

Park County Board of County Commissioners
Regular Meeting
Tuesday, February 6, 2024

Chairwoman Dossie Overfield called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, February 6, 2024. Present were Commissioners Lee Livingston, Scott Mangold, Lloyd Thiel and Clerk Colleen Renner. Vice Chairman, Scott Steward, was absent.

Zac Taylor led the audience in the pledge of allegiance.

Consent Items:

Approve-Minutes, Payroll and Vouchers

Chairwoman Overfield request adding an agreement with WYDOT to receive recycled asphalt which has been reviewed by Attorney Skoric. Commissioner Livingston made a motion to approve the following consent agenda items with the addition presented: 1/16/24 minutes; payrolls in the amounts of \$692,585.15 includes insurance, \$467,108.88 and elected \$102,401.09; vouchers; ad for Upcoming March Board Appointments; out of state travel for William Wood, Events for IAFE Summit in WA in April; Special Funding Payments to Library, Museum, and Parks & Rec. Boards; Release of Retainage Funds for Long Building Technologies; and allow Chair to Sign Petitions for Inclusion for NWRWD. Commissioner Mangold seconded and the motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$1,382.19
A & I DISTRIBUTORS	\$3,442.19
ALBERTSONS - SAFEWAY	\$374.38
AT&T MOBILITY	\$1,193.88
BALD RIDGE ENTERPRISES, LLC	\$17.00
BALL, TRAVIS	\$100.00
BASIN MECHANICAL, INC.	\$570.00
BEAR CO., INC.	\$4,673.49
BIG BROTHERS BIG SISTERS OF NW WY	\$2,296.01
BIG HORN CO-OP MARKETING ASSN.	\$1,371.75
BIG HORN WHOLESALE, INC.	\$2,235.84
BILLINGS GAZETTE, INC.	\$26.00
BLACK HILLS ENERGY	\$10,521.81
BLACK, WARREN	\$43.21
BLOEDORN LUMBER - CODY	\$48.96
BOB BARKER COMPANY	\$1,391.80
BODY AND PAINT BY TAIT	\$3,708.88
BOMGAARS	\$987.10
BONINE, DUNCAN	\$206.28
BORDER STATES ELECTRIC	\$212.52
BRANDON-WINTERMOTE, KIMBERLY	\$184.84
CARQUEST AUTO PARTS - #064250	\$422.42
CASPER STAR-TRIBUNE	\$69.44
CDW GOVERNMENT, INC.	\$6,289.91
CENTURYLINK	\$5,124.56
CENTURYLINK BUSINES SERVICES	\$6.34
CHARM-TEX	\$77.33
COCA COLA BOTTLING HIGH COUNTRY	\$8.00
CODY ACE HARDWARE	\$858.91
CODY CLINIC	\$100.00
CODY ENTERPRISE	\$2,145.36
CODY, CITY OF	\$40,770.30
COULTER CAR CARE CENTER	\$114.99
CRAMPTON, WILLIAM E.	\$39.00
CRISIS INTERVENTION SERVICES	\$5,650.00
CROELL INC	\$756.25
CRUM ELECTRIC SUPPLY CO.	\$219.91
DENNY MENHOLT CHEVROLET BUICK GMC	\$200.24
EASTMAN, GUY	\$187.52
FASTENAL	\$319.37
FILENER CONSTRUCTION - RETAINAGE	\$1,208.52
FLOYD'S TRUCK CENTER	\$398.82
GEORGE T. SANDERS COMPANY	\$895.00

