

# NOTICE OF HEARING

## Big Horn Country Fire DISTRICT #5

Notice is hereby given that a public hearing on the proposed budget for Big Horn County Fire District #5 for the fiscal year ending June 30, 2024, which is now being considered by the Board of Big Horn County Fire District #5, will be held at Deaver, WY on the 20th day of July, 2023, at 5:00 o'clock, at which time any and all persons interested may appear and be heard respecting such budget. A summary of such proposed budget follows:

### SUMMARY OF BUDGET

	Estimated Total Cash & Revenues	Estimated Total Budget	Estimate of Tax Requirements	
			Amount	Mill Levy
General Fund	\$307,660.00	152,250.00		3

Details of Big Horn County Fire District #5 general fund requirements

	<u>Tentative</u>
Administration	\$ 5,000.00
Operations	\$ 58,500.00
Indirect Costs	\$ 8,750.00
Capital Outlay	\$ 70,000.00
Reserves	\$ 10,000.00
Provisions for Tax Shrinkage	\$ _____
<b>TOTAL CASH REQUIREMENTS</b>	<b>\$152,250.00</b>

**FY23-24 Tax Levy Budget Summary Sheet**

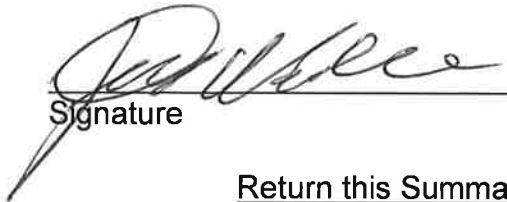
District/Entity Name Big Horn County Fire Protection District #5

Prepared by Coleen Wagner, Secretary (Name and Title)

E-Mail Address [cwagner@seincwy.com](mailto:cwagner@seincwy.com) Phone 307-664-2551

Please complete all areas that apply to your District:

Total Normal Tax Requirement	\$ 50,000.00 (3 Mills)
Tax Approved by Your Board	\$ _____
Tax Approved by Your Voters	\$ _____
Education Taxes:	
Mill Levy Supplement	\$ _____
Carry-Over Bond	\$ _____
Carry-Over Interest	\$ _____
Recreation District	\$ _____
BOCES	\$ _____
_____	\$ _____
_____	\$ _____
Other Taxes:	
Special Building Funds	\$ _____
Bonds Redemption	\$ _____
Interest on Bonds	\$ _____
_____	\$ _____
_____	\$ _____
<b>Total Tax Dollars Required:</b>	<b>\$ 50,000.00 (3 Mills)</b>

 \_\_\_\_\_  
Signature Date 7/20/23

**Return this Summary Sheet No Later Than July 31, 2023 to:**  
Colleen Renner  
Park County Clerk  
1002 Sheridan Avenue  
Cody, WY 82414  
[crenner@parkcounty.us](mailto:crenner@parkcounty.us)

2023-24

Effective July 1, 2017, all districts are to comply with W.S. 16-12-303 through 304 regarding filing certain documents with the County Clerk or providing notice to the County Clerk of where they are filed (if your office is open at least 20 hours per week.) Each County Clerk may specify how they would like to receive these documents. In Park County, I can take electronic copies of your paperwork OR you may send them to me in a paper format. County Clerk's will NOT be monitoring whether you are filing these papers, however, your constituents may!!! If you have any questions, please do not hesitate to contact me. All electronic copies may be emailed to crenner@parkcounty.us. I have attached a copy of the statutes.

NAME OF DISTRICT Big Horn County Fire Protection District #5

Contact Person Coleen Wagner

Address 157 1<sup>st</sup> Ave. West P.O. Box 222 Deaver, WY 82421  
Physical and Mailing

Phone number 307-664-2551

Email address, if any cwagner@seincwy.com

### PUBLIC RECORD INSPECTION INFORMATION

\_\_\_\_\_ Our District has an office that is open at least 20 hours per week and we will have our records at our office for public inspection. Our office is located at \_\_\_\_\_

Our office is open \_\_\_\_\_ (list hours and days of week). Phone number \_\_\_\_\_

X  We do NOT have an office that is open at least 20 hours a week and we will be sending our public documents to the County Clerk by **hard copy** **email** (circle one).

