

Park County Board of County Commissioners
Regular Meeting
Tuesday, February 21, 2023

Chairwoman Dossie Overfield called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, February 21, 2023. Present were Vice Chairman, Lloyd Thiel, Commissioners Lee Livingston, Scott Mangold, Scott Steward and Clerk Colleen Renner.

Stephen Dow led the audience in the pledge of allegiance.

Consent Items:

Approve-Minutes, Payroll and Vouchers

Commissioner Livingston made a motion to approve the following consent agenda items: minutes 2/7/23; payroll of \$686,054.25; vouchers; monthly earnings & collection statements from Clerk, Clerk of District Court, Sheriff; New Lease for WSP Global at Park County Complex; Chair to Sign Thirteenth Amendment for Inmate Health Care Services at Park County; and out of state travel for Homeland Security Director, Jeff Martin. Chairwoman Overfield stated that the 11:15 agenda item will be withdrawn, Commissioner Mangold seconded, motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$34.72
A & I DISTRIBUTORS	\$1,603.11
A&H ELECTRIC	\$1,067.81
ABSAROKA DOOR	\$37.50
ALDRETE, CHRISTOPHER	\$258.75
AXIS FORENSIC TOXICOLOGY, INC.	\$282.00
BAILEY ENTERPRISES, INC.	\$215.87
BAILEY ENTERPRISES, INC.	\$392.76
BAILEY ENTERPRISES, INC.	\$5,818.19
BEAR CO., INC.	\$10,090.24
BEARTOOTH ELECTRIC COOP	\$73.86
BENCH DIESEL RESEARCH LLC	\$1,110.74
BENNETT, M.D., THOMAS L.	\$6,665.50
BIG HORN COUNTY CORONER	\$500.00
BIG HORN RADIO NETWORK	\$288.00
BIG HORN RURAL ELECTRIC COMPANY	\$341.10
BIG HORN WHOLESALE, INC.	\$2,274.12
BLACK HILLS ENERGY	\$17,699.97
BLAIR'S MARKET	\$83.68
BLATT, TIMOTHY J.	\$400.00
BOMGAARS	\$141.61
BOONE'S MACHINE SHOP	\$48.84
BORDER STATES ELECTRIC	\$2,201.55
BUILDERS FIRST SOURCE	\$62.98
C & C WELDING, INC.	\$86.42
CARQUEST AUTO PARTS - #064250	\$966.10
CARQUEST AUTO PARTS - #274890	\$147.39
CDW GOVERNMENT, INC.	\$938.59
CENTURYLINK	\$5,330.35
CENTURYLINK BUSINES SERVICES	\$23.67
CHARTER COMMUNICATIONS	\$389.60
CHRISTIE, LOGAN	\$204.36
CODY ACE HARDWARE	\$880.80
CODY CLINIC	\$100.00
CODY ENTERPRISE	\$4,672.05
CODY WINNELSON CO.	\$57.90
CONSOLIDATED ELECTRICAL DISTRIBUTORS	\$74.90
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$21,618.97
COULTER CAR CARE CENTER	\$67.95
CRUM ELECTRIC SUPPLY CO.	\$960.40
CURTIS CHENEY, CHENEY LAW OFFICE LLC	\$155.00
CUSTOM DELIVERY SERVICE, INC.	\$44.73
D&G ELECTRIC, LLC	\$5,697.81
DENNY MENHOLT CHEVROLET BUICK GMC	\$1,539.45
FASTENAL	\$138.66