GRAINGER	\$346.32
GREYBEARD MEDICAL	\$375.00
GROATHOUSE CONSTRUCTION INC	\$634,145.00
GROATHOUSE CONSTRUCTION, RETAINAGE ACCT	\$33,376.05
HATFIELD, JACK R. II	\$34.84
HUMDINGER EQUIPMENT, LTD.	\$25,900.00
INDOFF INCORPORATED	\$331.30
INTERSTATE TIRE SERV. INC	\$2,000.00
IVERSON SANITATION	\$50.00
JOHNSON, DOMINIK	\$378.72
KEEGAN & KRISJANSONS, P.C.	\$268.50
KENCO SECURITY AND TECHNOLOGY	\$564.55
LAWSON PRODUCTS, INC.	\$421.26
Little Rock, Inc	\$131,241.03
LONG BUILDING TECHNOLOGIES, INC.	\$68,508.00
MAIR, RANDY	\$182.16
MAJESTIC LUBE, INC.	\$99.95
MESA COUNTY SHERIFF'S OFFICE	\$22.05
MILES, SARAH N.	\$400.00
MONTANA-DAKOTA UTILITIES CO.	\$408.61
MOUNTAIN VIEW CLUB	\$300.00
MURDOCH OIL, INC.	\$20,967.00
MURDOCH'S RANCH & HOME POWELL	\$762.54
NEMONT	\$43.84
NORCO, INC.	\$155.06
NORTHWEST COLLEGE	\$4,050.00
NORTHWEST RURAL WATER DISTRICT	\$159.50
OFFICE SHOP, THE	\$1,474.55
PARK CO COURT SUPERVISED TREATMENT PROG	\$149.75
PARK COUNTY TREASURER	\$108,446.62
PETERS, BRIAN	\$184.84
POISON CREEK, INC	\$380.67
POWELL ACE HARDWARE, LLC	\$63.22
POWELL LOCK	\$368.50
POWELL TRIBUNE, INC.	\$611.06
POWELL WELDING AND INDUSTRIAL SUPPLY LLC	\$142.45
POWELL, CITY OF	\$7,008.06
RIMROCK TIRE CO - CODY	\$28.36
ROCKY MOUNTAIN POWER	\$2,603.50
ROVENNA SIGNS & DESIGN	\$332.00
RUGGED RABBIT REPAIRS, LLC	\$324.75
S&P BRAKE SUPPLY AND DRIVELINE SERVICES	\$619.92
SABER PEST CONTROL	\$160.00
SANBORN, HEAD & ASSOCIATES, INC.	\$850.00
SAY WHERE STORAGE	\$490.00
SECURITY CAMERA WAREHOUSE, INC	\$23,395.50
SHREVE, DON	\$357.78
SKORIC, BRYAN	\$34.84
SMITH PSYCHOLOGICAL SERVICES	\$400.00
STATE OF MONTANA	\$1,800.00
STATE OF WYOMING	\$821.15
SUMMERS, JOSH	\$415.13
SWEET AUTOMOTIVE INC.	\$512.12
SYSCO FOOD SERVICES OF MONTANA	\$1,814.56
TCT WEST, INC	\$9,031.48
THOMPSON REUTERS - WEST	\$933.36
TRACTOR & EQUIPMENT CO	\$5,573.89
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	\$6,582.00
UPS STORE, THE	\$29.67
UW EXTENSION	\$240.22
VERIZON WIRELESS	\$47.17
VILOS, BRANDEN S.	\$1,140.00
WAL MART COMMUNITY/GEMB	\$955.49
WILDER PERFORMANCE LLC	\$1,695.50
WOODWARD TRACTOR & RENTAL, INC	\$243.74
WYOMING CORONERS' ASSOCIATION	\$175.00
WYOMING DEP. OF WORKFORCE SERVICES	\$2,993.81
WYOMING DEPARTMENT OF EMPLOYMENT	\$198.38
WYOMING DEPARTMENT OF HEALTH	\$155.00
WYOMING INFORMATION TECHNOLOGY DIV	\$126.91
YOUTH CLUBS OF PARK COUNTY	\$8,000.00
TOTAL	<u>\$1,218,252.55</u>

Kari Smith, Deputy Clerk – RE: Public Hearing: Wood River Ranch Outfitters, LLC - New Liquor License Application

Ms. Smith presented the application for Wood River Ranch located at 1261 Road 4 DT, Meeteetse which is a guest ranch where alcohol can be served anywhere on the property. The ranch has met requirements and is in good standing for the full retail license. There are two remaining licenses available within the county.

