

 **MEETEETSE COMMUNITY FACILITIES JOINT POWERS BOARD**

P.O. Box 261
Meeteetse, WY 82433
Phone: (307)868-2278 Fax:(307)8682608

POSTED: Tuesday, June 28, 2022

PUBLIC HEARING –The Meeteetse Community Facilities Joint Powers Board will hold a public hearing July 12, 2022 @ 4:30 p.m. for the approval of the proposed budget for the 2022-2023 fiscal year beginning July 1, 2022 through June 30, 2023.

The proposed budget is as follows:

❖ Capital Expenditures	\$ 50,000
❖ Administration Expenditures	\$ 3,325
❖ Operation Expenditures	\$ 67,100
❖ Fixed Charges	\$ 3,800
❖ Payroll Expenditures	<u>\$ 41,965</u>
❖ TOTAL BUDGET	\$ 166,190

All written or oral comments concerning the budget will be considered by the Meeteetse Community Facilities Joint Powers Board. The budget may be reviewed during regular office hours at the Town Hall.

Posted at: Town Hall, Meeteetse
US Post Office, Meeteetse
Meeteetse Library, Meeteetse

Final Budget

Meeteetse Community Facilities Joint Powers Board	
<small>Budget Hearing Information</small>	
PO Box 261	Location: Meeteetse Town Hall- 2044 State Street
Meeteetse, WY 82433	Date: 07/12/2022
307-868-2278	Time: 4:30 PM
Park County	Budget Prepared by: Angie Johnson

S-A BUDGET MESSAGE W.S. 16-4-104(d)

Budget Message for FY 2022-2023. The Meeteetse Community Facilities Joint Powers Board has been operating the Meeteetse Swimming Pool since 2007. Over the course of the years we have tried to utilize the investments wisely to ensure continued pool opportunities. The investments have helped with operations. Each year the Joint Powers Board reviews the user agreements with the Meeteetse Schools and Meeteetse Recreation District and adjust the user fees according to funds being available. Once again, this fiscal year the Meeteetse Recreation District user fee is being waived. The investment accounts are reviewed regularly and adjustments are made when necessary. The investments are currently invested in municipal bonds with Wyoming Government Investment Fund. There are no additional large expenditures for for this coming year.

S-B RESERVE DESCRIPTION

The reserve held for the Joint Powers Board is in an Operation and Maintenance Fund allocated from the Capital Facilities Tax. These are funds used for the deficit each year. The Joint Powers also has a saving for the Meeteetse Strategic Planning Board.

S-C

Names of Board Members	Date of End of Term
John Fernandez	12/31/22
Terri Sporkin	12/31/24
Norma Riley	12/31/23
Angie Johnson	12/31/23
Josh Blake	12/31/24
Shane Ogden	12/31/22

Does the district have regular office hours exceeding 20 hours per week? No

The records are on file at the Town Hall in Meeteetse which is open M-F 8:00 - 4:00 pm.

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 Meeteetse Town Hall- 2044 State Street- Meeteetse, WY 82433

How and where are the notices of meeting posted for the public?
 Town Hall, Post Office, Meeteetse Public Library

Where are the public meetings held?
 Meeteetse Town Hall- 2044 State Street- Meeteetse, WY 82433

FINAL BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$95,554	\$148,700	\$166,190	\$166,190
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$544,735	\$548,506	\$398,254	\$398,254
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$1,000	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$6,480	\$6,750	\$6,750	\$6,750
S-13	Other Forecasted Revenue	\$0	\$4,500	\$4,500	\$4,500
S-14	Total Revenue	\$7,480	\$11,250	\$11,250	\$11,250

FY 7/1/22-6/30/23 Meeteetse Community Facilities Joint Powers Board

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$50,000	\$50,000	\$50,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$20,289	\$22,900	\$3,325	\$3,325
S-18	Operations	\$71,023	\$72,000	\$98,465	\$98,465
S-19	Indirect Costs	\$4,242	\$3,800	\$14,400	\$14,400
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$95,554	\$148,700	\$166,190	\$166,190

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$537,256	\$537,256	\$387,004	\$387,004

Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/17/2022

DISTRICT ADDRESS: PO Box 261
Meeteetse, WY 82433

PREPARED BY: Angie Johnson

DISTRICT PHONE: 307-868-2278

Final Budget

Meeteetse Community Facilities Joint Powers Board
 NAME OF DISTRICT/BOARD

FYE 06/30/2023

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support (see note on the right)				
	4001				
	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)	\$1,000			
R-2.5	Total Government Support	\$1,000	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$5,730	\$6,000	\$6,000	\$6,000
R-5.2	Other: Specify <u>Wyoming Art Council Gra</u>	\$750	\$750	\$750	\$750
R-5.3	Other: Additional _____				
R-5.4	Total Miscellaneous	\$6,480	\$6,750	\$6,750	\$6,750
R-5.5	Total Forecasted Revenue	\$7,480	\$6,750	\$6,750	\$6,750
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Meeteetse School District User Fee</u>	\$0	\$4,500	\$4,500	\$4,500
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$4,500	\$4,500	\$4,500

