
PARK COUNTY LIBRARY BOARD	\$904,789.00
PARK COUNTY MUSEUM BOARD	\$127,078.50
PARK COUNTY PARKS & RECREATION BOARD	\$85,268.50
PAVEMENT MAINTENANCE, INC.	\$1,350.00
PENWELL, STEVE	\$37.01
PILCH ENGINEERING INC., PC	\$17,893.53
POWELL ACE HARDWARE, LLC	\$477.00
POWELL LOCK	\$220.00
POWELL TRIBUNE, INC.	\$4,568.12
POWELL, CITY OF	\$6,373.89
PRODUCTION MACHINE COMPANY	\$707.17
RILEY, MALLORY B.	\$412.65
ROCKY MOUNTAIN INFO NETWORK	\$50.00
ROCKY MOUNTAIN POWER	\$533.29
ROCKY MOUNTAIN WASH, LLC	\$108.00
S&P BRAKE SUPPLY AND DRIVELINE SERVICES	\$402.72

SABER PEST CONTROL	\$230.00
SANOFI PASTEUR, INC	\$1,368.20
SAUCEDA, DAVE	\$243.36
SCHLATTMANN LAW OFFICE	\$845.00
SKORIC, BRYAN	\$60.84
SMITH PSYCHOLOGICAL SERVICES	\$400.00
SODFATHER HYDROSEEDING	\$1,871.10
STERICYCLE	\$34.00
STINGLEY, TYLER	\$46.69
SYSCO FOOD SERVICES OF MONTANA	\$1,257.08
TAYLOR, SAMMY	\$1,050.00
TCT WEST, INC	\$8,260.61
TNT TRANSPORT AND DIESEL REPAIR	\$800.00
TORGERSON'S	\$80.50
TRACTOR & EQUIPMENT CO	\$1,332.59
TREVATHAN, SABRINA RDR	\$44.70
TRI STATE OIL RECLAIMERS	\$100.00
TRI STATE TRUCK & EQUIP, INC	\$117.84
TRIPLE L SALES	\$548.01
VARDIMAN, JEREMIAH	\$135.00
VERIZON WIRELESS	\$209.64
VERIZON WIRELESS	\$85.70
VILOS, BRANDEN S., ATTORNEY AT LAW, PC	\$1,915.00
VISA - #0037 - B. POLEY	\$86.70
VISA - #0045 - B. SKORIC	\$169.06
VISA - #0052 - P. MEYER	\$568.98
VISA - #0086 - W.E. CRAMPTON	\$1,118.69
VISA - #0235 - B. EDWARDS	\$240.38
VISA - #0250 - C. RENNER	\$8,002.10
VISA - #0268 - P. LINDENTHAL	\$0.80
VISA - #0359 - S. STEWARD	\$928.44
VISA - #0367 - J. HILL	\$631.19
VISA - #4079 - S. STEWARD	\$1,108.65
VISA - #4087 - M. CONNERS	\$348.90
VISA - #4103 - S. STEWARD	\$0.66
VISA - #4111 - S. STEWARD	\$144.65
VISA - #5258 - M. GARZA	\$370.00
VISA - #5449 - HOMELAND SECURITY	\$161.06
VISION WEST, INC.	\$164.00
W.A.R.M. PROPERTY INSURANCE POOL	\$227,117.06
WAL MART COMMUNITY/GEMB	\$327.46
WEBSTER, II, C.E., ATTORNEY LLC	\$2,300.00
WEIMER, GEOFF	\$489.81
WESTERN EMULSIONS INC	\$1,128.40
WHITE INK, LLC	\$390.00
WHITLOCK MOTORS	\$233.17
WOODWARD TRACTOR & RENTAL, INC	\$907.14
WPCI CONSULTANTS, INC.	\$117.00
WYOMING COUNTY COMMISSIONERS ASSN	\$23,821.00
WYOMING DEPARTMENT OF EMPLOYMENT	\$153.93
WYOMING DEPARTMENT OF HEALTH	\$160.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$2.00
WYOMING LAW ENFORCEMENT ACADEMY	\$2,171.00
WYOMING SECRETARY OF STATE	\$180.00
WYOMING STATE PUBLIC DEFENDER	\$400.00
WYOMING WATER WORKS	\$298.00
YELLOWSTONE REGIONAL AIRPORT	\$972.00
<b>TOTAL</b>	<b><u><u>\$1,836,118.28</u></u></b>

**Kim Dillivan, Planning & Zoning – RE: Public Hearing: United Pentecostal Church SUP-238**

Chairwoman Overfield opened the public hearing. Commissioner Tilden will recuse himself from voting as he owns property in this area.