Chairwoman Overfield called for public comments, there being none, Commissioner Mangold made a motion to close the public hearing, Commissioner Livingston seconded, motion carried.

Commissioner Livingston moved to approve the license, Commissioner Thiel seconded, motion carried.

Kim Dillivan, Planning and Zoning Assistant Director – RE: Public Hearing: Quiet Grove MS-76 Sketch Plan Review

Mr. Dillivan presented the sketch plan for owners Taylor & Marian Hubble requesting approval of a four-lot subdivision consisting of two-5.02-acre lots, one 5.01-acre lot and one 4.88-acre lot each for residential or agricultural use. The property is in GR-P zoning and located three miles southeast of Powell and is currently vacant irrigated cropland. Notices and agency referrals have been met with no public comments received. Staff recommends approval with ten conditions read into the record.

Chairwoman Overfield called for public comments, there being none Commissioner Livingston made a motion to close the public hearing. Commissioner Thiel seconded, motion carried.

Commissioner Thiel asked why power to the property line was not in the conditions. Mr. Dillivan stated a Subdivision Improvement Agreement will be required with final plat.

Commissioner Livingston moved to approve with conditions presented by staff, Commissioner mangold seconded, motion carried. **RESOLUTION 2024-05**

Brian Edwards, Engineer, Public Works Department – RE: Sage Drive Discussion

Mr. Edwards stated a petition was received requesting the County improve Sage Drive. Currently the County does limited maintenance to 100 feet north of the crossing of Cody Canal. The roads in the area are all private, dedicated to the public but not accepted by the County for maintenance. After discussions between staff and Commissioners Chairwoman Overfield allowed those from the public to make comments. Karen Horner, Clark McElory, Katherine Volmer, Misti Sporer, Bob Spears, Jake Skeen, Bob Divaccaro, and Sid Sporer all spoke, and comments included paving the road, concerns with the hill and narrowness of the curve and requesting additional maintenance and bringing the road to County standards.

Chairwoman Overfield thanked everyone for their input and will take comments into consideration and meet with staff. May be asking for some cost sharing on this road but will reach out to the Sheriff for possibly patrolling out in that area a little more since speed also seems to be an issue that was presented.

Brian Edwards, Engineer, Public Works Department – RE: Statements of Qualifications Opening for Professional Engineering and Land Surveying Services Septage Waste Receiving Station

Mr. Edwards stated Public Works and the City of Cody are working together to develop and construct a new septage waste receiving facility at the existing City of Cody's Treatment Facility. One submittal was received from Engineering Associates who has partnered with HDR Engineering. Mr. Edwards would like to make his recommendation at the February 20 meeting after the committee makes sure all procedures are good.

Kim Dillivan, Planning & Zoning Assistant Director – RE: Himes Homestead MS-75 Final Plat Review

Mr. Dillivan presented the final plat for owners Ron & Penny Himes requesting approval of a three-lot subdivision consisting of one 34.11-acre lot, one 2.50-acre lot and one 20.5-acre lot for agricultural and residential use. The property

is located three miles southeast of Powell. A Patent with permanent restriction, a covenant that runs with the land that the land is not cultivated, or buildings constructed in the flood zone. No public comments have been received. Staff recommends approval with two conditions read into the record.

Commissioner Thiel moved to approve as presented with conditions, Commissioner Livingston seconded, motion carried. **RESOLUTION 2024-06**

Karen Horner, Library Director, Library – RE: Annual Report

Ms. Horner introduced Geoff Baumann, Board Vice-Chair and presented the annual report which updated the Board on the spotlights of last year. If interested in further details reach out to the library for the 2023 annual report.