FLOYD'S TRUCK CENTER	\$9,931.09
GARLAND LIGHT & POWER CO.	\$1,829.92
GARLAND, JOSEPH	\$240.06
GEORGE T. SANDERS COMPANY	\$1,157.05
HOLMBERG, TRENT C., M.D., P.C.	\$240.00
HORROCKS, MICHELLE	\$8.52
HUMDINGER EQUIPMENT, LTD.	\$4,092.09
IVERSON SANITATION	\$50.00
KALENAK LAW	\$1,150.00
KEELE SANITATION	\$2,270.00
KOIS BROTHERS EQUIPMENT COMPANY, INC.	\$387.69
LOEPER, JESSICA	\$1,250.00
McINTOSH OIL, INC.	\$1,766.00
MEETEETSE, TOWN OF	\$124.20
MIDWEST CONNECT	\$158.27
MILES, SARAH N.	\$800.00
MONTANA-DAKOTA UTILITIES CO.	\$5,681.42
MURDOCH OIL, INC.	\$13,781.63
NEMONT	\$40.11
NEWTON, LAURA J.	\$68.12
NORCO, INC.	\$94.24
NORTHWEST RURAL WATER DISTRICT	\$55.50
O'REILLY AUTO PARTS - CODY	\$2,000.57
PARK COUNTY SHERIFF	\$80.00
PITNEY BOWES, INC. - A/R	\$51.00
POISON CREEK, INC	\$76.62
POWELL ACE HARDWARE, LLC	\$100.41
POWELL LOCK	\$47.50
POWELL TRIBUNE, INC.	\$4,206.49
PRODUCTION MACHINE COMPANY	\$10.12
QUILL CORPORATION	\$364.22
RIMROCK TIRE CO - CODY	\$28.36
ROCKY MOUNTAIN POWER	\$115.30
ROCKY MOUNTAIN WASH, LLC	\$18.00
S&P BRAKE SUPPLY AND DRIVELINE SERVICES	\$563.83
SABER PEST CONTROL	\$150.00
SAUCEDA, DAVE	\$136.24
SERNA, FELIPE	\$49.99
SKORIC, BRYAN	\$34.06
SPENCER FLUID POWER	\$807.23
STATE OF MONTANA	\$1,800.00
STERICYCLE	\$34.00
SUMMERS, JOSH	\$95.34
SYSCO FOOD SERVICES OF MONTANA	\$1,485.81
THIEL, LLOYD	\$628.80
THOMPSON REUTERS - WEST	\$939.06
TREVATHAN, SABRINA RDR	\$1,500.00
TRI STATE TRUCK & EQUIP, INC	\$971.32
UPS STORE, THE	\$54.16
UW EXTENSION	\$158.20
VERIZON WIRELESS	\$50.08
VILOS, BRANDEN S., ATTORNEY AT LAW, PC	\$845.00
VISA - #0052 - P. MEYER	\$1,348.91
VISA - #0078 - L. LIVINGSTON	\$3,779.39
VISA - #0086 - W.E. CRAMPTON	\$1,431.60
VISA - #0250 - C. RENNER	\$2,462.88
VISA - #0268 - P. LINDENTHAL	\$722.45
VISA - #0359 - S. STEWARD	\$638.20
VISA - #0367 - J. HILL	\$199.19
VISA - #4079 - S. STEWARD	\$6,566.94
VISA - #4087 - M. CONNERS	\$2,613.97
VISA - #4103 - D. STEWARD	\$226.21
VISA - #4168 - B. EDWARDS	\$1,318.02
VISA - #4184 - T. KATTENHORN	\$2,927.16
VISA - #4192 - W. WOOD	\$258.98
VISA - #5738 - T. BALL	\$414.63
WEBSTER, II, C.E., ATTORNEY LLC	\$1,140.00
WEIMER, GEOFF	\$119.21
WHITE INK, LLC	\$50.11
WOODWARD TRACTOR & RENTAL, INC	\$180.82
WYOMING DEPARTMENT OF HEALTH	\$28,958.80

WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$39.00
WYOMING LAW ENFORCEMENT ACADEMY	\$1,147.50
WYOMING SECRETARY OF STATE	\$360.00
WYOMING STATE PUBLIC DEFENDER	\$400.00
TOTAL	<u>\$215,669.59</u>

Commissioners – RE: Land Use Plan Update with Clarion Associates via Zoom

Ms. White from Clarion updated the board on the draft plan which kicked off one year ago and is in the home stretch. The public comment period will close March 10.