Mr. Dillivan presented for approval a Special Use Permit, with site plan review to construct and operate a new 2,856 square-foot worship center, including

classrooms, bathrooms, and a sanctuary on a 1.06-acre property, located in a GR-5 zoning district. The addition will complement the existing church building, which is a single-story with a basement. Legal notices and agency referrals have been completed and had no public comments, The State Fire Marshal's Office still needs to review and provide approval for the plan.

Chairwoman Overfield questioned the discrepancy between the building's 100-person capacity and the 16 available parking spaces. Mr. Dillivan stated the parking area is figured using the size of the building.

Chairwoman Overfield called for public comments. Frank Page, Morrison Maierle stated the plans are pending State Fire Marshall approval. DEQ has reviewed and approved the septic system, permit #2022-142 and the Church will obtain the building and right-of-way permits before proceeding.

There being no further comments, Commissioner Livingston made a motion to close the public hearing, Commissioner Thiel seconded, motion carried.

Commissioner Livingston moved to approve SUP-238 as presented with conditions, Commissioner Thiel seconded, after further discussion motion carried.

#### **RESOLUTION 2022-68**

#### **Alyssa Riley, Business Development Specialist, AirMedCare Network – RE: Presentation on Services**

Sarah Gordon presented the services that AirMedCare could provide the nationwide coverage for a home at \$60 annually. Questions regarding how air flight is contacted, billing/payroll deduction, 911 structure and how the calls are rolled? were discussed. Chairwoman Overfield stated the Board would consult our insurance carrier and insurance committee before the board decides.

#### **Kim Dillivan, Planning & Zoning – RE: Public Hearing: Cottonwood Homes Variance**

Chairwoman Overfield opened the public hearing.

Mr. Dillivan presented to the Board an application for a variance to allow flexibility in utility standards, which needs approval before the application for a minor subdivision permit can be issued. Lot 1 is currently served by natural gas. Proposed Lots 2 and 3 do not have gas service stubbed to either lot line and applicant would like to serve lots 2 and 3 by propane. The property, owned by Julie Forconi, is located about three miles southwest of Powell in GR-P zoning. Legal notices and agency referrals are complete, and no public comments received. Lot 3 has an existing home and is currently utilizing propane.

Chairwoman Overfield called for public comments, Ms. Forconi stated this middle piece of the property is pasture and no reason to run gas to that lot. Cody Schatz, Engineering Associates stated there will be easements in place to run gas to the middle lot. Commissioner Thiel questioned the footage to the homesites. Chairwoman called for further comments from the public, there being none, Commissioner Tilden made a motion to close the public hearing, Commissioner Thiel seconded, motion carried.

Commissioner Tilden motioned to grant the variance to lots two and three as requested, Commissioner Livingston seconded for discussion. After discussion on the easements, the rules and boundary to the West were decided to be the developers' responsibility, Chairwoman Overfield called for the question, notion carried. **RESOLUTION 2022-69**

#### **Kim Dillivan, Planning & Zoning – RE: Public Hearing: Cottonwood Homes MS-67 Sketch Plan**

Chairwoman opened the public hearing.

Mr. Dillivan presented the application for a minor subdivision with proposed use, sketch plan and notice of intent to subdivide. Applicant is Julie Forconi requesting approval of a partial vacation and re-subdivision of Lot 1 of Herrington SS-210 into three lots, 7.48-acre, 5.68-acre and 1.33-acre respectively all for residential use. Located three miles southwest of Powell, in GR-P zoning with

neighboring agricultural and residential lands. Legal notices and agency referrals have been completed except for several requirements to be placed on the final plat.

Chairwoman Overfield called for public comments, Cody Schatz, Engineering Associates stated Shoshone Irrigation approval was received. There being no further comments, Commissioner Tilde moved to close the public hearing, Commissioner Livingston seconded, motion carried.

Commissioner Thiel moved to approve sketch plan with modification to conditions, Commissioner Livingston seconded, with amendment to remove conditions that have already been met, and modification to condition four, motion carried. **RESOLUTION 2022-70**

**Kim Dillivan, Planning & Zoning – RE: Buck Creek Estates SIA/Final Plat**

Mr. Dillivan presented the final plat application for Buck Creek Development LLC for a 23-lot subdivision with lot sizes varying from 4.03 to 8.29 acres designated for residential and possible agricultural use. The proposed subdivision is located centrally between Powell and Cody in GR-P zoning and surrounded by residential and mostly agricultural land. There have been no public comments since the preliminary plat. After discussions regarding the Subdivision Improvements Agreement (SIA) defining “timely”, which is stated as 18 months from recordation.

