

Park County Board of County Commissioners
Regular Meeting
Tuesday, June 20, 2023

Vice Chairman Thiel called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, June 20, 2023. Present were Commissioners Lee Livingston, Scott Mangold, Scott Steward and Clerk Colleen Renner. Chairwoman Overfield was absent.

Commissioner Steward led the audience in the pledge of allegiance.

Consent Items:
Approve-Minutes, Payroll and Vouchers

Commissioner Livingston made a motion to approve the following consent agenda items: minutes from June 6 and 12, 2023; payroll of \$467,120.08; vouchers; monthly earnings and collection statements for the Clerk, Clerk of District Court, and Sheriff; approve and sign lease renewals for Ragain & Clark; Wendy Morris/Healthy Park County and Basin Authority. Commissioner Mangold seconded, motion carried.

Payee	Amount
307PIZZA	\$1,947.00
360 OFFICE SOLUTIONS	\$1,908.79
ALBERTSONS - SAFEWAY	\$243.52
ALDRICH'S - POWELL	\$127.96
AXIS FORENSIC TOXICOLOGY, INC.	\$564.00
BAILEY ENTERPRISES, INC.	\$6,174.21
BEAR CO., INC.	\$5,006.00
BEARTOOTH ELECTRIC COOP	\$62.02
BIG HORN RADIO NETWORK	\$288.00
BIG HORN REDI-MIX, INC.	\$4,395.65
BIG HORN RURAL ELECTRIC COMPANY	\$348.12
BIG HORN WATER	\$332.00
BIG HORN WHOLESale, INC.	\$3,695.75
BIG SKY COMMUNICATIONS, INC.	\$444.00
BIG VALLEY BEARING & SUPPLY, INC.	\$374.78
BLACK HILLS ENERGY	\$4,740.26
BLAIR'S MARKET	\$58.41
BLATT, TIMOTHY J.	\$1,200.00
BLOEDORN LUMBER - POWELL	\$143.62
BOB BARKER COMPANY	\$1,140.85
BOMGAARS	\$1,692.98
BOONE'S MACHINE SHOP	\$117.65
BRAZELTON, LILLIAN	\$29.30
BUILDERS FIRST SOURCE	\$21.34
BURNS, MICHELLE M., ATTY AT LAW	\$8,932.50
BUTCHER, SCOTT	\$26.97
CARQUEST AUTO PARTS - #064250	\$1,179.41
CAUDLE, THOMAS C.	\$10.00
CBL SALT LAKE CITY	\$143.00
CDW GOVERNMENT, INC.	\$2,804.82
CENTURYLINK	\$5,331.98
CENTURYLINK BUSINES SERVICES	\$21.77
CHARTER COMMUNICATIONS	\$284.36
CLARION	\$26,995.50
CODY ACE HARDWARE	\$897.26
CODY CLINIC	\$200.00
CODY ENTERPRISE	\$3,780.00
CODY, CITY OF	\$2,279.26
COGGINS, ELIZABETH	\$289.51
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$22,483.73
COULTER CAR CARE CENTER	\$109.95
COWBOY LEGAL, LLC	\$390.00
CROELL INC	\$473,218.77
CRUM ELECTRIC SUPPLY CO.	\$421.64
CURTIS CHENEY, CHENEY LAW OFFICE LLC	\$150.00
CUSTOM AIR, INC.	\$199.36