The adoption of the draft document will be ready April 10th. Notification requirements for Planning and Zoning will be 30 days before the meeting and 45 days before the Commissioners meeting to consider adoption.

Kim Dillivan, Planning & Zoning – RE: Meadow Flower MS-50 Final Plat/SIA

Mr. Dillivan presented a revised final plat for Blue Bell Properties, LLC which is requesting approval of one 9.33-acre lot, one 7.62-acre lot, one 9.34-acre lot, one 7.29-acre lot and one 3.70-acre lot for residential/agricultural use. The applicant is also requesting Board approval of the Subdivision Improvements Agreement (SIA) and surety bond performance and will address required utility improvements. The property is located 2 miles east of Powell in GR-P zoning district.

The sketch plan was reviewed and approved on June 1, 2021, with conditions noted in Resolution 2021-28. Staff recommends approval with conditions that were read into the record.

Commissioner Livingston moved to approve the surety bond, Commissioner Thiel seconded, motion carried.

Commissioner Thiel moved to approve the SIA, Commissioner Livingston seconded, motion carried.

Commissioner Mangold moved to approve the final plat with conditions listed, Commissioner Livingston seconded, motion carried. **RESOLUTION 2023-10**

Kim Dillivan, Planning & Zoning – RE: Amended Plat of Breezy Meadows

Mr. Dillivan presented the amended plat for Kim Garrison which will vacate a 1.59-acre portion of original lot 4-A and merging it with the exempt remainder resulting in a 47.68-acre which is not included in the subdivision and an 8.79-acre amended lot to be designated as lot 104. The property is in RR-zoning three miles north of Cody. Proposed lot 104 is currently vacant, the exempt remainder is developed with residence, septic system, and accessory structures. Bureau of Reclamation exempt lands border the north. Staff recommends approval with the conditions which were read into the record.

Commissioner Livingston moved to approve with conditions, Commissioner Thiel seconded, motion carried. **RESOLUTION 2023-11**

Joy Hill, Planning Director and Brian Beauvais, Archives – RE: Park County Historical GIS Story Map Presentation

Ms. Hill approached Mr. Beauvais in October 2019 and discussed creating a GIS story map for Park County. Mr. Beauvais applied for a non-profit ESRI Arch GIS license and received one. Brian Clarkson has volunteered his time in showing/helping make this project move forward. Mr. Clarkson stated the project is only limited to the imagination of the creator. Mr. Beauvais stated this is only the beginning of the project using archival photos, overlaying mapping information, map aeriels and high-resolution topography. Ms. Hill stated that this is only the beginning, and this will become a tool citizens will be able to help with.

Kim Dillivan, Planning & Zoning – RE: Public Hearing: Rose MS-71 Sketch Plan

Chairwoman Overfield opened the public hearing.

Mr. Dillivan presented the minor subdivision requesting approval to vacate Lot 2 of the Oliver SS-102 and create a two-lot subdivision comprise of one 10.34-

acre lot and one 14.43-acre lot for residential use. The property is owned by Leslie Rose and is in GR-5 zoning located six miles southwest of Cody south of Hwy 291. Agency referrals and notices have been met with no comments from the public received. Staff recommends approval with eight conditions that were read into the record.

Chairwoman Overfield called for public comments. Cody Schatz, Engineering Associates who represents the applicant has met with the irrigation which will require sprinklers.

There being no further discussion Commissioner Livingston made a motion to close the public hearing, Commissioner Thiel seconded, motion carried.

Commissioner Thiel moved to approve the Rose Minor Subdivision with conditions, Commissioner Mangold seconded, motion carried. **RESOLUTION 2023-12**

Kim Dillivan, Planning & Zoning – RE: Consideration of Penalties: Trevor Pierson – cancelled

Executive Session.

