

**Park County Board of County Commissioners**  
**Regular Meeting**  
Tuesday, August 1, 2023

Chairwoman Dossie Overfield called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, August 1, 2023. Present were Vice Chairman, Lloyd Thiel, Commissioners Lee Livingston, Scott Mangold, Scott Steward and Clerk Colleen Renner.

Commissioner Steward led the audience in the pledge of allegiance.

**Consent Items:**

**Approve-Minutes, Payroll and Vouchers**

Commissioner Thiel made a motion to approve the following consent agenda items as presented: minutes 7/17/23 & 7/18/23; payroll with insurance \$684,810.03; vouchers; approve and allow Chair to sign Catering Permit for the Irma Hotel, Elkhorn Bar & Grill and two for Wyold West Brewing Co.; Willwood Irrigation Certificate; Search and Rescue Resolution with Wyoming Retirement - **RESOLUTION 2023-46**; Agreement FY22 with Dustbusters; MOU between Park County and City of Cody: Septage Receiving Facility. Commissioner Livingston seconded and the motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$688.70
A & I DISTRIBUTORS	\$1,783.32
ALBERTSONS - SAFEWAY	\$170.42
AT&T MOBILITY	\$2,051.15
BEAR CO., INC.	\$89.04
BENCH DIESEL RESEARCH LLC	\$434.85
BIG HORN ROOFING, INC.	\$154.00
BIG HORN WHOLESALE, INC.	\$1,748.39
BLACK HILLS ENERGY	\$776.45
BLAIR'S MARKET	\$51.92
BLAKEMAN PROPANE, INC.	\$12,464.68
BLUE KNIGHT SECURITY LLC	\$4,225.00
BOB BARKER COMPANY	\$111.60
BOMGAARS	\$760.14
BONINE, DUNCAN	\$205.02
BOONE'S MACHINE SHOP	\$50.40
BRANDON-WINTERMOTE, KIMBERLY	\$184.06
BURNS, MICHELLE M., ATTY AT LAW	\$1,559.10
CBL SALT LAKE CITY	\$151.31
CENTURYLINK	\$2,434.93
CHARTER COMMUNICATIONS	\$67.89
CHOICE AVIATION, LLC	\$111.59
CODY ACE HARDWARE	\$694.77
CONSOLIDATED ELECTRICAL DISTRIBUTORS	\$138.84
CONTROL SOLUTIONS, INC.	\$64.00
COULTER CAR CARE CENTER	\$129.94
COWBOY LEGAL, LLC	\$660.00
CRONK, BRENDA	\$40.48
CRUM ELECTRIC SUPPLY CO.	\$133.89
DE HAAN ELECTRONICS	\$1,281.75
DIESEL LAPTOPS LLC	\$1,395.00
EASTMAN, GUY	\$186.68
ELECTION SYS & SOFTWARE, INC	\$27,260.00
ENDURANCE LIFT SOLUTIONS	\$813.92
ENERGY LABORATORIES, INC.	\$116.00
FASTENAL	\$35.25
FLOYD'S TRUCK CENTER	\$4,502.66
GALLS, LLC	\$14.99
GRAINGER	\$1,059.34
GUERTIN, ANDREW	\$52.35
HINZE, BOBBIE	\$32.10
HONNEN EQUIPMENT CO.	\$121,427.94
HORROCKS, MICHELLE	\$47.82
HOTSY EQUIPMENT OF WYOMING, INC.	\$102.64