DE HAAN ELECTRONICS	\$497.50
DELL MARKETING L.P., C/O DELL USA L.P.	\$2,731.75
DENNY MENHOLT CHEVROLET BUICK GMC	\$1,444.38
ENGINEERING ASSOCIATES	\$11,451.65
ENGINEERING DESIGN ASSOCIATES	\$40,532.50
FASTENAL	\$332.56
FLOYD'S TRUCK CENTER	\$20.91
FREMONT MOTOR CODY, INC.	\$137.52
GALLS, LLC	\$228.61
GARLAND LIGHT & POWER CO.	\$977.01
GEOTEC INDUSTRIAL SUPPLY	\$3,550.00
GLAXOSMITHKLINE PHARMACEUTICALS	\$1,832.23
GOODYEAR PRINTING	\$1,091.75
GRADIENT MOUNTAIN SPORTS	\$2,037.35
GUERTIN, ANDREW	\$20.79
HAGEN FABRICATION	\$3,785.00
HARRIS TRUCKING & CONST., INC.	\$1,677.22
HATFIELD, JACK R. II	\$34.06
HEART MTN FARM SUPPLY	\$39,415.00
HONNEN EQUIPMENT CO.	\$1,096.12
INTERSTATE BATTERIES	\$410.85
JC DESIGNS, LLC	\$1,155.00
K-B COMMERCIAL PRODUCTS	\$8,559.68
KEELE SANITATION	\$4,105.50
LIVINGSTON, LEE	\$374.66
MAJESTIC LUBE, INC.	\$55.75
MALLORY	\$1,065.00
MASTER'S TOUCH, LLC	\$11,348.46
MEETEETSE, TOWN OF	\$187,792.70
MILES, SARAH N.	\$400.00
MONTANA-DAKOTA UTILITIES CO.	\$1,230.27
MOUNTAIN CONSTRUCTION COMPANY	\$400,751.20
MOUNTAIN VALLEY MOTORSPORTS	\$625.00
MURDOCH OIL, INC.	\$8,880.35
MURDOCH'S RANCH & HOME POWELL	\$52.59
NAPA AUTO PARTS	\$29.14
NEWEGG BUSINESS, INC.	\$467.15
NEWTON, LAURA J.	\$1,517.26
NORCO, INC.	\$1,079.90
ODDE, HANS	\$192.57
PETERBILT OF WYOMING	\$38.43
PETZL AMERICA	\$130.16
PILCH ENGINEERING INC., PC	\$17,035.49
PITNEY BOWES - RESERVE ACCOUNT	\$30,000.00
PITNEY BOWES, INC. - A/R	\$299.00
POISON CREEK, INC	\$180.49
POWELL ACE HARDWARE, LLC	\$174.85
POWELL TRIBUNE, INC.	\$3,120.87
POWELL VALLEY HEALTHCARE, INC.	\$22,276.70
POWELL WELDING AND INDUSTRIAL SUPPLY LLC	\$123.30
PRODUCTION MACHINE COMPANY	\$2,151.58
QUADIENT FINANCE	\$1,400.00
QUALITY PROPANE SERVICE, INC.	\$379.99
QUILL CORPORATION	\$194.90
RIMROCK TIRE CO - CODY	\$550.29
ROCKY MOUNTAIN POWER	\$106.21
ROCKY MOUNTAIN WASH, LLC	\$119.25
SABER PEST CONTROL	\$230.00
SAUCEDA, DAVE	\$589.58
SELBYS, INC.	\$1,971.86
SMITH, TED	\$70.74
STATE OF MONTANA	\$3,600.00
STEWART, SCOTT	\$687.12
STONEHOUSE DATA SOLUTIONS, LLC	\$278.76
SYSCO FOOD SERVICES OF MONTANA	\$3,968.91
THIEL, LLOYD	\$622.25
THOMPSON REUTERS - WEST	\$915.06
TOOHEY, TOM	\$54.91
TORGERSON'S	\$620.00
TRACTOR & EQUIPMENT CO	\$343,222.44
TREECE, ROBERT	\$893.86
TREVATHAN, SABRINA RDR	\$321.60

TRIPLE L SALES	\$5,065.91
TW ENTERPRISES, INC.	\$800.73
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	\$17,611.57
UPS STORE, THE	\$30.97
UW EXTENSION	\$982.83
VARDIMAN, JEREMIAH	\$247.59
VERIZON WIRELESS	\$50.06
VISA - #0037 - B. POLEY	\$442.25
VISA - #0045 - B. SKORIC	\$37.13
VISA - #0052 - P. MEYER	\$1,080.17
VISA - #0078 - COUNTY COMMISSSIONERS	\$1,285.00
VISA - #0086 - W.E. CRAMPTON	\$4,138.36
VISA - #0250 - C. RENNER	\$190.00
VISA - #0268 - D. CARROLL	\$3,236.24
VISA - #0359 - D. STEWARD	\$424.07
VISA - #0367 - J. HILL	\$2,557.73
VISA - #4079 - D. STEWARD	\$19,696.30
VISA - #4079 - D. STEWARD	\$2,442.87
VISA - #4087 - M. CONNERS	\$2,931.45
VISA - #4103 - D. STEWARD	\$3,895.89
VISA - #4168 - B. EDWARDS	\$615.24
VISA - #4184 - T. KATTENHORN	\$1,259.48
VISA - #4192 - W. WOOD	\$1,077.34
VISA - #4440 - C. GORTMAKER	\$1,139.04
VISA - #5449 - HOMELAND SECURITY	\$114.97
VISA - #5738 - T. BALL	\$164.32
VISION WEST, INC.	\$506.00
WAL MART COMMUNITY/GEMB	\$676.06
WEIMER, GEOFF	\$544.83
WHITE INK, LLC	\$280.00
WHITLOCK MOTORS	\$53.52
WILD WEST CONSTRUCTION	\$64,000.00
WILLIAMS & SONS, LLC	\$112.50
WOODWARD TRACTOR & RENTAL, INC	\$199.12
WYOMING BEHAVIORAL INSTITUTE	\$3,564.00
WYOMING DEPARTMENT OF EMPLOYMENT	\$179.11
WYOMING DEPARTMENT OF HEALTH	\$160.00
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$27.00
WYOMING DEPT OF TRANS - ACCOUNTING	\$2,097.68
WYOMING FIRE SAFETY, LC.	\$530.00
WYOMING OFFICE OF THE ATTORNEY GENERAL	\$39.00
WYOMING STATE PUBLIC DEFENDER	\$1,200.00
TOTAL	<u>\$1,910,207.87</u>