Final Budget

Meeteetse Community Facilities Joint Powers Board

FYE 06/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$0	\$25,000	\$25,000	\$25,000
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Emergency	\$0	\$25,000	\$25,000	\$25,000
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$50,000	\$50,000	\$50,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Contract Pool Operator	\$18,820	\$19,200	\$0	
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Misc. Board Expense	\$300	\$600	\$600	\$600
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$0	\$500	\$750	\$750
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Wyoming Arts Council Grant	\$750	\$1,500	\$750	\$750
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$0	\$500	\$500	\$500
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Bank Charges	\$419	\$600	\$725	\$725
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$20,289	\$22,900	\$3,325	\$3,325

Final Budget

Meeteetse Community Facilities Joint Powers Board

FYE 06/30/2023

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$7,280	\$0	\$31,365	\$31,365
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Trainings & Certification	\$456	\$1,500	\$1,500	\$1,500
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Pool Operating Equipment	\$4,282	\$10,750	\$10,750	\$10,750
E-9.2	Chemicals	\$4,534	\$3,500	\$2,500	\$2,500
E-9.3	Cleaning Supplies	\$1,481	\$2,000	\$2,000	\$2,000
E-9.4	Cleaning Service	\$5,651	\$6,300	\$6,300	\$6,300
E-9.5					
E-10	Program Services (List)				
E-10.1					
E-10.2					
E-10.3					
E-10.4					
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Pool Quarterly Maintenance	\$675	\$1,600	\$1,600	\$1,600
E-11.2	Repairs and Maintenance	\$5,381	\$6,000	\$6,000	\$6,000
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Electricity	\$28,652	\$26,000	\$24,000	\$24,000
E-12.2	Gas	\$6,858	\$8,000	\$7,200	\$7,200
E-12.3	Water	\$3,001	\$3,600	\$2,700	\$2,700
E-12.4	Telephone	\$2,235	\$2,200	\$2,000	\$2,000
E-12.5	see additional details	\$537	\$550	\$550	\$550
E-13	TOTAL OPERATIONS	\$71,023	\$72,000	\$98,465	\$98,465

Final Budget

Meeteetse Community Facilities Joint Powers Board

FYE 06/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability	\$500	\$800	\$800	\$800
E-14.2	Buildings and vehicles	\$2,825	\$2,850	\$2,850	\$2,850
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	Licenses & Permits	\$150	\$150	\$150	\$150
E-14.6					
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	Payroll Taxes	\$767		\$10,000	\$10,000
E-15.8	Payroll Expense			\$600	\$600
E-15.9					
E-17	TOTAL INDIRECT COSTS	\$4,242	\$3,800	\$14,400	\$14,400

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Final Budget

Meeteetse Community Facilities Joint Powers Board
 NAME OF DISTRICT/BOARD

FYE 06/30/2023

GENERAL FUNDS

C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts	End of Year	Beginning	Beginning	Final Approval
			2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	
C-1.1	General Fund Checking	1010		\$0	\$1,000	\$1,000
C-1.2	Savings and Investments	1040	\$2,688	\$2,688	\$2,688	\$2,688
C-1.3	General Fund CD Balance	1050	\$519,130	\$519,130	\$367,878	\$367,878
C-1.4	All Other Funds	1020	\$15,438	\$15,438	\$15,438	\$15,438
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$537,256	\$537,256	\$387,004	\$387,004

C-2		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
General Fund Reductions:		2010				
C-2.1	a. Unpaid bills at FYE		\$0	\$0	\$0	\$0
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$537,256	\$537,256	\$387,004	\$387,004

DOA Chart of Accounts
1070

SINKING & DEBT SERVICE FUNDS

C-3	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)			
C-3.2	Date of Reserve Approval in Minutes: _____			
C-3.3	Amount to be added to the reserve			
C-3.4	Date of Reserve Approval in Minutes: _____			
C-3.5	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent			
C-3.7	a. _____			
C-3.8	b. _____			
C-3.9	c. _____			
C-3.10	Date of Reserve Approval in Minutes: _____			
C-3.11	\$0	\$0	\$0	\$0
C-3.12	\$0	\$0	\$0	\$0

DOA Chart of Accounts
1090

RESERVES

C-4	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)			
C-4.2	Date of Reserve Approval in Minutes: _____			
C-4.3	Amount to be added to the reserve			
C-4.4	Date of Reserve Approval in Minutes: _____			
C-4.5	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent			
C-4.7	a. _____			
C-4.8	b. _____			
C-4.9	c. _____			
C-4.10	Date of Reserve Approval in Minutes: _____			
C-4.11	\$0	\$0	\$0	\$0
C-4.12	\$0	\$0	\$0	\$0

DOA Chart of Accounts
1060

BOND FUNDS

C-5	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)			
C-5.2	Date of Reserve Approval in Minutes: _____			
C-5.3	Amount to be added to the reserve			
C-5.4	Date of Reserve Approval in Minutes: _____			
C-5.5	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent			
C-5.7	Date of Reserve Approval in Minutes: _____			
C-5.8	\$0	\$0	\$0	\$0
C-5.9	\$0	\$0	\$0	\$0