Commissioner Livingston made a motion to enter executive session pursuant to W.S. § 16-4-405 (a)(ii), Commissioner Mangold seconded, and motion carried.

Commissioner Thiel moved to exit from executive session, Commissioner Livingston seconded, and the motion carried. No decisions were made in or as a result of the executive session.

Commissioners – RE: Zoom Interview with Randall Bailey for P&Z Commission

Commissioners – RE: Interview with Randy Mair for P&Z Commission Executive Session.

Commissioner Livingston made a motion to enter executive session pursuant to W.S. § 16-4-405 (a)(ii), Commissioner Mangold seconded, and motion carried.

Commissioner Thiel moved to exit from executive session, Commissioner Mangold seconded, and the motion carried. No decisions were made in or as a result of the executive session.

Commissioners – RE: Interview with Daniel Schein for P&Z Commission

Executive Session.

Commissioner Thiel made a motion to enter executive session pursuant to W.S. § 16-4-405 (a)(ii), Commissioner Livingston seconded, and motion carried.

Commissioner Livingston moved to exit from executive session, Commissioner Thiel seconded, and the motion carried. No decisions were made in or as a result of the executive session.

Brian Edwards, Engineer, Public Works Department – RE: CMAR Proposal Selection- Powell Landfill Heavy Equipment Maintenance Shop

Mr. Edwards stated five proposals were received. The review committee, which consisted of Buildings & Grounds, Public Works and Commissioner Thiel interviewed and ranked the candidates. The high score was achieved by Filener Construction and the committee recommends contracting with Filener. Commissioner Livingston made a motion to award the contract to Filener Construction, Commissioner Mangold seconded, motion carried.

RE: Request to use ARPA Funds to Purchase Road Materials for Road & Bridge Division Maintenance Projects

Mr. Edwards would like to purchase a large amount (150,000T) of road materials with an estimated cost of \$1.2 million out of the ARP general funding since there is such uncertainty in pricing, availability and ahead of the construction season. Mr. Pomajzl is rebuilding spreadsheets showing the use of this funding

and the COVID ARPA funds. The spreadsheet will be available for the March 7th meeting and a decision will be made at that time.

HVAC Contract Discussion – Mr. Edwards presented a change order for Long Building Technologies for the balancing and testing which was in the original scope of the project and was left out in the amount of \$32,786.50.

Commissioner Thiel moved to increase the Long Building Technologies contract by \$32,786.50, paid out of ARP funds, Commissioner Mangold seconded, motion carried.

Decision of P & Z Commission

Commissioner Thiel moved to appoint Randy Mair to the P&Z Commission, Commissioner Steward second, motion carried.

Commissioner Mangold excused himself for the rest of the day.

Cody Conservation District – RE: ARPA Funds Request

Mr. Dwyer, Chairman of the District presented a request for funds from the ARPA funding to help cover upfront costs as their grants are mostly reimbursable. They are requesting \$67,000 to cover wages and \$15,000 to conduct a mail ballot election with the question of imposing mill levy on those properties in the Cody Conservation District. Following discussions, the Board will decide on March 7th after reviewing all requests for funding.

Executive Session.

Commissioner Livingston made a motion to enter executive session pursuant to W.S. § 16-4-405 (a)(ii), Commissioner Thiel seconded, and motion carried.

Commissioner Livingston moved to exit from executive session, Commissioner Thiel seconded, and the motion carried. No decisions were made in or as a result of the executive session.

Adjourn.

Commissioner Steward moved to adjourn, Commissioner Thiel seconded, and the motion carried.

Dossie Overfield, Chairwoman

Lloyd Thiel, Vice Chairman

Lee Livingston, Commissioner

Scott Mangold, Commissioner

Scott Steward, Commissioner

Attest:

Colleen Renner, County Clerk