# Final Budget

Big Horn County Fire Protection District #5	
<small>Budget Hearing Information</small>	
P.O. Box 222	Location: 157 1st Ave. West
Deaver, WY 82421	Date: 7/20/2023
307-664-2551	Time: 5:00 PM
Big Horn County and Park	Budget Prepared by: Coleen Wagner

<b>S-A</b>	<b>BUDGET MESSAGE</b>	<small>W.S. 16-12-403 (c)</small>
We continue to upgrade our Personal Protective Equipment and upgrade our equipment as needed.		

<b>S-B</b>	<b>RESERVE DESCRIPTION</b>	
Reserves are being help to purchase a new fire truck.		

<b>S-C</b>		
<b>Names of Board Members</b>	<b>Date of End of Term</b>	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> <b>No</b>
Kendall Wambeke	12/31/26	
Coleen Wagner	12/31/24	
Cherie Wambeke	12/31/24	
		W.S. 16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?  
 157 1st Ave. West Deaver, WY 82421

How and where are the notices of meeting posted for the public?  
 157 1st Ave. West Deaver, WY 82421

Where are the public meetings held?  
 157 1st Ave West Deaver, WY 82421

## FINAL BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$76,781	\$58,712	\$142,250	\$142,250
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$10,000	\$10,000	\$10,000	\$10,000
S-4	Total General Fund and Forecasted Revenues Available	\$284,781	\$307,660	\$268,526	\$268,526
S-5	Amount requested from County Commissioners	\$76,781	\$133,858	\$50,000	\$50,000
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$116,276	\$116,276

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$76,781	\$133,858	\$50,000	\$50,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$235	\$667	\$500	\$500
S-13	Other Forecasted Revenue	\$30,870	\$6,239	\$0	\$0
S-14	Total Revenue	\$107,886	\$140,765	\$50,500	\$50,500

FY 7/1/23-6/30/24 Big Horn County Fire Protection District #5

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-15	Capital Outlay	\$31,658	\$12,462	\$70,000	\$70,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$364	\$116	\$5,000	\$5,000
S-18	Operations	\$39,578	\$41,791	\$58,500	\$58,500
S-19	Indirect Costs	\$5,181	\$4,343	\$8,750	\$8,750
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$76,781	\$58,712	\$142,250	\$142,250

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$176,895	\$166,895	\$218,026	\$218,026
<b>Summary of Reserve Funds</b>					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$120,000	\$130,000	\$140,000	\$140,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$120,000	\$130,000	\$140,000	\$140,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$10,000	\$10,000	\$10,000	\$10,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$10,000	\$10,000	\$10,000	\$10,000
S-31	Subtotal	\$130,000	\$140,000	\$150,000	\$150,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$130,000	\$140,000	\$150,000	\$150,000

*End of Summary*

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: P.O. Box 222  
Deaver, WY 82421

PREPARED BY: Coleen Wagner

DISTRICT PHONE: 307-664-2551

# Final Budget

Big Horn County Fire Protection District #5

FYE 6/30/2024

NAME OF DISTRICT/BOARD

**PROPERTY TAXES AND ASSESSMENTS**

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$76,781	\$133,858	\$50,000	\$50,000
R-1.2 Other County Support (see note on the right)	4005				

**FORECASTED REVENUE**

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 <b>Total Government Support</b>		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 <b>Total Operating Revenues</b>		\$0	\$0	\$0	\$0
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 <b>Total Grants</b>		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$235	\$667	\$500	\$500
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$235	\$667	\$500	\$500
R-5.5 <b>Total Forecasted Revenue</b>		\$235	\$667	\$500	\$500
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 Donations	4500	\$30,870	\$6,239	\$0	
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$30,870	\$6,239	\$0	\$0

# Final Budget

Big Horn County Fire Protection District #5  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2024 \_\_\_\_\_

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-1	<b>Capital Outlay</b>				
E-1.1	Real Property	\$0		\$10,000	\$10,000
E-1.2	Vehicles	\$20,867	\$2,742	\$40,000	\$40,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	PPE	\$10,791	\$9,720	\$20,000	\$20,000
E-1.6	_____				
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$31,658</b>	<b>\$12,462</b>	<b>\$70,000</b>	<b>\$70,000</b>