William Wood, Events – RE: Vendor Registration Form

Mr. Wood presented the vendor registration which uses some of the same verbiage that is used in the rental application with prices following camping registration. Commissioner Livingston moved to accept using the form for vendor registration as presented, Commissioner Mangold seconded, motion carried.

Senator Dan Laursen and Dave McMillan and Secretary of State Gray – RE: 2024 Elections

Dave McMillan stated that the reason they are appearing before the Board stems from the December 7 Central Committee meeting in which by requesting a show of hands if voting machines are secure, no one raised their hand. Senator Laursen stated that the group is again requesting the hand count of ballots in the upcoming 2024 Election and why this group feels Statute states it can be done with all the references to “counting boards”. After a lengthy talk regarding different statutes. Secretary Gray focused on one section of state statute §22-11-102. “The board of county commissioners of each county may adopt for use, either experimentally or permanently, in any election in any or all polling places within the county, any electronic voting system authorized by the law,” the statute reads. Commissioner Mangold said he believes that statute means if there’s three different kinds of voting machines to pick the Board could choose which one that they liked.

First Deputy Clerk Odde stated counting boards does not refer to hand counting but is an operation when a county clerk decides to bring the ballots back to a central location to be run through the machine.

Chairwoman Overfield stated the Board may ask the attorney general for another opinion and hoped the Board would have an answer in April as they don’t want to go against the Constitution of Wyoming or break the law.

Becky Ransom, Executive Director, Yellowstone Behavioral Health Center – RE: MOU Regarding Emergency Services in Park County

Ms. Ransom stated the purpose is twofold, Yellowstone Behavioral Health in Park County, Big Horn Basin Counseling Services in Big Horn County, and Cloud Peak in Washakie County will be merging, and the new organization will be Oxbow Center which will serve all three counties, enhancing and increasing services.

The MOU is between Oxbow Center and Park County Detention. The draft is with Attorney Skoric and the decision will be made upon attorney’s approval.

Commissioners – RE: State Shooting Complex Discussion

Commissioner Livingston, Mayor Hall and Representative Newsome are members that serve on the committee in Park County to bring the State Shooting Complex to Park County. The local group is actively working on a site plan, infrastructure needs, developing a business plan, potential revenue streams and operational costs are critical components. They reviewed items which make this venture worthwhile for Park County and the Big Horn Basin such as local support, state lands, gun manufacturers that are located here, Buffalo Bill Center of the West, proximity to Yellowstone National Park, Cody Night Rodeo to name a few. If chosen for the site a Joint Powers Board and 501c3 will be established. The final decision is expected in March 2025 and for now the group would like to ask the Board for it’s support and may return for some funding soon.

Commissioners – RE: Historic Preservation Committee Interview

Susan Fletcher introduced herself she is new to Park County and is employed at McCracken Research Library at BBCOW.

After several questions Commissioner Thiel moved to appoint Ms. Fletcher to the committee, Commissioner Livingston seconded, motion carried.

Executive Session.

Commissioner Thiel made a motion to enter executive session pursuant to W.S. § 16-4-405 (a) (ix), Commissioner Livingston seconded, motion carried.

Commissioner Thiel moved to exit from executive session, Commissioner Livingston seconded, motion carried. No decisions were made in or as a result of the executive session.

Cody Conservation District – RE: Annual Update

Russel Dwyer and Carmen McIntyre gave a summary of activities for the 2023 year. With funds awarded from the counties American Rescue Plan have been leveraged with other grant funds to provide staffing for two years. The National Association Conservation Districts funding was used for employee funding but funding decreases from the state and national allocations are remaining the same or all are receiving cuts.

Placing the conservation question back on the ballot and the possibility of getting legislation involved were also discussed.

Adjourn.

Commissioner Livingston moved to adjourn, Commissioner Thiel seconded, and the motion carried.

Dossie Overfield, Chairwoman

Scott Steward, Vice Chairman

Lee Livingston, Commissioner

Scott Mangold, Commissioner

Lloyd Thiel, Commissioner

Attest:

Colleen Renner, County Clerk