



Park County Planning & Zoning

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Rec. By: _____
Date: _____
Receipt #: _____
App. #: FPD _____

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION (4 pages) Fee: \$350.00*

This application is required following the review of a Development Application that identifies the proposed development as occurring wholly or partially within a designated floodplain in rural Park County. An application is required for each independent instance where the floodplain is crossed by proposed development. **Submission of this form does not constitute permission to proceed with development.**

*The applicant is responsible for paying mail fees for neighbor notifications and publication fees for public hearing notices.

APPLICANT INFORMATION:	OWNER INFORMATION (if different from applicant):
Name: _____	Name: _____
Mailing Address: _____ _____	Mailing Address: _____ _____
Phone: _____	Phone: _____
Email: _____	Email: _____

PROJECT INFORMATION (mark all that apply):

<u>ACTIVITY TYPES</u>	<u>CATEGORIES</u>	<u>COMPONENTS</u>
<input type="checkbox"/> New construction/development	<input type="checkbox"/> Single Family Residential Structure	<input type="checkbox"/> Excavation
<input type="checkbox"/> >50% Improvement, Alteration, Remodel or Expansion	<input type="checkbox"/> Manufactured/Mobile Home	<input type="checkbox"/> Fill
<input type="checkbox"/> <50% Improvement, Alteration, Remodel or Expansion	<input type="checkbox"/> Multi-Family Residential Structure	<input type="checkbox"/> Bank Stabilization
<input type="checkbox"/> Relocation	<input type="checkbox"/> Non-Residential Structure	<input type="checkbox"/> Channelization
<input type="checkbox"/> Replacement	<input type="checkbox"/> Road/Trail	<input type="checkbox"/> Grading
<input type="checkbox"/> Rehabilitation	<input type="checkbox"/> Bridge/Culvert	<input type="checkbox"/> Clearing/Debris Removal
<u>SPECIAL CONDITIONS</u>	<input type="checkbox"/> Levee/Berm	<input type="checkbox"/> Mining and Dredging
<input type="checkbox"/> Emergency**	<input type="checkbox"/> Utility/Pipeline	
<input type="checkbox"/> After-the-Fact Application***	<input type="checkbox"/> Stream Bank/Channel	<input type="checkbox"/> Other: _____
	<input type="checkbox"/> Subdivision (new or expansion)	_____

**Emergency activities must be authorized by the County Floodplain Administrator prior to beginning work, if possible.

***Where development occurred prior to a permit being granted, additional fees may apply.

PROJECT DESCRIPTION AND PURPOSE (ATTACH SITE PLAN AND INFORMATION REQUESTED ON PAGES 3 AND 4): _____

SITE INFORMATION:

Longitude: _____ Latitude: _____

PIDN or Legal Description: _____

Flood Insurance Rate Map (FIRM) Panel No.: _____ Map Date: _____

Watercourse Name: _____

LIST ALL APPLICABLE LOCAL, STATE AND FEDERAL PERMITS and indicate whether they were issued, waived, denied or are pending. *(Note – all required permits must be issued (or waived) prior to the issuance of a Floodplain Development Permit.)*

CONTRACTOR/ENGINEER INFORMATION:

Name: _____ Email: _____

Address: _____

Phone: _____

SIGN HERE: *In accordance with Wyo. Stat. §1-2-104, I certify under penalty of false swearing that the foregoing is true and the information provided in this application is accurate and complete. I agree that providing incomplete or inaccurate information may void or delay any and all permits authorized under this application. I further understand that any permit granted under this application by the Park County Board of Commissioners does not approve any continued or future violation of County regulations or State law. I further agree to comply with all County regulations and laws of the State of Wyoming pertaining to this application and authorize representatives of Park County to enter upon the abovementioned property for inspection purposes before, during and/or after the permitting process to ensure compliance. I further acknowledge that if signing on behalf of co-owners, multiple owners, a corporation, partnership, Limited Liability Company or similar entity, the undersigned hereby swear(s) that authorization is given, to the full extent required, with the necessary and appropriate approval, allowing the undersigned to act on behalf of such entity. I also understand that additional permitting may be necessary prior to or after the authorization of a Floodplain Development Permit.*

Owner's Name (required) Owner's Signature (required) Date

Applicant's Name (if not the owner) Applicant's Signature Date

BELOW - FOR OFFICE USE ONLY

Zoning District (circle one):

