

**Park County Board of County Commissioners**  
**Regular Meeting**  
Tuesday, September 5, 2023

Chairwoman Dossie Overfield called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, September 5, 2023. Present were Vice Chairman, Lloyd Thiel, Commissioners Lee Livingston, Scott Mangold, Scott Steward and Clerk Colleen Renner.

Commissioner Livingston led the audience in the pledge of allegiance.

**Consent Items:**  
**Approve-Minutes, Payroll and Vouchers**

Commissioner Thiel made a motion to approve the following consent agenda items: minutes from 8/15/23; payroll's in the amounts of \$489,637.68, \$713,097.92 with insurance and Elected monthly pay of \$102,411.59; vouchers; approve and sign Renewed Lease for Northwest Health Care; approve 4-Day Rental at Park County Fairgrounds for Shoshone Rock Club; approve Request for Cody Pardners to Serve Wine at Fundraising Dinner; approve Malt Beverage Permit for Field of Dreams; approve and allow Chair to Sign Park County Search and Rescue WY Retirement System Forms; approve and allow Chair to Sign Assessment Roll for Deaver Irrigation District; and approve and allow Chair to Sign WellPath Contract for Jail Medical. Commissioner Livingston seconded; motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$2,683.62
A & I DISTRIBUTORS	\$1,457.90
AIR CON REFRIGERATION	\$2,241.53
ALBERTSONS - SAFEWAY	\$297.69
AT&T MOBILITY	\$2,206.77
BALD RIDGE ENTERPRISES, LLC	\$686.02
BALL, TRAVIS	\$14.05
BASIN MECHANICAL, INC.	\$910.42
BEARTOOTH ELECTRIC COOP	\$55.14
BIG HORN RADIO NETWORK	\$6,388.00
BIG HORN WHOLESALE, INC.	\$1,757.93
BLACK HILLS ENERGY	\$682.22
BLACKLINE TRANSPORT LLC	\$7,218.23
BLAIR'S MARKET	\$53.91
BLAKEMAN PROPANE, INC.	\$146.71
BOB BARKER COMPANY	\$495.03
BOMGAARS	\$566.46
BONINE, DUNCAN	\$102.51
BORDER STATES ELECTRIC	\$596.22
BRAKKE, JOLENE	\$87.67
BRANDON-WINTERMOTE, KIMBERLY	\$92.03
BUILDERS FIRST SOURCE	\$164.91
C & C WELDING, INC.	\$275.00
CARQUEST AUTO PARTS - #064250	\$232.59
CDW GOVERNMENT, INC.	\$45,290.96
CENTURYLINK	\$5,232.31
CENTURYLINK BUSINES SERVICES	\$11.38
COCA COLA BOTTLING HIGH COUNTRY	\$224.00
CODY ACE HARDWARE	\$583.64
CODY ENTERPRISE	\$49.00
CODY WINNELSON CO.	\$69.64
CODY, CITY OF	\$28,412.57
COWBOY LEGAL, LLC	\$285.00
CRAMER, JENNIFER	\$86.90
CRUM ELECTRIC SUPPLY CO.	\$588.38
CTC TELECOMMUNICATIONS NETWORK CONSULT.	\$2,700.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$32,257.72
DENNY MENHOLT CHEVROLET BUICK GMC	\$65.16
EASTMAN, GUY	\$93.34
EATON SALES & SERVICE, LLC	\$4,683.25
ENDURANCE LIFT SOLUTIONS	\$797.08
FASTENAL	\$201.51
FREMONT MOTOR CODY, INC.	\$49,080.00
FULL DRAW CONSTRUCTION	\$5,043.20
GALLS, LLC	\$791.67