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-2	<b>Personnel Services</b>				
E-2.1	Administrator	\$0	\$53	\$500	\$500
E-2.2	Secretary				
E-2.3	Clerical	\$0	\$0	\$500	\$500
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
E-4	<b>Contractual Services</b>				
E-4.1	Legal	\$0	\$0	\$3,000	\$3,000
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$364	\$63	\$1,000	\$1,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
E-6	<b>TOTAL ADMINISTRATION</b>	<b>\$364</b>	<b>\$116</b>	<b>\$5,000</b>	<b>\$5,000</b>

# Final Budget

Big Horn County Fire Protection District #5

FYE 6/30/2024

## OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>E-7 Personnel Services</b>					
E-7.1 Wages--Operations	7202				
E-7.2 Service Contracts	7203				
E-7.3 Other (Specify)					
E-7.4 Pension	7204	\$2,306	\$2,569	\$3,000	\$3,000
E-7.5	7204				
E-7.6					
<b>E-8 Travel</b>					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3 Truck & Auto	7212	\$1,495	\$2,191	\$5,000	\$5,000
E-8.4	7212				
E-8.5					
<b>E-9 Operating supplies (List)</b>					
E-9.1 R&M Equipment	7220	\$2,394	\$4,765	\$7,000	\$7,000
E-9.2 R&M Buildings	7220	\$2,431	\$1,255	\$2,500	\$2,500
E-9.3 Misc	7220	\$3,909	\$4,248	\$6,000	\$6,000
E-9.4	7220				
E-9.5					
<b>E-10 Program Services (List)</b>					
E-10.1	7230				
E-10.2	7230				
E-10.3	7230				
E-10.4	7230				
E-10.5					
<b>E-11 Contractual Arrangements (List)</b>					
E-11.1	7400				
E-11.2	7400				
E-11.3	7400				
E-11.4	7400				
E-11.5					
<b>E-12 Other operations (Specify)</b>					
E-12.1 Utilites	7450	\$12,035	\$12,875	\$14,000	\$14,000
E-12.2 Training	7450	\$797	\$113	\$3,000	\$3,000
E-12.3 Fireman Wear and Tear	7450	\$7,340	\$9,260	\$10,000	\$10,000
E-12.4 Comm & Dispatch	7450	\$6,871	\$4,516	\$8,000	\$8,000
E-12.5					
<b>E-13 TOTAL OPERATIONS</b>		<b>\$39,578</b>	<b>\$41,791</b>	<b>\$58,500</b>	<b>\$58,500</b>



# Final Budget

Big Horn County Fire Protection District #5

FYE 6/30/2024

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502				
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 All Insurance	7505	\$5,218	\$5,124	\$7,500	\$7,500
E-14.6	7505				
E-14.7					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512	-\$337	-\$1,081	\$750	\$750
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 Bonds	7516	\$300	\$300	\$500	\$500
E-15.8	7516				
E-15.9					
<b>E-17 TOTAL INDIRECT COSTS</b>		<b>\$5,181</b>	<b>\$4,343</b>	<b>\$8,750</b>	<b>\$8,750</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

Big Horn County Fire Protection District #5

FYE 6/30/2024

NAME OF DISTRICT/BOARD

<b>GENERAL FUNDS</b>	
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DOA Chart of Accounts	End of Year	Beginning	Beginning	Final Approval
	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking	1010	\$79,450	\$79,450	\$118,581
C-1.2 Savings and Investments	1040	\$97,445	\$97,445	\$99,445
C-1.3 General Fund CD Balance	1050		\$0	
C-1.4 All Other Funds	1020		\$0	
C-1.5 Reserves (From Below)		\$130,000	\$130,000	\$150,000
C-1.6 Total Estimated Cash and Investments on Hand		\$306,895	\$306,895	\$368,026

DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE	2010			
C-2.2 b. Reserves		\$130,000	\$140,000	\$150,000
C-2.3 Total Deductions (a+b)		\$130,000	\$140,000	\$150,000
C-2.4 Estimated Non-Restricted Funds Available		\$176,895	\$166,895	\$218,026

<b>SINKING &amp; DEBT SERVICE FUNDS</b>	DOA Chart of Accounts 1070
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DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

<b>RESERVES</b>	1090
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DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$120,000	\$130,000	\$140,000	\$140,000
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve	\$10,000	\$10,000	\$10,000	\$10,000
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$130,000	\$140,000	\$150,000	\$150,000
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$130,000	\$140,000	\$150,000	\$150,000

<b>BOND FUNDS</b>	1060
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DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0