With no further discussions Commissioner Tilden made a motion to approve as presented, Commissioner Livingston seconded, motion carried. Commissioner Tilden made a motion to approve the final plat with “timely” as defined in the SIA, Commissioner Livingston seconded, motion carried. **RESOLUTION 2022-71**

**Kim Dillivan, Planning & Zoning – RE: GraceLand MS-64 SIA/Final Plat**

Mr. Dillivan presented the final plat application for GraceLand MS-64 as a five-lot subdivision consisting of one 3.93-acre lot, one 3.02-acre lot, one 6.95-acre lot, one 7.33-acre lot and one 7.12-acre lot, all for residential use. The property is located two miles South of Powell in GR-P zoning and neighboring land is a combination of residential and agricultural. No public comments have been received.

Commissioner Thiel, regarding the final plat, asked who approves modifications and revised conditions. Ms. Hill stated, if they are minor changes Planning & Zoning approves, and if something major comes up it will be brought back to the Board.

Commissioner Tilden moved to approve the SIA as presented, Commissioner Livingston seconded, motion carried.

Commissioner Tilden moved to approve the final plat, Commissioner Livingston seconded, motion carried. **RESOLUTION 2022-72**

**Brian Edwards, Engineer, Public Works Department – RE: Joint ARPA Grant with City of Cody/Sewer Ponds**

Mr. Edwards stated the City of Cody and Public Works have been working on expanding the sewer ponds and will be filing for a joint ARPA Grant, to move the project forward. The larger the match percentage committed for this competitive grant the greater the chance of moving the project forward. The facility is almost at capacity and will need expansion in the future. Mr. Edwards recommends the 26% match and 2 points earned for \$1,040,000.

Commissioner Tilden motioned to approve the grant application with the 26% grant match for \$1,040,000, Commissioner Thiel seconded, Commissioner Livingston opposed. Chairwoman Overfield voted in favor and motion carried. **RESOLUTION 2022-73**

**Interviews for the following Boards:**

Library Board Interview – Pat Stuart

Library Board Interview – Jolene Reekers

Library Board Interview – Gary Warner  
Museum Board Interview – Francis (Fran) Scranton  
Museum Board Interview – Karen Horner  
Library Board Interview – Juanita Sapp

**Brian Edwards, Engineer, Public Works Department – RE: Review Motor Grader Bids for Road & Bridge Division and Consider Purchase Options**

Mr. Edwards presented recommendations for the bids received in June. Mr. Edwards recommends the John Deere purchase once the whole buy back picture is in place. Total cost of four motor graders from Honnen Equipment is \$384,589.88.

Commissioner Thiel moved to accept recommendation as presented, Commissioner Tilden seconded, motion carried.

**RE: Review Wheel Loader Bids for Solid Waste Division and Consider Purchase Options**

Mr. Edwards presented recommendations for the June bids that were received. Mr. Edwards recommends the purchase of the CAT 950M for \$341,626.00.

Commissioner Livingston moved to purchase an articulating wheel loader for \$341,626, Commissioner Thiel seconded, motion carried.

**Interviews for the following Boards - continued:**

Museum/Historical Preservation Board Interview – Wendy Cole

Historical Preservation Board Interview – Jerry Clark

Chairwoman Overfield stated the Library Board has 3 open positions, Museum has one, and Historical Preservation has one.

Commissioner Tilden made a motion to appoint Jolene Reeker to the Library Board, Commissioner Livingston seconded, motion carried.

Commissioner Livingston made a motion to appoint Gary Warner from Meeteetse for the Library Board, Commissioner Tilden seconded, motion carried.

Commissioner Tilden made a motion to appoint Pat Stuart from Cody for the Library Board, Commissioner Livingston seconded, Commissioner Thiel opposed, Chairwoman Overfield voted aye, motion carried.

Commissioner Livingston motioned to appoint Fran Scranton to the Museum Board, motion dies for a lack of a seconded.

Commissioner Thiel motioned to appoint Karen Horner, Commissioner Tilden seconded, motion carried.

Commissioner Thiel motioned to appoint Jerry Clark to the Historical Preservation Board, Commissioner Livingston seconded, motion carried.

**Adjourn.**

Commissioner Livingston moved to adjourn, Commissioner Thiel seconded, and the motion carried.

_____ Dossie Overfield, Chairwoman	_____ Absent Scott Mangold, Vice Chairman
_____ Lee Livingston, Commissioner	_____ Lloyd Thiel, Commissioner
_____ Joe Tilden, Commissioner	Attest:  _____ Colleen Renner, County Clerk