GARLAND LIGHT & POWER CO.	\$102.52
GRAINGER	\$885.99
HATFIELD, JACK R. II	\$34.06
HONNEN EQUIPMENT CO.	\$408.38
HORROCKS, MICHELLE	\$12.45
HTO CHEMICAL COMPANY, LLC.	\$3,239.24
IVERSON SANITATION	\$50.00
KATTENHORN, TREVER	\$486.00
K-B COMMERCIAL PRODUCTS	\$4,771.90
KEEGAN & KRISJANSONS, P.C.	\$262.50
KEELE SANITATION	\$106.50
KENCO SECURITY AND TECHNOLOGY	\$773.30
KOREM CORPORATION	\$660.00
L.N. CURTIS & SONS	\$117.30
LONG BUILDING TECH., INC. - RETAINAGE	\$15,316.23
LONG BUILDING TECHNOLOGIES, INC.	\$138,331.96
MAJESTIC LUBE, INC.	\$51.00
MARQUIS AWARDS & SPECIALTIES, INC	\$26.55
MASTER'S TOUCH, LLC	\$746.19
MERCK SHARP & DOHME CORP.	\$3,515.17
MIDWEST CONNECT	\$158.00
MONTANA-DAKOTA UTILITIES CO.	\$20.77
MORRISON MAIERLE INC	\$5,246.13
MOTOROLA SOLUTIONS, INC.	\$665.00
MURDOCH OIL, INC.	\$22,970.23
MURDOCH'S RANCH & HOME POWELL	\$43.98
NAPA AUTO PARTS	\$141.52
NEMONT	\$45.67
NEVILLE, MICHAEL E.	\$500.00
NEWEGG BUSINESS, INC.	\$429.75
NICHOLSON DIRT CONTRACTING	\$83,435.00
NORCO, INC.	\$5,843.35
OFFICE SHOP, THE	\$3,247.72
O'REILLY AUTO PARTS - CODY	\$200.79
PARK COUNTY TREASURER	\$1,189.00
PETERBILT OF WYOMING	\$842.97
PETERS, BRIAN	\$92.03
PETZL AMERICA	\$1,211.14
PFIZER INC.	\$784.17
PITNEY BOWES, INC. - A/R	\$2,196.54
PLAINSMAN PRINTING SUPPLY	\$1,032.56
POISON CREEK, INC	\$828.26
POWELL ACE HARDWARE, LLC	\$278.47
POWELL LOCK	\$506.50
POWELL VALLEY HEALTHCARE, INC.	\$1,231.00
POWELL, CITY OF	\$16,481.22
PRINT WITH KELLY	\$40.00
PRODUCTION MACHINE COMPANY	\$677.02
PROFFIT'S ENTERPRISES	\$12,387.15
REITER, LEE ANN	\$253.92
RIMROCK TIRE CO - CODY	\$23.80
RINGLER, JEREMIAH	\$581.78
ROCKY MOUNTAIN POWER	\$1,013.46
SABER PEST CONTROL	\$230.00
SANOFI PASTEUR, INC	\$13,665.89
SAY WHERE STORAGE	\$545.00
SCHNELL, GEORGE H. II	\$157.98
SPOTTED DONKEY BRANDING	\$558.00
STATE OF MONTANA	\$3,600.00
STERICYCLE	\$56.18
STONEHOUSE DATA SOLUTIONS, LLC	\$302.26
SUN RIDGE SYSTEMS, INC.	\$4,380.00
SYSCO FOOD SERVICES OF MONTANA	\$791.81
TCT WEST, INC	\$8,174.38
THOMPSON REUTERS - WEST	\$915.06
TORGERSON'S	\$3,687.98
TRACTOR & EQUIPMENT CO	\$1,092.09
TRI STATE TRUCK & EQUIP, INC	\$364.93
TRIPLE L SALES	\$709.52
TW ENTERPRISES, INC.	\$3,322.18
ULINE	\$1,964.70
UPS STORE, THE	\$13.61

UW EXTENSION	\$354.02
VERIZON WIRELESS	\$50.06
WAL MART COMMUNITY/GEMB	\$559.27
WALTERS EXCAVATION LLC	\$283.50
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$12.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$22.00
WYOMING LAW ENFORCEMENT ACADEMY	\$869.00
<b>TOTAL</b>	<b><u>\$587,136.83</u></b>

**Kim Dillivan, Planning & Zoning Assistant Director – RE: Public Hearing: Southfork Cavy SUP-251**

Chairwoman Overfield opened the public hearing.

Mr. Dillivan presented the special use permit application for Leslie Rose to operate a private business that will support the area equine industry with an existing 10,000 square foot structure. Zoning is GR-5 which allows for moderate-intensity land uses. The property is located eight miles southwest of Rd 6RT, neighboring land uses are residential and some agricultural purposes. Agency referrals and notices have been met. Seven public comments have been received. Nine conditions were read into the record. Discussion on clinic definition in regulations and concern over #4 regarding forage.

Chairwoman Overfield called for public comments, owner Leslie Rose made a comment. There being no further comments, Commissioner Livingston moved to close the public hearing, Commissioner Mangold seconded, motion carried.

There was a brief discussion on boarded horses and the approach to the property through the gates.

Commissioner Mangold moved to approve with staff recommendations minus #4 regarding forage, Commissioner Livingston seconded, motion carried.