GR-M	GR-P	GR-40	GR-35	GR-20	GR-5	RR-2	R-H	C	I	T
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- Planning Area: _____
- LOMA on file for this property? No Yes: _____ Structure only / Portion of property
- Application reviewed with County Engineer on _____
- Notification of project sent to Regional NFIP Coordinator (if required) on: _____
- Notification of project sent to neighboring community (if required) on: _____
- Notes: _____
- Date application was reviewed by BCC: _____ Resolution #: _____
- BCC recommended: APPROVAL DENIAL - Reason: _____

Staff Initials: _____

INFORMATION REQUIRED AT THE TIME OF APPLICATION (2 PARTS) *

*Additional information may be requested after the application and supporting documents are reviewed.

PART I: MINIMUM SITE PLAN REQUIREMENTS

Please **submit a detailed site plan**, drawn to scale, showing the following:

- Property boundary lines of the subject property and those within the immediate vicinity
- Floodplain boundaries
- Location of existing buildings, wells, septic systems, driveways, roads, culverts, bridges, etc.
- Location of physical features in the vicinity: ponds, swales, streams, irrigation systems
- Location of all fill that will be stored in the floodplain

In addition, **for residential structures** show:

- The existing ground elevation and calculated height of the base flood elevation
NOTE: Residential Structures: the lowest floor (or the metal frame for mobile / manufactured homes) of all new and substantially improved structures must be elevated a minimum of 2 feet above base flood elevation (BFE) or 3 feet above highest adjacent grade (HAG).
- If fill will be used, indicated the amount of fill and specifications for fill material (type, size, etc.)

In addition, **for non-residential structures** show:

- A drawing of the building(s) and/or structure(s)
- A description of flood-proofing plan
NOTE: New or substantially improved non-residential structures must be elevated 2 feet above BFE, or 3 feet above HAG. Exceptions apply. See County Development Standards and Regulations.

In addition, **for bank stabilization** submit:

- A description of existing conditions, problems and objectives
- A historical trend of river movement, if any
- Description of alternatives and why they were rejected
- A plan view or aerial photo of project area
- Source of the fill, amount and specifications (material, type, size, etc.)
- A longitudinal profile of the river surface and bed (dependent upon scale of project)
- Base flood elevation and bank full elevation (dependent upon scale of project)
- A description of project implementation, including phases, sediment control, weed control, cleanup, etc.
- A copy of the Army Corps of Engineers permit or authorization/waiver, if applicable.

In addition, **for a bridge**, submit:

- Drawings and specifications for the bridge certified by engineer; note that all culverts, box culverts or bridges with a span of 20' or greater may require certification by the Wyoming Department of Transportation State Bridge Engineer
- Calculations for amount of fill
- A cross-section at bridge location showing existing conditions and BFE

In addition, **for pipelines or other major utility lines**, submit:

- Copy of DEQ Permit, if required
- Copy of plans for areas where utility lines will cross/intersect the floodplain (base flood elevations, elevation of the lower point of the utility line, material used, etc.).

PART II: ADDRESS RELEVANT FACTORS FOR CONSIDERATION BY THE BOARD OF COMMISSIONERS

Following are the factors which are addressed in the determination of approving or denying a Floodplain Development Permit Application. **Please provide a numbered list with answers sufficiently detailed to address each factor within your application materials.**

- 1) The danger to life and property due to flooding or erosion damage;
- 2) The susceptibility of the property to flood damage and the effect of such damage on the owner;
- 3) The danger that materials may be swept onto other lands to the injury of others;
- 4) The compatibility of the proposed use with existing and anticipated development;
- 5) The safety of access to the property in times of flood for ordinary and emergency vehicles;
- 6) The costs of providing governmental services during and after the flood conditions, including maintenance and repair of streets, bridges, public utilities and facilities;
- 7) The sedimentation of the flood waters;
- 8) The necessity for a waterfront location;
- 9) The availability of alternative locations not subject to flooding or erosion damage; and
- 10) The relationship of the proposed use to the Land Use Plan.

Also, if alteration or relocation of a watercourse is proposed:

- 11) Certification from an engineer, surveyor or other qualified professional that the flood carrying capacity is maintained.

**See Chapter IV, Section 5.a. of the *Park County, Wyoming*
2015 Development Standards and Regulations for more information.**