Hans Odde and Kari Smith, Deputy Clerks- RE: Public Hearing: Renewal of all Park County Liquor Licenses

Vice Chairman Thiel opened the public hearing.

Ms. Smith presented the renewal for liquor licenses in Park County. All licenses will be renewed July 25, 2023, through July 24, 2024. All license holders are in good standing, current sales taxes paid, and all other requirements have been met.

Vice Chairman Thiel called for public comments, there being none Commissioner Livingston moved to close the public hearing, Commissioner Mangold seconded, motion carried.

Commissioner Mangold moved to approve renewal as presented Commissioner Steward seconded, motion carried.

Joy Hill, Planning Director – RE: Public Hearing: Hurricane Mesa Ranch FP 3-23

Vice Chairman Thiel opened the public hearing.

Ms. Hill presented the floodplain permit prepared by Chad Bailey for the ranch. The applicant is requesting permission to restore uplands and channel banks along the North Fork Crandall Creek, incorporating scour protection rock and log structures designed to provide resistance against high flow velocity and elevated bank shear stress. The primary objectives of the project were read into the record. Agency referrals and notices have been met and no public comments were received.

Recommendations for approval were read into the record with #1 being removed and #6 was added requiring an as built drawing by a Wyoming licensed engineer.

Vice Chairman Thiel called for public comments, Chad Bailey of Biota Research stated the nature conservancy document was reviewed and is ready to move forward with the project. Commissioner Mangold moved to close the public hearing Commissioner Livingston seconded, motion carried.

Commissioner Livingston made a motion to approve with conditions as amended, Commissioner Mangold seconded motion carried. **RESOLUTION 2023-30**

Kim Dillivan, Assistant Director, Planning & Zoning – RE: Public Hearing: Hawkins Heart Mountain Collision & Repair SUP-249

Vice Chairman Thiel opened the public hearing.

Mr. Dillivan presented for review and approval for owner Michael Hawkins to operate a collision repair business in an existing shop building. The use will include the repair (body work) of vehicles, tractors, and trailers. The applicant will operate in a 2,400 sq. ft. shop building. Initially, the applicant plans to operate primarily on weekends but also occasionally on weekday evenings. The property is in GR-P zoning, legal notices and agency referrals have been met with no public comments received. Staff recommends approval with three conditions read into the record.

Vice Chairman Thiel called for public comments, there being none, Commissioner Livingston move to close the public hearing, Commissioner Steward seconded, motion carried.

Commissioner Steward asked to add in staff recommendations that the applicant shall abide by the abandoned vehicle statute.

Commissioner Livingston move to approve with conditions presented and adding the fourth stated, Commissioner Mangold seconded motion carried. **RESOLUTION 2023-31**

Kim Dillivan, Assistant Director, Planning & Zoning – RE: Public Hearing: Bridger Tower Corp SUP-250

Vice Chairman Thiel opened the public hearing.

Mr. Dillivan presented for approval to allow construction of a 310-foot-tall monopole tower as part of a wireless communication facility to accommodate up to four wireless carriers. The tower owner is Vertical Bridge, and the site applicant is Bridger Cell Assets. According to the Construction Drawings, Verizon Wireless is a proposed carrier with an identified lease area. The property is in GR-20 in the Clark area on the Switchback Ranch. Legal notices and agency referrals have been met and no public comments received. Staff recommends approval with five conditions read into the record.

Commissioner Mangold asked about the lighting on structure and who is responsible for notification if lights go out. Applicant stated the modem in the tower provides all notifications for such things.

Vice Chairman Thiel called for public comments, there being none Commissioner Mangold moved to close the public hearing, Commissioner Livingston seconded, motion carried.