KATTENHORN, TREVER	\$118.53
K-B COMMERCIAL PRODUCTS	\$183.54
KENCO SECURITY AND TECHNOLOGY	\$474.55
KONE	\$2,391.66
LEON UNIFORM COMPANY, INC.	\$219.22
LONG BUILDING TECH., INC. - RETAINAGE	\$13,470.58
LONG BUILDING TECHNOLOGIES, INC.	\$25,716.50
MAIR, RANDY	\$181.44
MAJESTIC LUBE, INC.	\$231.65
MATTHEW BENDER & CO., INC.	\$452.36
McKESSON MEDICAL SURGICAL	\$1,516.44
MCMASTER-CARR	\$137.96
MEETEETSE RECREATION DISTRICT	\$5,733.00
MILES, SARAH N.	\$400.00
MONTANA AIR CARTAGE	\$44.73
MORGENWECK COURT REPORTING, LLC	\$1,500.00
MORRISON MAIERLE INC	\$1,706.00
MOTOROLA SOLUTIONS, INC.	\$1,882.70
MURDOCH OIL, INC.	\$21,241.95
MURDOCH'S RANCH & HOME POWELL	\$211.90
NAPA AUTO PARTS	\$113.49
NAT'L CENTER FOR PUBLIC LANDS COUNTIES	\$60,000.00
NICHOLSON DIRT CONTRACTING	\$13,020.00
NORCO, INC.	\$233.70
NORTHWEST RURAL WATER DISTRICT	\$348.95
O'REILLY AUTO PARTS - POWELL	\$6.49
PARK COUNTY CLERK	\$75.00
PARK COUNTY HISTORIC PRESERVATION COMM.	\$9,952.00
PARK COUNTY SHERIFF	\$110.00
PETERS, BRIAN	\$184.06
PITNEY BOWES, INC. - A/R	\$174.29
POISON CREEK, INC	\$389.73
POWELL ACE HARDWARE, LLC	\$634.64
POWELL WELDING AND INDUSTRIAL SUPPLY LLC	\$710.21
POWELL, CITY OF	\$8,617.03
QUILL CORPORATION	\$98.07
RIMROCK TIRE CO - CODY	\$12.95
RINKER MATERIALS	\$10,694.90
ROCKY MOUNTAIN POWER	\$889.75
S&P BRAKE SUPPLY AND DRIVELINE SERVICES	\$44.25
SQUAD ROOM EMBLEMS	\$345.60
SYSCO FOOD SERVICES OF MONTANA	\$1,008.80
THOMPSON REUTERS - WEST	\$915.06
TRACTOR & EQUIPMENT CO	\$186.70
TRI STATE TRUCK & EQUIP, INC	\$5,088.42
TRIPLE L SALES	\$1,092.43
UPS STORE, THE	\$76.88
VERIZON WIRELESS	\$209.39
VILOS, BRANDEN S., ATTORNEY AT LAW, PC	\$1,370.00
WAL MART COMMUNITY/GEMB	\$440.26
WESTERN EMULSIONS INC	\$414,024.96
WOODWARD TRACTOR & RENTAL, INC	\$71.02
WYOMING COUNTY COMMISSIONERS ASSN	\$24,389.00
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$185.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$12.00
WYOMING SECRETARY OF STATE	\$60.00
YATES, LORI	\$12.00
YELLOWSTONE REGIONAL AIRPORT	\$1,134.00
<b>TOTAL</b>	<b><u>\$825,210.06</u></b>

**Kim Dillivan, Planning & Zoning Assistant Director – RE: Cross Ranch SS-307 Final Plat**

Mr. Dillivan presented the final plat application for Baltazar Rodriguez, and property owner Mindy Gilbert requesting approval to create one 15.00-acre lot leaving a remainder parcel of 64.90-acres. The zoning is GR-P and is located 3 miles northeast of Powell. Agency referrals and notices have been met; no public comments received. Staff recommends approval with conditions that were read into the record.

After brief discussions on water and cisterns Commissioner Livingston made a motion to approve as presented, Commissioner Mangold seconded, motion carried. **RESOLUTION 2023-47**

**Kim Dillivan, Planning & Zoning Assistant Director – RE: Townsend SS-308 Final Plat**

Mr. Dillivan presented the final plat application for Lydia Moore requesting approval to create one 3.95-acre lot for residential leaving a remainder parcel of 93.85-acres. The zoning is GR-P and located 4 miles southeast of Powell on Highway 295. Agency referrals and notices have been met; no public comments received. Staff recommends approval with two conditions read into the record.

