



Park County Planning & Zoning

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Rec. By: _____
Date: _____
Receipt #: _____
App. #: SUPA _____

SPECIAL USE PERMIT (SUP) APPLICATION* (4 pages) Fee: \$350.00*

This application is required to obtain a Special Use Permit (SUP) within unincorporated areas of Park County. **Submission of this application does not constitute permission to proceed with development or the proposed use. Special Use Permit approval is required from the Board of County Commissioners before commencing or establishing any use specified in Chapter IV, Section 2.e. Table 4-1: Schedule of Uses in the Park County Development Standards and Regulations.**

*The applicant is responsible for paying mailing fees for neighbor notifications and publication fees for public hearing notices.

APPLICANT INFORMATION:	OWNER INFORMATION (if different from applicant):
Name: _____	Name: _____
Mailing Address: _____	Mailing Address: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

PROPERTY INFORMATION:

Physical Address: _____ Not addressed

Property ID # or Deed Recording #: _____

Subdivision Name (if applicable*): _____ Lot #: _____

*Please refer to any covenants/agreements/special conditions that may apply to development within the subdivision.

ANSWER THE FOLLOWING QUESTIONS REGARDING THE PROPOSED USE:			
1. Have any other SUPs been granted for this parcel?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> UNSURE
2. # of buildings to be utilized for the use			<input type="checkbox"/> N/A
3. Total/combined floor area of all floors of all buildings planned to be utilized for the use	sq. ft.		
4. # acres to be utilized for the use	acres		
5. If a business, will it be located in the proprietor's home?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A
6. Are living quarters or lodging part of the proposed use?	<input type="checkbox"/> YES		<input type="checkbox"/> NO
7. # of resident employees	____ Full-Time	____ Part-Time	<input type="checkbox"/> N/A
8. # of non-resident employees	____ Full-Time	____ Part-Time	<input type="checkbox"/> N/A
9. Term of Use:	<input type="checkbox"/> Single Event	<input type="checkbox"/> Temporary	<input type="checkbox"/> Permanent
10. Is an increase in traffic expected to result from this use?	<input type="checkbox"/> YES		<input type="checkbox"/> NO
11. What are the planned days/hours of operation?			
12. How much material will be removed (for mines)	cu. ft.		<input type="checkbox"/> N/A
13. If tower, antenna or wind turbine, what is the height?	<input type="checkbox"/> <35ft	<input type="checkbox"/> ≥35ft	<input type="checkbox"/> N/A

The Planning and Zoning Commission and Board of County Commissioners approve Special Use Permits based upon the following approval standards. Complete applications will include all the written and graphic material needed to assist with the decision-making process and addressing each standard.

- Compatibility and Impacts: The use is in harmony and compatible with surrounding land uses and with the neighborhood and will not create a substantial adverse impact on adjacent properties;
- Services and Infrastructure: Adequate services and infrastructure are available to serve the use, or the applicant has agreed to provide services and infrastructure in sufficient time to serve the proposed use;
- Specific Criteria: The use complies with all specific criteria stated in these regulations for the use; and
- Overlay Districts: The use complies with additional requirements of overlay districts (i.e., floodplain, agricultural or airport), if applicable.

SIGN HERE: *In accordance with Wyo. Stat. §1-2-104, I certify under penalty of false swearing that the foregoing is true and the information provided in this application is accurate and complete. I agree that providing incomplete or inaccurate information may void or delay any and all permits authorized under this application. I further understand that any permit granted under this application by the Park County Board of Commissioners does not approve any continued or future violation of County regulations or State law. I further agree to comply with all County regulations and laws of the State of Wyoming pertaining to this application and authorize representatives of Park County to enter upon the abovementioned property for inspection purposes before, during and/or after the permitting process to ensure compliance. I further acknowledge that if signing on behalf of co-owners, multiple owners, a corporation, partnership, Limited Liability Company or similar entity, the undersigned hereby swear(s) that authorization is given, to the full extent required, with the necessary and appropriate approval, allowing the undersigned to act on behalf of such entity. I also understand that additional permitting may be necessary prior to or after the authorization of a Special Use Permit.*

Owner’s Name (required)	Owner’s Signature (required)	Date
Applicant’s Name (if not the owner)	Applicant’s Signature	Date

****** BELOW – FOR OFFICE USE ONLY ******

Zoning District (circle one):

GR-M	GR-P	GR-40	GR-35	GR-20	GR-5	RR-2	R-H	C	I	T
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- In GR-M? NO YES – Referred application to MLPAAC on: _____
- Within one mile of a city? NO YES – Referred application to _____ on: _____
- Planning Area: _____
- Use Classification: **May require Site Plan Review.