Commissioner Mangold moved to approve with staff conditions Commissioner Livingston seconded, motion carried. **RESOLUTION 2023-32**

Kim Dillivan, Assistant Director, Planning & Zoning – RE: Syd Tryn SS-303 Final Plat/SIA

Vice Chairman Thiel opened the public hearing.

Mr. Dillivan presented for approval the final plat to create one 25.22-acre lot for agricultural and residential use, from an existing 60.23-acre parcel in the GR-P zoning district in the Cody/Powell Rural planning area. The creation of this subdivision will result in a 35.01-acre remainder parcel. Travis White is the owner of the property located 7 miles west of Ralston. Notices and agency referrals have been met and no public comments received. A Subdivision Improvement

Agreement is required to address the easements for utilities and roadways. Staff recommends approval with the five conditions read into the record.

Commissioner Livingston made a motion to approve the SIA agreement, Commissioner Steward seconded, motion carried.

Commissioner Mangold move to approve the final plat with conditions, Commissioner Steward seconded, motion carried. **RESOLUTION 2023-33**

Brian Edwards, Engineer and Ben McDonald, Project Manager –
RE: Award FY2022 CMAQ-Dust Control Application –

Two qualified bids were received for the FY2022 dust mitigation project.

Dustbusters - \$127,503.00

Desert Mountain - \$130,404.29

After brief discussion Commissioner Livingston made a motion to award to Dust Busters which staff recommended, Commissioner Mangold second, motion carried.

RE: SOQ's and Cost Proposals for TAP North Project

Mr. Edwards stated since only one bid was received it will not be opened and will re-advertise per WYDOT's instructions. The bid that was received was not opened.

RE: Bid Openings for 1985 CAT Model 14G Grader –

Mr. McDonald opened the only bid received which is from Mountain Construction in the amount of \$56,551 the minimum bid was \$48,000.

Commissioner Livingston moved to accept the bid, Commissioner Steward seconded, motion carried.

RE: Bid Openings for 1991 AutoCar Dump Truck – no bids received.

RE: Bid Openings for Walk-In Freezer (Game & Fish Building) – This was placed on the agenda by mistake these will be listed for sale in the consignment auction.

RE: Bid Openings for Artic Cat 4-Wheeler – three bids were received minimum bid was \$1,500

Angie Sizemore - \$2,000

Jerry Ross - \$2,611.01

Sam Wilde - \$2,576.00

Email bid received from Taty Sowerwine - \$1,000

Commissioner Mangold moved to accept the bid of \$2,611.01 from Jerry Ross. Commissioner Steward seconded, motion carried.

Commissioners – RE: Approval of Wages

After discussions on the committee recommendations Commissioner Livingston moved to approve the seventy-five cent COLA and the disbursement of three steps from the Step & Grade system as department head/elected official sees fit, Commissioner Steward seconded, motion carried.

Commissioner Livingston made a motion to accept the new temporary wage scale, Commissioner Mangold seconded, motion carried. **RESOLUTION 2023-34**

Treasurer Poley gave the board a quick update on the permanent trailer plates with regards to the press release put out by WYDOT which becomes effective July 1.

Kim Dillivan, Assistant Director, Planning & Zoning – RE: Continued Public Hearing: Amended Plat of Wagler SS-188

Vice Chairman Thiel opened the continuation of the public hearing from June 6, 2023.

Mr. Dillivan gave a quick recap on a partial amendment which will vacate a portion of the property which is owned by Wagler and Meragers. Staff recommends approval with revised final plat and conditions which were read into the record.

Commissioner Livingston moved to close the public hearing, Commissioner Mangold seconded, motion carried.

Commissioner Mangold move to approve with conditions, Commissioner Livingston seconded, motion carried. **RESOLUTION 2023-35**

Commissioners - Museum Board Interview –

Commissioner Livingston made a motion to reappoint Karen Horner to the Museum Board, Commissioner Mangold seconded, motion carried.

Commissioners – RE: Library Board Interview –

Michael Berghofer was interviewed as a new applicant.

Commissioners – RE: Library Board Interview –

Dan Schein was interviewed for the opened position.

There were four applicants for the Library Board, two incumbents and the two interviewed. Following discussions Commissioner Mangold made a motion to retain the two incumbents Jolene Reekers and Paul Fees, Commissioner Livingston seconded, motion carried.

Adjourn.

Commissioner Mangold moved to adjourn, Commissioner Livingston seconded, motion carried.

Absent
Dossie Overfield, Chairwoman

Lloyd Thiel, Vice Chairman

Lee Livingston, Commissioner

Scott Mangold, Commissioner

Scott Steward, Commissioner

Attest:

Colleen Renner, County Clerk