**RESOLUTION 2023-51**

**Brodie Serres, Meeteetse Recreation Director – RE: ARPA Funds for Community Center**

Ms. Serres updated the Board on the cost moving forward to complete the project which was budgeted at 1.3 million and is now just shy of 2 million. To save dollars the size has been reduced by 2,000 square feet and are reducing costs in other places. The center has \$750,000 and will put \$200,000 towards the project but will still need operating funds so are in search of \$304,064 shortage. After further discussions Commissioner Livingston made a motion to pledge an additional \$150,000 ARPA funds toward the Meeteetse Community Center, Commissioner Mangold seconded, motion carried.

**Brian Edwards, Engineer, Public Works Department – RE: Open Bids for Concrete Crushing and Recycling Services for Landfills in Powell and Cody**

Mr. Edwards stated it has been several years since concrete crushing has taken place and product has accumulated from projects in Powell and Cody. One bid was received from Little Rock, Inc., Meeteetse with several options given.

Commissioner Thiel made a motion to accept the contract for crushing pending County Attorney approval and leaving the options to the discretion of the landfill on selling any product back, Commissioner Livingston seconded, motion carried.

**RE: Consider Amendment to CMAR Contract for Courthouse Project to Consider Guaranteed Maximum Price**

Mr. Edwards stated the bid opening on August 31 was priced lower than originally thought. Agreement for construction management is \$4,980,602.00 which includes drawings, specifications, addenda, GMP estimate and allowance items. THE GMP includes a contingency in the amount of \$600,014.

Commissioner Livingston made a motion to accept the Amendment including the contingency amount of \$600,014, Commissioner Steward seconded, motion carried.

Commissioner Livingston made a motion to approve change order of \$69,097.50 credit to Long Technologies, Commissioner Thiel seconded, motion carried.

**Brian Edwards, Engineer, Public Works Department – RE: Consider Staff Recommendation for Award of Professional Engineering and Land Surveying Services Contract for Willwood Road Rehabilitation Project**

Chairwoman Overfield recused herself from the discussion.

Mr. Edwards stated three statements of qualifications were received and a committee conducted interviews on August 31. Those interviewed were Ardurra, Engineering Associates and Morrison-Maierle. All three firms scored very strong and are all great companies located here in town. The committee chose Engineering Associates.

Commissioner Mangold move to approve Engineering Associates, Commissioner Livingston seconded, motion carried.

Mr. Edwards opened the price proposal from Engineering Associates and the other two will remain unopened. Mr. Edwards will return with an agreement for the chair to sign.

**Kim Dillivan, Planning & Zoning Assistant Director – RE: Molnar Lawson SS-296 Extension Request**

Mr. Dillivan presented two extension requests for Michael Molnar and Sharon Lawson through Cody Schatz, acting agent requesting a twelve-month extension for final plat and related documents. The delay is due to a water distribution plan and Lakeview Irrigation District regarding sprinkler irrigation. The variance was to approve the 39.96 acres in half which would not provide two-twenty acre lots, so the variance was approved. The approval of these extension requests will extend the sketch plan to March 21, 2024 and the variance to September 6, 2024. Mr. Dillivan read the five recommendations into the record.

Commissioner Livingston made a motion to approve the one-year extension to the variance, Commissioner Thiel seconded, motion carried.

Commissioner Livingston made a motion to approve the sketch plan extension for 6 months, Commissioner Mangold seconded, motion carried. **RESOLUTION 2023-52**

**Darrell Steward, Sheriff – RE: Consider Designating County Impound Yard for Authorized Storage of Abandoned Vehicles**

Sheriff Steward had been dealing with towing issues, several options have been looked at and the best option is for the Board to designate areas for storage.

Park County Road and Bridge Shop, 2814 Highway 120, Cody, Wyoming 82414

Eagle Recovery, 534 Blackburn Avenue, Cody, Wyoming 82414

Zach's Towing, 91 Road 2BC, Cody, Wyoming 82414

2130 Big Horn Avenue, Cody, Wyoming 82414

1221 20<sup>th</sup> Street, Cody, Wyoming 82414

Commissioner Livingston made a motion to designate the impound yards as listed, Commissioner Thiel seconded, Sheriff Steward stated the rate to tow is \$6.00 per mile or \$100 whichever is greater. Commissioner Livingston encouraged the Sheriff to tow to the county yard. Motion carried.

**Adjourn.**

Commissioner Livingston moved to adjourn, Commissioner Mangold seconded, and the motion carried.

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Dossie Overfield, Chairwoman

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Lloyd Thiel, Vice Chairman

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Lee Livingston, Commissioner

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Scott Mangold, Commissioner

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Scott Steward, Commissioner

Attest:

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Colleen Renner, County Clerk