<p><u>Residential Use</u></p> <input type="checkbox"/> Mobile Home <input type="checkbox"/> Mobile Home Park** <input type="checkbox"/> Multi-family housing** <input type="checkbox"/> Single family dwelling <p><u>Residential Business</u></p> <input type="checkbox"/> Major home occupation <input type="checkbox"/> Cottage industry** <p><u>Agricultural Use</u></p> <input type="checkbox"/> Feedlot** <p><u>Public, Utility or Quasi-Public Use</u></p> <input type="checkbox"/> Minor community use** <input type="checkbox"/> Major community use** <input type="checkbox"/> Major utility use** <p><u>Institutional Use</u></p> <input type="checkbox"/> Minor institutional use** <input type="checkbox"/> Correctional facility** <input type="checkbox"/> Minor residential religious use** <input type="checkbox"/> Minor residential school** <input type="checkbox"/> Major institutional use**	<p><u>Temporary Use</u></p> <input type="checkbox"/> Construction staging area, minor** <input type="checkbox"/> Construction staging area, major** <input type="checkbox"/> Special Event <input type="checkbox"/> Temporary heliport <input type="checkbox"/> Highway/road maintenance area <input type="checkbox"/> Work Camp** <p><u>Transportation Use</u></p> <input type="checkbox"/> Bus Terminal** <input type="checkbox"/> Truck terminal** <input type="checkbox"/> Heliport** <input type="checkbox"/> Landing Strip** <input type="checkbox"/> Commercial Airport** <input type="checkbox"/> Rail facility** <input type="checkbox"/> Railroad rights-of-way** <input type="checkbox"/> Transmission pipeline <p><u>Recreation Use</u></p> <input type="checkbox"/> Minor commercial recreation** <input type="checkbox"/> Minor outdoor recreation facility** <input type="checkbox"/> Major recreation facility** <input type="checkbox"/> Campground** <input type="checkbox"/> Dude ranch and resort** <input type="checkbox"/> Parking/outfitting <input type="checkbox"/> Ski center**	<p><u>Commercial Use</u></p> <input type="checkbox"/> Minor commercial business** <input type="checkbox"/> Major commercial business** <input type="checkbox"/> Highway commercial business** <input type="checkbox"/> Agricultural support business** <input type="checkbox"/> Commercial storage** <input type="checkbox"/> Adult use** <p><u>Industrial Use</u></p> <input type="checkbox"/> Minor industrial use** <input type="checkbox"/> Major industrial use** <input type="checkbox"/> Minor wholesale business** <input type="checkbox"/> Major wholesale business** <input type="checkbox"/> Rock products mine, large** <input type="checkbox"/> Rock products mine, small** <input type="checkbox"/> Rock products mine, minor <input type="checkbox"/> Salvage yard** <input type="checkbox"/> Value-added agricultural** <input type="checkbox"/> Slaughterhouse/Abattoir <input type="checkbox"/> Crematorium <p><u>Accessory Use</u></p> <input type="checkbox"/> Large impact structure**
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- Site Plan Review Req'd (p.138)? YES NO If yes: Special Site Plan Review Req'd (p.141)? YES NO
 - Total Building Square Footage > 5,000? YES NO
 - More than one acre impacted? YES NO
- SWW: Adequate (Permit #: _____) New/upgrade req'd (Permit #: _____) N/A
- 20-foot from CR ROW? YES NO - If no, notify applicant of requirement.
- In an ag overlay zone? YES NO - If yes, consult ag overlay regs & notify applicant of dust/noise considerations.
- In a flood overlay zone? YES NO - If yes, contact applicant regarding floodplain development reqs.
 - LOMA _____ FPD PERMIT _____
- In an airport overlay zone? YES NO - If yes, consult airport overlay regs.
- Notes: _____

- PZ Comm Recommended: APPROVAL DENIAL - Reason: _____
- BCC Approved? YES NO If yes, date of BCC decision: _____
 - If no, reason: _____

Staff Initials: _____