Commissioner Mangold moved to approve, Commissioner Livingston seconded, motion carried. **RESOLUTION 2023-48**

**Kim Dillivan, Planning & Zoning Assistant Director – RE: Ando Farms SS-305 Final Plat**

Mr. Dillivan presented the final plat application for Shalice Cook/Ando Farms LLC requesting approval to create one 2.41-acre lot for residential use leaving a remainder parcel of 69.53-acres located two miles west of Powell on County Lane 10. Agency referrals and notices have been met; no public comments received. Staff recommends approval with three conditions read into the record.

Discussion on shared driveway was addressed by Nick Hummel, Engineering Associates who stated the lots are all owned by the developer and family members.

Commissioner Livingston moved to approve with staff recommendations, Commissioner Mangold seconded, motion carried. **RESOLUTION 2023-49**

**Ben McDonald, Project Manager, Public Works Department – RE: Open SOQ's for the FY23 TAP Project-North Powell Bicycle and Pedestrian Facilities Improvements**

Mr. McDonald stated the first go round there was only one SOQ received, WYDot required an additional two weeks of advertising. Several calls were received but the Clerk received no additional bids. Engineering Associates (EA) submitted the only proposal.

Commissioner Thiel moved to approve and allow the Chair to sign pending County Attorney approval and WYDot awarding the contract to EA, Commissioner Livingston seconded, motion carried.

**Commissioners – RE: USDA, Forest Service and State Parks MOU-North Zone Snowmobile Trail Management**

Engineer Edwards stated the proposed agreement is reconsidered every three years to manage the snowmobile trail from the Wyoming-Montana state line north of the Pilot Creek Trailhead to Long Lake on the Beartooth Plateau.

Bert Miller, Cody Country Snowmobile Association, Pete Halstead, WYDot and Engineer Edwards have discussed the possibility of plowing further east about 1 mile to the rest area. Further discussion included updating agreement, time requirement for plow driver, rest area maintenance, and additional costs. Chairwoman Overfield recommend approving current MOU and track any additional costs.

Commissioner Mangold moved to approve the current MOU with direction to test the additional proposed work for a year tracking costs and time, Commissioner Steward seconded, motion carried.

**Hans Odde, First Deputy Clerk – RE: Full Size SUV Bid Openings for Clerk/Treasurer**

Mr. Odde specked out 2023 gas 4-wheel drive full-size SUV, two bids were received.

- Denny Menholt – 2023 or 2024 Chevrolet Tahoe 4 x 4 – \$58,769 – order item September 9, 2023 – Delivery date to be determined after order is placed.

- Fremont Motors – Ford Expedition – \$65,598 – delivery 90-365 days after order placed.

Commissioner Thiel made a motion to accept the bid for \$58,769 from Denny Menholt for the Tahoe to be delivered ASAP, Commissioner Livingston seconded, motion carried.

**Brian Edwards, Engineer, Public Works Department – RE: Consider Purchase Options for Used Bull-Dozer for Road and Bridge Division**

Mr. Edwards presented information on a used bulldozer. Mr. Edwards reached out to dealers to identify the availability of used bulldozers. There is one particular used bulldozer that is a one owner unit but has sat for two years and has 300 hours of use, is in like new condition, and would like permission to check it out.

Commissioner Mangold made a motion to negotiate the purchase of the used CAT bulldozer. Commissioner Livingston seconded, Mr. Edwards would make the purchase contingent on the CAT dealer completing an inspection of the unit. Motion carried.

**Adjourn.**

Commissioner Mangold moved to adjourn, Commissioner Thiel seconded, and the motion carried.

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Dossie Overfield, Chairwoman

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Lloyd Thiel, Vice Chairman

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Lee Livingston, Commissioner

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Scott Mangold, Commissioner

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Scott Steward, Commissioner

Attest:

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Colleen Renner, County Clerk